

SENATE RESOLUTION

8602

By Senator Fain

1 BE IT RESOLVED, That the Rules of the Senate for the 2015 Regular  
2 Session of the 64th Legislature, as amended in the 2015 Regular  
3 Session and the 2016 Regular Session, be adopted as amended as the  
4 Rules of the Senate for the 2017 Regular Session of the 65th  
5 Legislature, to read as follows:

6 **PERMANENT RULES**

7 **OF THE**

8 **SENATE**

9 **SIXTY-FIFTH LEGISLATURE**

10 **2017**

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1 all the duties of lieutenant governor acting as president during  
2 the lieutenant governor's absence. The president pro tempore  
3 shall serve as the vice chair of the committee on rules. The  
4 senate shall also elect a vice president pro tempore who will  
5 serve in the absence of the lieutenant governor and the  
6 president pro tempore. (See Art. 2, Sec. 10, State  
7 Constitution.)

8 2. In the absence of the president pro tempore, and vice  
9 president pro tempore, or with their consent, the president  
10 shall have the right to name any senator to perform the duties  
11 of the chair, but such substitution shall not extend beyond an  
12 adjournment, nor authorize the senator so substituted to sign  
13 any documents requiring the signature of the president.

14 3. A "majority caucus" is a caucus whose members constitute  
15 a majority of the senate and may include members from different  
16 political caucuses. The establishment of a majority caucus is  
17 evidenced by a majority of the members of the senate  
18 demonstrating the intent to caucus together and to lead the  
19 senate. Those members not part of the majority caucus constitute  
20 the minority caucus or caucuses.

### 21 **Secretary of the Senate**

22 **Rule 3.** 1. The senate shall elect a secretary, who shall  
23 appoint a deputy secretary, both of whom shall be officers of  
24 the senate and shall perform the usual duties pertaining to  
25 their offices, and they shall hold office until their successors  
26 have been elected or appointed.

27 2. The secretary is the Personnel Officer of the senate and  
28 shall appoint, subject to the approval of the senate, all other  
29 senate employees and the hours of duty and assignments of all  
30 senate employees shall be under the secretary's directions and  
31 instructions and they may be dismissed at the secretary's  
32 discretion.

33 3. The secretary of the senate, prior to the convening of  
34 the next regular session, shall prepare his office to receive  
35 bills which the holdover members and members-elect may desire to  
36 prefile commencing with the first Monday in December preceding

1 any regular session or twenty days prior to any special session  
2 of the legislature.

### 3 **Sergeant at Arms**

4 **Rule 4.** 1. The director of senate security shall perform the  
5 functions of the sergeant at arms for the senate.

6 2. The sergeant at arms shall not admit to the floor of the  
7 senate during the time the senate is not convened any person  
8 other than specifically requested by a senator, the president,  
9 or the secretary of the senate, in writing or when personally  
10 accompanied by a senator.

### 11 **Subordinate Officers**

12 **Rule 5.** The subordinate officers of the senate shall perform  
13 such duties as usually pertain to their respective positions in  
14 legislative bodies under the direction of the president, and  
15 such other duties as the senate may impose upon them. Under no  
16 circumstances shall the compensation of any employee be  
17 increased for past services. (See also Art. 2, Sec. 25, State  
18 Constitution.)

### 19 **Employees**

20 **Rule 6.** 1. No senate employee shall lobby in favor of or  
21 against any matter under consideration.

22 2. Senate employees are governed by joint rules and chapters  
23 42.17 (the Public Disclosure Act) and 42.52 RCW (the Ethics in  
24 Public Service Act).

### 25 **Conduct of Members and Officers**

26 **Rule 7.** 1. Indecorous conduct, boisterous or unbecoming  
27 language will not be permitted in the senate at any time. Food  
28 and drink are prohibited within the senate chamber during floor  
29 session, except that members may drink water at their floor  
30 desks. The use of cellular or digital telephones is prohibited  
31 within the senate chamber during floor session and within a  
32 hearing room during a committee hearing.

33 2. In cases of breach of decorum or propriety, any senator,  
34 officer or other person shall be liable to such censure or

1 punishment as the senate may deem proper, and if any senator be  
2 called to order for offensive or indecorous language or conduct,  
3 the person calling the senator to order shall report the  
4 language excepted to which shall be taken down or noted at the  
5 secretary's desk. No member shall be held to answer for any  
6 language used upon the floor of the senate if business has  
7 intervened before exception to the language was thus taken and  
8 noted.

9 3. If any senator in speaking, or otherwise, transgresses  
10 the rules of the senate, the president shall, or any senator  
11 may, call that senator to order, and a senator so called to  
12 order shall resume the senator's seat and not proceed without  
13 leave of the senate, which leave, if granted, shall be upon  
14 motion "that the senator be allowed to proceed in order," when,  
15 if carried, the senator shall speak to the question under  
16 consideration.

17 4. No senator shall be absent from the senate without leave,  
18 except in case of accident or sickness, and if any senator or  
19 officer shall be absent the senator's per diem shall not be  
20 allowed or paid, and no senator or officer shall obtain leave of  
21 absence or be excused from attendance without the consent of a  
22 majority of the members present.

23 5. In the event of a motion or resolution to censure or  
24 punish, or any procedural motion thereto involving a senator,  
25 that senator shall not vote thereon. The senator shall be  
26 allowed to answer to such motion or resolution. An election or  
27 vote by the senate on a motion to censure or punish a senator  
28 shall require the vote of a majority of all senators elected or  
29 appointed to the senate. A vote to expel a member shall require  
30 a two-thirds concurrence of all members elected or appointed to  
31 the senate. All votes shall be taken by yeas and nays and the  
32 votes shall be entered upon the journal. (See also Art. 2, Sec.  
33 9, State Constitution.)

