

TRANSMITTAL OF RULES ADOPTED

FROM: State Board for Community College Education
(Name of Agency)

TO: CODE REVISER
LEGISLATIVE BLDG. (Southwest Corner, Ground Floor)
OLYMPIA 98504

The enclosed rules Permanent rules , being Order No. 65
Emergency rules

relating to (Name of rules or description of subject matter)

Authorizing community college districts to offer contractual educational courses and services on the basis of a special fee, providing for the recovery of the full instructional costs for such offerings, and establishing the basis for determining the full instructional costs of such courses or services.

(ALTERNATIVE A. Use only for adoption of permanent rules)

pursuant to Notice No. 7717 ① filed with the code reviser on 8/27/77 ② were regularly adopted as permanent rules of this agency at Olympia Technical Com. Colln 9/8/77 and are herewith filed in the office of the code reviser pursuant to chapter 34.04 RCW. The effective date of such rules shall be _____ ③

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding in the attached administrative order, that the immediate adoption of these rules is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to the public interest, were regularly adopted as emergency rules of this agency at _____ on _____ and are herewith filed in the office of the code reviser pursuant to chapter 34.04 RCW.

The undersigned hereby certifies that the requirements of chapter 34.04 RCW and of the Open Public Meetings Act of 1971, chapter 42.30 RCW have been fulfilled.

Dated this _____ 8th day of September 1977.

STATE OF WASHINGTON
FILED

SEP 13 1977

CODE REVISER'S OFFICE
DUCKET # 8474 FILE # 2

State Bd. for Community College Education
(AGENCY)

By [Signature]
Assistant Director/Policy & Research
Title

- ① Notice number as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use no. of last notice)
- ② Stamped date as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use date of last notice)
- ③ Unless a later date is specified in this order or is prescribed in another statute, rules are effective 30 days after filing: RCW 34.04.040. Leave this space blank except in such special cases. [Order 9, filed 9/25/74, eff. 10/25/74] [Form CR-2: Rev. 9/21/74]

State of Washington
STATE BOARD FOR COMMUNITY COLLEGE EDUCATION
RESOLUTION NO. 77-44


ADMINISTRATIVE ORDER NO. 65

(1) Be it resolved by the State Board for Community College Education, State of Washington, after due notice and in a meeting open to the public, held at Olympia, Washington, on September 8, 1977, as required by chapters 34.04 and 42.30 RCW, do promulgate and adopt as permanent rules of this governing body, the annexed rules: Authorizing community college districts to offer contractual educational courses and services on the basis of a special fee, providing for the recovery of the full instructional costs for such offerings, and establishing the basis for determining the full instructional costs of such courses or services.

(2) This rule is promulgated pursuant to RCW 28B.50.140 as amended by section 5, chapter 282, Laws of 1977, 1st ex. sess., and is intended to administratively implement that statute.

(3) This order after being first recorded in the order register of this governing body shall be forwarded to the Code Reviser for filing pursuant to chapter 34.04 RCW and chapter 1-12 WAC.

APPROVED AND ADOPTED September 8, 1977.


Chairman, State Board for Community College Education

NEW SECTION

WAC 131-28-027 COSTS AND SPECIAL FEES FOR CONTRACTED EDUCATIONAL SERVICES. (1) College districts that choose to offer contractual educational courses or services, as authorized by RCW 28B.50.140(16), to private or governmental entities and their members, employees or agents shall establish a special fee to be paid by either each student enrolled or a total fee for the service or course to be paid by the entity involved. Such special fee shall be set forth in the contractual agreement establishing such courses or services.

(2) Contractual educational courses or services may be offered when a district makes a determination that it is not reasonably feasible for financial or other reasons, to offer such courses or services as a part of the regular curriculum. Upon making such determination, the district may offer such courses or services and limit participation therein to employees, agents, or members of the particular entity.

(3) Contractual educational courses or services are those instructional courses which may be provided to meet special instructional needs of military, corporate, or other governmental or private entities where enrollments will be limited to the membership of the entity and includes administrative, organizational, research, public service or program development services of the college district.

(4) Any enrollments generated through contracts for educational courses or services developed pursuant to this regulation shall be appropriately designated so that they shall not be counted toward the official enrollment level of the college so that there will not be any state funding for such courses or services.

(5) The special fee charged for any such contractual educational course or service shall be retained by the college district to defray the cost of such course or service and may be used for the general operations and maintenance of the college district.

(6) The special fees charged pursuant to this regulation shall be sufficient to offset the full instructional costs of offering the course or service. Calculation of the full instructional cost level shall include all direct and indirect costs such as those for salaries and related benefits; supplies, public information; business services for budgeting, auditing, financial reporting, purchasing, payroll, and cashing; mail service, postage, telephone; admissions; registration; data processing; and maintenance of any public facilities used.

(7) If the instructor for any course performs such services as a paid employee or personal services contractor of another state agency, the course shall be considered a contract course subject to the provisions of this section.