
Health Care & Wellness Committee

HB 2426

Brief Description: Concerning the individual provider employment administrator program.

Sponsors: Representatives Cody, Macri, Tharinger and Jinkins; by request of Department of Social and Health Services.

Brief Summary of Bill

- Authorizes the Department of Social and Health Services to contract with an Individual Provider Employment Administrator (IPEA) to be the legal employer of individual providers and perform administrative functions related to providing personal care, respite care, and other services to individuals with functional disabilities.
- Retains the role of the person receiving the services of an individual provider as the managing employer with the authority to select, hire, schedule, supervise, and dismiss an individual provider.
- Establishes a rate-setting board and a process to set labor rates for payments to individual providers and an administrative rate to be paid to the IPEA.

Hearing Date: 1/24/18

Staff: Chris Blake (786-7392).

Background:

Personal Care Services.

The Department of Social and Health Services (Department) provides publicly funded personal care services to eligible clients who live in their own home and are elderly or have developmental disabilities. The Department assesses these clients (consumers) to determine the level of their in-home care needs. Personal care services include assistance with various tasks such as toileting, bathing, dressing, ambulating, meal preparation, and household chores. There

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are two ways in which personal care services may be provided in the client's home: (1) by an individual provider; or (2) by an employee of a home care agency.

Individual Providers.

An individual provider is a person who has contracted with the Department to provide personal care or respite care to functionally disabled persons under a state program. There are currently over 38,000 individual providers in Washington serving almost 38,000 Department clients. Consumers have the right to select, hire, supervise the work of, and terminate any individual provider providing services to them. Individual providers are paid through a direct contract with the Department. Individual providers are considered public employees solely for the purpose of collective bargaining which determines their wages, hours, and working conditions. Individual providers, however, are not otherwise considered employees of the state or area agencies on aging.

In 2014 the United State Supreme Court invalidated provisions of a state law very similar to Washington's permitting individual provider collective bargaining agreements. The Court held that the "state employees for only purposes of coverage under Illinois state labor law" did not work to extend a legal exception permitting the state to deduct mandatory "fair share" representation fees from "full-fledged" public employees to the individual providers (IPs) without individual consent. As mainly private employees of the recipients of home care services, not the state, the Court determined that the state could not compel IP funding of union representational activities under the First Amendment. Neither the ruling on collecting representation fees from Illinois personal assistants, nor the related prior ruling on public employees, impact the ability of private sector labor agreements to contain representation fee or other union security provisions.

Area Agencies on Aging.

The Department contracts with area agencies on aging to provide case management services to consumers receiving home and community services in their own home. Case management responsibilities are set in statute and include the following: verification that individual providers have met training requirements, are performing their duties, and have passed background checks; monitoring a plan of care to verify that it meets the needs of the consumer; and verifying worker time sheets.

Summary of Bill:

The Department of Social and Health Services (Department) is authorized to establish an individual provider employment administrator (IPEA) program. An IPEA is an entity that contracts with the Department to be the legal employer of individual providers for the purpose of administrative functions related to providing personal care, respite care, and similar services to individuals with functional impairments under Medicaid programs. The consumer receiving services is considered to be the managing employer of the individual provider. The Department is directed to begin the transition of individual providers to the IPEA no later than January 1, 2021.

Authority and Responsibilities of an Individual Provider Employment Administrator.

An IPEA's responsibilities generally include coordination with the consumer, tax activities on behalf of individual providers, verification of individual provider qualifications, and other administrative and employment-related supports. As the legal employer of individual providers, an IPEA must specifically:

- verify that individual providers meet necessary training requirements;
- conduct background checks on individual providers or verify that previously-conducted background checks are still valid;
- implement an electronic visit verification system or monitor a statistically valid sample of individual provider claims to the receipt of services by the consumer;
- monitor individual provider compliance with employment requirements;
- provide a copy of the consumer's plan of care to the individual provider;
- verify that the individual provider is able and willing to carry out his or her responsibilities under the plan of care;
- consider information provided by the consumer, or the consumer's case manager, about the consumer's specific needs;
- discontinue the individual provider's assignment to a consumer if the IPEA has reason to believe, or the Department or area agency on aging has reported, that the health, safety, or well-being of a consumer is in imminent jeopardy due to the performance of the individual provider;
- reject requests by consumers to assign a particular individual provider if the IPEA has reason to believe that the individual provider will not be able to meet the care needs of the consumer; and
- establish a dispute resolution process for consumers who would like to dispute an IPEA decision not to allow a particular individual provider to be assigned to the consumer.

