

CERTIFICATION OF ENROLLMENT

**SUBSTITUTE SENATE BILL 5081**

65th Legislature  
2017 Regular Session

Passed by the Senate April 19, 2017  
Yeas 48 Nays 1

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**President of the Senate**

Passed by the House April 18, 2017  
Yeas 94 Nays 2

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**Speaker of the House of Representatives**

Approved

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**Governor of the State of Washington**

CERTIFICATE

I, Hunter G. Goodman, Secretary of the Senate of the State of Washington, do hereby certify that the attached is **SUBSTITUTE SENATE BILL 5081** as passed by Senate and the House of Representatives on the dates hereon set forth.

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**Secretary**

FILED

**Secretary of State  
State of Washington**

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**SUBSTITUTE SENATE BILL 5081**

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AS AMENDED BY THE HOUSE

Passed Legislature - 2017 Regular Session

**State of Washington                      65th Legislature                      2017 Regular Session**

**By Senate Law & Justice (originally sponsored by Senators Pedersen and Miloscia; by request of Uniform Law Commission)**

READ FIRST TIME 02/09/17.

1            AN ACT Relating to adoption of the revised uniform law on  
2 notarial acts; amending RCW 9.97.020, 18.235.010, 18.235.020,  
3 19.34.340, 19.154.060, 43.24.150, 64.08.060, and 64.08.070; adding a  
4 new chapter to Title 42 RCW; repealing RCW 42.44.010, 42.44.020,  
5 42.44.030, 42.44.050, 42.44.060, 42.44.070, 42.44.080, 42.44.090,  
6 42.44.100, 42.44.110, 42.44.120, 42.44.130, 42.44.140, 42.44.150,  
7 42.44.160, 42.44.170, 42.44.180, 42.44.190, 42.44.200, 42.44.210,  
8 42.44.220, 42.44.221, 42.44.900, 42.44.901, and 42.44.903; and  
9 providing an effective date.

10 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

11            NEW SECTION.    **Sec. 1.**    SHORT TITLE. This chapter may be known and  
12 cited as the revised uniform law on notarial acts.

13            NEW SECTION.    **Sec. 2.**    DEFINITIONS. In this chapter:

14            (1) "Acknowledgment" means a declaration by an individual in the  
15 presence of a notarial officer stating that the individual has signed  
16 a record of the individual's free will for the purpose stated in the  
17 record and, if the record is signed in a representative capacity, the  
18 individual also declares that he or she signed the record with proper  
19 authority and signed it as the act of the individual or entity  
20 identified in the record.

1 (2) "Department" means the department of licensing.

2 (3) "Director" means the director of licensing or the director's  
3 designee.

4 (4) "Electronic" means relating to technology having electrical,  
5 digital, magnetic, wireless, optical, electromagnetic, or similar  
6 capabilities.

7 (5) "Electronic records notary public" means an individual  
8 commissioned by the director to perform a notarial act with respect  
9 to electronic records. Nothing in this act authorizes an electronic  
10 records notary public to provide court reporting services.

11 (6) "Electronic signature" means an electronic symbol, sound, or  
12 process attached to or logically associated with a record and  
13 executed or adopted by an individual with the intent to sign the  
14 record.

15 (7) "In a representative capacity" means acting as:

16 (a) An authorized officer, agent, partner, trustee, or other  
17 representative for a person other than an individual;

18 (b) A public officer, personal representative, guardian, or other  
19 representative, in the capacity stated in a record;

20 (c) An agent or attorney-in-fact for a principal; or

21 (d) An authorized representative of another in any other  
22 capacity.

23 (8) "Notarial act" means an act, whether performed with respect  
24 to a tangible or electronic record, that a notarial officer may  
25 perform under the law of this state. The term includes taking an  
26 acknowledgment, administering an oath or affirmation, taking a  
27 verification on oath or affirmation, witnessing or attesting a  
28 signature, certifying or attesting a copy, certifying the occurrence  
29 of an event or the performance of an act, and noting a protest of a  
30 negotiable instrument if the protest was prepared under the authority  
31 of an attorney licensed to practice law in this state or another  
32 state, or was prepared under the authority of a financial institution  
33 that is regulated by this state, another state, or the federal  
34 government.

35 (9) "Notarial officer" means a notary public or other individual  
36 authorized to perform a notarial act.

37 (10) "Notary public" means an individual commissioned to perform  
38 a notarial act by the director.

1 (11) "Official stamp" means a physical image affixed to or  
2 embossed on a tangible record or an electronic image attached to or  
3 logically associated with an electronic record.

4 (12) "Person" means an individual, corporation, business trust,  
5 statutory trust, estate, trust, partnership, limited liability  
6 company, association, joint venture, public corporation, government  
7 or governmental subdivision, agency, or instrumentality, or any other  
8 legal or commercial entity.

9 (13) "Record" means information that is inscribed on a tangible  
10 medium or that is stored in an electronic or other medium and is  
11 retrievable in human perceivable form.

12 (14) "Sign" means, with present intent to authenticate or adopt a  
13 record:

14 (a) To execute or adopt a tangible symbol; or

15 (b) To attach to or logically associate with the record an  
16 electronic symbol, sound, or process.

17 (15) "Signature" means a tangible symbol or an electronic  
18 signature that evidences the signing of a record.

19 (16) "Stamping device" means:

20 (a) A physical device capable of affixing to or embossing on a  
21 tangible record an official stamp; or

22 (b) An electronic device or process capable of attaching to or  
23 logically associating with an electronic record an official stamp.

24 (17) "State" means a state of the United States, the District of  
25 Columbia, Puerto Rico, the United States Virgin Islands, or any  
26 territory or insular possession subject to the jurisdiction of the  
27 United States.

28 (18) "Verification on oath or affirmation" means a declaration,  
29 made by an individual on oath or affirmation before a notarial  
30 officer, that a statement in a record is true.

31 NEW SECTION. **Sec. 3.** APPLICABILITY. This chapter applies to a  
32 notarial act performed on or after the effective date of this  
33 section.

34 NEW SECTION. **Sec. 4.** AUTHORITY TO PERFORM NOTARIAL ACT. (1) A  
35 notarial officer may perform a notarial act authorized by this  
36 chapter or by law of this state other than this chapter.

37 (2)(a) A notarial officer may not perform a notarial act with  
38 respect to a record to which the officer or the officer's spouse or

1 domestic partner is a party, or in which any of the above have a  
2 direct beneficial interest.

3 (b) A notarial officer may not notarize the notarial officer's  
4 own signature.

5 (c) A notarial act performed in violation of this subsection (2)  
6 is voidable.

7 NEW SECTION. **Sec. 5.** REQUIREMENTS FOR CERTAIN NOTARIAL ACTS.

8 (1) A notarial officer who takes an acknowledgment of a record shall  
9 determine, from personal knowledge or satisfactory evidence of the  
10 identity of the individual, that the individual appearing before the  
11 officer and making the acknowledgment has the identity claimed and  
12 that the signature on the record is the signature of the individual.

13 (2) A notarial officer who takes a verification of a statement on  
14 oath or affirmation shall determine, from personal knowledge or  
15 satisfactory evidence of the identity of the individual, that the  
16 individual appearing before the officer and making the verification  
17 has the identity claimed and that the signature on the statement  
18 verified is the signature of the individual.

19 (3) A notarial officer who witnesses or attests to a signature  
20 shall determine, from personal knowledge or satisfactory evidence of  
21 the identity of the individual, that the individual appearing before  
22 the officer and signing the record has the identity claimed.

23 (4) A notarial officer who certifies or attests a copy of a  
24 record or an item that was copied shall compare the copy with the  
25 original record or item and determine that the copy is a full, true,  
26 and accurate transcription or reproduction of the record or item.

27 (5) A notarial officer may make or note a protest of a negotiable  
28 instrument only if the notarial officer is licensed to practice law  
29 in this state, acting under the authority of an attorney who is  
30 licensed to practice law in this or another state, or acting under  
31 the authority of a financial institution regulated by this state,  
32 another state, or the federal government. In making or noting a  
33 protest of a negotiable instrument the notarial officer or licensed  
34 attorney shall determine the matters set forth in RCW 62A.3-505(b).

35 NEW SECTION. **Sec. 6.** PERSONAL APPEARANCE REQUIRED. If a  
36 notarial act relates to a statement made in or a signature executed  
37 on a record, the individual making the statement or executing the  
38 signature shall appear personally before the notarial officer.

