

TRANSMITTAL OF RULES ADOPTED

FROM: COUNTY ROAD ADMINISTRATION BOARD
(Name of Agency)

TO: CODE REVISER
LEGISLATIVE BLDG (Southwest Corner, Ground Floor)
Olympia 98501

The enclosed Permanent rules , being order No. 2
Emergency rules

relating to (Name of rules or description of subject matter)

NEW ~~WAC 136-10-050~~ WRITTEN POLICY
WAC 136-10-050

Addition of ~~Chapter~~ Section 050 to Chapter 10 - Standard of Good Practice
Regarding duties of County Road Engineer-commissioners.

(ALTERNATIVE A. Use only for adoption of permanent rules)

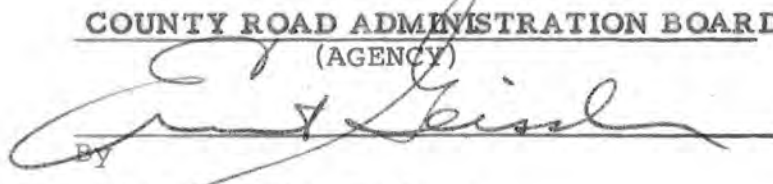
pursuant to Notice No. _____ ① filed with the code reviser
on _____ ② were regularly adopted as permanent rules of this
(date)
agency at _____ on _____ and are herewith
(place) (date)
filed in the office of the code reviser pursuant to chapter 34.04
RCW. The effective date of such rules shall be _____ ③

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding that the immediate adoption of
these rules is necessary for the preservation of the public
health, safety, or general welfare and that observance of the
requirements of notice and opportunity to present views on
the proposed action would be contrary to the public interest,
were regularly adopted as emergency rules of this agency at
Pasco, Washington on 10-17-68 and are herewith filed in
(place) (date)
the office of the code reviser pursuant to chapter 34.04 RCW.

Dated this 22nd day of October 1968.

STATE OF WASHINGTON
FILED
OCT 22 1968
CODE REVISER'S OFFICE
KET. 2229 FILE # 1

COUNTY ROAD ADMINISTRATION BOARD
(AGENCY)

BY _____
Administrative Engineer
Title

① NOTICE NUMBER AS APPEARS ON THE COPY OF NOTICE RETURNED TO YOU BY RE-
VISER'S OFFICE (IF PROCEEDINGS WERE CONTINUED, USE NO. OF LAST NOTICE)
② STAMPED DATE AS APPEARS ON THE COPY OF NOTICE RETURNED TO YOU BY REVIS-
ER'S OFFICE (IF PROCEEDINGS WERE CONTINUED, USE DATE OF LAST NOTICE)
③ UNLESS A LATER DATE IS SPECIFIED IN THIS ORDER OR IS PRESCRIBED
IN ANOTHER STATUTE, RULES ARE EFFECTIVE 30 DAYS AFTER FILING:
RCW 34.04.040. LEAVE THIS SPACE BLANK EXCEPT IN SUCH SPECIAL CASES.

COUNTY ROAD ADMINISTRATION BOARD

EMERGENCY REGULATION NO. 2

EMERGENCY REGULATION OF THE COUNTY ROAD ADMINISTRATION BOARD ESTABLISHING A STANDARD OF GOOD PRACTICE REGARDING DUTIES OF COUNTY ROAD ENGINEER-COMMISSIONERS.

WHEREAS, Chapter 120, Laws of 1965, First Extraordinary Session, created the County Road Administration Board to formulate and adopt uniform and general practices relating to the administration of county roads for the several counties of the state, and

WHEREAS, the Board deems it to be a standard of good practice that all counties adopt written policy in accordance with the duties of the county road engineer-commissioners, and

WHEREAS, pursuant to the Washington State Administrative Procedures Act, Chapter 34.04 of RCW, the Board deems it necessary for the preservation of the public health, safety and general welfare, that this rule be adopted as an emergency rule to remain in effect for 90 days from the adoption hereof, now, therefore

BE IT ESTABLISHED BY THE COUNTY ROAD ADMINISTRATION BOARD:

Section 1. The standard of good practice regarding written policy regarding duties of county road engineer-commissioners, which is designated WAC 136-10, attached hereto, be and the same is hereby adopted as an emergency standard of good practice for the several counties of the State of Washington.

Section 2. The standards as adopted hereby shall become effective as of October 17, 1968, and shall be in effect for a period of 90 days thereafter under the emergency adoption procedure of the Washington State Administrative Procedures Act, RCW 34.04.030, and shall be adhered to by all of the several counties of the state of Washington.

Established and adopted by the Board this ¹⁶ 17 day of October, 1968, at a hearing held pursuant to law.


Chairman

Chapter 10

STANDARD OF GOOD PRACTICE
REGARDING DUTIES OF
COUNTY ROAD ENGINEER-COMMISSIONERS

NEW

WAC 136-10-050 WRITTEN POLICY. In order to implement the requirements of this Chapter each Board of County Commissioners shall develop and by resolution adopt policy covering any matters relating to road department operation as they may see fit. Certain specific matters enumerated herein must be covered by such policy, to wit:

(1) POLICY REGARDING ORGANIZATION. A chart or pictorial representation showing in detail the interrelationship of all positions in the road department from the board of county commissioners down through all employees. The chart shall clearly show the complete line of command throughout the entire organization.

(2) POLICY REGARDING PERSONNEL PRACTICES. A complete statement of all policy relating to the personnel of the road department including but not limited to recruitment, appointment, promotion, dismissal, hours of work, overtime, annual leave, sick leave, vacation leave, military leave, holidays, classification, union relationship where applicable and general work rules

(3) POLICY REGARDING HANDLING OF COMPLAINTS. A statement in which the Board sets forth a method by which complaints from the general public related to any road department activity will be handled. The purpose is to assure that each county will have an orderly procedure to assure that citizen complaints receive prompt attention.