An IPEA that holds a contract with the Department to provide Medicaid services through the employment of individual providers is deemed to be a Medicaid provider.

The IPEA assumes the responsibility from the Department for maintaining a referral registry to assist consumers in finding individual providers.

Authority and Responsibilities of the Department.

The Department is authorized to establish an IPEA program by selecting a single IPEA to be a Medicaid provider and to co-employ individual providers. The Department is to attempt to select a single IPEA, but may select up to two IPEAs, if necessary.

The Department must seek to contract with a vendor that demonstrates: (1) a strong commitment to consumer choice, self-direction, and maximizing consumer autonomy and control over daily decisions; and (2) a commitment to recruiting and retaining a high quality and diverse workforce and working with a broad coalition of stakeholders. The Department may also consider the vendor's:

- ability to provide maximum support to consumers to direct their own services;
- commitment to engage and work closely with consumers in designing and implementing operations through an advisory board;
- focus on workforce retention and developing qualified and trained providers;
- ability to prevent or mitigate disruptions to consumer services;

- ability to deliver high-quality training, health care, and retirement;
- ability to comply with the terms and conditions of the employment of individual providers at the time of transition;
- commitment to involving its home care workforce in decision making;
- vision for including home care workers as valued members of the consumer's care team; and
- ability to build and adapt technology tools that can enhance efficiency and provide better quality of services.

The Department may take enforcement action against the contract of an IPEA that knowingly employs a long-term care worker who is not certified as a home care aide or, if exempt from certification, who has not met training requirements.

The Department shall continue to contract with individual providers until the transition to an IPEA is complete, at which time the Department may not contract with individual providers except in situations in which there is no IPEA available. The Department must perform background checks for these individual providers. The individual providers who contract with the Department continue to be considered public employees solely for the purpose of collective bargaining.

It is expressly stated that the bill does not modify the Department's authority to establish a plan of care for each consumer, including establishing the number of hours per week that a consumer may assign to a single independent provider. In addition, the Department retains the core responsibility to manage long-term in-home care services, including determining the level of care that each consumer is eligible to receive.

Authority of Area Agencies on Aging.

The general case management responsibilities of area agencies on aging are maintained, however, the following activities only apply to individual providers who are contracted with the Department, rather than those who are employed by the IPEA:

- verification of individual provider training requirements;
- attachment of the consumer's plan of care to the contract with the individual provider;
- performance of criminal background checks;
- termination of the contract if the individual provider's inadequate performance or inability to deliver quality care is jeopardizing the consumer;
- summary suspensions of individual providers who place a consumer in imminent jeopardy;
- monitor that the individual provider is providing services;
- verify that the individual provider is willing to carry out the responsibilities under the plan of care; and
- reject requests by consumers to assign a particular individual provider if there is reason to believe that the individual provider will not be able to meet the care needs of the consumer.

Regardless of whether the individual provider is employed by the IPEA or contracted with the Department, the area agencies on aging maintain their general responsibilities related to developing plans of care for consumers, monitoring the implementation of plans of care,

reassessing and reauthorizing services, and explaining to consumers that they have the right to waive case management services.

The Department and the area agencies on aging are given the general responsibility to notify the IPEA if there is reason to believe an individual provider is not delivering or will not be able to deliver services identified in the consumer's plan of care, or the individual provider's performance is jeopardizing the health, safety, or well-being of a consumer.

The list of specific requirements that must be in a consumer's plan of care is eliminated.

Individual Providers.

Qualified and willing individual providers may apply to become employees of the IPEA and may work as individual providers when selected by consumers. Whether an individual provider is employed by an IPEA or contracted with the Department, the consumer has the right to select, schedule, supervise the work of, and dismiss any individual provider. The IPEA and the Department, however, may refuse to employ an individual provider who may not be able to meet a consumer's needs, assign individual providers to different consumers, provide information to a consumer about an individual provider's work history, or terminate the employment of an individual provider who is not meeting the consumer's needs.

