H-0136.1		

HOUSE BILL 1147

State of Washington 1993 Regular Session 53rd Legislature

By Representatives King, G. Cole, Veloria, Orr, Heavey, Franklin, Scott, Ludwig, Jones, Basich, Quall and J. Kohl

Read first time 01/18/93. Referred to Committee on Commerce & Labor.

- AN ACT Relating to public works contracts; amending RCW 28B.10.350, 1 2 28B.10.355, 28B.50.330, 35.22.620, 35.23.352, 35.56.270, 35.82.075, 3 36.32.250, 36.77.040, 39.04.015, 39.04.150, 39.04.155, 39.04.220, 4 39.19.070, 43.19.1911, 47.28.090, 47.28.100, 47.28.170, 53.08.120,
- 54.04.070, 54.04.080, 56.08.070, 5 53.08.130, 57.08.050,
- 72.01.120, 85.24.070, 86.09.178, 87.03.435, 87.03.436, 89.30.154, and 6
- 91.08.530; and adding a new section to chapter 39.30 RCW. 7
- BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON: 8
- 9 <u>NEW SECTION.</u> **Sec. 1.** A new section is added to chapter 39.30 RCW 10 to read as follows:
- (1) A political entity, including the state, a city, county, 11
- 12 municipality, or political subdivision, in determining the lowest
- 13 responsible bidder for a public works contract, shall
- consideration to, in addition to price: 14
- 15 (a) The quality of the contractor's past performance on contracts
- 16 if the contractor has performed public works contracts of a similar
- nature with the political entity; 17
- 18 (b) The ability of the contractor to complete the contract within
- 19 the prescribed schedule outlined in the contract specifications; and

- 1 (c) The compliance of the contractor with federal, state, and local laws pertaining to the contract.
- 3 (2) For the purposes of this section, "lowest responsible bidder" 4 means a "lowest responsible bidder," "lowest and best bidder," "lowest 5 quotation," or other phrase having a similar meaning.
- 6 **Sec. 2.** RCW 28B.10.350 and 1985 c 152 s 1 are each amended to read 7 as follows:
- 8 (1) When the cost to The Evergreen State College, any regional 9 university, or state university of any building, construction, renovation, remodeling, or demolition other than maintenance or repairs 10 will equal or exceed the sum of twenty-five thousand dollars, complete 11 12 plans and specifications for such work shall be prepared and such work shall be put out for public bids and the contract shall be awarded to 13 14 the lowest responsible bidder if in accordance with the bid PROVIDED, That when the estimated cost of such 15 specifications: building, construction, renovation, remodeling, or demolition equals or 16 exceeds the sum of twenty-five thousand dollars, such project shall be 17 18 deemed a public works and "the prevailing rate of wage," under chapter 19 39.12 RCW shall be applicable thereto: PROVIDED FURTHER, That when such building, construction, renovation, remodeling, or demolition 20 involves one trade or craft area and the estimated cost exceeds ten 21 thousand dollars, complete plans and specifications for such work shall 22 23 be prepared and such work shall be put out for public bids, and the 24 contract shall be awarded to the lowest responsible bidder if in 25 accordance with the bid specifications. Section 1 of this act applies to this subsection. This subsection shall not apply when a contract is 26 awarded by the small works procedure authorized in RCW 28B.10.355. 27
- (2) The Evergreen State College, any regional university, or state university may require a project to be put to public bid even when it is not required to do so under subsection (1) of this section.
 - (3) Where the estimated cost to The Evergreen State College, any regional university, or state university of any building, construction, renovation, remodeling, or demolition is less than twenty-five thousand dollars or the contract is awarded by the small works procedure authorized in RCW 28B.10.355, the publication requirements of RCW 39.04.020 ((and 39.04.090)) shall be inapplicable.
- 37 (4) In the event of any emergency when the public interest or 38 property of The Evergreen State College, regional university, or state

HB 1147 p. 2

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university would suffer material injury or damage by delay, the 1 president of such college or university may declare the existence of 2 such an emergency and reciting the facts constituting the same may 3 4 waive the requirements of this section with reference to any contract 5 in order to correct the condition causing the emergency: PROVIDED, That an "emergency," for the purposes of this section, means a 6 7 condition likely to result in immediate physical injury to persons or 8 to property of such college or university in the absence of prompt 9 action or a condition which immediately impairs 10 institution's ability to perform its educational obligations.

11 **Sec. 3.** RCW 28B.10.355 and 1985 c 152 s 2 are each amended to read 12 as follows:

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Each board of regents of the state universities and each board of trustees of the regional universities and The Evergreen State College may establish a small works roster. The small works roster authorized by this section may be used for any public works project for which the estimated cost is less than fifty thousand dollars. Each board shall adopt rules to implement this section.

The roster shall be composed of all responsible contractors who have requested to be on the list. Each board shall establish a procedure for securing telephone or written quotations from the contractors on the small works roster to assure establishment of a competitive price and for awarding contracts to the lowest responsible This procedure shall require either that a good faith effort be made to request quotations from all contractors on the small works roster who have indicated the capability of performing the kind of public works being contracted or that the board shall solicit quotations from at least five contractors in a manner that will equitably distribute the opportunity among contractors on the roster. Section 1 of this act applies to this section. Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection and available by telephone inquiry. Each board may adopt a procedure to prequalify contractors for inclusion on the small works roster. No board may be required to make available for public inspection or copying under chapter 42.17 RCW financial information required to be provided by the prequalification procedure.

The small works roster shall be revised at least once each year by publishing notice of such opportunity in at least one newspaper of

p. 3 HB 1147

- l general circulation in the state. Responsible contractors shall be
- 2 added to the list at any time they submit a written request.
- 3 **Sec. 4.** RCW 28B.50.330 and 1991 c 238 s 48 are each amended to 4 read as follows:
- The boards of trustees of college districts are empowered in 5 accordance with the provisions of this chapter to provide for the 6 7 construction, reconstruction, erection, equipping, demolition, and major alterations of buildings and other capital assets, and the 8 9 acquisition of sites, rights-of-way, easements, improvements, or appurtenances for the use of the aforementioned colleges as authorized 10 by the college board in accordance with RCW 28B.50.140; to be financed 11 by bonds payable out of special funds from revenues hereafter derived 12 from income received from such facilities, gifts, bequests, or grants, 13 and such additional funds as the legislature may provide, and payable 14 15 out of a bond retirement fund to be established by the respective district boards in accordance with rules and regulations of the state 16 With respect to building, improvements, or repairs, or other 17 18 work, where the estimated cost exceeds fifteen thousand dollars, 19 complete plans and specifications for such work shall be prepared and such work shall be prepared and such work shall be put out for public 20 bids and the contract shall be awarded to the lowest responsible bidder 21 if in accordance with the bid specifications((: PROVIDED, That)). 22 23 Section 1 of this act applies to this section. Any project regardless 24 of dollar amount may be put to public bid.
- Where the estimated cost to any college of any building, improvements, or repairs, or other work, is less than five thousand dollars, the publication requirements of RCW 39.04.020 and 39.04.070 shall be inapplicable.
- 29 **Sec. 5.** RCW 35.22.620 and 1989 c 431 s 59 are each amended to read 30 as follows:
- 31 (1) As used in this section, the term "public works" means as 32 defined in RCW 39.04.010.
- 33 (2) A first class city may have public works performed by contract 34 pursuant to public notice and call for competitive bids. As limited by 35 subsection (3) of this section, a first class city may have public 36 works performed by city employees in any annual or biennial budget 37 period equal to a dollar value not exceeding ten percent of the public

works construction budget, including any amount in a supplemental public works construction budget, over the budget period. The amount of public works that a first class city has a county perform for it under RCW 35.77.020 shall be included within this ten percent limitation.

If a first class city has public works performed by public employees in any budget period that are in excess of this ten percent limitation, the amount in excess of the permitted amount shall be reduced from the otherwise permitted amount of public works that may be performed by public employees for that city in its next budget period. Twenty percent of the motor vehicle fuel tax distributions to that city shall be withheld if two years after the year in which the excess amount of work occurred, the city has failed to so reduce the amount of public works that it has performed by public employees. The amount so withheld shall be distributed to the city when it has demonstrated in its reports to the state auditor that the amount of public works it has performed by public employees has been so reduced.

Whenever a first class city has had public works performed in any budget period up to the maximum permitted amount for that budget period, all remaining public works within that budget period shall be done by contract pursuant to public notice and call for competitive bids.

The state auditor shall report to the state treasurer any first class city that exceeds this amount and the extent to which the city has or has not reduced the amount of public works it has performed by public employees in subsequent years.

(3) In addition to the percentage limitation provided in subsection (2) of this section, a first class city with a population in excess of one hundred fifty thousand shall not have public employees perform a public works project in excess of fifty thousand dollars if more than a single craft or trade is involved with the public works project, or a public works project in excess of twenty-five thousand dollars if only a single craft or trade is involved with the public works project or the public works project is street signalization or street lighting. In addition to the percentage limitation provided in subsection (2) of this section, a first class city with a population of one hundred fifty thousand or less shall not have public employees perform a public works project in excess of thirty-five thousand dollars if more than one craft or trade is involved with the public works project, or a public

p. 5 HB 1147

works project in excess of twenty thousand dollars if only a single 2 craft or trade is involved with the public works project or the public works project is street signalization or street lighting. A public 3 works project means a complete project. The restrictions in this 4 5 subsection do not permit the division of the project into units of work or classes of work to avoid the restriction on work that may be 6 7 performed by day labor on a single project.