1        NEW SECTION.        **Sec. 7.**        IDENTIFICATION OF INDIVIDUAL. (1) A  
2 notarial officer has personal knowledge of the identity of an  
3 individual appearing before the officer if the individual is  
4 personally known to the officer through dealings sufficient to  
5 provide reasonable certainty that the individual has the identity  
6 claimed.

7        (2) A notarial officer has satisfactory evidence of the identity  
8 of an individual appearing before the officer if the officer can  
9 identify the individual:

10        (a) By means of:

11        (i) A passport, driver's license, or government-issued nondriver  
12 identification card, which is current or expired not more than three  
13 years before performance of the notarial act; or

14        (ii) Another form of government identification issued to an  
15 individual, which is current or expired not more than three years  
16 before performance of the notarial act, contains the signature or a  
17 photograph of the individual, and is satisfactory to the officer; or

18        (b) By a verification on oath or affirmation of a credible  
19 witness personally appearing before the officer and personally known  
20 to the officer and who provides satisfactory evidence of his or her  
21 identity as described in (a) of this subsection.

22        (3) A notarial officer may require an individual to provide  
23 additional information or identification credentials necessary to  
24 assure the officer of the identity of the individual.

25        NEW SECTION.        **Sec. 8.**        AUTHORITY TO REFUSE TO PERFORM NOTARIAL  
26 ACT. (1) A notarial officer has the authority to refuse to perform a  
27 notarial act if the officer is not satisfied that:

28        (a) The individual executing the record is competent or has the  
29 capacity to execute the record; or

30        (b) The individual's signature is knowingly and voluntarily made.

31        (2) A notarial officer has the authority to refuse to perform a  
32 notarial act unless refusal is prohibited by law other than this  
33 chapter.

34        NEW SECTION.        **Sec. 9.**        SIGNATURE IF INDIVIDUAL UNABLE TO SIGN.  
35 Except as otherwise provided in RCW 64.08.100, if an individual is  
36 physically unable to sign a record, the individual may direct an  
37 individual other than the notarial officer to sign the individual's  
38 name on the record. The notarial officer shall insert "signature

1 affixed by (name of other individual) at the direction of (name of  
2 individual)" or words of similar import.

3 NEW SECTION. **Sec. 10.** NOTARIAL ACT IN THIS STATE. (1) A  
4 notarial act may be performed in this state by:

- 5 (a) A notary public of this state;
- 6 (b) A judge, clerk, or deputy clerk of a court of this state; or
- 7 (c) Any other individual authorized to perform the specific act  
8 by the law of this state.

9 (2) The signature and title of an individual authorized by this  
10 act to perform a notarial act in this state are prima facie evidence  
11 that the signature is genuine and that the individual holds the  
12 designated title.

13 (3) The signature and title of a notarial officer described in  
14 subsection (1)(a) or (b) of this section conclusively establishes the  
15 authority of the officer to perform the notarial act.

16 NEW SECTION. **Sec. 11.** NOTARIAL ACT IN ANOTHER STATE. (1) A  
17 notarial act performed in another state has the same effect under the  
18 law of this state as if performed by a notarial officer of this  
19 state, if the act performed in that state is performed by:

- 20 (a) A notary public of that state;
- 21 (b) A judge, clerk, or deputy clerk of a court of that state; or
- 22 (c) Any other individual authorized by the law of that state to  
23 perform the notarial act.

24 (2) The signature and title of an individual performing a  
25 notarial act in another state are prima facie evidence that the  
26 signature is genuine and that the individual holds the designated  
27 title.

28 (3) The signature and title of a notarial officer described in  
29 subsection (1)(a) through (c) of this section conclusively  
30 establishes the authority of the officer to perform the notarial act.

31 NEW SECTION. **Sec. 12.** NOTARIAL ACT UNDER AUTHORITY OF FEDERALLY  
32 RECOGNIZED INDIAN TRIBE. (1) A notarial act performed under the  
33 authority and in the jurisdiction of a federally recognized Indian  
34 tribe has the same effect as if performed by a notarial officer of  
35 this state, if the act performed in the jurisdiction of the tribe is  
36 performed by:

- 37 (a) A notary public of the tribe;

1 (b) A judge, clerk, or deputy clerk of a court of the tribe; or

2 (c) Any other individual authorized by the law of the tribe to  
3 perform the notarial act.

4 (2) The signature and title of an individual performing a  
5 notarial act under the authority of and in the jurisdiction of a  
6 federally recognized Indian tribe are prima facie evidence that the  
7 signature is genuine and that the individual holds the designated  
8 title.

9 (3) The signature and title of a notarial officer described in  
10 subsection (1)(a) through (c) of this section conclusively  
11 establishes the authority of the officer to perform the notarial act.

12 NEW SECTION. **Sec. 13.** NOTARIAL ACT UNDER FEDERAL AUTHORITY. (1)

13 A notarial act performed under federal law has the same effect under  
14 the law of this state as if performed by a notarial officer of this  
15 state, if the act performed under federal law is performed by:

16 (a) A judge, clerk, or deputy clerk of a court;

17 (b) An individual in military service or performing duties under  
18 the authority of military service who is authorized to perform  
19 notarial acts under federal law;

20 (c) An individual designated a notarizing officer by the United  
21 States department of state for performing notarial acts overseas; or

22 (d) Any other individual authorized by federal law to perform the  
23 notarial act.

24 (2) The signature and title of an individual acting under federal  
25 authority and performing a notarial act are prima facie evidence that  
26 the signature is genuine and that the individual holds the designated  
27 title.

28 (3) The signature and title of an officer described in subsection  
29 (1)(a), (b), or (c) of this section conclusively establishes the  
30 authority of the officer to perform the notarial act.

31 NEW SECTION. **Sec. 14.** FOREIGN NOTARIAL ACT. (1) In this

32 section, "foreign state" means a government other than the United  
33 States, a state, or a federally recognized Indian tribe.

34 (2) If a notarial act is performed under the authority and in the  
35 jurisdiction of a foreign state or constituent unit of the foreign  
36 state or is performed under the authority of a multinational or  
37 international governmental organization, the act has the same effect



1 under the law of this state as if performed by a notarial officer of  
2 this state.

3 (3) If the title of office and indication of authority to perform  
4 notarial acts in a foreign state appears in a digest of foreign law  
5 or in a list customarily used as a source for that information, the  
6 authority of an officer with that title to perform notarial acts is  
7 conclusively established.

8 (4) The signature and official stamp of an individual holding an  
9 office described in subsection (3) of this section are prima facie  
10 evidence that the signature is genuine and the individual holds the  
11 designated title.

12 (5) An apostille in the form prescribed by the Hague Convention  
13 of October 5, 1961, and issued by a foreign state party to the Hague  
14 Convention conclusively establishes that the signature of the  
15 notarial officer is genuine and that the officer holds the indicated  
16 office.

17 (6) A consular authentication issued by an individual designated  
18 by the United States department of state as a notarizing officer for  
19 performing notarial acts overseas and attached to the record with  
20 respect to which the notarial act is performed conclusively  
21 establishes that the signature of the notarial officer is genuine and  
22 that the officer holds the indicated office.

23 NEW SECTION. **Sec. 15.** CERTIFICATE OF NOTARIAL ACT. (1) A  
24 notarial act must be evidenced by a certificate. The certificate  
25 must:

26 (a) Be executed contemporaneously with the performance of the  
27 notarial act;

28 (b) Be signed and dated by the notarial officer and, if the  
29 notarial officer is a notary public, be signed in the same manner as  
30 on file with the department;

31 (c) Identify the jurisdiction in which the notarial act is  
32 performed;

33 (d) Contain the title of office of the notarial officer;

34 (e) Be written in English or in dual languages, one of which must  
35 be English; and

36 (f) If the notarial officer is a notary public, indicate the date  
37 of expiration, if any, of the officer's commission.

38 (2) Regarding notarial act certificates on a tangible record:

1 (a) If a notarial act regarding a tangible record is performed by  
2 a notary public, an official stamp must be affixed to or embossed on  
3 the certificate.

4 (b) If a notarial act regarding a tangible record is performed by  
5 a notarial officer other than a notary public and the certificate  
6 contains the information specified in subsection (1)(b), (c), and (d)  
7 of this section, an official stamp may be affixed to or embossed on  
8 the certificate.