## 34 SECTION II

### 35 OPERATIONS AND MANAGEMENT

#### 36 Payment of Expenses - Facilities and Operations

1       **Rule 8.** 1. After the reorganization caucuses of the senate,  
2 the majority caucus shall designate four members and the  
3 minority caucus shall designate three members to serve on the  
4 facilities and operations committee. The chair of the majority  
5 caucus shall be the chair of the facilities and operations  
6 committee. The operation of the senate shall transfer to the  
7 newly designated members after the reorganization caucuses of  
8 the senate or at any time after the reorganization caucuses if a  
9 different caucus becomes the majority caucus.

10       2. All necessary expenses of the senate incurred during the  
11 session shall be signed for by the secretary and approved by a  
12 majority of the committee on facilities and operations. The  
13 committee on facilities and operations shall carefully consider  
14 all items of expenditure ordered or contracted on the part of  
15 the senate, and report upon the same prior to the voucher being  
16 signed by the secretary of the senate authorizing the payment  
17 thereof. The committee on facilities and operations shall issue  
18 postage only as follows:

19       (a) To elected or appointed members of the senate in an  
20 amount sufficient to allow performance of their legislative  
21 duties.

22       (b) To the secretary of the senate in an amount sufficient  
23 to carry out the business of the senate.

#### 24                                   **Use of Senate Chambers**

25       **Rule 9.** The senate chamber and its facilities shall not be  
26 used for any but legislative business, except by permission of  
27 the senate while in session, or by the facilities and operations  
28 committee when not in session.

#### 29                                   **Admission to the Senate**

30       **Rule 10.** The sergeant at arms shall admit only the following  
31 individuals to the floor and adjacent areas of the senate for  
32 the period of time beginning one-half hour before convening and  
33 ending when the senate has adjourned or recessed for an hour or  
34 more:

35       The governor and/or designees,

1 Members of the house of representatives,  
2 State elected officials,  
3 Officers and authorized employees of the legislature,  
4 Honored guests being presented to the senate,  
5 Former members of the senate who are not registered  
6 lobbyists pursuant to chapter 42.17 RCW,  
7 Representatives of the press,  
8 Persons specifically requested by a senator to the president  
9 in writing or only as long as accompanied by a senator.

#### 10 **Printing of Bills**

11 **Rule 11.** The number of bills printed and reprinted shall be  
12 at the discretion of the secretary of the senate, with the  
13 approval of the facilities and operations committee.

#### 14 **Furnishing Full File of Bills**

15 **Rule 12.** Persons, firms, corporations and organizations  
16 within the state, desirous of receiving copies of all printed  
17 senate bills, shall make application therefor to the secretary  
18 of the senate. The bill clerk shall send copies of all printed  
19 senate bills to such persons, firms, corporations and  
20 organizations as may be ordered by the secretary of the senate.  
21 The secretary of the senate is authorized to recoup costs.

#### 22 **Regulation of Lobbyists**

23 **Rule 13.** All persons who engage in lobbying of any kind as  
24 defined in chapter 42.17 RCW shall be subject to the rules of  
25 the senate and legislature when lobbying before the senate. Any  
26 person who fails to conform to the senate or joint rules may  
27 have their privilege to lobby and all other privileges revoked  
28 upon a majority vote of the committee on rules for such time as  
29 is deemed appropriate by the committee.

30 Any person registered as a lobbyist pursuant to chapter  
31 42.17 RCW who intervenes in or attempts to influence any  
32 personnel decision of the senate regarding any employee may  
33 suffer an immediate revocation of all privileges before the  
34 senate or such other privileges and for such time as may be  
35 deemed appropriate by the senate committee on rules. This

1 restriction shall not prohibit a registered lobbyist from making  
2 written recommendations for staff positions.

### 3 **Security Management**

4 **Rule 14.** The sergeant at arms may develop methods to protect  
5 the senate, including its members, staff, and the visiting  
6 public, by establishing procedures to curtail the use or  
7 possession of any weapon in a manner that is prohibited by law  
8 or by the rules of the Department of General Administration.

## 9 **SECTION III**

### 10 **RULES AND ORDER**

#### 11 **Time of Convening**

12 **Rule 15.** The senate shall convene at 10:00 a.m. each working  
13 day, unless adjourned to a different hour. The senate shall  
14 adjourn not later than 10:00 p.m. of each working day. The  
15 senate shall recess ninety minutes for lunch each working day.  
16 When reconvening on the same day the senate shall recess ninety  
17 minutes for dinner each working evening. This rule may be  
18 suspended by a majority.

#### 19 **Quorum**

20 **Rule 16.** A majority of all members elected or appointed to  
21 the senate shall be necessary to constitute a quorum to do  
22 business. Less than a quorum may adjourn from day to day until a  
23 quorum can be had. (See Art. 2, Sec. 8, State Constitution.)

#### 24 **Order of Business**

25 **Rule 17.** After the roll is called and journal read and  
26 approved, business shall be disposed of in the following order:

- |    |          |  |
|----|----------|--|
| 27 | FIRST.   | Reports of standing committees.  |
| 28 | SECOND.  | Reports of select committees.  |
| 29 | THIRD.   | Messages from the governor and other state officers.   |
| 30 | FOURTH.  | Messages from the house of representatives.  |
| 31 | FIFTH.   | Introduction, first reading and reference of bills, joint memorials, joint resolutions and concurrent<br>32 resolutions. |
| 33 | SIXTH.   | Second reading of bills.   |
| 34 | SEVENTH. | Third reading of bills.  |

1 EIGHTH. Presentation of petitions, memorials and floor resolutions.

2 NINTH. Presentation of motions.

3 The order of business established by this rule may be  
4 changed and any order of business already dealt with may be  
5 reverted or advanced to by a majority vote of those present.