(4) In addition to the accounting and record-keeping requirements contained in RCW 39.04.070, every first class city annually shall prepare a report for the state auditor indicating the total public works construction budget and supplemental public works construction budget for that year, the total construction costs of public works performed by public employees for that year, and the amount of public works that is performed by public employees above or below ten percent of the total construction budget. However, if a city budgets on a biennial basis, this annual report shall indicate the amount of public works that is performed by public employees within the current biennial period that is above or below ten percent of the total biennial construction budget.

20 After September 1, 1987, each first class city with a population of one hundred fifty thousand or less shall use the form required by RCW 21 43.09.205 to account and record costs of public works in excess of five 22 23 thousand dollars that are not let by contract.

- (5) The cost of a separate public works project shall be the costs of materials, supplies, equipment, and labor on the construction of that project. The value of the public works budget shall be the value of all the separate public works projects within the budget.
- (6) When any emergency shall require the immediate execution of such public work, upon the finding of the existence of such emergency 29 by the authority having power to direct such public work to be done and duly entered of record, publication of description and estimate may be made within seven days after the commencement of the work. Within two 32 33 weeks of the finding that such an emergency existed, the city council shall adopt a resolution certifying the existence of this emergency situation.
- (7) In lieu of the procedures of subsections (2) and (6) of this 36 37 section, a first class city may use a small works roster and award contracts under this subsection for contracts of one hundred thousand 38 39 dollars or less.

HB 1147 p. 6

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- 1 (a) The city may maintain a small works roster comprised of all 2 contractors who have requested to be on the roster and are, where 3 required by law, properly licensed or registered to perform such work 4 in this state.
- (b) Whenever work is done by contract, the estimated cost of which 5 is one hundred thousand dollars or less, and the city uses the small 6 7 works roster, the city shall invite proposals from all appropriate 8 contractors on the small works roster: PROVIDED, That not less than 9 five separate appropriate contractors, if available, shall be invited to submit bids on any one contract: PROVIDED FURTHER, That whenever 10 possible, the city shall invite at least one proposal from a minority 11 or woman contractor who shall otherwise qualify under this section. 12 13 Once a bidder on the small works roster has been offered an opportunity to bid, that bidder shall not be offered another opportunity until all 14 15 other appropriate contractors on the small works roster have been 16 afforded an opportunity to submit a bid. Invitations shall include an 17 estimate of the scope and nature of the work to be performed, and materials and equipment to be furnished. 18
- (c) When awarding such a contract for work, the estimated cost of which is one hundred thousand dollars or less, the city shall award the contract to the contractor submitting the lowest responsible bid. Section 1 of this act applies to this subsection.
- 23 (8) The allocation of public works projects to be performed by city 24 employees shall not be subject to a collective bargaining agreement.
- (9) This section does not apply to performance-based contracts, as defined in RCW 39.35A.020(3), that are negotiated under chapter 39.35A RCW.
- 28 (10) Nothing in this section shall prohibit any first class city 29 from allowing for preferential purchase of products made from recycled 30 materials or products that may be recycled or reused.
- 31 **Sec. 6.** RCW 35.23.352 and 1989 c 431 s 56 are each amended to read 32 as follows:
- (1) Any second or third class city or any town may construct any public works, as defined in RCW 39.04.010, by contract or day labor without calling for bids therefor whenever the estimated cost of the work or improvement, including cost of materials, supplies and equipment will not exceed the sum of thirty thousand dollars if more than one craft or trade is involved with the public works, or twenty

p. 7 HB 1147

thousand dollars if a single craft or trade is involved with the public 1 works or the public works project is street signalization or street 2 3 lighting. A public works project means a complete project. 4 restrictions in this subsection do not permit the division of the project into units of work or classes of work to avoid the restriction on work that may be performed by day labor on a single project.

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7 Whenever the cost of the public work or improvement, including 8 materials, supplies and equipment, will exceed these figures, the same 9 shall be done by contract. All such contracts shall be let at public 10 bidding upon posting notice calling for sealed bids upon the work. notice thereof shall be posted in a public place in the city or town 11 and by publication in the official newspaper, or a newspaper of general 12 13 circulation most likely to bring responsive bids, once each week for two consecutive weeks before the date fixed for opening the bids. 14 15 notice shall generally state the nature of the work to be done that plans and specifications therefor shall then be on file in the city or 16 town hall for public inspections, and require that bids be sealed and 17 filed with the council or commission within the time specified therein. 18 19 Each bid shall be accompanied by a bid proposal deposit in the form of 20 a cashier's check, postal money order, or surety bond to the council or commission for a sum of not less than five percent of the amount of the 21 bid, and no bid shall be considered unless accompanied by such bid 22 proposal deposit. The council or commission of the city or town shall 23 24 let the contract to the lowest responsible bidder or shall have power 25 by resolution to reject any or all bids and to make further calls for 26 bids in the same manner as the original call.

When the contract is let then all bid proposal deposits shall be returned to the bidders except that of the successful bidder which shall be retained until a contract is entered into and a bond to perform the work furnished, with surety satisfactory to the council or commission, in the full amount of the contract price. If the bidder fails to enter into the contract in accordance with his bid and furnish a bond within ten days from the date at which he is notified that he is the successful bidder, the check or postal money order and the amount thereof shall be forfeited to the council or commission or the council or commission shall recover the amount of the surety bond.

37 If no bid is received on the first call the council or commission may readvertise and make a second call, or may enter into a contract 38

1 without any further call or may purchase the supplies, material or 2 equipment and perform the work or improvement by day labor.

- 3 (2) The allocation of public works projects to be performed by city 4 or town employees shall not be subject to a collective bargaining 5 agreement.
- 6 (3) In lieu of the procedures of subsection (1) of this section, a 7 second or third class city or a town may use a small works roster and 8 award contracts under this subsection for contracts of one hundred 9 thousand dollars or less.
- 10 (a) The city or town may maintain a small works roster comprised of 11 all contractors who have requested to be on the roster and are, where 12 required by law, properly licensed or registered to perform such work 13 in this state.
- (b) Whenever work is done by contract, the estimated cost of which 14 is one hundred thousand dollars or less, and the city uses the small 15 16 works roster, the city or town shall invite proposals from all 17 appropriate contractors on the small works roster: PROVIDED, That whenever possible, the city or town shall invite at least one proposal 18 19 from a minority or woman contractor who shall otherwise qualify under 20 this section. The invitation shall include an estimate of the scope and nature of the work to be performed, and materials and equipment to 21 22 be furnished.
- (c) When awarding such a contract for work, the estimated cost of which is one hundred thousand dollars or less, the city or town shall award the contract to the contractor submitting the lowest responsible bid.
- (4) After September 1, 1987, each second class city, third class city, and town shall use the form required by RCW 43.09.205 to account and record costs of public works in excess of five thousand dollars that are not let by contract.
- 31 (5) The cost of a separate public works project shall be the costs 32 of the materials, equipment, supplies, and labor on that construction 33 project.
- (6) Any purchase of supplies, material, equipment or services other than professional services, except for public work or improvement, where the cost thereof exceeds seven thousand five hundred dollars shall be made upon call for bids: PROVIDED, That the limitations herein shall not apply to any purchases of materials at auctions

p. 9 HB 1147

- 1 conducted by the government of the United States, any agency thereof or 2 by the state of Washington or a political subdivision thereof.
- 3 (7) Bids shall be called annually and at a time and in the manner 4 prescribed by ordinance for the publication in a newspaper published or 5 of general circulation in the city or town of all notices or newspaper 6 publications required by law. The contract shall be awarded to the 7 lowest responsible bidder.
- 8 (8) For advertisement and competitive bidding to be dispensed with 9 as to purchases between seven thousand five hundred and fifteen 10 thousand dollars, the city legislative authority must authorize by resolution a procedure for securing telephone and/or written quotations 11 from enough vendors to assure establishment of a competitive price and 12 13 for awarding the contracts for purchase of materials, equipment, or services to the lowest responsible bidder. Immediately after the award 14 15 is made, the bid quotations obtained shall be recorded and open to public inspection and shall be available by telephone inquiry. 16
- 17 (9) For determining the lowest responsible bidder under this 18 section, section 1 of this act applies.
- 19 (10) These requirements for purchasing may be waived by resolution 20 of the city or town council which declared that the purchase is clearly 21 and legitimately limited to a single source or supply within the near 22 vicinity, or the materials, supplies, equipment, or services are 23 subject to special market conditions, and recites why this situation 24 exists. Such actions are subject to RCW 39.30.020.
- $((\frac{10}{10}))$ (11) This section does not apply to performance-based contracts, as defined in RCW 39.35A.020(3), that are negotiated under chapter 39.35A RCW.
- (((11))) (<u>12)</u> Nothing in this section shall prohibit any second or third class city or any town from allowing for preferential purchase of products made from recycled materials or products that may be recycled or reused.
- 32 **Sec. 7.** RCW 35.56.270 and 1965 c 7 s 35.56.270 are each amended to 33 read as follows:
- When a city undertakes any improvement authorized by this chapter and the expenditures required exceed the sum of five hundred dollars, it shall be done by contract and shall be let to the lowest responsible bidder, after due notice, under such regulation as may be prescribed by
- 38 ordinance: PROVIDED, That the city council or commission may reject

all bids presented and readvertise, or, if in the judgment of the city council or commission the work can be performed, or supplies or 2 materials furnished by the city independent of contract, cheaper than 3 4 under the bid submitted, it may after having so advertised and examined 5 the bids, cause the work to be performed or supplies or materials to be furnished independent of contract. Section 1 of this act applies to 6 7 This section shall be construed as a concurrent and this section. 8 cumulative power conferred on cities and shall not be construed as in 9 any wise repealing or affecting any law now in force relating to the 10 performing, execution and construction of public works.