9 (3) Regarding notarial act certificates on an electronic record:

10 (a) If a notarial act regarding an electronic record is performed  
11 by an electronic records notary public, an official stamp must be  
12 attached to or logically associated with the certificate.

13 (b) If a notarial act regarding an electronic record is performed  
14 by a notarial officer other than a notary public and the certificate  
15 contains the information specified in subsection (1)(b), (c), and (d)  
16 of this section, an official stamp may be attached to or logically  
17 associated with the certificate.

18 (4) A certificate of a notarial act is sufficient if it meets the  
19 requirements of subsections (1) through (3) of this section and:

20 (a) Is in a short form set forth in section 16 of this act;

21 (b) Is in a form otherwise permitted by the law of this state;

22 (c) Is in a form permitted by the law applicable in the  
23 jurisdiction in which the notarial act was performed; or

24 (d) Sets forth the actions of the notarial officer and the  
25 actions are sufficient to meet the requirements of the notarial act  
26 as provided in sections 5, 6, and 7 of this act or law of this state  
27 other than this chapter.

28 (5) By executing a certificate of a notarial act, a notarial  
29 officer certifies that the officer has complied with the requirements  
30 and made the determinations specified in sections 5, 6, and 7 of this  
31 act.

32 (6) A notarial officer may not affix the officer's signature to,  
33 or logically associate it with, a certificate until the notarial act  
34 has been performed.

35 (7) If a notarial act is performed regarding a tangible record, a  
36 certificate must be part of, or securely attached to, the record. If  
37 a notarial act is performed regarding an electronic record, the  
38 certificate must be affixed to, or logically associated with, the  
39 electronic record. If the director has established standards pursuant  
40 to section 27 of this act for attaching, affixing, or logically

1 associating the certificate, the process must conform to the  
2 standards.

3 NEW SECTION. **Sec. 16.** SHORT FORM CERTIFICATES. The following  
4 short form certificates of notarial acts are sufficient for the  
5 purposes indicated, if completed with the information required by  
6 section 15 (1) through (4) of this act:

7 (1) For an acknowledgment in an individual capacity:  
8 State of .....  
9 County of .....

10 This record was acknowledged before me on (date) by (name(s) of  
11 individuals).

12 .....  
13 (Signature of notary  
14 public)

15 (Stamp)  
16 .....  
17 (Title of office)

18 My commission expires:  
19 .....  
20 (date)

21 (2) For an acknowledgment in a representative capacity:  
22 State of .....  
23 County of .....

24 This record was acknowledged before me on (date) by (name(s) of  
25 individuals) as (type of authority, such as officer or trustee) of  
26 (name of party on behalf of whom record was executed).

27 .....  
28 (Signature of notary  
29 public)

30 (Stamp)  
31 .....  
32 (Title of office)

33 My commission expires:  
34 .....  
35 (date)

1 (3) For verification on oath or affirmation:  
2 State of .....  
3 County of .....  
4 Signed and sworn to (or affirmed) before me on (date) by (name(s)  
5 of individuals making statement).

6 .....  
7 (Signature of notary  
8 public)

9 (Stamp)

10 .....  
11 (Title of office)  
12 My commission expires:  
13 .....  
14 (date)

15 (4) For witnessing or attesting a signature:  
16 State of .....  
17 County of .....  
18 Signed or attested before me on (date) by (name(s) of  
19 individuals).

20 .....  
21 (Signature of notary  
22 public)

23 (Stamp)

24 .....  
25 (Title of office)  
26 My commission expires:  
27 .....  
28 (date)

29 (5) For certifying or attesting a copy of a record:  
30 State of .....  
31 County of .....  
32 I certify that this is a true and correct copy of a record in the  
33 possession of .....

34 Dated: .....  
35 .....

(Signature of notary  
public)

(Stamp)

.....  
(Title of office)

My commission expires:

.....

(date)

(6) For certifying the occurrence of an event or the performance  
of any act:

State of .....

County of .....

I certify that the event described in this document has occurred  
or been performed.

Dated: .....

.....

(Signature of notary  
public)

(Stamp)

.....

(Title of office)

My commission expires:

.....

(date)

NEW SECTION. **Sec. 17.** OFFICIAL STAMP. (1) It is unlawful for  
any person intentionally to manufacture, give, sell, procure, or  
possess a seal or stamp evidencing the current appointment of a  
person as a notary public until the director has issued a notary  
commission. The official seal or stamp of a notary public must  
include:

- (a) The words "notary public;"
- (b) The words "state of Washington;"
- (c) The notary public's name as commissioned;
- (d) The notary public's commission expiration date; and
- (e) Any other information required by the director.

1 (2) The size and form or forms of the seal or stamp shall be  
2 prescribed by the director in rule.

3 (3) The seal or stamp must be capable of being copied together  
4 with the record to which it is affixed or attached or with which it  
5 is logically associated.

6 (4) The seal or stamp used at the time that a notarial act is  
7 performed must be the seal or stamp evidencing the notary public's  
8 commission in effect as of such time, even if the notary public has  
9 received the seal or stamp evidencing his or her next commission.

10 NEW SECTION. **Sec. 18.** STAMPING DEVICE. (1) A notary public is  
11 responsible for the security of the notary public's stamping device  
12 and may not allow another individual to use the device to perform a  
13 notarial act. On resignation from, or the revocation or expiration  
14 of, the notary public's commission, or on the expiration of the date  
15 set forth in the stamping device, the notary public shall disable the  
16 stamping device by destroying, defacing, damaging, erasing, or  
17 securing it against use in a manner that renders it unusable. On the  
18 death or adjudication of incompetency of a notary public, the notary  
19 public's personal representative or guardian or any other person  
20 knowingly in possession of the stamping device shall render it  
21 unusable by destroying, defacing, damaging, erasing, or securing it  
22 against use in a manner that renders it unusable.

23 (2) The seal or stamp should be kept in a locked and secured  
24 area, under the direct and exclusive control of the notary public. If  
25 a notary public's stamping device is lost or stolen, the notary  
26 public or the notary public's personal representative or guardian  
27 shall notify promptly the department on discovering that the device  
28 is lost or stolen. Any replacement device must contain a variance  
29 from the lost or stolen seal or stamp.

30 NEW SECTION. **Sec. 19.** FEES. (1) The director may establish by  
31 rule the maximum fees that may be charged by notaries public for  
32 various notarial services.

33 (2) A notary public need not charge fees for notarial acts.

34 NEW SECTION. **Sec. 20.** JOURNAL. (1) A notary public shall  
35 maintain a journal in which the notary public chronicles all notarial  
36 acts that the notary public performs. The notary public shall retain  
37 the journal for ten years after the performance of the last notarial

1 act chronicled in the journal. The journal is to be destroyed as  
2 required by the director in rule upon completion of the ten-year  
3 period.

4 (2) Notwithstanding any other provision of this chapter requiring  
5 a notary public to maintain a journal, a notary public who is an  
6 attorney licensed to practice law in this state is not required to  
7 chronicle a notarial act in a journal if documentation of the  
8 notarial act is otherwise maintained by professional practice.

9 (3) A notary public shall maintain only one tangible journal at a  
10 time to chronicle notarial acts, whether those notarial acts are  
11 performed regarding tangible or electronic records. The journal must  
12 be a permanent, bound register with numbered pages. An electronic  
13 records notary public may also maintain an electronic format journal,  
14 which can be kept concurrently with the tangible journal. The  
15 electronic journal must be in a permanent, tamper-evident electronic  
16 format complying with the rules of the director.

17 (4) An entry in a journal must be made contemporaneously with  
18 performance of the notarial act and contain the following  
19 information:

20 (a) The date and time of the notarial act;

21 (b) A description of the record, if any, and type of notarial  
22 act;

23 (c) The full name and address of each individual for whom the  
24 notarial act is performed; and

25 (d) Any additional information as required by the director in  
26 rule.

27 (5) The journal shall be kept in a locked and secured area, under  
28 the direct and exclusive control of the notary public. Failure to  
29 secure the journal may be cause for the director to take  
30 administrative action against the commission held by the notary  
31 public. If a notary public's journal is lost or stolen, the notary  
32 public promptly shall notify the department on discovering that the  
33 journal is lost or stolen.