6 All questions relating to the priority of business shall be  
7 decided without debate.

8 Messages from the governor, other state officers, and from  
9 the house of representatives may be considered at any time with  
10 the consent of the senate.

### 11 **Special Order**

12 **Rule 18.** The president shall call the senate to order at the  
13 hour fixed for the consideration of a special order, and  
14 announce that the special order is before the senate, which  
15 shall then be considered unless it is postponed by a majority  
16 vote of the members present, and any business before the senate  
17 at the time of the announcement of the special order shall take  
18 its regular position in the order of business, except that if a  
19 cutoff established by concurrent resolution occurs during the  
20 special order, the senate may complete the measure that was  
21 before the senate when consideration of the special order was  
22 commenced.

### 23 **Unfinished Business**

24 **Rule 19.** The unfinished business at the preceding  
25 adjournment shall have preference over all other matters,  
26 excepting special orders, and no motion or any other business  
27 shall be received without special leave of the senate until the  
28 former is disposed of.

### 29 **Motions and Senate Floor Resolutions**

#### 30 **(How Presented)**

31 **Rule 20.** 1. No motion shall be entertained or debated until  
32 announced by the president and every motion shall be deemed to  
33 have been seconded. It shall be reduced to writing and read by  
34 the secretary, if desired by the president or any senator,

1 before it shall be debated, and by the consent of the senate may  
2 be withdrawn before amendment or action.

3 2. The senate shall consider no more than one floor  
4 resolution per day in session: Provided, That this rule shall  
5 not apply to floor resolutions essential to the operation of the  
6 senate; and further Provided, That there shall be no limit on  
7 the number of floor resolutions considered on senate pro forma  
8 session days. Senate floor resolutions shall be acted upon in  
9 the same manner as motions. All senate floor resolutions shall  
10 be on the secretary's desk at least twenty-four hours prior to  
11 consideration. Members' names shall only be added to the  
12 resolution if the member signs the resolution. Members shall  
13 have until thirty minutes after the senate is convened the  
14 following day the senate is in a regular or pro forma session to  
15 add their names to the floor resolution. A motion may be made to  
16 close the period for signatures at an earlier time.

#### 17 **Precedence of Motions**

18 **Rule 21.** When a motion has been made and stated by the chair  
19 the following motions are in order, in the rank named:

#### 20 PRIVILEGED MOTIONS

- 21 Adjourn, recess, or go at ease
- 22 Reconsider
- 23 Demand for call of the senate
- 24 Demand for roll call
- 25 Demand for division
- 26 Question of privilege
- 27 Orders of the day

#### 28 INCIDENTAL MOTIONS

- 29 Points of order and appeal
- 30 Method of consideration
- 31 Suspend the rules
- 32 Reading papers
- 33 Withdraw a motion
- 34 Division of a question

#### 35 SUBSIDIARY MOTIONS

1	1st Rank:	To lay on the table
2	2nd Rank:	For the previous question
3	3rd Rank:	To postpone to a day certain
4		To commit or recommit
5		To postpone indefinitely
6	4th Rank:	To amend

7 No motion to postpone to a day certain, to commit, or to  
8 postpone indefinitely, being decided, shall again be allowed on  
9 the same day and at the same stage of the proceedings, and when  
10 a question has been postponed indefinitely it shall not again be  
11 introduced during the session.

12 A motion to lay an amendment on the table shall not carry  
13 the main question with it unless so specified in the motion to  
14 table.

15 At no time shall the senate entertain a Question of  
16 Consideration.

17 **Voting**

18 **Rule 22.** 1. In all cases of election by the senate, the  
19 votes shall be taken by yeas and nays, and no senator or other  
20 person shall remain by the secretary's desk while the roll is  
21 being called or the votes are being counted. No senator shall be  
22 allowed to vote except when within the bar of the senate, or  
23 upon any question upon which he or she is in any way personally  
24 or directly interested, nor be allowed to explain a vote or  
25 discuss the question while the yeas and nays are being called,  
26 nor change a vote after the result has been announced. (See also  
27 Art. 2, Secs. 27 and 30, State Constitution.)

28 2. A member not voting by reason of personal or direct  
29 interest, or by reason of an excused absence, may explain the  
30 reason for not voting by a brief statement not to exceed fifty  
31 words in the journal.

32 3. The yeas and nays shall be taken when called for by one-  
33 sixth of all the senators present, and every senator within the  
34 bar of the senate shall vote unless excused by the unanimous

1 vote of the members present, and the votes shall be entered upon  
2 the journal. (See also Art. 2, Sec. 21, State Constitution.)

3 When once begun the roll call may not be interrupted for any  
4 purpose other than to move a call of the senate. (See also Rule  
5 24.)

6 4. A senator having been absent during roll call may ask to  
7 have his or her name called. Such a request must be made before  
8 the result of the roll call has been announced by the president.

9 5. The passage of a bill or action on a question is lost by  
10 a tie vote, but when a vote of the senate is equally divided,  
11 the lieutenant governor, when presiding, shall have the deciding  
12 vote on questions other than the final passage of a bill. (See  
13 also Art. 2, Secs. 10 and 22, State Constitution.)