- 11 **Sec. 8.** RCW 35.82.075 and 1989 c 363 s 6 are each amended to read 12 as follows:
- (1) In addition to any other powers authorized in RCW 35.82.070, an authority may establish a small works roster consisting of all qualified contractors who have requested to be included on the roster and are, where required by law, properly licensed or registered to perform such work in the state of Washington.

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- (2) The small works roster may make distinctions between contractors based on the nature of the work the contractor is qualified to perform. At least once every year, the authority shall advertise in a newspaper of general circulation, in the authority's area of operation, the existence of the small works roster and shall add to the roster those contractors who request to be included on the roster.
- (3) The commissioners of the authority shall establish uniform procedures to prequalify contractors for inclusion on the small works roster and a procedure for securing telephone or written quotations from contractors on the small works roster to assure establishment of a competitive price and for awarding contracts to the lowest responsible bidder. Section 1 of this act applies to this subsection.
- 29 30 (4) Construction, repair, or alteration projects estimated to cost less than forty thousand dollars are exempt from the requirement that 31 32 contracts be awarded after advertisement and competitive bid as defined 33 in RCW 39.04.010. In lieu of advertisement and competitive bid, the 34 authority shall solicit at least five quotations, confirmed in writing, from contractors manner that will equitably distribute 35 in a 36 opportunities among contractors on the small works roster for the category of job type involved. Whenever possible, the authority shall 37 invite at least one proposal from a minority or woman contractor, or 38

p. 11 HB 1147

- $1\,$ from a contractor that employs, or commits to employ, residents of
- 2 housing owned or managed by the authority, who shall otherwise qualify
- 3 under this section. Such solicitations shall include an estimate of
- 4 the scope and nature of the work to be performed, and materials and
- 5 equipment to be furnished.
- 6 (5) Immediately after an award is made, the bid quotations obtained 7 shall be recorded, open to public inspection, and available by 8 telephone request.
- 9 (6) The breaking-down of any public work or improvement into units, 10 or accomplishing any public work or improvement by phases, for the 11 purpose of avoiding the minimum dollar amount for bidding, is contrary 12 to public policy and is prohibited.
- 13 (7) No authority under chapter 42.17 RCW shall be required to make 14 financial information required to be provided by the prequalification 15 procedure for inclusion on the small works roster available for public 16 inspection or copying.
- 17 **Sec. 9.** RCW 36.32.250 and 1991 c 363 s 58 are each amended to read 18 as follows:
- 19 No contract for public works may be entered into by the county legislative authority or by any elected or appointed officer of the 20 county until after bids have been submitted to the county upon 21 specifications therefor. Such specifications shall be in writing and 22 23 shall be filed with the clerk of the county legislative authority for 24 public inspection. An advertisement shall be published in the county 25 official newspaper stating the time and place where bids will be opened, the time after which bids will not be received, the character 26 of the work to be done, the materials and equipment to be furnished, 27 and that specifications therefor may be seen at the office of the clerk 28 29 of the county legislative authority. An advertisement shall also be published in a legal newspaper of general circulation in or as near as 30 possible to that part of the county in which such work is to be done. 31 32 If the county official newspaper is a newspaper of general circulation covering at least forty percent of the residences in that part of the 33 34 county in which such public works are to be done, then the publication of an advertisement of the applicable specifications in the county 35 official newspaper shall be sufficient. Such advertisements shall be 36 published at least once at least ten days prior to the last date upon 37 which bids will be received. The bids shall be in writing, shall be 38

filed with the clerk, shall be opened and read in public at the time 1 and place named therefor in the advertisements, and after being opened, 2 shall be filed for public inspection. No bid may be considered for 3 4 public work unless it is accompanied by a bid deposit in the form of a surety bond, postal money order, cash, cashier's check, or certified 5 check in an amount equal to five percent of the amount of the bid 6 7 The contract for the public work shall be awarded to the proposed. 8 lowest responsible bidder. <u>Section 1 of this act applies to this</u> 9 section.

10 Any or all bids may be rejected for good cause. The county legislative authority shall require from the successful bidder for such 11 public work a contractor's bond in the amount and with the conditions 12 imposed by law. If the bidder to whom the contract is awarded fails to 13 enter into the contract and furnish the contractor's bond as required 14 15 within ten days after notice of the award, exclusive of the day of 16 notice, the amount of the bid deposit shall be forfeited to the county 17 and the contract awarded to the next lowest and best bidder. deposit of all unsuccessful bidders shall be returned after the 18 19 contract is awarded and the required contractor's bond given by the 20 successful bidder is accepted by the county legislative authority. In the letting of any contract involving less than ten thousand dollars, 21 advertisement and competitive bidding may be dispensed with on order of 22 the county legislative authority. Immediately after the award is made, 23 24 the bid quotations obtained shall be recorded and open to public 25 inspection and shall be available by telephone inquiry.

For advertisement and competitive bidding to be dispensed with as to public works projects with an estimated value of one hundred thousand dollars or less, a county must use a small works roster process as provided in RCW 39.04.155.

This section does not apply to performance-based contracts, as defined in RCW 39.35A.020(3), that are negotiated under chapter 39.35A RCW.

33 **Sec. 10.** RCW 36.77.040 and 1963 c 4 s 36.77.040 are each amended to read as follows:

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The board shall proceed to award the contract to the lowest and best bidder but may reject any or all bids if in its opinion good cause exists therefor. Section 1 of this act applies to this section. The board shall require from the successful bidder a contractor's bond in

p. 13 HB 1147

- 1 the amount and with the conditions imposed by law. Should the bidder
- 2 to whom the contract is awarded fail to enter into the contract and
- 3 furnish the contractor's bond as required within ten days after notice
- 4 of the award, exclusive of the day of notice, the amount of the bid
- 5 deposit shall be forfeited to the county and placed in the county road
- 6 fund and the contract awarded to the next lowest and best bidder. The
- 7 bid deposit of all unsuccessful bidders shall be returned after the
- 8 contract is awarded and the required contractor's bond given by the
- 9 successful bidder is accepted by the board.
- 10 **Sec. 11.** RCW 39.04.015 and 1989 c 59 s 1 are each amended to read 11 as follows:
- Notwithstanding the provisions of RCW 39.04.010, a state
- 13 contracting authority is authorized to negotiate an adjustment to a bid
- 14 price, based upon agreed changes to the contract plans and
- 15 specifications, with a low responsive and responsible bidder under the
- 16 following conditions:
- 17 (1) All bids for a state public works project involving buildings
- 18 and any associated building utilities and appendants exceed the
- 19 available funds, as certified by the appropriate fiscal officer;
- 20 (2) The ((apparent low responsive)) bid does not exceed the
- 21 available funds by: (a) Five percent on projects valued under one
- 22 million dollars; (b) the greater of fifty thousand dollars or two and
- 23 one-half percent for projects valued between one million dollars and
- 24 five million dollars; or (c) the greater of one hundred twenty-five
- 25 thousand dollars or one percent for projects valued over five million
- 26 dollars; ((and))
- 27 (3) The negotiated adjustment will bring the bid price within the
- 28 amount of available funds; and
- 29 (4) Section 1 of this act applies to this section.
- 30 **Sec. 12.** RCW 39.04.150 and 1988 c 36 s 12 are each amended to read
- 31 as follows:
- 32 (1) As used in this section, "agency" means the department of
- 33 general administration, the department of fisheries, the department of
- 34 wildlife, and the state parks and recreation commission.
- 35 (2) In addition to any other power or authority that an agency may
- 36 have, each agency, alone or in concert, may establish a small works

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1 roster consisting of all qualified contractors who have requested to be 2 included on the roster.

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- (3) The small works roster may make distinctions between contractors based on the geographic areas served and the nature of the work the contractor is qualified to perform. At least once every year, the agency shall advertise in a newspaper of general circulation the existence of the small works roster and shall add to the roster those contractors who request to be included on the roster.
- 9 (4) Construction, repair, or alteration projects estimated to cost 10 less than fifty thousand dollars are exempt from the requirement that the contracts be awarded after advertisement and competitive bid as 11 defined by RCW 39.04.010. In lieu of advertisement and competitive 12 13 bid, the agency shall solicit at least five quotations, confirmed in writing, from contractors chosen by random number generated by computer 14 15 from the contractors on the small works roster for the category of job 16 type involved and shall award the work to the party with the lowest 17 quotation or reject all quotations. Section 1 of this act applies to this subsection. If the agency is unable to solicit quotations from 18 19 five qualified contractors on the small works roster for a particular 20 project, then the project shall be advertised and competitively bid. The agency shall solicit quotations randomly from contractors on the 21 small works roster in a manner which will equitably distribute the 22 23 opportunity for these contracts among contractors on the roster: 24 PROVIDED, That whenever possible, the agency shall invite at least one 25 proposal from a minority contractor who shall otherwise qualify to 26 perform such work. Immediately after an award is made, the bid 27 quotations obtained shall be recorded, open to public inspection, and available by telephone request. 28
- (5) The breaking down of any public work or improvement into units or accomplishing any public work or improvement by phases for the purpose of avoiding the minimum dollar amount for bidding is contrary to public policy and is prohibited.
- 33 (6) The director of general administration shall adopt by rule a 34 procedure to prequalify contractors for inclusion on the small works 35 roster. Each agency shall follow the procedure adopted by the director 36 of general administration. No agency shall be required to make 37 available for public inspection or copying under chapter 42.17 RCW 38 financial information required to be provided by the prequalification 39 procedure.

p. 15 HB 1147

1 (7) An agency may adopt by rule procedures to implement this 2 section which shall not be inconsistent with the procedures adopted by 3 the director of the department of general administration pursuant to 4 subsection (6) of this section.

