

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL

State of Washington

STATE BOARD FOR COMMUNITY COLLEGE EDUCATION

(name of governing body)

(agency name, if applicable)

Resolution No. 79-29

Administrative Order No. 76

(1) Be it resolved by the State Board for Community College Education

acting at Olympia Technical Community College, 2011 Mottman Road, Olympia, Washington (place)

that it does promulgate and adopted the annexed rules relating to:

tuition and fee waivers for full-time community college employees.

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. 79-08-011 filed with the code reviser

on 7/30/79. Such rules shall take effect:

- [X] pursuant to RCW 34.04.040(2).
[] at a later date, such date being

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, find that an emergency exists and that the foregoing order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting such emergency is:

Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of RCW 34.04. (1977 c 19 § 2) that "every agency shall incorporate the most specific, but in no case omit all, of the following language alternatives when adopting or amending rules" (fill in statement (a), (b), or (c) as appropriate):

- [X] (a) This rule is promulgated pursuant to RCW Chapter 82, Laws of 1979 and is intended to administratively implement that statute.
[] (b) This rule is promulgated pursuant to RCW which directs that the

(agency)

has authority to implement the provisions of

(name of act or RCW citation)

- [] (c) This rule is promulgated under the general rule-making authority of the

(agency)

as authorized in RCW

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act (chapter 34.08 RCW).

(5) This order after being first recorded in the order register of this governing body is herewith transmitted to the Code Reviser for filing pursuant to chapter 34.04 RCW and chapter 1-12 WAC.

APPROVED AND ADOPTED Sept. 6 19 79

SEP 10 1979

By Gilbert J. Carbone Assistant Director

Title

CODE REVISER'S OFFICE WSR 79-10-021

State of Washington
STATE BOARD FOR COMMUNITY COLLEGE EDUCATION
Olympia

Rule Purpose and Implementation Statement

Pursuant to chapter 34.04 and WAC 1-12-065, the following rule purpose and implementation statement is provided:

(1) The adoption of this rule adds a new section to title 131 WAC establishing guidelines for use by community college districts in granting waivers of tuition and fees for full-time employees who enroll in courses offered by the colleges operated by any such district. It is adopted pursuant to authority granted by chapter 82, Laws of 1979.

(2) Agency personnel who are responsible for drafting, implementing, and enforcing this rule are:

General responsibility: John N. Terrey, Executive Director
(SCAN 234-7412)

Drafting: E. Frank Price, Associate Director
(SCAN 234-3674)

All personnel are located at 319 7th Avenue, Olympia, Washington.

(3) To our knowledge there are no opponents to this rule action. Proponents are employees of Washington community college districts and administrations thereof.

WAC 131-28-085 TUITION AND FEE WAIVERS FOR FULL-TIME COMMUNITY COLLEGE EMPLOYEES. (1) Pursuant to the authority granted by chapter 82, Laws of 1979 community college districts are authorized to and may waive tuition, operating, and service and activities fees for full-time employees at their respective institutions of higher education enrolled in courses at said institutions under the following conditions:

(a) enrollment shall be on a space-available basis after opportunity has been given for other students to register for courses offered by the college,

(b) no new or additional courses or course sections shall be created for the purpose of accommodating enrollments of students enrolled on the basis of waivers under this section,

(c) enrollment information on employees enrolled on a space-available basis shall be maintained separately from other enrollment information and shall not be included in official enrollment reports, nor shall persons enrolled pursuant to the provisions of this section be considered in any enrollment statistics which would affect budgetary determinations,

(d) computations of enrollment levels, student-faculty ratio, or other similar enrollment related statistics must exclude student credit hours generated by enrollments for which waivers have been granted under this section,

(e) employees enrolling on a space-available basis shall be charged a registration fee of not less than five dollars per quarter,

(f) community college districts may limit the number of courses per quarter for which an employee may enroll pursuant to this section,

(g) districts may enroll full time cooperative extension service and agricultural research employees of Washington State University if such employees are stationed off-campus provided that (1) the employee's work station is situated within the district where he enrolls and (2) such a

(over)

waiver of tuition and fees complies with conditions listed in subsections (a) through (f) above,

(h) districts may recognize completion of such courses for salary improvement or vocational certification provided such courses are an approved part of the professional improvement plan of the individual,

(i) prior to implementing any program for tuition and fee waivers for full time employees, the college district shall adopt a written rule regarding such program and definitively set forth rules and procedures related to:

(i) whether or not employees may take tuition free courses on released time and under what circumstances;

(ii) whether or not courses taken on a tuition free basis shall be allowed to apply toward an advancement on the salary schedule of the institution;

(iii) whether or not there will be a limit on the number of courses per quarter an employee may take; what that limitation is and any other constraints;

(iv) the definition of a full time employee, professional and classified, for purposes of this act;

(j) the individual community college district shall submit a copy of its adopted rule relating to the above to the state director.

(Adopted by the State Board for Community College Education, June 27, 1979.)