34 (6) On resignation from, or the revocation or suspension of, a  
35 notary public's commission, the notary public shall retain the notary  
36 public's journal in accordance with subsection (1) of this section  
37 and inform the department where the journal is located.

38 NEW SECTION. **Sec. 21.** NOTIFICATION REGARDING PERFORMANCE OF  
39 NOTARIAL ACT ON ELECTRONIC RECORD—SELECTION OF TECHNOLOGY. (1) A

1 notary public may not perform notarial acts with respect to  
2 electronic records unless the notary public holds a commission as an  
3 electronic records notary public.

4 (2) An electronic records notary public may select one or more  
5 tamper-evident technologies to perform notarial acts with respect to  
6 electronic records that meet the standards provided in subsection (4)  
7 of this section. A person cannot require an electronic records notary  
8 public to perform a notarial act with respect to an electronic record  
9 with a technology that the notary public has not selected.

10 (3) Before an electronic records notary public performs the  
11 notary public's initial notarial act with respect to an electronic  
12 record, an electronic records notary public shall notify the  
13 department that he or she will be performing notarial acts with  
14 respect to electronic records and identify the technology the  
15 electronic records notary public intends to use.

16 (4) The director shall establish standards for approval of  
17 technology in rule. If the technology conforms to the standards, the  
18 director shall approve the use of the technology.

19 NEW SECTION. **Sec. 22.** COMMISSION AS NOTARY PUBLIC—  
20 QUALIFICATIONS—NO IMMUNITY OR BENEFIT. (1) An individual qualified  
21 under subsection (2) of this section may apply to the director for a  
22 commission as a notary public. The applicant shall comply with and  
23 provide the information required by rules established by the director  
24 and pay any application fee.

25 (2) An applicant for a commission as a notary public must:

26 (a) Be at least eighteen years of age;

27 (b) Be a citizen or permanent legal resident of the United  
28 States;

29 (c) Be a resident of or have a place of employment or practice in  
30 this state;

31 (d) Be able to read and write English; and

32 (e) Not be disqualified to receive a commission under section 23  
33 of this act.

34 (3) Before issuance of a commission as a notary public, an  
35 applicant for the commission shall execute an oath of office and  
36 submit it to the department in the format prescribed by the director  
37 in rule.

38 (4) Before issuance of a commission as a notary public, the  
39 applicant for a commission shall submit to the director an assurance



1 in the form of a surety bond in the amount established by the  
2 director in rule. The assurance must be issued by a surety or other  
3 entity licensed or authorized to write surety bonds in this state.  
4 The assurance must be effective for a four-year term or for a term  
5 that expires on the date the notary public's commission expires. The  
6 assurance must cover acts performed during the term of the notary  
7 public's commission and must be in the form prescribed by the  
8 director. If a notary public violates law with respect to notaries  
9 public in this state, the surety or issuing entity is liable under  
10 the assurance. The surety or issuing entity shall give at least  
11 thirty days notice to the department before canceling the assurance.  
12 The surety or issuing entity shall notify the department not later  
13 than thirty days after making a payment to a claimant under the  
14 assurance. A notary public may perform notarial acts in this state  
15 only during the period that a valid assurance is on file with the  
16 department.

17 (5) On compliance with this section, the director shall issue a  
18 commission as a notary public to an applicant for a term of four  
19 years or for a term that expires on the date of expiration of the  
20 assurance, whichever comes first.

21 (6) A commission to act as a notary public authorizes the notary  
22 public to perform notarial acts. The commission does not provide the  
23 notary public any immunity or benefit conferred by law of this state  
24 on public officials or employees.

25 (7) An individual qualified under (a) of this subsection may  
26 apply to the director for a commission as an electronic records  
27 notary public. The applicant shall comply with and provide the  
28 information required by rules established by the director and pay the  
29 relevant application fee.

30 (a) An applicant for a commission as an electronic records notary  
31 public must hold a commission as notary public.

32 (b) An electronic records notary public commission may take the  
33 form of an endorsement to the notary public commission if deemed  
34 appropriate by the director.

35 NEW SECTION. **Sec. 23.** GROUNDS TO DENY, REFUSE TO RENEW, REVOKE,  
36 SUSPEND, OR CONDITION COMMISSION OF NOTARY PUBLIC. (1) In addition to  
37 conduct defined as unprofessional under RCW 18.235.130, the director  
38 may take action as provided for in RCW 18.235.110 against a  
39 commission as notary public for any act or omission that demonstrates

1 the individual lacks the honesty, integrity, competence, or  
2 reliability to act as a notary public, including:

3 (a) Failure to comply with this chapter;

4 (b) A fraudulent, dishonest, or deceitful misstatement or  
5 omission in the application for a commission as a notary public  
6 submitted to the department;

7 (c) A conviction of the applicant or notary public of any felony  
8 or crime involving fraud, dishonesty, or deceit;

9 (d) A finding against, or admission of liability by, the  
10 applicant or notary public in any legal proceeding or disciplinary  
11 action based on the applicant's or notary public's fraud, dishonesty,  
12 or deceit;

13 (e) Failure by the notary public to discharge any duty required  
14 of a notary public, whether by this chapter, rules of the director,  
15 or any federal or state law;

16 (f) Use of false or misleading advertising or representation by  
17 the notary public representing that the notary public has a duty,  
18 right, or privilege that the notary public does not have;

19 (g) Violation by the notary public of a rule of the director  
20 regarding a notary public;

21 (h) Denial, refusal to renew, revocation, suspension, or  
22 conditioning of a notary public commission in another state;

23 (i) Failure of the notary public to maintain an assurance as  
24 provided in section 22(4) of this act; or

25 (j) Making or noting a protest of a negotiable instrument without  
26 being a person authorized by section 5(5) of this act.

27 (2) If the director denies, refuses to renew, revokes, suspends,  
28 imposes conditions, or otherwise sanctions, a commission as a notary  
29 public, the applicant or notary public is entitled to timely notice  
30 and hearing in accordance with chapter 34.05 RCW.

31 (3) The authority of the director to take disciplinary action on  
32 a commission as a notary public does not prevent a person from  
33 seeking and obtaining other criminal or civil remedies provided by  
34 law.

35 NEW SECTION. **Sec. 24.** DATABASE OF NOTARIES PUBLIC. The director  
36 shall maintain an electronic database of notaries public:

37 (1) Through which a person may verify the authority of a notary  
38 public to perform notarial acts; and

1           (2) Which indicates whether a notary public has notified the  
2 director that the notary public will be performing notarial acts on  
3 electronic records.

4           NEW SECTION.   **Sec. 25.**   PROHIBITED ACTS. (1) A commission as a  
5 notary public does not authorize an individual to:

6           (a) Assist persons in drafting legal records, give legal advice,  
7 or otherwise practice law;

8           (b) Act as an immigration consultant or an expert on immigration  
9 matters;

10          (c) Represent a person in a judicial or administrative proceeding  
11 relating to immigration to the United States, United States  
12 citizenship, or related matters;

13          (d) Receive compensation for performing any of the activities  
14 listed in this subsection; or

15          (e) Provide court reporting services.

16          (2) A notary public may not engage in false or deceptive  
17 advertising.

18          (3) A notary public, other than an attorney licensed to practice  
19 law in this state, or a Washington-licensed limited license legal  
20 technician acting within the scope of his or her license, may not use  
21 the term "notario" or "notario publico."

22          (4) A notary public, other than an attorney licensed to practice  
23 law in this state or a limited license legal technician acting within  
24 the scope of his or her license, may not assist another person in  
25 selecting the appropriate certificate required by section 15 of this  
26 act.

27          (5) A notary public, other than an attorney licensed to practice  
28 law in this state, or a Washington-licensed limited license legal  
29 technician acting within the scope of his or her license, may not  
30 advertise or represent that the notary public may assist persons in  
31 drafting legal records, give legal advice, or otherwise practice law.  
32 If a notary public who is not an attorney licensed to practice law in  
33 this state, or a Washington-licensed limited license legal technician  
34 acting within the scope of his or her license, in any manner  
35 advertises or represents that the notary public offers notarial  
36 services, whether orally or in a record, including broadcast media,  
37 print media, and the internet, the notary public shall include the  
38 following statement, or an alternate statement authorized or required  
39 by the director, in the advertisement or representation, prominently

1 and in each language used in the advertisement or representation: "I  
2 am not an attorney licensed to practice law in this state. I am not  
3 allowed to draft legal records, give advice on legal matters,  
4 including immigration, or charge a fee for those activities." If the  
5 form of advertisement or representation is not broadcast media, print  
6 media, or the internet and does not permit inclusion of the statement  
7 required by this subsection because of size, it must be displayed  
8 prominently or provided at the place of performance of the notarial  
9 act before the notarial act is performed.