Sec. 13. RCW 39.04.155 and 1991 c 363 s 109 are each amended to 6 read as follows:

- (1) This section provides a uniform process to award contracts for public works projects by those counties that are authorized to use a small works roster in lieu of the requirements for formal sealed bidding. The state statutes governing counties shall establish the maximum dollar thresholds of the contracts that can be awarded under this process, and may include other matters concerning the small works roster process, for the county.
- (2) Counties may create a single general small works roster, or may create a small works roster for different categories of anticipated work. The small works roster or rosters shall consist of all responsible contractors who have requested to be on the list, and where required by law are properly licensed or registered to perform such work in this state. At least once a year, the county shall publish in a newspaper of general circulation within the jurisdiction a notice of the existence of the roster or rosters and solicit the names of contractors for such roster or rosters.

The governing body of the county shall establish a procedure for securing telephone or written quotations from the contractors on the general small works roster, or a specific small works roster for the appropriate category of work, to assure that a competitive price is established and to award contracts to the lowest responsible bidder((\(\tau\) as defined in RCW 43.19.1911)). Section 1 of this act applies to this section. Such invitations for quotations shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished. Whenever possible at least five contractors shall be invited to submit bids. Once a contractor has been afforded an opportunity to submit a proposal, that contractor shall not be offered another opportunity until all other appropriate contractors on the small works roster have been afforded an opportunity to submit a proposal on a contract.

A contract awarded from a small works roster under this section 38 need not be advertised.

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- Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection, and available by telephone inquiry.
- 4 **Sec. 14.** RCW 39.04.220 and 1991 c 130 s 2 are each amended to read 5 as follows:
- 6 (1) In addition to currently authorized methods of public works 7 contracting, and in lieu of the requirements of RCW 39.04.010 and 8 39.04.020 through 39.04.060, capital projects funded for over ten 9 million dollars appropriated and authorized by the legislature for the department of corrections in the 1989-91 biennium at the McNeil Island 10 corrections center, the Clallam Bay corrections 11 center, the 12 construction of new correctional facilities under the authority of the secretary of corrections including drug camps; work camps; a new medium 13 14 security prison and such other correctional facilities as may be 15 authorized by the legislature during the biennium ending June 30, 1993, 16 under contract using be accomplished the contractor/construction manager method described in this section. For 17 18 the purposes of this section, "general contractor/construction manager" 19 means a firm with which the department of general administration has selected and negotiated a maximum allowable construction cost to be 20 guaranteed by the firm, after competitive selection through a formal 21 22 advertisement, and competitive bids to provide services that may 23 include life-cycle cost design considerations, value engineering, 24 scheduling, cost estimating, constructability, alternative construction 25 options for cost savings, and sequencing of work, and to act as the general contractor during the construction phase. Section 1 of this 26 act applies to this subsection. 27 The department of general administration shall establish an independent oversight advisory 28 29 committee with representatives of interest groups with an interest in 30 this subject area, the department of corrections, and the private sector, to review selection and contracting procedures. 31 32 contractor/construction manager method is limited to contracts signed before July 1, 1996. 33
 - (2) Contracts for the services of a general contractor/construction manager awarded under the authority of this section shall be awarded through a competitive process requiring the public solicitation of proposals for general contractor/construction manager services. Minority and women enterprise total project goals shall be specified in

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p. 17 HB 1147

the bid instructions to the general contractor/construction manager 1 The director of general administration is authorized to 2 3 include an incentive clause in any contract awarded under this section 4 for savings of either time or cost or both from that originally No incentives granted shall exceed five percent of the 5 negotiated. maximum allowable construction cost. The director of general 6 administration or his or her designee shall establish a committee to 7 8 evaluate the proposals considering such factors as ability of 9 professional personnel; past performance in negotiated and complex 10 projects; ability to meet time and budget requirements; location; recent, current, and projected work loads of the firm; and the concept 11 of their proposal. After the committee has selected the most qualified 12 finalists, these finalists shall submit sealed bids for the percent 13 14 fee, which is the percentage amount to be earned by the general 15 contractor/construction manager as overhead and profit, estimated maximum allowable construction cost and the fixed amount for 16 the detailed specified general conditions work. The maximum allowable 17 construction cost may be negotiated between the department of general 18 19 administration and the selected firm after the scope of the project is 20 adequately determined to establish a quaranteed contract cost for which the general contractor/construction manager will provide a performance 21 22 The guaranteed contract cost includes the fixed and payment bond. amount for the detailed specified general conditions work, the 23 24 negotiated maximum allowable construction cost, the percent fee on the 25 negotiated maximum allowable construction cost, and sales tax. 26 department of general administration is unable to negotiate a satisfactory maximum allowable construction cost with the firm selected 27 that the department of general administration determines to be fair, 28 29 reasonable, and within the available funds, negotiations with that firm 30 shall formally terminated and the department of 31 administration shall negotiate with the next low bidder and continue until an agreement is reached or the process is terminated. 32 maximum allowable construction cost varies more than fifteen percent 33 34 from the bid estimated maximum allowable construction cost due to 35 requested and approved changes in the scope by the state, the percent fee shall be renegotiated. All subcontract work shall be competitively 36 37 bid with public bid openings. Specific goals for women and minority 38 enterprises shall be specified in each subcontract bid package that 39 responsive bidders will have to meet or exceed. All subcontractors who

bid work over one hundred thousand dollars shall post a bid bond and 1 the awarded subcontractor shall provide a performance and payment bond 2 3 for their contract amount if required by the 4 contractor/construction manager. The bidding of subcontract work by the general contractor/construction manager or its subsidiaries is 5 prohibited but it may negotiate with the low-responsive bidder in 6 7 accordance with RCW 39.04.015 or rebid if authorized by the director of 8 general administration in the event no bids are received, the bids 9 received are over the budget amount, or the subcontractor fails to 10 perform.

(3) If the project is completed for less than the agreed upon maximum allowable construction cost, any savings not otherwise negotiated as part of an incentive clause shall accrue to the state. If the project is completed for more than the agreed upon maximum allowable construction cost, excepting increases due to any contract change orders approved by the state, the additional cost shall be the responsibility of the general contractor/construction manager.

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- (4) The powers and authority conferred by this section shall be construed as in addition and supplemental to powers or authority conferred by any other law, and nothing contained herein shall be construed as limiting any other powers or authority of the department of general administration.
- 23 **Sec. 15.** RCW 39.19.070 and 1987 c 328 s 4 are each amended to read 24 as follows:

25 It is the intent of this chapter that the goals established under this chapter for participation by minority and women-owned and 26 27 controlled businesses be achievable. If necessary to accomplish this intent, contracts shall be awarded to the next lowest responsible 28 29 bidder, or all bids may be rejected and new bids obtained, if the lowest <u>responsible</u> bidder does not meet the goals established for a 30 particular contract under this chapter. Section 1 of this act applies 31 to this section. The dollar value of the total contract used for the 32 33 calculation of the specific contract goal may be increased or decreased 34 to reflect executed change orders. An apparent low-bidder must be in compliance with the contract provisions required under this chapter as 35 a condition precedent to the granting of a notice of award by any state 36 agency or educational institution. 37

p. 19 HB 1147

1 **Sec. 16.** RCW 43.19.1911 and 1989 c 431 s 60 are each amended to 2 read as follows:

3 When purchases are made through competitive bidding, the contract 4 shall be let to the lowest responsible bidder, subject to any 5 preferences provided by law to Washington products and vendors and to RCW 43.19.704, taking into consideration the quality of the articles 6 7 proposed to be supplied, their conformity with specifications, the 8 purposes for which required, and the times of delivery: PROVIDED, That 9 whenever there is reason to believe that the lowest acceptable bid is not the best price obtainable, all bids may be rejected and the 10 division of purchasing may call for new bids or enter into direct 11 negotiations to achieve the best possible price. Each bid with the 12 13 name of the bidder shall be entered of record and each record, with the successful bid indicated, shall, after letting of the contract, be open 14 to public inspection. In determining "lowest responsible bidder", in 15 addition to price, the following elements shall be given consideration: 16

- 17 (1) The ability, capacity, and skill of the bidder to perform the contract or provide the service required;
- 19 (2) The character, integrity, reputation, judgment, experience, and 20 efficiency of the bidder;
- 21 (3) Whether the bidder can perform the contract within the time 22 specified;
 - (4) The quality of performance of previous contracts or services;
- (5) The previous and existing compliance by the bidder with laws relating to the contract or services;
 - (6) <u>Section 1 of this act; and</u>

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27 (7) Such other information as may be secured having a bearing on the decision to award the contract: PROVIDED, That in considering bids 28 29 for purchase, manufacture, or lease, and in determining the "lowest 30 responsible bidder, " whenever there is reason to believe that applying 31 the "life cycle costing" technique to bid evaluation would result in lowest total cost to the state, first consideration shall be given by 32 state purchasing activities to the bid with the lowest life cycle cost 33 which complies with specifications. "Life cycle cost" means the total 34 35 cost of an item to the state over its estimated useful life, including costs of selection, acquisition, operation, maintenance, and where 36 37 applicable, disposal, as far as these costs can reasonably be determined, minus the salvage value at the end of its estimated useful 38 life. The "estimated useful life" of an item means the estimated time 39