14 6. The order of the names on the roll call shall be  
15 alphabetical by last name.

16 7. All votes in a committee shall be recorded, and the  
17 record shall be preserved as prescribed by the secretary of the  
18 senate. One-sixth of the committee may demand an oral roll call.

19 8. If a member of the majority is going to be absent due to  
20 a health matter or other emergency, then a member of the  
21 minority may publicly announce on the floor of the senate that  
22 he or she will cast votes as he or she believes the absent  
23 member would have voted in order to avoid results that would  
24 only occur because of the unanticipated absence.

#### 25 **Announcement of Vote**

26 **Rule 23.** The announcement of all votes shall be made by the  
27 president.

#### 28 **Call of the Senate**

29 **Rule 24.** Although a roll call is in progress, a call of the  
30 senate may be moved by three senators, and if carried by a  
31 majority of all present the secretary shall call the roll, after  
32 which the names of the absentees shall again be called. The  
33 doors shall then be locked and the sergeant at arms directed to  
34 take into custody all who may be absent without leave, and all

1 the senators so taken into custody shall be presented at the bar  
2 of the senate for such action as the senate may deem proper.

### 3 **One Subject in a Bill**

4 **Rule 25.** No bill shall embrace more than one subject and  
5 that shall be expressed in the title. (See also Art. 2, Sec. 19,  
6 State Constitution.)

### 7 **No Amendment by Mere Reference to Title of Act**

8 **Rule 26.** No act shall ever be revised or amended by mere  
9 reference to its title, but the act revised or the section  
10 amended shall be set forth at full length. (See also Art. 2,  
11 Sec. 37, State Constitution.)

### 12 **Reading of Papers**

13 **Rule 27.** When the reading of any paper is called for, and is  
14 objected to by any senator, it shall be determined by a vote of  
15 the senate, without debate.

16 Any and all copies of reproductions of newspaper or magazine  
17 editorials, articles or cartoons or publications or material of  
18 any nature distributed to senators' desks must bear the name of  
19 at least one senator granting permission for the distribution.  
20 This shall not apply to materials normally distributed by the  
21 secretary of the senate or the majority or minority caucuses.

### 22 **Comparing Enrolled and Engrossed Bills**

23 **Rule 28.** Any senator shall have the right to compare an  
24 enrolled bill with the engrossed bill and may note any  
25 objections in the Journal.

## 26 **SECTION IV**

### 27 **PARLIAMENTARY PROCEDURE**

#### 28 **Rules of Debate**

29 **Rule 29.** When any senator is about to speak in debate, or  
30 submit any matter to the senate, the senator shall rise, and  
31 standing in place, respectfully address the President, and when  
32 recognized shall, in a courteous manner, speak to the question  
33 under debate, avoiding personalities; provided that a senator  
34 may refer to another member using the title "Senator" and the

1 surname of the other member. No senator shall impeach the  
2 motives of any other member or speak more than twice (except for  
3 explanation) during the consideration of any one question, on  
4 the same day or a second time without leave, when others who  
5 have not spoken desire the floor, but incidental and subsidiary  
6 questions arising during the debate shall not be considered the  
7 same question. A majority of the members present may further  
8 limit the number of times a member may speak on any question and  
9 may limit the length of time a member may speak but, unless a  
10 demand for the previous question has been sustained, a member  
11 shall not be denied the right to speak at least once on each  
12 question, nor shall a member be limited to less than (~~three~~)  
13 two minutes on each question. In any event, the senator who  
14 presents the motion may open and close debate on the question.

#### 15 **Recognition by the President**

16 **Rule 30.** When two or more senators rise at the same time to  
17 address the chair, the president shall name the one who shall  
18 speak first, giving preference, when practicable, to the mover  
19 or introducer of the subject under consideration. (See also  
20 Reed's Rule 214).

#### 21 **Call for Division of a Question**

22 **Rule 31.** Any senator may call for a division of a question,  
23 which shall be divided if it embraces subjects so distinct that  
24 one being taken away a substantive proposition shall remain for  
25 the decision of the senate; but a motion to strike out and  
26 insert shall not be divided.

#### 27 **Point of Order - Decision Appealable**

28 **Rule 32. 1.** Every decision of points of order by the  
29 president shall be subject to appeal by any senator, and  
30 discussion of a question of order shall be allowed. In all cases  
31 of appeal the question shall be: "Shall the decision of the  
32 president stand as the judgment of the senate?"

33 2. When a member appeals the decision of the presiding  
34 officer, the presiding officer may not preside over the appeal.





1 and after the tenth day prior to adjournment sine die of any  
2 session, as determined pursuant to Article 2, Section 12, or  
3 concurrent resolution, or in the event that the measure is  
4 subject to a senate rule or resolution or a joint rule or  
5 concurrent resolution, which would preclude consideration on the  
6 next day of sitting a motion to reconsider shall only be in  
7 order on the same day upon which notice of reconsideration is  
8 given and may be made at any time that day. Motions to  
9 reconsider a vote upon amendments to any pending question may be  
10 made and decided at once.

11 **Motion to Adjourn**

12 **Rule 38.** Except when under call of the senate, a motion to  
13 adjourn shall always be in order. The name of the senator moving  
14 to adjourn and the time when the motion was made shall be  
15 entered upon the journal.

16 **Yeas and Nays - When Must be Taken**

17 **Rule 39.** The yeas and nays shall be taken when called for by  
18 one-sixth of all the senators present, and every senator within  
19 the bar of the senate shall vote unless excused by the unanimous  
20 vote of the members present, and the votes shall be entered upon  
21 the journal. (See also Art. 2, Sec. 21, State Constitution.)