10 (6) Except as otherwise allowed by law, a notary public may not  
11 withhold access to or possession of an original record provided by a  
12 person that seeks performance of a notarial act by the notary public.  
13 A notary public may not maintain copies or electronic images of  
14 documents notarized unless the copies or images are maintained by an  
15 attorney or Washington-licensed limited license legal technician  
16 acting within his or her scope of practice for the performance of  
17 legal services or for other services performed for the client and the  
18 copies or images are not maintained solely as part of the notary  
19 transaction.

20 NEW SECTION. **Sec. 26.** VALIDITY OF NOTARIAL ACTS. Except as  
21 otherwise provided in section 4(2) of this act, the failure of a  
22 notarial officer to perform a duty or meet a requirement specified in  
23 this chapter does not invalidate a notarial act performed by the  
24 notarial officer. The validity of a notarial act under this chapter  
25 does not prevent an aggrieved person from seeking to invalidate the  
26 record or transaction that is the subject of the notarial act or from  
27 seeking other remedies based on law of this state other than this  
28 chapter or law of the United States. This section does not validate a  
29 purported notarial act performed by an individual who does not have  
30 the authority to perform notarial acts. Nothing in this act gives the  
31 director authority to invalidate a notarial act.

32 NEW SECTION. **Sec. 27.** RULES. (1) The director may adopt rules  
33 necessary to implement this chapter.

34 (2) In adopting, amending, or repealing rules about notarial acts  
35 with respect to electronic records, the director shall consider  
36 standards, practices, and customs of other jurisdictions that  
37 substantially enact this chapter.

1        NEW SECTION.    **Sec. 28.**    NOTARY PUBLIC COMMISSION IN EFFECT. A  
2 commission as a notary public in effect on the effective date of this  
3 section continues until its date of expiration. A notary public who  
4 applies to renew a commission as a notary public on or after the  
5 effective date of this section is subject to and shall comply with  
6 this chapter. A notary public, in performing notarial acts after the  
7 effective date of this section, shall comply with this chapter.

8        NEW SECTION.    **Sec. 29.**    SAVINGS CLAUSE. This chapter does not  
9 affect the validity or effect of a notarial act performed before the  
10 effective date of this section.

11       NEW SECTION.    **Sec. 30.**    UNIFORMITY OF APPLICATION AND  
12 CONSTRUCTION. In applying and construing this uniform act,  
13 consideration must be given to the need to promote uniformity of the  
14 law with respect to its subject matter among states that enact it.

15       NEW SECTION.    **Sec. 31.**    RELATION TO ELECTRONIC SIGNATURES IN  
16 GLOBAL AND NATIONAL COMMERCE ACT. This chapter modifies, limits, and  
17 supersedes the electronic signatures in global and national commerce  
18 act, 15 U.S.C. Sec. 7001 et seq., but does not modify, limit, or  
19 supersede section 101(c) of that act, 15 U.S.C. Sec. 7001(c), or  
20 authorize electronic delivery of any of the notices described in  
21 section 103(b) of that act, 15 U.S.C. Sec. 7003(b).

22       NEW SECTION.    **Sec. 32.**    UNIFORM REGULATION OF BUSINESS AND  
23 PROFESSIONS ACT. The uniform regulation of business and professions  
24 act, chapter 18.235 RCW, governs unlicensed practice, the issuance  
25 and denial of licenses, and the discipline of licensees under this  
26 chapter.

27       NEW SECTION.    **Sec. 33.**    NEW CHAPTER. Sections 1 through 32 and 44  
28 of this act constitute a new chapter in Title 42 RCW.

29       NEW SECTION.    **Sec. 34.**    REPEALS. The following acts or parts of  
30 acts are each repealed:

- 31        (1) RCW 42.44.010 (Definitions) and 1985 c 156 s 1;  
32        (2) RCW 42.44.020 (Qualifications—Application—Bond) and 1985 c  
33 156 s 2;

1 (3) RCW 42.44.030 (Appointment—Denial for unprofessional conduct  
2 —Certificate of appointment) and 2011 c 244 s 6, 2002 c 86 s 287, &  
3 1985 c 156 s 3;  
4 (4) RCW 42.44.050 (Seal or stamp) and 1985 c 156 s 5;  
5 (5) RCW 42.44.060 (Term) and 2002 c 86 s 288 & 1985 c 156 s 6;  
6 (6) RCW 42.44.070 (Reappointment without endorsements) and 1985 c  
7 156 s 7;  
8 (7) RCW 42.44.080 (Standards for notarial acts) and 1987 c 76 s 3  
9 & 1985 c 156 s 8;  
10 (8) RCW 42.44.090 (Form of certificate—General—Seal or stamp as  
11 exclusive property) and 1985 c 156 s 9;  
12 (9) RCW 42.44.100 (Short forms of certificate) and 1988 c 69 s 4  
13 & 1985 c 156 s 10;  
14 (10) RCW 42.44.110 (Illegible writing) and 1985 c 156 s 11;  
15 (11) RCW 42.44.120 (Fees) and 1985 c 156 s 12;  
16 (12) RCW 42.44.130 (Notarial acts by officials of other  
17 jurisdictions) and 1985 c 156 s 13;  
18 (13) RCW 42.44.140 (Notarial acts by federal authorities) and  
19 1985 c 156 s 14;  
20 (14) RCW 42.44.150 (Notarial acts by foreign authorities) and  
21 1985 c 156 s 15;  
22 (15) RCW 42.44.160 (Official misconduct—Penalty) and 2002 c 86 s  
23 289 & 1985 c 156 s 16;  
24 (16) RCW 42.44.170 (Revocation of appointment—Resignation) and  
25 2002 c 86 s 290 & 1985 c 156 s 17;  
26 (17) RCW 42.44.180 (Evidence of authenticity of notarial seal and  
27 signature) and 1985 c 156 s 18;  
28 (18) RCW 42.44.190 (Rules) and 2002 c 86 s 291 & 1985 c 156 s 20;  
29 (19) RCW 42.44.200 (Transfer of records) and 1985 c 156 s 22;  
30 (20) RCW 42.44.210 (Uniform regulation of business and  
31 professions act) and 2002 c 86 s 292;  
32 (21) RCW 42.44.220 (Military training or experience) and 2011 c  
33 351 s 18;  
34 (22) RCW 42.44.221 (Spouses of military personnel—Appointment)  
35 and 2011 2nd sp.s. c 5 s 7;  
36 (23) RCW 42.44.900 (Savings—1985 c 156) and 1985 c 156 s 21;  
37 (24) RCW 42.44.901 (Construction) and 1985 c 156 s 23; and  
38 (25) RCW 42.44.903 (Effective date—1985 c 156) and 1985 c 156 s  
39 27.

1       **Sec. 35.** RCW 9.97.020 and 2016 c 81 s 3 are each amended to read  
2 as follows:

3       (1) Except as provided in this section, no state, county, or  
4 municipal department, board, officer, or agency authorized to assess  
5 the qualifications of any applicant for a license, certificate of  
6 authority, qualification to engage in the practice of a profession or  
7 business, or for admission to an examination to qualify for such a  
8 license or certificate may disqualify a qualified applicant, solely  
9 based on the applicant's criminal history, if the qualified applicant  
10 has obtained a certificate of restoration of opportunity and the  
11 applicant meets all other statutory and regulatory requirements,  
12 except as required by federal law or exempted under this subsection.  
13 Nothing in this section is interpreted as restoring or creating a  
14 means to restore any firearms rights or eligibility to obtain a  
15 firearm dealer license pursuant to RCW 9.41.110 or requiring the  
16 removal of a protection order.

17       (a)(i) Criminal justice agencies, as defined in RCW 10.97.030,  
18 and the Washington state bar association are exempt from this  
19 section.