- 1 from the date of acquisition to the date of replacement or disposal,
- 2 determined in any reasonable manner. Nothing in this section shall
- 3 prohibit any state agency, department, board, commission, committee, or
- 4 other state-level entity from allowing for preferential purchase of
- 5 products made from recycled materials or products that may be recycled
- 6 or reused.
- 7 **Sec. 17.** RCW 47.28.090 and 1985 c 242 s 3 are each amended to read 8 as follows:
- 9 At the time and place named in the call for bids the department of transportation shall publicly open and read the final figure in each of 10 11 the bid proposals that have been properly filed and read only the unit 12 prices of the three lowest bids, and shall award the contract to the lowest responsible bidder unless the department has, for good cause, 13 14 continued the date of opening bids to a day certain, or rejected that 15 Section 1 of this act applies to this section. Any bid may be rejected if the bidder has previously defaulted in the performance of 16 and failed to complete a written public contract, or has been convicted 17 18 of a crime arising from a previous public contract. If the lowest 19 responsible bidder fails to meet the provisions or specifications requiring compliance with chapter 39.19 RCW and the rules adopted to 20 implement that chapter, the department may award the contract to the 21 next lowest responsible bidder which does meet the provisions or 22 23 specifications or may reject all bids and readvertise. All bids shall 24 be under sealed cover and accompanied by deposit in cash, certified 25 check, cashier's check, or surety bond in an amount equal to five percent of the amount of the bid, and a bid shall not be considered 26 unless the deposit is enclosed with it. 27
- 28 **Sec. 18.** RCW 47.28.100 and 1984 c 7 s 171 are each amended to read 29 as follows:
- If the successful bidder fails to enter into the contract and 30 furnish satisfactory bond as provided by law within twenty days from 31 32 the award, exclusive of the day of the award, his deposit shall be 33 forfeited to the state and deposited by the state treasurer to the credit of the motor vehicle fund, and the department may award the 34 35 contract to the second lowest responsible bidder. If the second lowest responsible bidder fails to enter into the contract and furnish bond 36 within twenty days after award to him, forfeiture of his deposit shall 37

p. 21 HB 1147

also be made, and the contract may be awarded to the third lowest 1 2 responsible bidder, and in like manner until the contract and bond are 3 executed by a responsible bidder to whom award is made, or further bid 4 proposals are rejected, or the number of bid proposals are exhausted. 5 If the contract is not executed or no contractor's bond provided within the time required, and there appear circumstances that are deemed to 6 7 warrant an extension of time, the department may extend the time for 8 execution of the contract or furnishing bond for not to exceed twenty 9 additional days. After awarding the contract the deposits of 10 unsuccessful bidders shall be returned, but the department may retain the deposit of the next lowest responsible bidder or bidders as it 11 desires until such time as the contract is entered into and 12 satisfactory bond is provided by the bidder to whom the award is 13 14 ultimately made.

If in the opinion of the department the acceptance of the bid of the lowest responsible bidder or bidders, or on prior failure of the lowest responsible bidder or bidders the acceptance of the bid of the remaining lowest responsible bidder or bidders, will not be for the best interest of the state, it may reject all bids or all remaining bids and republish a call for bids in the same manner as for an original publication thereof.

Section 1 of this act applies to this section.

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23 **Sec. 19.** RCW 47.28.170 and 1990 c 265 s 1 are each amended to read 24 as follows:

(1) Whenever the department finds that as a consequence of accident, natural disaster, or other emergency, an existing state highway is in jeopardy or is rendered impassible in one or both directions and the department further finds that prompt reconstruction, repair, or other work is needed to preserve or restore the highway for public travel, the department may obtain at least three written bids for the work without publishing a call for bids, and the secretary of transportation may award a contract forthwith to the lowest responsible bidder. Section 1 of this act applies to this subsection.

The department shall notify any association or organization of contractors filing a request to regularly receive notification. Notification to an association or organization of contractors shall include: (a) The location of the work to be done; (b) the general anticipated nature of the work to be done; and (c) the date determined

- by the department as reasonable in view of the nature of the work and
 emergent nature of the problem after which the department will not
 receive bids.
- 4 (2) Whenever the department finds it necessary to protect a highway 5 facility from imminent damage or to perform emergency work to reopen a 6 highway facility, the department may contract for such work on a 7 negotiated basis not to exceed force account rates for a period not to 8 exceed thirty working days.
- 9 (3) The secretary shall review any contract exceeding two hundred 10 thousand dollars awarded under subsection (1) or (2) of this section 11 with the transportation commission at its next regularly scheduled 12 meeting.
- 13 (4) Any person, firm, or corporation awarded a contract for work 14 must be prequalified pursuant to RCW 47.28.070 and may be required to 15 furnish a bid deposit or performance bond.
- 16 **Sec. 20.** RCW 53.08.120 and 1988 c 235 s 1 are each amended to read 17 as follows:
- 18 All material required by a port district may be procured in the 19 open market or by contract and all work ordered may be done by contract or day labor. All such contracts for work, the estimated cost of which 20 exceeds one hundred thousand dollars, shall be let at public bidding 21 22 upon notice published in a newspaper in the district at least ten days 23 before the letting, calling for sealed bids upon the work, plans and 24 specifications for which shall then be on file in the office of the commission for public inspection. The same notice may call for bids on 25 26 such work or material based upon plans and specifications submitted by 27 the bidder.
- Each port district shall maintain a small works roster which shall be comprised of all contractors who have requested to be on the roster and are, where required by law, properly licensed or registered to perform such work in the state of Washington.
- Whenever work is done by contract, the estimated cost of which is one hundred thousand dollars or less, the managing official of the port district may invite proposals from all appropriate contractors on the small works roster: PROVIDED, That not less than five separate appropriate contractors shall be invited to submit proposals on any individual contract: PROVIDED FURTHER, That whenever possible, the managing official shall invite at least one proposal from a minority

p. 23 HB 1147

1 contractor who shall otherwise qualify under this section. Such 2 invitation shall include an estimate of the scope and nature of the 3 work to be performed, and materials and equipment to be furnished.

When awarding such a contract for work, when utilizing proposals from the small works roster, the managing official shall give weight to the contractor submitting the lowest and best proposal, and whenever it would not violate the public interest, such contracts shall be distributed equally among contractors, including minority contractors, on the small works roster. Section 1 of this act applies to this section.

11 **Sec. 21.** RCW 53.08.130 and 1971 ex.s. c 258 s 2 are each amended 12 to read as follows:

The notice shall state generally the nature of the work to be done 13 14 and require that bids be sealed and filed with the commission at a time 15 specified therein. Each bid shall be accompanied by a bid proposal deposit in the form of a cashier's check, money order, or surety bid 16 bond to the commission for a sum not less than five percent of the 17 18 amount of the bid, and no bid shall be considered unless accompanied by 19 such bid proposal deposit. At the time and place named the bids shall be publicly opened and read and the commission shall proceed to canvass 20 the bids and, except as otherwise in this section provided, shall let 21 22 the contract to the lowest responsible bidder upon plans and 23 specifications on file, or to the best bidder submitting his own plans 24 and specifications. Section 1 of this act applies to this section. 25 If, in the opinion of the commission, all bids are unsatisfactory, they may reject all of them and readvertise, and in such case all such bid 26 proposal deposits shall be returned to the bidders; but if the contract 27 is let, then all bid proposal deposits shall be returned to the 28 29 bidders, except that of the successful bidder which shall be retained 30 until a contract is entered into for the purchase of such materials or doing such work, and a bond given to the port district for the 31 performance of the contract and otherwise conditioned as required by 32 33 law, with sureties satisfactory to the commission, in an amount to be 34 fixed by the commission, but not in any event less than twenty-five percent of the contract price. If said bidder fails to enter into the 35 36 contract in accordance with his bid and furnish such bond within ten days from the date at which he is notified that he is the successful 37 bidder, the check or money order and the amount thereof shall be 38

- 1 forfeited to the port district or the port district shall recover the
- 2 amount of the surety bid bond.

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3 **Sec. 22.** RCW 54.04.070 and 1990 c 251 s 1 are each amended to read 4 as follows:

5 Any item, or items of the same kind of materials, equipment, or supplies purchased, the estimated cost of which is in excess of five 6 7 thousand dollars, exclusive of sales tax shall be by contract: 8 PROVIDED, That a district may make purchases of the same kind of items 9 of materials, equipment and supplies not exceeding five thousand dollars in any calendar month without a contract, purchasing any excess 10 thereof over five thousand dollars by contract. Any work ordered by a 11 12 district commission, the estimated cost of which is in excess of ten thousand dollars exclusive of sales tax, shall be by contract, except 13 14 that a district commission may have its own regularly employed 15 personnel perform work which is an accepted industry practice under prudent utility management without a contract. 16 Prudent utility management means performing work with regularly employed personnel 17 18 utilizing material of a worth not exceeding fifty thousand dollars in value without a contract: PROVIDED, That such limit on the value of 19 material being utilized in work being performed by regularly employed 20 personnel shall not include the value of individual items of equipment 21 purchased or acquired and used as one unit of a project. 22 23 awarding such a contract, the commission shall publish a notice once or 24 more in a newspaper of general circulation in the district at least twenty days before the letting of the contract, inviting sealed 25 proposals for the work or materials; plans and specifications of which 26 shall at the time of the publication be on file at the office of the 27 district subject to public inspection: PROVIDED, That any published 28 29 notice ordering work to be performed for the district shall be mailed 30 at the time of publication to any established trade association which files a written request with the district to receive such notices. The 31 32 commission may at the same time and as part of the same notice, invite 33 tenders for the work or materials upon plans and specifications to be 34 submitted by the bidders.