22 When once begun the roll call may not be interrupted for any  
23 purpose other than to move a call of the senate. (See also  
24 Senate Rules 22 and 24.)

25 **Reed's Parliamentary Rules**

26 **Rule 40.** The rules of parliamentary practice as contained in  
27 Reed's Parliamentary Rules shall govern the senate in all cases  
28 to which they are applicable, and in which they are not  
29 inconsistent with the rules and orders of this senate and the  
30 joint rules of this senate and the house of representatives.

31 **SECTION V**

32 **COMMITTEES**

33 **Committees - Appointment and Confirmation**

34 **Rule 41.** The president shall appoint all conference,  
35 special, joint and standing committees on the part of the

1 senate. The appointment of the conference, special, joint and  
2 standing committees shall be confirmed by the senate.

3 In the event the senate shall refuse to confirm any  
4 conference, special, joint or standing committee or committees,  
5 such committee or committees shall be elected by the senate.

6 The following standing committees shall constitute the  
7 standing committees of the senate:

8 **Standing Committee** **Total Membership**

9	1. ( <del>(Accountability &amp; Reform.</del> . . . . .	5
10	2-)) Agriculture, Water, Trade & ( <del>(Rural))</del> Economic	
11	Development. . . . .	((5)) 11
12	( <del>(3-))</del> 2. Commerce (&), Labor & Sports. . . . .	((7)) 9
13	( <del>(4-))</del> 3. Early Learning & K-12 Education. . . . .	((9)) 7
14	( <del>(5-))</del> 4. Energy, Environment & Telecommunications. . . . .	9
15	( <del>(6-))</del> 5. Financial Institutions & Insurance. . . . .	((9)) 7
16	( <del>(7. Government Operations &amp; Security.</del> . . . . .	7
17	8-)) 6. Health Care. . . . .	13
18	( <del>(9-))</del> 7. Higher Education. . . . .	((7)) 5
19	( <del>(10-))</del> 8. Human Services, Mental Health & Housing. ((5))	7
20	( <del>(11-))</del> 9. Law & Justice. . . . .	7
21	( <del>(12-))</del> 10. Local Government. . . . .	5
22	11. Natural Resources & Parks. . . . .	((7)) 5
23	( <del>(13-))</del> 12. Rules. . . . .	20 (plus the Lieutenant Governor)
24	( <del>(14. Trade &amp; Economic Development.</del> . . . . .	7
25	15-)) 13. State Government. . . . .	5
26	14. Transportation. . . . .	15
27	( <del>(16-))</del> 15. Ways & Means. . . . .	23

28 **Subcommittees**

29 **Rule 42.** Committee chairs may create subcommittees of the  
30 standing committee and designate subcommittee chairs thereof to  
31 study subjects within the jurisdiction of the standing  
32 committee. The committee chair shall approve the use of  
33 committee staff and equipment assigned to the subcommittee.  
34 Subcommittee activities shall further be subject to facilities  
35 and operations committee approval to the same extent as are the  
36 actions of the standing committee from which they derive their  
37 authority.



1           2. No committee may hold a public hearing during a regular  
2 or extraordinary session on a proposal identified as a draft  
3 unless the draft has been made available to the public at least  
4 twenty-four hours prior to the hearing. This rule does not apply  
5 during the five days prior to any cutoff established by  
6 concurrent resolution nor does it apply to any measure exempted  
7 from the resolution.

8           3. During its consideration of or vote on any bill,  
9 resolution or memorial, the deliberations of any committee or  
10 subcommittee of the senate shall be open to the public. In case  
11 of any disturbance or disorderly conduct at any such  
12 deliberations, the chair shall order the sergeant at arms to  
13 suppress the same and may order the meeting closed to any person  
14 or persons creating such disturbance.

15           4. No committee shall amend a measure, adopt a substitute  
16 bill, or vote upon any measure or appointment absent a quorum. A  
17 committee may conduct a hearing absent a quorum. A majority of  
18 any committee shall constitute a quorum and committees shall be  
19 considered to have a quorum present unless the question is  
20 raised. Any question as to quorum not raised at the time of the  
21 committee action is deemed waived.

22           5. Bills reported to the senate from a standing committee  
23 must have a majority report, which shall be prepared upon a  
24 printed standing committee report form; shall be adopted at a  
25 regularly or specially called meeting during a legislative  
26 session and shall be signed by a majority of the committee; and  
27 shall carry only one of the following recommendations:

- 28           a. Do pass;  
29           b. Do pass as amended;  
30           c. That a substitute bill be substituted therefor, and the  
31 substitute bill do pass; or  
32           d. Without recommendation.

33           In addition to one of the above-listed recommendations, a  
34 report may also recommend that a bill be referred to another  
35 committee.

1           6. A majority report of a committee must carry the  
2 signatures of a majority of the members of the committee. In the  
3 event a committee has a quorum pursuant to subsection 4 of this  
4 rule, subject to the limitation of subsection 12 of this rule, a  
5 majority of the members present may act on a measure, subject to  
6 obtaining the signatures of a majority of the members of the  
7 committee on the majority report.

