

NOTICE OF DEFECT IN FILING OF NOTICE OR RULES
UNDER ADMINISTRATIVE PROCEDURES ACT
(Chapter 34.04 RCW)

TO: Conservation Commission
Department of Ecology
Olympia, Wa.

DATE: October 4, 1973

Dear Sir(s):

The following defect has been noted in the notice
or rules filed on October 4, 1973 relating to:
(date)

Public Records

- (1) Purports to be emergency adoption, but lacks statement of nature of emergency.
- (2) Purports to be regular adoption, but notice of intention to adopt not timely filed.
- (3) Purports to be regular adoption, but no notice of intention filed.
- (4) Not filed in accordance with RCW 34.04 or Chapter 1-12 of the Washington Administrative Code.

We are holding this proposed filing in suspense, pending further instructions from you. Please address communications to Code Reviser's Office, Legislative Building, Olympia 98501 or call Mrs. Barmore at Area Code 206 753-6804, SCAN 234-6804.

See overleaf for pertinent provisions of Administrative Procedure Act.

Yours very truly,

Richard O. White
RICHARD O. WHITE
Code Reviser

By: *L.L.B.*
10/9/73



NOTE: Enclose is a copy of chapter 1-12 WAC.

*Called Mr. Degross on 10/9/73
The attachment is informational only.
Rules will be adopted under
supervision of Charlie Rowe.
will not appear in
bulletin -*



STATE OF WASHINGTON

CONSERVATION COMMISSION

WILLIAM H. SCHMIDTMAN, WATERVILLE
CHAIRMAN
ROBERT WHITMORE, PULLMAN
VICE CHAIRMAN
RALPH BACKSTROM, SEATTLE
ROBERT E. TORPPA, GRAYS RIVER
JOHN BIGGS, OLYMPIA
DR. JOHN ROBINS, PULLMAN
G. C. DIGERNESS, EXECUTIVE SECRETARY
GORDON R. BURT
CONSERVATION FIELD REPRESENTATIVE
SHIRLEY L. CASEBIER, COMMISSION CLERK

DEPARTMENT OF ECOLOGY
AREA CODE 206, PHONE 753-3894
OLYMPIA, WASHINGTON 98504

DANIEL J. EVANS
GOVERNOR

August 23, 1973

M E M O R A N D U M

TO: Richard O. White, Code Reviser
FROM: G. C. Digerness, Executive Secretary
SUBJECT: PUBLIC RECORDS

Agency: State Conservation Commission

Section 25 (1)

(a) Description of its central and field organization

RCW 89.08, chapter 184 Laws of 1973 (43rd Leg.,
1st Ex. Sess.)

89.08.030 There is hereby established to serve as
an agency of the state . . . the state conservation
commission.

89.08.050 It (The Agency) shall be supplied with
suitable office accommodations at the central office
of the department of ecology.

The public may obtain information, make submittals
or requests, or obtain copies of agency decisions at
Department of Ecology, Olympia, Washington 98504.

The agency (Conservation Commission) employs a staff,
which includes an Executive Secretary, Conservation
Field Representative, and Office Clerk.

(b) General course and method by which its operations are
channeled and determined.

The Conservation Commission meets regularly on the
third Thursday of the months - January, March, May,
July, September, and November at various locations



within the State. The Commission promulgates such rules and regulations as may be necessary for the execution of its functions under Chapter 184, RCW 89.08 and delegates to its staff such duties and powers as it deems proper.

(c) Rules of procedure.

Rules of procedure are identified in Chapter 184 RCW 89,08.

(d) Substantive rules of general applicability.

- (1) Make up of the Commission.
- (2) Procedure for election and appointment.
- (3) Ex officio members may delegate their authority.
- (4) May invite appropriate officers of cooperating organizations, state and federal agencies to serve as advisors to the Conservation Commission.
- (5) Members shall receive no compensation, but shall be entitled to expenses.
- (6) Shall keep a record of its official actions.
- (7) Shall adopt a seal.
- (8) May perform such acts, hold such public hearings and promulgate such rules and regulations as may be necessary.
- (9) Department of Ecology is empowered to pay the necessary per diem and travel expenses of the elected and appointed members of the Commission and the salaries, wages, and other expenses of employees.
- (10) May delegate to its chairman, to one or more of its members, to one or more agents or employees such duties and powers as it deems proper.
- (11) The Commission shall organize annually and select a chairman from among its members, who shall serve for one year from the date of his selection.
- (12) Majority of Commission shall constitute a quorum.
- (13) All actions of the Commission shall be by a majority vote of the members present and voting at a meeting at which a quorum is present.

- (14) Offer such assistance as may be appropriate to the supervisors of conservation districts organized under the provisions of Chapter 184, RCW 89.08
- (15) Keep supervisors of each of the several conservation districts informed of the activities and experience of all other districts and to facilitate an interchange of advice and experience between such districts.
- (16) To review agreements or forms of agreements, proposed to be entered into by districts.
- (17) Secure the cooperation and assistance of the United States and any of its agencies, and of agencies of this state in the work of such districts.
- (18) Administer, distribute, and regulate use of funds appropriated for use by districts.
- (19) Review all budgets and administrative procedures and operations of conservation districts.
- (20) To encourage the cooperation and collaboration of agencies with conservation districts.
- (21) Disseminate information throughout the state concerning the activities and programs of the conservation districts.
- (22) Receive from and review plans, programs, and activities of agencies for purposes of coordination with conservation district programs.
- (23) Compile information and make studies, summaries and analysis of district programs.
- (24) Assist conservation districts in obtaining legal services.
- (25) Require annual reports from conservation districts.
- (26) Establish by regulation adequate and reasonably uniform accounting and auditing procedures.
- (27) Receive petitions for organizing an area into a conservation district, hold hearings, conduct referendum election and make final determination.
- (28) Receive petitions for adding, combining, consolidating district areas and make final determination.

- (29) Establish procedures for conservation district elections and for appointment of two supervisors to each board.
- (30) Conservation Commission may provide conservation districts such administrative funds as will be necessary to carry out the purpose of the Chapter 184, RCW 89.08.
- (31) Receive petitions for dissolution of a conservation district and carry out procedures and final determination.

Section 26 (2) Current Index

- I Chapter 184 RCW 89.08
- II Minutes of Commission Meetings
- III Commission Budget
- IV District Grant Fund
- V District Current Directory
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- VII District Record and Files
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