Notwithstanding any other provisions herein, all contract projects, the estimated cost of which is less than one hundred thousand dollars, may be awarded to a contractor on the small works roster. The small works roster shall be comprised of all responsible contractors who have

p. 25 HB 1147

requested to be on the list. The commission shall authorize by 1 2 resolution a procedure for securing telephone and/or written quotations from the contractors on the small works roster to assure establishment 3 4 of a competitive price and for awarding contracts to the lowest responsible bidder. Section 1 of this act applies to this section. 5 Such procedure shall require that a good-faith effort be made to 6 7 request quotations from all contractors on the small works roster. 8 Immediately after an award is made, the bid quotations obtained shall 9 be recorded, open to public inspection, and available by telephone 10 The small works roster shall be revised once a year. All contract projects equal to or in excess of one hundred thousand dollars 11 12 shall be let by competitive bidding.

13 Whenever equipment or materials required by a district are held by a governmental agency and are available for sale but such agency is 14 15 unwilling to submit a proposal, the commission may ascertain the price 16 of such items and file a statement of such price supported by the sworn 17 affidavit of one member of the commission and may consider such price as a bid without a deposit or bond. In the event of an emergency when 18 19 the public interest or property of the district would suffer material 20 injury or damage by delay, upon resolution of the commission, or proclamation of an official designated by the board to act for the 21 board during such emergencies, declaring the existence of such 22 emergency and reciting the facts constituting the same, the board, or 23 24 the official acting for the board, may waive the requirements of this 25 chapter with reference to any purchase or contract, after having taken 26 precautions to secure the lowest price practicable under the 27 circumstances.

After determination by the commission during a public meeting that a particular purchase is available clearly and legitimately only from a single source of supply, the bidding requirements of this section may be waived by the commission.

32 **Sec. 23.** RCW 54.04.080 and 1972 ex.s. c 41 s 1 are each amended to 33 read as follows:

Any notice inviting sealed bids shall state generally the work to be done, or the material to be purchased and shall call for proposals for furnishing it, to be sealed and filed with the commission on or before the time named therein. Each bid shall be accompanied by a certified or cashier's check, payable to the order of the commission,

for a sum not less than five percent of the amount of the bid, or 1 2 accompanied by a bid bond in an amount not less than five percent of the bid with a corporate surety licensed to do business in the state, 3 4 conditioned that the bidder will pay the district as liquidated damages 5 the amount specified in the bond unless he enters into a contract in accordance with his bid and furnishes the performance bond herein 6 7 mentioned within ten days from the date on which he is notified that he 8 is the successful bidder. At the time and place named, the bids shall 9 be publicly opened and read, and the commission shall canvass the bids, 10 and may let the contract to the lowest responsible bidder upon the plans and specifications on file, or to the best bidder submitting his 11 own plans or specifications; or if the contract to be let is to 12 construct or improve electrical facilities, the contract may be let to 13 the lowest bidder prequalified according to the provisions of RCW 14 15 54.04.085 upon the plans and specifications on file, or to the best bidder submitting his own plans and specifications: PROVIDED, That no 16 17 contract shall be let for more than fifteen percent in excess of the estimated cost of the materials or work. Section 1 of this act applies 18 19 to this section. The commission may reject all bids and readvertise, 20 and in such case all checks shall be returned to the bidders. commission may procure materials in the open market, have its own 21 personnel perform the work or negotiate a contract for such work to be 22 performed by others, in lieu of readvertising, if it receives no bid. 23 24 If the contract is let, all checks shall be returned to the bidders, 25 except that of the successful bidder, which shall be retained until a 26 contract is entered into and a bond to perform the work furnished, with sureties satisfactory to the commission, in an amount to be fixed by 27 the commission, not less than twenty-five percent of the contract 28 price, in accordance with the bid. If the bidder fails to enter into 29 30 the contract and furnish the bond within ten days from the date at which he is notified that he is the successful bidder, his check and 31 the amount thereof shall be forfeited to the district. 32

The commission shall, by resolution, define the term "same kind of materials, equipment, and supplies" with respect to purchase of items under the provisions of RCW 54.04.070.

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38 39 The term "construction or improvement of any electrical facility" as used in this section and in RCW 54.04.085, shall mean the construction, the moving, maintenance, modification, or enlargement of facilities primarily used or to be used for the transmission or

p. 27 HB 1147

distribution of electricity at voltages above seven hundred fifty volts, including structures directly supporting transmission or distribution conductors but not including site preparation, housing, or protective fencing associated with but not included in a contract for such construction, moving, modification, maintenance, or enlargement of such facilities.

The commission shall be the final authority with regard to whether a bid is responsive to the call for bids and as to whether a bidder is a responsible bidder under the conditions of his bid. No award of contract shall be invalidated solely because of the failure of any prospective bidder to receive an invitation to bid.

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12 **Sec. 24.** RCW 56.08.070 and 1989 c 105 s 1 are each amended to read 13 as follows:

14 (1) All materials purchased and work ordered, the estimated cost of 15 which is in excess of five thousand dollars shall be let by contract. All contract projects, the estimated cost of which is less than fifty 16 thousand dollars, may be awarded to a contractor on the small works 17 18 roster. The small works roster shall be comprised of all responsible 19 contractors who have requested to be on the list. The board of sewer commissioners may set up uniform procedures to prequalify contractors 20 for inclusion on the small works roster. 21 The board of sewer commissioners shall authorize by resolution a procedure for securing 22 23 telephone and/or written quotations from the contractors on the small 24 works roster to assure establishment of a competitive price and for 25 awarding contracts to the lowest responsible bidder. Such procedure shall require that a good faith effort be made to request quotations 26 from all contractors on the small works roster. Immediately after an 27 award is made, the bid quotations obtained shall be recorded, open to 28 29 public inspection, and available by telephone inquiry. The small works 30 roster shall be revised once a year. All contract projects equal to or in excess of fifty thousand dollars shall be let by competitive 31 bidding. Before awarding any competitive contract the board of sewer 32 commissioners shall cause a notice to be published in a newspaper in 33 34 general circulation where the district is located at least once, ten days before the letting of such contract, inviting sealed proposals for 35 36 such work, plans and specifications which must at the time of publication of such notice be on file in the office of the board of 37 sewer commissioners subject to public inspection. Such notice shall 38

state generally the work to be done and shall call for proposals for doing the same to be sealed and filed with the board of sewer commissioners on or before the day and hour named therein.

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- 4 (2) Each bid shall be accompanied by a bid proposal deposit in the form of a certified check, cashier's check, postal money order, or 5 surety bond payable to the order of the county treasurer for a sum not 6 7 less than five percent of the amount of the bid and no bid shall be 8 considered unless accompanied by such bid proposal deposit. 9 time and place named such bids shall be publicly opened and read and 10 the board of sewer commissioners shall proceed to canvass the bids and may let such contract to the lowest responsible bidder upon plans and 11 specifications: PROVIDED, That no contract shall be let in excess of 12 13 the cost of said materials or work, or if in the opinion of the board of sewer commissioners all bids are unsatisfactory they may reject all 14 15 of them and readvertise and in such case all checks, cash or bid bonds shall be returned to the bidders. If such contract be let, then all 16 checks, cash or bid bonds shall be returned to the bidders, except that 17 of the successful bidder, which shall be retained until a contract 18 19 shall be entered into for the purchase of such materials or doing such work, and a bond to perform such work furnished with sureties 20 satisfactory to the board of sewer commissioners in the full amount of 21 the contract price between the bidder and the commission in accordance 22 If said bidder fails to enter into said contract in 23 24 accordance with said bid and furnish such bond within ten days from the 25 date at which he is notified that he is the successful bidder, the said 26 check, cash or bid bonds and the amount thereof shall be forfeited to the sewer district. 27
 - (3) In the event of an emergency when the public interest or property of the sewer district would suffer material injury or damage by delay, upon resolution of the board of sewer commissioners, or proclamation of an official designated by the board to act for the board during such emergencies, declaring the existence of such emergency and reciting the facts constituting the same, the board, or the official acting for the board, may waive the requirements of this chapter with reference to any purchase or contract. In addition, these requirements may be waived for purchases which are clearly and legitimately limited to a single source of supply and purchases involving special facilities, services, or market conditions, in which

p. 29 HB 1147

- 1 instances the purchase price may be best established by direct
- 2 negotiation.
- 3 (4) Section 1 of this act applies to this section.
- 4 **Sec. 25.** RCW 57.08.050 and 1989 c 105 s 2 are each amended to read 5 as follows:
- 6 (1) The board of water commissioners shall have authority to create 7 and fill such positions and fix salaries and bonds thereof as it may by 8 resolution provide.
- 9 (2) All materials purchased and work ordered, the estimated cost of which is in excess of five thousand dollars shall be let by contract. 10 All contract projects, the estimated cost of which is less than fifty 11 12 thousand dollars, may be awarded to a contractor on the small works roster. The small works roster shall be comprised of all responsible 13 14 contractors who have requested to be on the list. The board of water 15 commissioners may set up uniform procedures to prequalify contractors 16 for inclusion on the small works roster. The board of water commissioners shall authorize by resolution a procedure for securing 17 18 telephone and/or written quotations from the contractors on the small 19 works roster to assure establishment of a competitive price and for awarding contracts to the lowest responsible bidder. Such procedure 20 shall require that a good faith effort be made to request quotations 21 22 from all contractors on the small works roster. Immediately after an 23 award is made, the bid quotations obtained shall be recorded, open to 24 public inspection, and available by telephone inquiry. The small works 25 roster shall be revised once a year. All contract projects equal to or in excess of fifty thousand dollars shall be let by competitive 26 Before awarding any such contract the board of water 27 commissioners shall cause a notice to be published in a newspaper in 28 29 general circulation where the district is located at least once ten days before the letting of such contract, inviting sealed proposals for 30 such work, plans and specifications which must at the time of 31 publication of such notice be on file in the office of the board of 32 33 water commissioners subject to public inspection. Such notice shall 34 state generally the work to be done and shall call for proposals for doing the same to be sealed and filed with the board of water 35 36 commissioners on or before the day and hour named therein.
- 37 (3) Each bid shall be accompanied by a certified or cashier's check 38 or postal money order payable to the order of the county treasurer for