8           7. Any measure, appointment, substitute bill, or amendment  
9 still within a committee's possession before it has been  
10 reported out to the full senate may be reconsidered to correct  
11 an error, change language, or otherwise accurately reflect the  
12 will of the committee in its majority and minority reports to  
13 the full senate. Any such reconsideration may be made at any  
14 time, by any member of the committee, provided that the  
15 committee has not yet reported the measure, appointment,  
16 substitute bill, or amendment out to the full senate. Any such  
17 reconsideration made after a vote has been taken or signatures  
18 obtained will require a new vote and signature sheet. Any  
19 measure which does not receive a majority vote of the members  
20 present may be reconsidered at that meeting and may again be  
21 considered upon motion of any committee member if one day's  
22 notice of said motion is provided to all committee members. For  
23 purposes of this rule, a committee is deemed to have reported a  
24 measure, appointment, substitute bill, or amendment out when it  
25 has delivered its majority and minority reports to the senate  
26 workroom. After such delivery, the committee no longer has  
27 possession of the measure, appointment, substitute bill, or  
28 amendment and no further committee action, including  
29 reconsideration, may be taken.

30           8. Any member of the committee not concurring in the  
31 majority report may sign a minority report containing a  
32 recommendation of "do not pass" or "without recommendation,"  
33 which shall be signed by those members of the committee  
34 subscribing thereto, and submitted with the majority report.  
35 Unless the signatory of a minority report expressly indicates a  
36 "do not pass" recommendation, the member's vote shall be deemed  
37 to be "without recommendation." In every case where a majority

1 report form is circulated for signature, a minority report form  
2 shall also be circulated.

3 9. When a committee reports a substitute for an original  
4 bill with the recommendation that the substitute bill do pass,  
5 it shall be in order to read the substitute bill the first time  
6 and have the same ordered printed.

7 A motion for the substitution of the substitute bill for the  
8 original bill shall not be in order until the committee on rules  
9 places the original bill on the second reading calendar.

10 10. No vote in any committee shall be taken by secret ballot  
11 nor shall any committee have a policy of secrecy as to any vote  
12 on action taken in such committee.

13 11. All reports of standing committees must be on the  
14 secretary's desk one hour prior to convening of the session in  
15 order to be read at said session. During any special session of  
16 the legislature, this rule may be suspended by a majority vote.

17 12. When a standing committee is operated by cochairs, the  
18 committee may not vote upon any measure or appointment without  
19 the consent of each cochair.

#### 20 **Committee Meetings During Sessions**

21 **Rule 46.** No committee shall sit during the daily session of  
22 the senate unless by special leave.

23 No committee shall sit during any scheduled caucus.

#### 24 **Reading of Reports**

25 **Rule 47.** The majority report, and minority report, if there  
26 be one, together with the names of the signers thereof, shall be  
27 read by the secretary, unless the reading be dispensed with by  
28 the senate, and all committee reports shall be spread upon the  
29 journal.

#### 30 **Recalling Bills from Committees**

31 **Rule 48.** Any standing committee of the senate may be  
32 relieved of further consideration of any bill, regardless of  
33 prior action of the committee, by a majority vote of the  
34 senators elected or appointed. The senate may then make such

1 orderly disposition of the bill as they may direct by a majority  
2 vote of the members of the senate.

### 3 **Bills Referred to Rules Committee**

4 **Rule 49.** All bills reported by a committee to the senate  
5 shall then be referred to the committee on rules for second  
6 reading without action on the report unless otherwise ordered by  
7 the senate. (See also Rules 63 and 64.)

### 8 **Rules Committee**

9 **Rule 50.** The lieutenant governor shall be a voting member  
10 and the chair of the committee on rules. The president pro  
11 tempore shall be a voting member and the vice chair of the  
12 committee on rules. The committee on rules shall have charge of  
13 the daily second and third reading calendar of the senate and  
14 shall direct the secretary of the senate the order in which the  
15 bills shall be considered by the senate and the committee on  
16 rules shall have the authority to directly refer any bill before  
17 them to any other standing committee. Such referral shall be  
18 reported out to the senate on the next day's business.

19 The senate may change the order of consideration of bills on  
20 the second or third reading calendar.

21 The calendar, except in emergent situations, as determined  
22 by the committee on rules, shall be on the desks and in the  
23 offices of the senators each day and shall cover the bills for  
24 consideration on the next following day.

### 25 **Employment Committee**

26 **Rule 51.** The employment committee for committee staff shall  
27 consist of five members, three from the majority party and two  
28 from the minority party. The chair shall be appointed by the  
29 majority leader. The committee shall, in addition to its other  
30 duties, appoint a staff director for committee services with the  
31 concurrence of four of its members. All other decisions shall be  
32 determined by majority vote. The committee shall operate within  
33 staffing, budget levels and guidelines as authorized and adopted  
34 by the facilities and operations committee.

### 35 **Committee of the Whole**

1       **Rule 52.** At no time shall the senate sit as a committee of  
2 the whole.

3       The senate may at any time, by the vote of the majority of  
4 the members present, sit as a body for the purpose of taking  
5 testimony on any measure before the senate.

#### 6                               **Appropriation Budget Bills**

7       **Rule 53.** No amendment to the operating budget or  
8 supplemental budget, not incorporated in the bill as reported by  
9 the ways and means committee, shall be adopted except by the  
10 affirmative vote of sixty percent of the senators elected or  
11 appointed.

#### 12                               **SECTION VI**

#### 13                               **BILLS, RESOLUTIONS, MEMORIALS AND GUBERNATORIAL APPOINTMENTS**

#### 14                               **Definitions**

15       **Rule 54.** "Measure" means a bill, joint memorial, joint  
16 resolution, or concurrent resolution.

17       "Bill" when used alone means bill, joint memorial, joint  
18 resolution, or concurrent resolution.

19       "Majority" shall mean a majority of those members present  
20 unless otherwise stated.

