

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL

State of Washington

COUNTY ROAD ADMINISTRATION BOARD

(name of governing body)

(agency name, if applicable)

Resolution No. _____

Administrative Order No. 64-P

(1) Be it resolved by the County Road Administration Board

acting at Bellevue, Washington (place)

that it does adopt the annexed rules relating to:

WAC 136-60 Regarding Maintenance of County Road Logs (new section)

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. 86-21-032 filed with the code reviser on 10/9/86. These rules shall take effect: [X] thirty days after they are filed with the code reviser pursuant to RCW 34.04.040(2). [] at a later date, such date being _____.

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, _____, find that an emergency exists and that this order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting the emergency is:

These rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of RCW 34.04.026¹ that "every agency shall incorporate the most specific, but in no case omit all, of the following language alternatives when adopting or amending rules" fill in statement (a), (b), or (c) as appropriate:

[] (a) This rule is promulgated pursuant to RCW _____ and is intended to administratively implement that statute.

[] (b) This rule is promulgated pursuant to RCW _____ which directs that the

(agency)

has authority to implement the provisions of

(name of act or RCW citation)

[X] (c) This rule is promulgated under the general rule-making authority of the COUNTY ROAD ADMINISTRATION BOARD

(agency)

as authorized in RCW 36.78

(4) The undersigned hereby declares that the agency has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW), and the State Register Act (chapter 34.08 RCW) in the adoption of these rules.

(5) This order, after being first recorded in the order register of this governing body is herewith transmitted to the Code Reviser for filing pursuant to chapter 34.04 RCW and chapter 1-12 WAC.

APPROVED AND ADOPTED November 12, 19 86

STATE OF WASHINGTON FILED

NOV 19 1986

By

[Signature]

Director Title

CODE REVISER'S OFFICE

WSR 86-23-050

NEW SECTION

WAC 136-60 REGARDING MAINTENANCE OF COUNTY ROAD LOGS

WAC 136-60-010 PURPOSE. Chapter 120, Laws of 1985, Regular Session, Section 1 (2) provides that the County Road Administration Board (CRABoard) shall maintain the county road log for the purpose of computing estimated county road replacement costs and estimated annual maintenance costs for county fuel tax allocations. It further provides that each county shall submit changes, corrections and deletions (i.e., "updates") to the CRABoard which in turn are subject to validation prior to inclusion in the road log maintained by the CRABoard. This WAC Chapter describes the manner in which the CRABoard will administer this responsibility.

WAC 136-60-020 DEFINITIONS. For purposes of implementing procedures for updating, validating and maintaining the county road log, the following definitions shall apply:

- (1) County road log - the listing, by county, of all roads under county jurisdiction including their description, length, milepost identification, functional class, surface type, traffic volume, and other administrative and physical inventory items that may be included.
- (2) Computer Data Base (CDB) - the computer data base software by which the county road log data is updated and maintained by all counties and the CRABoard.
- (3) Updates - periodic changes to the county road log involving any or all of the included data elements
- (4) Control fields - those fields within the county road log for which all updates need to be verified by the CRABoard prior to inclusion in the master county road log. Control fields are only those utilized for the computation of gas tax allocations in accordance with RCW 46.68.120.
- (5) Master county road log - the combination of all county road logs as kept by the CRABoard containing all updates (including validation of control fields) as of July 1 of each year.

WAC 136-60-030 SUBMITTAL OF ANNUAL UPDATES. Each county shall be responsible for maintaining current information regarding its road log and, no later than May 1 of each year, submit an updated road log as of January 1 for its complete road system. This annual update must be on the computer-readable medium written in the computer data base program format as prescribed by the CRABoard. All updates involving changes in control fields must include supporting documentation as required in Section 136-60-050.

WAC 136-60-040 VALIDATION OF ANNUAL UPDATES. All control field updates will be subject to review, approval and acceptance (i.e., "validation") by the CRABoard. This process will involve reviewing the submitted documentation and conducting spot-checks as may be necessary. All such updates which are reviewed, approved and accepted by July 1 of each year will be entered into

the master county road log. Non-control field updates will be entered into the master county road log file without review. The master county road log as of July 1 of each year will be utilized by the CRABoard for general informational purposes and, on each odd-numbered year, for computation of motor vehicle fuel tax allocations to the counties.

WAC 136-60-050 VALIDATION REQUIREMENTS FOR CONTROL FIELDS. Each update of a road log segment that involves a change in a control field (including additions or deletions of road segments) will be validated by the CRABoard. Documentation necessary to support the following control field changes is as follows:

Functional class - notice of FHWA approval from WSDOT.

Pavement type - statement signed by County Engineer with list of pavement type changes. A suitable scale map showing the limits of the change(s) must also be included.

Responsible Agency - see requirements under "Addition of mileage" and "Deletion of mileage".

Addition of mileage - statement signed by County Engineer describing the circumstances of the addition. For example, additions can occur through Commissioner approval of new plat, construction/reconstruction on new alignment, or a change in jurisdiction. Appropriate map(s) showing the changes must also be included.

Deletion of mileage - statement signed by County Engineer describing the circumstances of the deletion. For example, deletions can occur through vacations or a change in jurisdiction. Appropriate map(s) showing the changes must also be included.

Traffic volume - statement signed by County Engineer with list of segments affected by change in traffic volume. A statement is required only if it involves road segments with urban classification and with an ACP or PCC surface type and it involves a volume change crossing the 5000 ADT value.

All maps furnished in support of control field changes will be forwarded by the CRABoard to WSDOT for future map base updates.

WAC 136-60-060 UTILIZATION OF COMMON COMPUTER DATA BASE. Each county shall utilize a common computer data base for the maintenance and updating of its county road log. This data base shall be prescribed by the CRABoard and each county shall be responsible for the purchase and installation of the requisite software on its own IBM or IBM-compatible microcomputer.