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a sum not less than five percent of the amount of the bid, or 1 accompanied by a bid bond in an amount not less than five percent of 2 3 the bid with a corporate surety licensed to do business in the state, 4 conditioned that the bidder will pay the district as liquidated damages the amount specified in the bond, unless he enters into a contract in 5 accordance with his bid, and no bid shall be considered unless 6 7 accompanied by such check, cash or bid bond. At the time and place 8 named such bids shall be publicly opened and read and the board of 9 water commissioners shall proceed to canvass the bids and may let such 10 contract to the lowest responsible bidder upon plans and specifications on file or to the best bidder submitting his own plans and 11 specifications: PROVIDED, That no contract shall be let in excess of 12 the cost of said materials or work, or if in the opinion of the board 13 of water commissioners all bids are unsatisfactory they may reject all 14 of them and readvertise and in such case all checks, cash or bid bonds 15 shall be returned to the bidders. If such contract be let, then all 16 17 checks, cash or bid bonds shall be returned to the bidders, except that of the successful bidder, which shall be retained until a contract 18 19 shall be entered into for the purchase of such materials or doing such work, and a bond to perform such work furnished with sureties 20 satisfactory to the board of water commissioners in the full amount of 21 the contract price between the bidder and the commission in accordance 22 with the bid. If said bidder fails to enter into said contract in 23 24 accordance with said bid and furnish such bond within ten days from the 25 date at which he is notified that he is the successful bidder, the said 26 check, cash or bid bonds and the amount thereof shall be forfeited to the water district: PROVIDED, That if the bidder fails to enter into 27 28 a contract in accordance with his bid, and the board of water 29 commissioners deems it necessary to take legal action to collect on any 30 bid bond required herein, then the water district shall be entitled to 31 collect from said bidder any legal expenses, including reasonable attorneys' fees occasioned thereby. 32

(4) In the event of an emergency when the public interest or property of the water district would suffer material injury or damage by delay, upon resolution of the board of water commissioners, or proclamation of an official designated by the board to act for the board during such emergencies, declaring the existence of such emergency and reciting the facts constituting the same, the board, or official acting for the board, may waive the requirements of this

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p. 31 HB 1147

- 1 chapter with reference to any purchase or contract. In addition, these
- 2 requirements may be waived for purchases which are clearly and
- 3 legitimately limited to a single source of supply and purchases
- 4 involving special facilities, services, or market conditions, in which
- 5 instances the purchase price may be best established by direct
- 6 negotiation.
- 7 (5) Section 1 of this act applies to this section.
- 8 **Sec. 26.** RCW 70.44.140 and 1965 c 83 s 1 are each amended to read 9 as follows:

All materials purchased and work ordered, the estimated cost of 10 which is in excess of five thousand dollars, shall be by contract. 11 Before awarding any such contract, the commission shall cause to be 12 published a notice at least thirty days before the letting of said 13 inviting sealed proposals for such work, 14 contract, plans 15 specifications which must at the time of the publication of such notice be on file at the office of the public hospital district, subject to 16 public inspection: PROVIDED, HOWEVER, That the commission may at the 17 18 same time, and as part of the same notice, invite tenders for said work 19 or materials upon plans and specifications to be submitted by bidders. Such notice shall state generally the work to be done, and shall call 20 for proposals for doing the same, to be sealed and filed with the 21 22 commission on or before the day and hour named therein. Each bid shall 23 be accompanied by bid proposal security in the form of a certified 24 check, cashier's check, postal money order, or surety bond made payable 25 to the order of the commission, for a sum not less than five percent of the amount of the bid, and no bid shall be considered unless 26 27 accompanied by such bid proposal security. At the time and place named, such bids shall be publicly opened and read, and the commission 28 29 shall proceed to canvass the bids, and may let such contract to the 30 lowest responsible bidder upon plans and specifications on file, or to the best bidder submitting his own plans and specifications: PROVIDED, 31 HOWEVER, That no contract shall be let in excess of the estimated cost 32 of said materials or work, or if, in the opinion of the commission, all 33 34 bids are unsatisfactory, they may reject all of them and readvertise, and in such case all bid proposal security shall be returned to the 35 36 bidders; but if such contract be let, then and in such case all bid proposal security shall be returned to the bidders, except that of the 37 38 successful bidder, which shall be retained until a contract shall be

- 1 entered into for the purchase of such materials for doing such work,
- 2 and a bond to perform such work furnished, with sureties satisfactory
- 3 to the commission, in an amount to be fixed by the commission, not less
- 4 than twenty-five percent of contract price in any case, between the
- 5 bidder and commission, in accordance with the bid. If such bidder
- 6 fails to enter into said contract in accordance with said bid and
- 7 furnish such bond within ten days from the date at which he is notified
- 8 that he is the successful bidder, the said bid proposal security and
- 9 the amount thereof shall be forfeited to the public hospital district.
- 10 Section 1 of this act applies to this section.
- 11 **Sec. 27.** RCW 72.01.120 and 1979 c 141 s 148 are each amended to 12 read as follows:
- When improvements are to be made under contract, notice of the call
- 14 for the same shall be published in at least two newspapers of general
- 15 circulation in the state for two weeks prior to the award being made.
- 16 The contract shall be awarded to the lowest responsible bidder.
- 17 Section 1 of this act applies to this section. The secretary is
- 18 authorized to require such security as he may deem proper to accompany
- 19 the bids submitted, and shall also fix the amount of the bond or other
- 20 security that shall be furnished by the person or firm to whom the
- 21 contract is awarded. The secretary shall have the power to reject any
- 22 or all bids submitted, if for any reason it is deemed for the best
- 23 interest of the state to do so, and to readvertise in accordance with
- 24 the provisions hereof. The secretary shall also have the power to
- 25 reject the bid of any person or firm who has had a prior contract, and
- 26 who did not, in the opinion of the secretary, faithfully comply with
- 27 the same.
- 28 **Sec. 28.** RCW 85.24.070 and 1985 c 396 s 53 are each amended to
- 29 read as follows:
- 30 A three-member board of commissioners shall be the governing body
- 31 of an intercounty diking and drainage district. The initial
- 32 commissioners shall be appointed, and the elected commissioners
- 33 elected, as provided in chapter 85.38 RCW.
- The members of such board, before entering upon their duties, shall
- 35 take and subscribe on oath substantially as follows:

p. 33 HB 1147

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I, the undersigned, a member of the board of commissioners of the diking and drainage district No. . . . , in and counties, do solemnly swear (or affirm) that I will faithfully discharge my duties as a member of the commission.

Upon the taking of such oath and the entering into a bond, as provided 8 9 in RCW 85.38.080, the county legislative authority shall enter an order 10 upon its records that the three persons named have qualified as the board of commissioners for diking and drainage district No. . . . , in 11 and counties, and that those persons and their 12 successors do and shall constitute a board of commissioners for the 13 14 diking and drainage district. The order when made shall be conclusive of the regularity of the election and qualification of the board of 15 16 diking and drainage commissioners for the particular district, and the persons named therein shall constitute the board of diking and drainage 17 18 commissioners.

The board of diking and drainage commissioners shall thereupon immediately organize and elect one of their number as chairman and may either appoint a voter of the district or another diking and drainage commissioner to act as secretary. The board shall then proceed to make and cause to be made specifications and details of a system which may be adopted by the board for the improvements to be made, together with an estimate of the total cost thereof; and shall, upon the adoption of the plan of improvement of the district, proceed to acquire the necessary property and property rights for the construction, establishment and maintenance of the system either by purchase or by power of eminent domain as hereinafter provided. Upon such acquisition being had, the board shall then proceed with the construction of the diking and drainage system and in doing so shall have the power to do the work directly or in its discretion to have all or any part of the work done by contract. In case the board shall decide upon doing the same by contract, it shall advertise for bids for the construction work, or such part thereof as they may determine to have done by contract, and shall have the authority to let a contract to the lowest responsible bidder after advertising for bids. Section 1 of this act applies to this section.

Any contractor doing work hereunder shall be required to furnish a bond as provided by the laws of the state of Washington relating to contractors of public work.

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The board shall have the right, power and authority to issue vouchers or warrants in payment or evidence of payment of any and all expenses incurred under this chapter, and shall have the power to issue the same to any contractor as the work progresses, the same to be based upon the partial estimates furnished from time to time by engineers of the district. All warrants issued hereunder shall draw interest at a rate determined by the board.