#### 21                               **Prefiling**

22       **Rule 55.** Holdover members and members-elect to the senate  
23 may prefile bills with the secretary of the senate on any day  
24 commencing with the first Monday in December preceding any  
25 session year; or twenty days prior to any special session of the  
26 legislature. Such bills will be printed, distributed and  
27 prepared for introduction on the first legislative day. No bill,  
28 joint memorial or joint resolution shall be prefiled by title  
29 and/or preamble only. (See also Rule 3, Sub. 3.)

#### 30                               **Introduction of Bills**

31       **Rule 56.** All bills, joint resolutions, and joint memorials  
32 introduced shall be endorsed with a statement of the title and  
33 the name of the member introducing the same. Any member desiring  
34 to introduce a bill, joint resolution, or joint memorial shall

1 file the same with the secretary of the senate by noon of the  
2 day before the convening of the session at which said bill,  
3 joint resolution, or joint memorial is to be introduced.

4 Provided that a vote has not been taken on final passage of  
5 a bill, joint resolution, or joint memorial, a member may add  
6 his or her name as a cosponsor until 2:00 p.m. of the day of its  
7 introduction. For any bill, joint resolution, or joint memorial  
8 that has been prefiled for a regular session, a member has until  
9 2:00 p.m. of the day following introduction to add his or her  
10 name as a cosponsor.

11 To be considered during a regular session, a bill must be  
12 introduced at least ten days before final adjournment of the  
13 legislature, unless the legislature directs otherwise by a vote  
14 of two-thirds of all the members elected to each house, said  
15 vote to be taken by yeas and nays and entered upon the journal.  
16 The time limitation for introduction of bills shall not apply to  
17 substitute bills reported by standing committees for bills  
18 pending before such committees and general appropriation and  
19 revenue bills. (See also Art. 2, Sec. 36, State Constitution.)

#### 20 **Amendatory Bills**

21 **Rule 57.** Bills introduced in the senate intended to amend  
22 existing statutes shall have the words which are amendatory to  
23 such existing statutes underlined. Any matter to be deleted from  
24 the existing statutes shall be indicated by setting such matter  
25 forth in full, enclosed by double parentheses, and such deleted  
26 matter shall be lined out with hyphens. No bill shall be printed  
27 or acted upon until the provisions of this rule shall have been  
28 complied with.

29 Sections added by amendatory bill to an existing act, or  
30 chapter of the official code, need not be underlined but shall  
31 be designated "NEW SECTION" in upper case type and such  
32 designation shall be underlined. New enactments need not be  
33 underlined.

34 When statutes are being repealed, the Revised Code of  
35 Washington section number to be repealed, the section caption

1 and the session law history, from the most current to the  
2 original, shall be cited.

### 3 **Joint Resolutions and Memorials**

4 **Rule 58.** Joint resolutions and joint memorials, up to the  
5 signing thereof by the president of the senate, shall be subject  
6 to the rules governing the course of bills.

### 7 **Senate Concurrent Resolutions**

8 **Rule 59.** Concurrent resolutions shall be subject to the  
9 rules governing the course of bills and may be adopted without a  
10 roll call. Concurrent resolutions authorizing investigations and  
11 authorizing the expenditure or allocation of any money must be  
12 adopted by roll call and the yeas and nays recorded in the  
13 journal. Concurrent resolutions are subject to final passage on  
14 the day of the first reading without regard to Senate Rules 62,  
15 63, and 64.

### 16 **Committee Bills**

17 **Rule 60.** Committee bills introduced by a standing committee  
18 during a legislative session may be filed with the secretary of  
19 the senate and introduced, and the signature of each member of  
20 the committee shall be endorsed upon the cover of the original  
21 bill.

22 Committee bills shall be read the first time by title,  
23 ordered printed, and referred to the committee on rules for  
24 second reading.

### 25 **Committee Reference**

26 **Rule 61.** When a motion is made to refer a subject, and  
27 different committees are proposed, the question shall be taken  
28 in the following order:

29 FIRST: A standing committee.

30 SECOND: A select committee.

### 31 **Reading of Bills**

32 **Rule 62.** Every bill shall be read on three separate days  
33 unless the senate deems it expedient to suspend this rule.

1 Except for bills that (~~create a new tax~~) raise taxes as  
2 provided in Rule 64, on and after the tenth day preceding  
3 adjournment sine die of any session, or three days prior to any  
4 cut-off date for consideration of bills, as determined pursuant  
5 to Article 2, Section 12 of the Constitution or concurrent  
6 resolution, or during any special session of the legislature,  
7 this rule may be suspended by a majority vote. (See also Rule 59  
8 and Rule 64).

### 9 **First Reading**

10 **Rule 63.** The first reading of a bill shall be by title only,  
11 unless a majority of the members present demand a reading in  
12 full.

13 After the first reading, bills shall be referred to an  
14 appropriate committee pursuant to Rule 61.

15 Upon being reported back by committee, all bills shall be  
16 referred to the committee on rules for second reading, unless  
17 otherwise ordered by the senate. (See Rule 49.)

18 A bill shall be reported back by the committee chair upon  
19 written petition therefor signed by a majority of its members.  
20 The petition shall designate the recommendation as provided in  
21 Rule 45, Sub. 5.

22 No committee chair shall exercise a pocket veto of any bill.

23 Should there be a two-thirds majority report of the  
24 committee membership against the bill, a vote shall be  
25 immediately ordered for the indefinite postponement of the bill.

### 26 **Second Reading/Amendments**

27 **Rule 64.** Upon second reading, the bill shall be read section  
28 by section, in full, and be subject to amendment.