The Department must adopt rules describing criteria to be applied in determining whether a single Department-contracted individual provider may work more than 40 hours per week. The criteria relate to: (1) limiting the state's exposure to exceeding expenditure limits; (2) requiring consumers to use good faith efforts to locate other individual providers; (3) addressing travel time between worksites; (4) addressing the emergency needs of consumers; and (5) addressing conditions that could increase a consumer's risk of institutionalization.

Background check screening is not required for an IPEA employee if the employee has an individual provider contract with the Department, the last background check is still valid, IPEA employment is the only reason a new background check would be required, and the Department's background check results have been shared with the IPEA.

Payment Rates and Overtime for Individual Providers.

Initial labor rates for individual providers employed through an IPEA are established as the rates paid under the most recent collective bargaining agreement between the Governor and the Service Employees International Union 775 as well as any other legally required benefits or labor costs.

After the initial labor rates are set, subsequent labor rates, including an amount for health benefits, are to be established by a rate-setting board. The rate-setting board must consider current factors used in public employee collective bargaining related to individual providers, such as a comparison of wages; the financial ability of the state to pay for the compensation and fringe benefits; the state's interest in a stable long-term care workforce; the state's interest in assuring access to affordable, quality health care; and the state's fiscal interest in reducing reliance upon public benefit programs. The rate-setting board must also determine the administrative rate for the IPEA.

The rate-setting board is comprised of 14 members. The four voting members are: (1) a representative of the Governor's office; (2) a representative of the Department of Social and Health Services; (3) a representative of the IPEA; and (4) a representative of the exclusive bargaining representative of individual providers, or if none exists, a designee from the IPEA's workforce. Nine of the non-voting members include four legislators, a representative of the State Council on Aging, a representative of an organization representing people with intellectual disabilities, a representative of an organization representing persons with physical disabilities, a representative of the licensed home care agency industry, and a home care worker. The fourteenth member must be selected by the four voting members and will chair the rate-setting board and be the fifth voting member in the event of a tie. A process is established for selecting the fourteenth member in the event that the four voting members cannot agree.

Once the rates have been determined, the rate-setting board shall submit them to the Office of Financial Management for certification as financially feasible. If they are found to be financially feasible, the Governor must include them in his or her budget request. The Legislature may approve or reject the request in whole. If the rates are rejected, then the matter returns to the rate-setting board and the existing labor rates remain in effect.

The labor rates are an hourly rate to be paid to the IPEA for paying wages, taxes, and benefits to individual providers. The IPEA, however, has discretion to establish benefits and wages for individual providers, except as needed to pay for health benefits, as specific legislation requires, and according to a collective bargaining agreement. Funding for the training of individual providers must be included in the labor rate component.

In addition, overtime and travel time compensation considerations are factored into the reimbursement to the IPEA. The IPEA must permit an individual provider to work more than 40 hours per week if allowed under the Department's rules for Department-contracted individual providers. The IPEA may permit an individual provider to work additional hours if required for training or if the individual provider had been working between 40 and 65 hours per week in January 2016. Otherwise, the IPEA may allow the individual provider to more than 40 hours per week.

Expenditures for hours worked beyond 40 hours per week may not exceed 8.25 percent of the total average authorized personal care hours as projected by the Caseload Forecast Council. The Department must prepare expenditure reports related to its monitoring of authorizations and costs over 40 hours each workweek. The report must be submitted to the legislative fiscal committees and the Joint Legislative-Executive Overtime Oversight Task Force.

Funding Reductions.

Once the Department enters into a contract with an IPEA and the transition to the IPEA is complete, biennial funding for the subsequent biennium must be reduced by no more than:

- \$2,908,000 for area agencies on aging;
- \$1,361,000 for home and community services; and
- \$1,289,000 for developmental disabilities.

Findings.

Legislative findings are made regarding in-home care services allowing people to choose to stay in their homes and being less costly than institutional care. Additional findings state that an IPEA program will support consumers in directing their care, allow the state to focus on case management services, enhance the efficiency in the delivery of services, eliminate the possible classification of the state as a joint employer of individual providers, prevent the use of hospitals and institutions, and support the enhancement of home care worker skills.

Appropriation: None.

Fiscal Note: Available.

Effective Date: The bill takes effect 90 days after adjournment of the session in which the bill is passed.