Upon the completion of the construction of the system, 11 ascertainment of the total cost thereof including all compensation and 12 13 damages and costs and expenses incident to the acquiring of the necessary property and property right, the board shall then proceed to 14 15 levy an assessment upon the taxable real property within the district 16 which the board may find to be specially benefited by the proposed 17 improvements; and shall make and levy such assessment upon each piece, lot, parcel and separate tract of real estate in proportion to the 18 19 particular and special benefits thereto. Upon determining the amount 20 of the assessment against each particular tract of real estate as aforesaid, the commissioners shall make or cause to be made an 21 22 assessment roll, in which shall appear the names of the owners of the 23 property assessed, so far as known, and a general description of each 24 lot, block, parcel or tract of land within the district, and the amount 25 assessed against the same, as separate, special or particular benefits. 26 The board shall thereupon make an order setting and fixing a day for 27 hearing any objections to the assessment roll by any one affected thereby, which day shall be at least twenty days after the mailing of 28 29 notices thereof, postage prepaid, as herein provided. The board shall 30 send or cause to be sent by mail to each owner of the premises 31 assessed, whose name and place of residence is known, a notice, substantially in the following form: 32

To Your property (here describe the property) is assessed \$ A hearing on the assessment roll will be had before the undersigned at the office of the board at on the day of at which time you are notified to be and appear and to make any and all objections which you may have as to the amount of the assessment against your property, or as to whether it should be assessed at all; and to make any and all objections which you

p. 35 HB 1147

1 may have to the assessment against your lands, or any part or portion 2 thereof.

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The failure to send or cause to be sent such notice shall not be fatal to the proceedings herein described. The secretary of the board on the mailing of the notices shall certify generally that he has mailed such notices to the known address of all owners, and such certificate shall be prima facie evidence of the mailing of all such notices at the date mentioned in the certificate.

9 The board shall cause at least ten days' notice of the hearing to 10 be given by posting notice in at least ten public places within the boundaries of the district, and by publishing the same at least five 11 12 successive times in a daily newspaper published in each of the counties 13 affected; and for at least two successive weeks in one or more weekly newspapers within the boundaries of the district, in each county if 14 15 there are such newspapers published therein, and if there is no such 16 newspaper published, then in one or more weekly newspapers, having a 17 circulation in the district, for two successive weeks. shall be signed by the chairman or secretary of the board of 18 19 commissioners, and shall state the date and place of hearing of objections to the assessment roll and levy, and of all other 20 objections; and that all interested parties will be heard as to any 21 objection to the assessment roll and the levies as therein made. 22

23 **Sec. 29.** RCW 86.09.178 and 1965 c 26 s 2 are each amended to read 24 as follows:

25 Contracts for construction, or for labor or materials entering into the construction of any improvement authorized by the district shall be 26 27 awarded at public bidding except as herein otherwise provided. notice calling for sealed proposals shall be published in such 28 29 newspaper or newspapers of general circulation as the board shall 30 designate for a period of not less than two weeks (three weekly issues) prior to the day of the opening of the bids. Such proposals shall be 31 accompanied by a certified check for such amount as the board shall 32 decide upon, to guarantee a compliance with the bid and shall be opened 33 34 in public at the time and place designated in the notice. The contract shall be awarded to the lowest and best responsible bidder: PROVIDED, 35 36 That the board shall have authority to reject any or all bids, in which 37 event they shall readvertise for bids and, when no satisfactory bid is 38 then received and with the written approval of the director, may

нв 1147 р. 36

- 1 proceed to construct the works by force account. Section 1 of this act
- 2 applies to this section.
- 3 **Sec. 30.** RCW 87.03.435 and 1990 c 39 s 1 are each amended to read 4 as follows:
- 5 (1) Any person to whom a contract may have been awarded for the construction of a canal or any of the works of the district, or any 6 7 portion thereof, or for the furnishing of labor or material, shall enter into a bond with good and sufficient sureties, to be approved by 8 9 the board of directors, payable to the district for its use, for at 10 least twenty-five percent of the amount of the contract price, conditioned for the faithful performance of said contract, and with 11 12 such further conditions as may be required by law in the case of contracts for public work, and as may be required by resolution of the 13 14 All works shall be done under the direction and to the 15 satisfaction of the engineer of the district, and be approved by the 16 board. Except as provided in subsections (2) and (3) of this section and RCW 87.03.436, whenever in the construction of the district canal 17 18 or canals, or other works, or the furnishing of materials therefor, the board of directors shall determine to let a contract or contracts for 19 the doing of the work or the furnishing of the materials, a notice 20 calling for sealed proposals shall be published. The notice shall be 21 22 published in a newspaper in the county in which the office of the board 23 is situated, and in any other newspaper which may be designated by the 24 board, and for such length of time, not less than once each week for 25 two weeks, as may be fixed by the board. At the time and place appointed in the notice for the opening of bids, the sealed proposals 26 shall be opened in public, and as soon as convenient thereafter, the 27 board shall let the work or the contract for the purchase of materials, 28 29 either in portions or as a whole, to the lowest responsible bidder, or the board may reject any or all bids and readvertise, or may proceed to 30 construct the work under its own superintendence. Section 1 of this 31 act applies to this subsection. 32
- 33 (2) The provisions of this section in regard to public bidding 34 shall not apply in cases where the board is authorized to exchange 35 bonds of the district in payment for labor and material.
 - (3) The provisions of this section do not apply:

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37 (a) In the case of any contract between the district and the United 38 States;

p. 37 HB 1147

- 1 (b) In the case of an emergency when the public interest or 2 property of the district would suffer material injury or damage by 3 delay, upon resolution of the board of directors or proclamation of an 4 official designated by the board to act for the board during such 5 emergencies. The resolution or proclamation shall declare the 6 existence of the emergency and recite the facts constituting the 7 emergency; or
- 8 (c) To purchases which are clearly and legitimately limited to a 9 single source of supply or to purchases involving special facilities, 10 services, or market conditions, in which instances the purchase price 11 may be best established by direct negotiation.
- 12 **Sec. 31.** RCW 87.03.436 and 1990 c 39 s 2 are each amended to read 13 as follows:
- 14 All contract projects, the estimated cost of which is less than one 15 hundred thousand dollars, may be awarded to a contractor on the small The small works roster shall be comprised of all 16 works roster. responsible contractors who have requested to be on the list. 17 The 18 board of directors shall authorize by resolution a procedure for 19 securing telephone and/or written quotations from the contractors on the small works roster to assure establishment of a competitive price 20 and for awarding contracts to the lowest responsible bidder. 21 22 procedure shall require that a good-faith effort be made to request 23 quotations from all responsible contractors on the small works roster. 24 Section 1 of this act applies to this section. Immediately after an award is made, the bid quotations obtained shall be recorded, open to 25 public inspection, and available by telephone inquiry. The small works 26 roster shall be revised once a year. 27
- 28 **Sec. 32.** RCW 89.30.154 and 1927 c 254 s 52 are each amended to 29 read as follows:
- Contracts for labor or materials entering into the construction of 30 31 any improvement authorized by the district shall be awarded at public 32 bidding except as herein otherwise provided. A notice calling for 33 sealed proposals shall be published in such newspaper or newspapers of such general circulation as the board shall designate for a period of 34 35 not less than two weeks (three issues) prior to the date of the opening of the bids. Such proposals shall be accompanied by a certified check 36 37 for such amount as the board shall decide upon to guarantee compliance

нв 1147 р. 38

- with the bid, and shall be opened in public at the time and place
- 2 designated in the notice. The contract shall be awarded to the lowest
- 3 and best responsible bidder; PROVIDED, That the board shall have
- 4 authority to reject any and all bids. <u>Section 1 of this act applies to</u>
- 5 this section.

6 **Sec. 33.** RCW 91.08.530 and 1911 c 23 s 52 are each amended to read 7 as follows:

8 After the confirmation of the assessment roll of any improvement district provided for herein, the board shall proceed at once with the 9 construction of the improvement, and in carrying on said construction 10 11 it shall have full charge and management thereof and the power to 12 employ such assistants as it may deem necessary, and purchase all material required in such construction; and it shall have power to let 13 14 the whole or any part of the work of said improvement to the lowest and 15 best bidder therefor, after public advertisement and call for bids; and 16 in case of such letting of a contract it shall have the power also to enter into all necessary agreements with the contractor in the 17 18 premises: PROVIDED, That in the case of the letting of a contract the 19 board shall require the contractor to give a bond in the amount of the contract price, with sureties to be approved by the board and running 20 to the board as obligee therein, conditioned for the faithful and 21 accurate performance of his contract by said contractor, and that he 22 23 will pay, or cause to be paid, all just claims of all persons 24 performing labor upon or rendering services in doing said work, or 25 furnishing materials, merchandise or provisions used by said contractor in the construction of said improvement. Said bond shall be filed and 26 27 recorded in the office of the auditor of the county and every subcontractor on any such work shall file and record a like bond in the 28 29 full amount of his subcontract. Unless otherwise paid their claims for labor or services, materials, merchandise or provisions, the claimants 30 may have recourse by suit upon such bond in their own names: PROVIDED, 31 32 That no such claim or suit shall be maintained unless the persons 33 making said claim shall within thirty days after the completion of said 34 improvement, file their claims, duly verified, to the effect that the amounts thereof are just and due and are unpaid, with the clerk of the 35 36 board. Each bidder for a contract to be let under this section shall 37 deliver with his bid a check for five percent of the amount of the bid, 38 drawn upon a bank in this state and certified by the bank, as surety to

p. 39 HB 1147

- 1 the board that the bidder will enter into the contract with the board.
- 2 The checks of unsuccessful bidders will be returned to them when an
- 3 award of the contract has been made by the board.
- 4 <u>Section 1 of this act applies to this section.</u>

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