29 Any member may, if sustained by three members, remove a bill  
30 from the consent calendar as constituted by the committee on  
31 rules. A bill removed from the consent calendar shall take its  
32 place as the last bill in the order of consideration of bills on  
33 the second reading calendar.

1 No amendment shall be considered by the senate until it  
2 shall have been sent to the secretary's desk in writing and read  
3 by the secretary.

4 All amendments adopted on the second reading shall then be  
5 securely fastened to the original bill.

6 All amendments rejected by the senate shall be spread upon  
7 the journal, and the journal shall show the disposition of all  
8 amendments.

9 When no further amendments shall be offered, the president  
10 shall declare the bill has passed its second reading, and shall  
11 be referred to the committee on rules for third reading:  
12 Provided, That any bill that (~~creates a new tax shall require~~)  
13 raises taxes requires the affirmative vote of two-thirds of the  
14 senators elected or appointed to advance to third reading,  
15 unless the bill contains a referendum clause.

16 "Raises taxes" means increasing state tax revenue deposited  
17 in any fund, budget, or account.

### 18 Third Reading

19 **Rule 65.** Bills on third reading shall be read in full by  
20 sections, and no amendment shall be entertained.

21 When a bill shall pass, it shall be certified to by the  
22 secretary, together with the vote upon final passage, noting the  
23 day of its passage thereon.

24 The vote must be taken by yeas and nays, the names of the  
25 senators voting for and against the same to be entered upon the  
26 journal and the majority of the members elected to the senate  
27 must be recorded thereon as voting in its favor to secure its  
28 passage by the senate.

### 29 Scope and Object of Bill Not to be Changed

30 **Rule 66.** No amendment to any bill shall be allowed which  
31 shall change the scope and object of the bill. (See also Art. 2,  
32 Sec. 38, State Constitution.) Substitute bills shall be  
33 considered amendments for the purposes of this rule. A point of  
34 order raising the question of scope and object may be raised at

1 any time during consideration of an amendment prior to voting on  
2 the amendment. A proposed amendment to an unamended title-only  
3 bill shall be within the scope and object of the bill if the  
4 subject of the amendment fits within the language in the title.

#### 5 **Matters Related to Disagreement Between the Senate and House**

6 **Rule 67.** When there is a disagreement between the senate and  
7 house on a measure before the senate, the senate may act upon  
8 the measure with the following motions which have priority in  
9 the following order:

10 To concur

11 To non-concur

12 To recede

13 To insist

14 To adhere

15 These motions are in order as to any single amendment or to  
16 a series of amendments. (See Reed's Rules 247 through 254.)

17 A senate bill, passed by the house with amendment or  
18 amendments which shall change the scope and object of the bill,  
19 upon being received in the senate, shall be referred to an  
20 appropriate committee and shall take the same course as for  
21 original bills, unless a motion to ask the house to recede, to  
22 insist or to adhere is made prior to the measure being referred  
23 to committee.

24 A motion to concur with an amendment or amendments that  
25 (~~create a new tax~~) raise taxes requires the affirmative vote  
26 of two-thirds of the senators elected or appointed unless the  
27 bill contains a referendum clause.

28 "Raises taxes" means increasing state tax revenue deposited  
29 in any fund, budget, or account.

#### 30 **Bills Committed for Special Amendment**

31 **Rule 68.** A bill may be committed with or without special  
32 instructions to amend at any time before taking the final vote.

#### 33 **Confirmation of Gubernatorial Appointees**

34 **Rule 69.** When the names of appointees to state offices are  
35 transmitted to the secretary of the senate for senate

1 confirmation, the communication from the governor shall be  
2 recorded and referred to the appropriate standing committee.

3 The standing committee, or subcommittee, pursuant to rule  
4 42, shall require each appointee referred to the committee for  
5 consideration to complete the standard questionnaire to be used  
6 to ascertain the appointee's general background and  
7 qualifications. The committee may also require the appointee to  
8 complete a supplemental questionnaire related specifically to  
9 the qualifications for the position to which he has been  
10 appointed.

11 Any hearing on a gubernatorial appointment, held by the  
12 standing committee, or subcommittees, pursuant to rule 42, shall  
13 be a public hearing. The appointee may be required to appear  
14 before the committee on request. When appearing, the appointee  
15 shall be required to testify under oath or affirmation. The  
16 chair of the committee or the presiding member shall administer  
17 the oath or affirmation in accordance with RCW 44.16. (See also  
18 Article 2, Sec. 6 of the State Constitution.)

19 Nothing in this rule shall be construed to prevent a  
20 standing committee, or subcommittee, pursuant to rule 42, upon a  
21 two-thirds vote of its members, from holding executive sessions  
22 when considering an appointment.

23 When the committee on rules presents the report of the  
24 standing committee before the senate, the question shall be the  
25 confirmation of the name proposed, and the roll shall then be  
26 called and the yeas and nays entered upon the journal. In the  
27 event a message is received from the governor requesting return  
28 of an appointment or appointments to the office of the governor  
29 prior to confirmation, the senate shall vote upon the governor's  
30 request and the appointment or appointments shall be returned to  
31 the governor if the request is approved by a majority of the  
32 members elected or appointed. (Article 13 of the State  
33 Constitution.)

34 I, Hunter G. Goodman, Secretary of the Senate,  
35 do hereby certify that this is a true and

1 correct copy of Senate Resolution 8602,  
2 adopted by the Senate  
3 January 11, 2017

4 HUNTER G. GOODMAN  
5 Secretary of the Senate