20       (ii) This section does not apply to the licensing, certification,  
21 or qualification of the following professionals: Accountants, RCW  
22 18.04.295; assisted living facilities employees, RCW 18.20.125; bail  
23 bond agents, RCW 18.185.020; escrow agents, RCW 18.44.241; long-term  
24 care workers, RCW 18.88B.080; nursing home administrators, RCW  
25 18.52.071; nursing, chapter 18.79 RCW; physicians and physician  
26 assistants, chapters 18.71 and 18.71A RCW; private investigators, RCW  
27 18.165.030; receivers, RCW 7.60.035; teachers, chapters 28A.405 and  
28 28A.410 RCW; notaries public, chapter ~~((42.44 RCW))~~ 42.--- RCW (the  
29 new chapter created in section 33 of this act); private  
30 investigators, chapter 18.165 RCW; real estate brokers and  
31 salespersons, chapters 18.85 and 18.86 RCW; security guards, chapter  
32 18.170 RCW; and vulnerable adult care providers, RCW 43.43.842.

33       (iii) To the extent this section conflicts with the requirements  
34 for receipt of federal funding under the adoption and safe families  
35 act, 42 U.S.C. Sec. 671, this section does not apply.

36       (b) Unless otherwise addressed in statute, in cases where an  
37 applicant would be disqualified under RCW 43.20A.710, and the  
38 applicant has obtained a certificate of restoration of opportunity,  
39 the department of social and health services may, after review of  
40 relevant factors, including the nature and seriousness of the

1 offense, time that has passed since conviction, changed circumstances  
2 since the offense occurred, and the nature of the employment or  
3 license sought, at its discretion:

4 (i) Allow the applicant to have unsupervised access to children,  
5 vulnerable adults, or individuals with mental illness or  
6 developmental disabilities if the applicant is otherwise qualified  
7 and suitable; or

8 (ii) Disqualify the applicant solely based on the applicant's  
9 criminal history.

10 (c) If the practice of a profession or business involves  
11 unsupervised contact with vulnerable adults, children, or individuals  
12 with mental illness or developmental disabilities, or populations  
13 otherwise defined by statute as vulnerable, the department of health  
14 may, after review of relevant factors, including the nature and  
15 seriousness of the offense, time that has passed since conviction,  
16 changed circumstances since the offense occurred, and the nature of  
17 the employment or license sought, at its discretion:

18 (i) Disqualify an applicant who has obtained a certificate of  
19 restoration of opportunity, for a license, certification, or  
20 registration to engage in the practice of a health care profession or  
21 business solely based on the applicant's criminal history; or

22 (ii) If such applicant is otherwise qualified and suitable,  
23 credential or credential with conditions an applicant who has  
24 obtained a certificate of restoration of opportunity for a license,  
25 certification, or registration to engage in the practice of a health  
26 care profession or business.

27 (d) The state of Washington, any of its counties, cities, towns,  
28 municipal corporations, or quasi-municipal corporations, the  
29 department of health, and its officers, employees, contractors, and  
30 agents are immune from suit in law, equity, or any action under the  
31 administrative procedure act based upon its exercise of discretion  
32 under this section. This section does not create a protected class;  
33 private right of action; any right, privilege, or duty; or change to  
34 any right, privilege, or duty existing under law. This section does  
35 not modify a licensing or certification applicant's right to a review  
36 of an agency's decision under the administrative procedure act or  
37 other applicable statute or agency rule. A certificate of restoration  
38 of opportunity does not remove or alter citizenship or legal  
39 residency requirements already in place for state agencies and  
40 employers.



1 (2) A qualified court has jurisdiction to issue a certificate of  
2 restoration of opportunity to a qualified applicant.

3 (a) A court must determine, in its discretion whether the  
4 certificate:

5 (i) Applies to all past criminal history; or

6 (ii) Applies only to the convictions or adjudications in the  
7 jurisdiction of the court.

8 (b) The certificate does not apply to any future criminal justice  
9 involvement that occurs after the certificate is issued.

10 (c) A court must determine whether to issue a certificate by  
11 determining whether the applicant is a qualified applicant as defined  
12 in RCW 9.97.010.

13 (3) An employer or housing provider may, in its sole discretion,  
14 determine whether to consider a certificate of restoration of  
15 opportunity issued under this chapter in making employment or rental  
16 decisions. An employer or housing provider is immune from suit in  
17 law, equity, or under the administrative procedure act for damages  
18 based upon its exercise of discretion under this section or the  
19 refusal to exercise such discretion. In any action at law against an  
20 employer or housing provider arising out of the employment of or  
21 provision of housing to the recipient of a certificate of restoration  
22 of opportunity, evidence of the crime for which a certificate of  
23 restoration of opportunity has been issued may not be introduced as  
24 evidence of negligence or intentionally tortious conduct on the part  
25 of the employer or housing provider. This subsection does not create  
26 a protected class, private right of action, any right, privilege, or  
27 duty, or to change any right, privilege, or duty existing under law  
28 related to employment or housing except as provided in RCW 7.60.035.

29 (4)(a) Department of social and health services: A certificate of  
30 restoration of opportunity does not apply to the state abuse and  
31 neglect registry. No finding of abuse, neglect, or misappropriation  
32 of property may be removed from the registry based solely on a  
33 certificate. The department must include such certificates as part of  
34 its criminal history record reports, qualifying letters, or other  
35 assessments pursuant to RCW 43.43.830 through 43.43.838. The  
36 department shall adopt rules to implement this subsection.

37 (b) Washington state patrol: The Washington state patrol is not  
38 required to remove any records based solely on a certificate of  
39 restoration of opportunity. The state patrol must include a  
40 certificate as part of its criminal history record report.

1 (c) Court records:

2 (i) A certificate of restoration of opportunity has no effect on  
3 any other court records, including records in the judicial  
4 information system. The court records related to a certificate of  
5 restoration of opportunity must be processed and recorded in the same  
6 manner as any other record.

7 (ii) The qualified court where the applicant seeks the  
8 certificate of restoration of opportunity must administer the court  
9 records regarding the certificate in the same manner as it does  
10 regarding all other proceedings.

11 (d) Effect in other judicial proceedings: A certificate of  
12 restoration of opportunity may only be submitted to a court to  
13 demonstrate that the individual met the specific requirements of this  
14 section and not for any other procedure, including evidence of  
15 character, reputation, or conduct. A certificate is not an equivalent  
16 procedure under Rule of Evidence 609(c).

17 (e) Department of health: The department of health must include a  
18 certificate of restoration of opportunity on its public web site if:

19 (i) Its web site includes an order, stipulation to informal  
20 disposition, or notice of decision related to the conviction  
21 identified in the certificate of restoration of opportunity; and

22 (ii) The credential holder has provided a certified copy of the  
23 certificate of restoration of opportunity to the department of  
24 health.

25 (5) In all cases, an applicant must provide notice to the  
26 prosecutor in the county where he or she seeks a certificate of  
27 restoration of opportunity of the pendency of such application. If  
28 the applicant has been sentenced by any other jurisdiction in the  
29 five years preceding the application for a certificate, the applicant  
30 must also notify the prosecuting attorney in those jurisdictions. The  
31 prosecutor in the county where an applicant applies for a certificate  
32 shall provide the court with a report of the applicant's criminal  
33 history.

34 (6) Application for a certificate of restoration of opportunity  
35 must be filed as a civil action.

36 (7) A superior court in the county in which the applicant resides  
37 may decline to consider the application for certificate of  
38 restoration of opportunity. If the superior court in which the  
39 applicant resides declines to consider the application, the court  
40 must dismiss the application without prejudice and the applicant may

1 refile the application in another qualified court. The court must  
2 state the reason for the dismissal on the order. If the court  
3 determines that the applicant does not meet the required  
4 qualifications, then the court must dismiss the application without  
5 prejudice and state the reason(s) on the order. The superior court in  
6 the county of the applicant's conviction or adjudication may not  
7 decline to consider the application.

8 (8) Unless the qualified court determines that a hearing on an  
9 application for certificate of restoration is necessary, the court  
10 must decide without a hearing whether to grant the certificate of  
11 restoration of opportunity based on a review of the application filed  
12 by the applicant and pleadings filed by the prosecuting attorney.

13 (9) The clerk of the court in which the certificate of  
14 restoration of opportunity is granted shall transmit the certificate  
15 of restoration of opportunity to the Washington state patrol  
16 identification section, which holds criminal history information for  
17 the person who is the subject of the conviction. The Washington state  
18 patrol shall update its records to reflect the certificate of  
19 restoration of opportunity.

