

TRANSMITTAL OF RULES ADOPTED

FROM: State Board for Community College Education  
(Name of Agency)

TO: CODE REVISER  
LEGISLATIVE BLDG. (Southwest Corner, Ground Floor)  
OLYMPIA 98504

The enclosed rules Permanent rules  , being Order No. 47  
Emergency rules

relating to (Name of rules or description of subject matter)

waiver of tuition and fees for community college students as authorized  
by RCW 28B.15.520 through RCW 28B.15.530.

(ALTERNATIVE A. Use only for adoption of permanent rules)

pursuant to Notice No. 5423 ① filed with the code reviser  
on 8-21-75 ② were regularly adopted as permanent rules of  
(date)  
this agency at Centralia, Washington on 9-10-75 and are herewith  
(place) (date)  
filed in the office of the code reviser pursuant to chapter 34.04  
RCW. The effective date of such rules shall be \_\_\_\_\_ ③

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding in the attached administrative order,  
that the immediate adoption of these rules is necessary for the  
preservation of the public health, safety, or general welfare and  
that observance of the requirements of notice and opportunity to  
present views on the proposed action would be contrary to the  
public interest, were regularly adopted as emergency rules of this  
agency at \_\_\_\_\_ on \_\_\_\_\_ and  
(place) (date)  
are herewith filed in the office of the code reviser pursuant to  
chapter 34.04 RCW.

The undersigned hereby certifies that the requirements of chapter  
34.04 RCW and of the Open Public Meetings Act of 1971, chapter  
42.30 RCW have been fulfilled.

Dated this 11th day of September 1975.

State Board for Community College Education  
(AGENCY)

By Albert Carlson  
Assistant Director  
Title

STATE OF WASHINGTON  
FILED  
SEP 12 1975  
CODE REVISER'S OFFICE  
DOCKET 6764 FILE # 1

① Notice number as appears on the copy of notice returned to you by  
reviser's office (if proceedings were continued, use no. of last notice)  
② Stamped date as appears on the copy of notice returned to you by  
reviser's office (if proceedings were continued, use date of last notice)  
③ Unless a later date is specified in this order or is prescribed in  
another statute, rules are effective 30 days after filing:  
RCW 34.04.040. Leave this space blank except in such special cases.  
[Order 9, filed 9/25/74, eff. 10/25/74] [Form CR-2: Rev. 9/21/74]

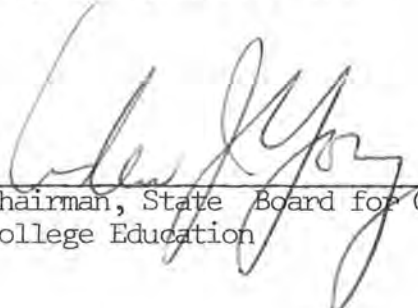
STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY COLLEGE EDUCATION  
ADMINISTRATIVE ORDER NO. 47  
SBCCE ORDER REGISTER

A resolution relating to the waiver of tuition and fees for certain community college students.

BE IT RESOLVED by the State Board for Community College Education that it adopt Administrative Order No. 47 and the regulation annexed hereto and made a part hereof by this reference, identified as WAC 131-28-030 through WAC 131-28-070.

This resolution and the annexed regulation after being first recorded as an Administrative Order in the Order Register of the State Board for Community College Education shall be forwarded to the Code Reviser for codification in the Washington Administrative Code pursuant to Chapter 34.04 RCW.

Approved and adopted this 10th day of September, 1975.

  
\_\_\_\_\_  
Chairman, State Board for Community  
College Education

WAC 131-28-030 WAIVER OF TUITION AND FEES FOR CERTAIN STUDENTS. Pursuant to authority granted by RCW 28B.15.520 and RCW 28B.15.530, the boards of trustees of community college districts are authorized to waive all or part of general tuition, operating, and services and activities fees for: (1) students enrolled in a course of study or program specifically for the purpose of completing a high school education and obtaining a high school diploma or certificate, (2) students enrolled in collegiate-level courses or programs and (3) children after the age of nineteen years of any law enforcement officer or fire fighter who lost his life or became totally disabled in the line of duty while employed by a public law enforcement agency or full time or volunteer fire department in this state; provided the student, except those designated in subsection (3) above, shall qualify for such waiver as determined by the criteria set forth in WAC 131-28-040 through WAC 131-28-050.

WAC 131-28-040 CRITERIA FOR DETERMINING ELIGIBILITY FOR WAIVER OF TUITION AND FEES UNDER RCW 28B.15.530. Waiver of general tuition, operating, and services and activities fees, or any portions thereof as authorized by RCW 28B.15.530, normally charged to students enrolled in collegiate-level courses or programs shall be based upon the determination that the student is a needy or disadvantaged student by application of a method of need analysis approved by the United States Office of Education for determining awards under federal student financial aid programs, provided that no waivers under this section shall be granted to a person who is not a "resident student" as defined in RCW 28B.15.010.