20 (10)(a) The administrative office of the courts shall develop and  
21 prepare instructions, forms, and an informational brochure designed  
22 to assist applicants applying for a certificate of restoration of  
23 opportunity.

24 (b) The instructions must include, at least, a sample of a  
25 standard application and a form order for a certificate of  
26 restoration of opportunity.

27 (c) The administrative office of the courts shall distribute a  
28 master copy of the instructions, informational brochure, and sample  
29 application and form order to all county clerks and a master copy of  
30 the application and order to all superior courts by January 1, 2017.

31 (d) The administrative office of the courts shall determine the  
32 significant non-English-speaking or limited English-speaking  
33 populations in the state. The administrator shall then arrange for  
34 translation of the instructions, which shall contain a sample of the  
35 standard application and order, and the informational brochure into  
36 languages spoken by those significant non-English-speaking  
37 populations and shall distribute a master copy of the translated  
38 instructions and informational brochures to the county clerks by  
39 January 1, 2017.

1 (e) The administrative office of the courts shall update the  
2 instructions, brochures, standard application and order, and  
3 translations when changes in the law make an update necessary.

4 **Sec. 36.** RCW 18.235.010 and 2007 c 256 s 11 are each amended to  
5 read as follows:

6 The definitions in this section apply throughout this chapter  
7 unless the context clearly requires otherwise.

8 (1) "Board" means those boards specified in RCW 18.235.020(2)(b).

9 (2) "Department" means the department of licensing.

10 (3) "Director" means the director of the department or director's  
11 designee.

12 (4) "Disciplinary action" means sanctions identified in RCW  
13 18.235.110.

14 (5) "Disciplinary authority" means the director, board, or  
15 commission having the authority to take disciplinary action against a  
16 holder of, or applicant for, a professional or business license upon  
17 a finding of a violation of this chapter or a chapter specified under  
18 RCW 18.235.020.

19 (6) "License," "licensing," and "licensure" are deemed equivalent  
20 to the terms "license," "licensing," "licensure," "certificate,"  
21 "certification," and "registration" as those terms are defined in RCW  
22 18.118.020. Each of these terms, and the term (~~"appointment"~~)  
23 "commission" under chapter (~~(42.44 RCW)~~) 42.--- RCW (the new chapter  
24 created in section 33 of this act), are interchangeable under the  
25 provisions of this chapter.

26 (7) "Unlicensed practice" means:

27 (a) Practicing a profession or operating a business identified in  
28 RCW 18.235.020 without holding a valid, unexpired, unrevoked, and  
29 unsuspended license to do so; or

30 (b) Representing to a person, through offerings, advertisements,  
31 or use of a professional title or designation, that the individual or  
32 business is qualified to practice a profession or operate a business  
33 identified in RCW 18.235.020 without holding a valid, unexpired,  
34 unrevoked, and unsuspended license to do so.

35 **Sec. 37.** RCW 18.235.020 and 2013 c 322 s 29 are each amended to  
36 read as follows:

37 (1) This chapter applies only to the director and the boards and  
38 commissions having jurisdiction in relation to the businesses and

1 professions licensed under the chapters specified in this section.  
2 This chapter does not apply to any business or profession not  
3 licensed under the chapters specified in this section.

4 (2)(a) The director has authority under this chapter in relation  
5 to the following businesses and professions:

6 (i) Auctioneers under chapter 18.11 RCW;

7 (ii) Bail bond agents and bail bond recovery agents under chapter  
8 18.185 RCW;

9 (iii) Camping resorts' operators and salespersons under chapter  
10 19.105 RCW;

11 (iv) Commercial telephone solicitors under chapter 19.158 RCW;

12 (v) Cosmetologists, barbers, manicurists, and estheticians under  
13 chapter 18.16 RCW;

14 (vi) Court reporters under chapter 18.145 RCW;

15 (vii) Driver training schools and instructors under chapter 46.82  
16 RCW;

17 (viii) Employment agencies under chapter 19.31 RCW;

18 (ix) For hire vehicle operators under chapter 46.72 RCW;

19 (x) Limousines under chapter 46.72A RCW;

20 (xi) Notaries public under chapter (~~42.44 RCW~~) 42.--- RCW (the  
21 new chapter created in section 33 of this act);

22 (xii) Private investigators under chapter 18.165 RCW;

23 (xiii) Professional boxing, martial arts, and wrestling under  
24 chapter 67.08 RCW;

25 (xiv) Real estate appraisers under chapter 18.140 RCW;

26 (xv) Real estate brokers and salespersons under chapters 18.85  
27 and 18.86 RCW;

28 (xvi) Scrap metal processors, scrap metal recyclers, and scrap  
29 metal suppliers under chapter 19.290 RCW;

30 (xvii) Security guards under chapter 18.170 RCW;

31 (xviii) Sellers of travel under chapter 19.138 RCW;

32 (xix) Timeshares and timeshare salespersons under chapter 64.36  
33 RCW;

34 (xx) Whitewater river outfitters under chapter 79A.60 RCW;

35 (xxi) Home inspectors under chapter 18.280 RCW;

36 (xxii) Body artists, body piercers, and tattoo artists, and body  
37 art, body piercing, and tattooing shops and businesses, under chapter  
38 18.300 RCW; and

39 (xxiii) Appraisal management companies under chapter 18.310 RCW.

1 (b) The boards and commissions having authority under this  
2 chapter are as follows:

3 (i) The state board for architects established in chapter 18.08  
4 RCW;

5 (ii) The Washington state collection agency board established in  
6 chapter 19.16 RCW;

7 (iii) The state board of registration for professional engineers  
8 and land surveyors established in chapter 18.43 RCW governing  
9 licenses issued under chapters 18.43 and 18.210 RCW;

10 (iv) The funeral and cemetery board established in chapter 18.39  
11 RCW governing licenses issued under chapters 18.39 and 68.05 RCW;

12 (v) The state board of licensure for landscape architects  
13 established in chapter 18.96 RCW; and

14 (vi) The state geologist licensing board established in chapter  
15 18.220 RCW.

16 (3) In addition to the authority to discipline license holders,  
17 the disciplinary authority may grant or deny licenses based on the  
18 conditions and criteria established in this chapter and the chapters  
19 specified in subsection (2) of this section. This chapter also  
20 governs any investigation, hearing, or proceeding relating to denial  
21 of licensure or issuance of a license conditioned on the applicant's  
22 compliance with an order entered under RCW 18.235.110 by the  
23 disciplinary authority.

24 **Sec. 38.** RCW 19.34.340 and 1997 c 27 s 21 are each amended to  
25 read as follows:

26 (1) Unless otherwise provided by law or contract, if so provided  
27 in the certificate issued by a licensed certification authority, a  
28 digital signature verified by reference to the public key listed in a  
29 valid certificate issued by a licensed certification authority  
30 satisfies the requirements for an acknowledgment under ((RCW  
31 ~~42.44.010(4)~~) section 2(1) of this act and for acknowledgment of  
32 deeds and other real property conveyances under RCW 64.04.020 if  
33 words of an express acknowledgment appear with the digital signature  
34 regardless of whether the signer personally appeared before either  
35 the certification authority or some other person authorized to take  
36 acknowledgments of deeds, mortgages, or other conveyance instruments  
37 under RCW 64.08.010 when the digital signature was created, if that  
38 digital signature is:

39 (a) Verifiable by that certificate; and

1 (b) Affixed when that certificate was valid.

2 (2) If the digital signature is used as an acknowledgment, then  
3 the certification authority is responsible to the same extent as a  
4 notary up to the recommended reliance limit for failure to satisfy  
5 the requirements for an acknowledgment. The certification authority  
6 may not disclaim or limit, other than as provided in RCW 19.34.280,  
7 the effect of this section.

8 **Sec. 39.** RCW 19.154.060 and 2011 c 244 s 3 are each amended to  
9 read as follows:

10 (1) Persons, other than those licensed to practice law in this  
11 state or otherwise permitted to practice law or represent others  
12 under federal law in an immigration matter, are prohibited from  
13 engaging in the practice of law in an immigration matter for  
14 compensation.

15 (2) Persons, other than those licensed to practice law in this  
16 state or otherwise permitted to practice law or represent others  
17 under federal law in an immigration matter, are prohibited from  
18 engaging in the following acts or practices, for compensation:

19 (a) Advising or assisting another person in determining the  
20 person's legal or illegal status for the purpose of an immigration  
21 matter;

22 (b) Selecting or assisting another in selecting, or advising  
23 another as to his or her answers on, a government agency form or  
24 document in an immigration matter;

25 (c) Selecting or assisting another in selecting, or advising  
26 another in selecting, a benefit, visa, or program to apply for in an  
27 immigration matter;

28 (d) Soliciting to prepare documents for, or otherwise  
29 representing the interests of, another in a judicial or  
30 administrative proceeding in an immigration matter;

31 (e) Explaining, advising, or otherwise interpreting the meaning  
32 or intent of a question on a government agency form in an immigration  
33 matter;

34 (f) Charging a fee for referring another to a person licensed to  
35 practice law;

36 (g) Selecting, drafting, or completing legal documents affecting  
37 the legal rights of another in an immigration matter.

38 (3) Persons, other than those holding an active license to  
39 practice law issued by the Washington state bar association or

1 otherwise permitted to practice law or represent others under federal  
2 law in an immigration matter, are prohibited from engaging in the  
3 following acts or practices, regardless of whether compensation is  
4 sought:

5 (a) Representing, either orally or in any document, letterhead,  
6 advertisement, stationery, business card, web site, or other  
7 comparable written material, that he or she is a notario publico,  
8 notario, immigration assistant, immigration consultant, immigration  
9 specialist, or using any other designation or title, in any language,  
10 that conveys or implies that he or she possesses professional legal  
11 skills in the area of immigration law;

12 (b) Representing, in any language, either orally or in any  
13 document, letterhead, advertisement, stationery, business card, web  
14 site, or other comparable written material, that he or she can or is  
15 willing to provide services in an immigration matter, if such  
16 services would constitute the practice of law.

17 (4)(a) The prohibitions of subsections (1) through (3) of this  
18 section shall not apply to the activities of nonlawyer assistants  
19 acting under the supervision of a person holding an active license to  
20 practice law issued by the Washington state bar association or  
21 otherwise permitted to practice law or represent others under federal  
22 law in an immigration matter.

23 (b) This section does not prohibit a person from offering  
24 translation services, regardless of whether compensation is sought.  
25 Translating words contained on a government form from English to  
26 another language and translating a person's words from another  
27 language to English does not constitute the unauthorized practice of  
28 law.

29 (5) In addition to complying with the prohibitions of subsections  
30 (1) through (3) of this section, persons licensed as a notary public  
31 under chapter ((42.44-RCW)) 42.--- RCW (the new chapter created in  
32 section 33 of this act) who do not hold an active license to practice  
33 law issued by the Washington state bar association shall not use the  
34 term notario publico, notario, immigration assistant, immigration  
35 consultant, immigration specialist, or any other designation or  
36 title, in any language, that conveys or implies that he or she  
37 possesses professional legal skills in the areas of immigration law,  
38 when advertising notary public services in the conduct of their  
39 business. A violation of any provision of this chapter by a person  
40 licensed as a notary public under chapter ((42.44-RCW)) 42.--- RCW



1 (the new chapter created in section 33 of this act) shall constitute  
2 unprofessional conduct under the uniform regulation of business and  
3 professions act, chapter 18.235 RCW.

4 **Sec. 40.** RCW 43.24.150 and 2013 2nd sp.s. c 4 s 978 are each  
5 amended to read as follows:

6 (1) The business and professions account is created in the state  
7 treasury. All receipts from business or professional licenses,  
8 registrations, certifications, renewals, examinations, or civil  
9 penalties assessed and collected by the department from the following  
10 chapters must be deposited into the account:

- 11 (a) Chapter 18.11 RCW, auctioneers;
- 12 (b) Chapter 18.16 RCW, cosmetologists, barbers, and manicurists;
- 13 (c) Chapter 18.145 RCW, court reporters;
- 14 (d) Chapter 18.165 RCW, private investigators;
- 15 (e) Chapter 18.170 RCW, security guards;
- 16 (f) Chapter 18.185 RCW, bail bond agents;
- 17 (g) Chapter 18.280 RCW, home inspectors;
- 18 (h) Chapter 19.16 RCW, collection agencies;
- 19 (i) Chapter 19.31 RCW, employment agencies;
- 20 (j) Chapter 19.105 RCW, camping resorts;
- 21 (k) Chapter 19.138 RCW, sellers of travel;
- 22 (l) Chapter (~~(42.44 RCW)~~) 42.--- RCW (the new chapter created in  
23 section 33 of this act), notaries public;
- 24 (m) Chapter 64.36 RCW, timeshares;
- 25 (n) Chapter 67.08 RCW, boxing, martial arts, and wrestling;
- 26 (o) Chapter 18.300 RCW, body art, body piercing, and tattooing;
- 27 (p) Chapter 79A.60 RCW, whitewater river outfitters;
- 28 (q) Chapter 19.158 RCW, commercial telephone solicitation; and
- 29 (r) Chapter 19.290 RCW, scrap metal businesses.

30 Moneys in the account may be spent only after appropriation.  
31 Expenditures from the account may be used only for expenses incurred  
32 in carrying out these business and professions licensing activities  
33 of the department. Any residue in the account must be accumulated and  
34 may not revert to the general fund at the end of the biennium.  
35 However, during the 2013-2015 fiscal biennium the legislature may  
36 transfer to the state general fund such amounts as reflect the excess  
37 fund balance in the account.

38 (2) The director must biennially prepare a budget request based  
39 on the anticipated costs of administering the business and

1 professions licensing activities listed in subsection (1) of this  
2 section, which must include the estimated income from these business  
3 and professions fees.

4 **Sec. 41.** RCW 64.08.060 and 2016 c 202 s 40 are each amended to  
5 read as follows:

6 A certificate of acknowledgment for an individual, substantially  
7 in the following form or, after December 31, 1985, substantially in  
8 the form set forth in (~~RCW 42.44.100(1)~~) section 16(1) of this act,  
9 shall be sufficient for the purposes of this chapter and for any  
10 acknowledgment required to be taken in accordance with this chapter:

11  
12 State of ..... }  
13 County of ..... } ss.  
14  
15

16 On this day personally appeared before me (here insert the name  
17 of grantor or grantors) to me known to be the individual, or  
18 individuals described in and who executed the within and foregoing  
19 instrument, and acknowledged that he (she or they) signed the same as  
20 his (her or their) free and voluntary act and deed, for the uses and  
21 purposes therein mentioned. Given under my hand and official seal  
22 this . . . . day of . . . . ., (year) . . . . (Signature of officer  
23 and official seal)

24 If acknowledgment is taken before a notary public of this state  
25 the signature shall be followed by substantially the following:  
26 Notary Public in and for the state of Washington, residing  
27 at . . . . ., (giving place of residence).

28 **Sec. 42.** RCW 64.08.070 and 2016 c 202 s 41 are each amended to  
29 read as follows:

30 A certificate of acknowledgment for a corporation, substantially  
31 in the following form or, after December 31, 1985, substantially in  
32 the form set forth in (~~RCW 42.44.100(2)~~) section 16(2) of this act,  
33 shall be sufficient for the purposes of this chapter and for any  
34 acknowledgment required to be taken in accordance with this chapter:

1  
2  
3  
4  
5

State of ..... }  
County of ..... } ss.

6 On this . . . . day of . . . . ., (year) . . . ., before me  
7 personally appeared . . . . ., to me known to be the (president,  
8 vice president, secretary, treasurer, or other authorized officer or  
9 agent, as the case may be) of the corporation that executed the  
10 within and foregoing instrument, and acknowledged said instrument to  
11 be the free and voluntary act and deed of said corporation, for the  
12 uses and purposes therein mentioned, and on oath stated that he or  
13 she was authorized to execute said instrument and that the seal  
14 affixed is the corporate seal of said corporation.

15 In Witness Whereof I have hereunto set my hand and affixed my  
16 official seal the day and year first above written. (Signature and  
17 title of officer with place of residence of notary public.)

18 NEW SECTION. **Sec. 43.** SEVERABILITY. If any provision of this  
19 act or its application to any person or circumstance is held invalid,  
20 the remainder of the act or the application of the provision to other  
21 persons or circumstances is not affected.

22 NEW SECTION. **Sec. 44.** EFFECTIVE DATE. This act takes effect  
23 July 1, 2018.

--- END ---