WAC 131-28-041 CRITERIA FOR DETERMINING ELIGIBILITY FOR WAIVER OF TUITION AND FEES UNDER RCW 28B.15.520. Waiver of general tuition, operating, and services and activities fees, or any portions thereof as authorized by RCW 28B.15.520, normally charged to students enrolled in high school completion courses or programs shall be based upon the determination that the student is a needy student by application of need analysis based upon data provided on the form: Fee Waiver Application for High School Completion.\* If a student is concurrently enrolled in collegiate-level and high school completion courses or programs, determination of need shall be based upon criteria established by WAC 131-28-040.

\*(See following page for form.)

In order to determine eligibility for a tuition waiver, the following information is required:

PART A. Applicant Information

Ethnic Origin (Optional)

Name \_\_\_\_\_  
 Social Security # \_\_\_\_\_  
 Age \_\_\_\_\_ Sex \_\_\_\_\_  
 Marital Status \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_

Asian American  
 Black American  
 American Indian  
 Chicano or Mexican American  
 Other Spanish-Surnamed  
 White American

PART B. If living with parents or legal guardian, or under 18.

Name of Parent or guardian \_\_\_\_\_  
 Address \_\_\_\_\_  
 Total number in household \_\_\_\_\_  
 Current monthly income (take home) Parents \_\_\_\_\_ Applicant \_\_\_\_\_  
 Other current income: Social Security \_\_\_\_\_ Welfare \_\_\_\_\_  
 Child Support \_\_\_\_\_ Unemployment \_\_\_\_\_ G.I. Bill \_\_\_\_\_  
 Other (specify) \_\_\_\_\_  
 Savings and checking account totals: Parents \_\_\_\_\_ Applicant \_\_\_\_\_

PART C. If living apart from parents or guardian, and over 18.

Current monthly income (take home) \_\_\_\_\_ Total number in household \_\_\_\_\_  
 Monthly parental assistance \_\_\_\_\_  
 Other current income: Social Security \_\_\_\_\_ Welfare \_\_\_\_\_  
 Child Support \_\_\_\_\_ Unemployment \_\_\_\_\_ G.I. Bill \_\_\_\_\_  
 Other (specify) \_\_\_\_\_  
 Savings and checking account totals \_\_\_\_\_

PART D. Affidavit

I/We hereby certify that the information reported herein is complete and correct to the best of my/our knowledge. I/We authorize its use by those who select waiver recipients.

Applicant's Signature \_\_\_\_\_  
 Parent's Signature (If Part B completed) \_\_\_\_\_

<u>OFFICE USE ONLY:</u>		Institutional Certification	
Est. monthly cost of attending college	\$	_____	
Est. monthly living cost for student and/or family	(+)	_____	
Sub Total	\$	_____	
Est. monthly income plus 1/10 of assets as defined above	(-)	_____	
Maximum monthly waiver for current quarter	\$	_____	

\*Minimum data elements necessary to determine eligibility

WAC 131-28-045 PROCEDURE FOR IMPLEMENTING TUITION AND FEE WAIVERS AUTHORIZED PURSUANT TO RCW 28B.15.520 AND RCW 28B.15.530.

(1) Tuition and fee waivers for needy or disadvantaged students as authorized by RCW 28B.15.520 and RCW 28B.15.530 may not exceed three percent of any college district's estimated total collections of tuition, operating, and services and activities fees had no such waivers been made, after deducting the portion of that total amount which is attributable to the difference between resident and non-resident tuition and fees.

(2) The estimated total collection of tuition and fees shall be based on the budgeted, state supported, four-quarter annual average enrollment, minus the actual tuition and fees collected for the summer quarter of the year being estimated.

(3) Each district may waive an amount not to exceed three percent of the estimated collections in the event that actual enrollments or collections exceed estimated collections. Conversely, the three percent waiver capacity based upon estimated collections is allowable even though actual collections may not be as high as the estimate.

(4) Districts desiring to exceed their individual three percent waiver capacity may do so only upon written approval from the State Director of Community Colleges or his designee. Additional waiver capacity can only be granted to a district after it has been determined that the total waiver capacity for the community college system is not being utilized as a result of other districts waiving at levels less than the three percent capacity.

WAC 131-28-050 PROCEDURE FOR DETERMINING LIMITATION OF THE AMOUNT OF TUITION AND FEE WAIVERS. For the purpose of determining the amount of any fee waiver established under the provisions of WAC 131-28-030, the various community colleges will limit any individual award to the difference between the cost of attending the community college, including the cost requirements of the student, his dependents, and/or his family, and the expected parental and/or independent student contribution toward such cost.

WAC 131-28-060 PROCEDURE FOR DETERMINING PRIORITIES IN AWARDING FEE WAIVERS.

This section is repealed.

WAC 131-28-070 COMBINATION OF TUITION AND FEE WAIVERS WITH OTHER FORMS OF STUDENT FINANCIAL AID. Nothing in WAC 131-28-030 through WAC 131-28-050 is intended to prevent the award of tuition and fee waivers in conjunction with other forms of student financial aid as a package designed to meet the overall educational assistance needs of any student.