

(c) The written findings of the presidential appeal will be considered final. No further intrainstitutional appeal exists.

This procedure is not applicable to applicants for admission or employment. [Statutory Authority: RCW 28B.50.140(13), 78-02-062 (Order 16), § 132C-285-010, filed 1/23/78.]

**Title 132D WAC**  
**COMMUNITY COLLEGES--SKAGIT**  
**VALLEY COMMUNITY COLLEGE**

**Chapters**

- 132D-14**     **Rules of conduct and enforcement procedures.**  
**132D-16**     **Parking and traffic regulations.**

**Chapter 132D-14 WAC**  
**RULES OF CONDUCT AND ENFORCEMENT**  
**PROCEDURES**

**WAC**

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132D-14-330    Effective date of the rules of conduct.

**WAC 132D-14-020 Definitions.** As used in this chapter 132D-14 WAC, the following words and phrases shall mean:

(1) "Academic dishonesty" shall mean plagiarism, cheating on examinations, fraudulent representation of student work product or other similar acts of academic dishonesty.

(2) "Alcoholic beverages" shall mean the definition of liquor as contained within RCW 66.04.010(16) as now law or hereafter amended.

(3) "Assembly" shall mean any overt activity engaged in by two or more persons, the object of which is to gain publicity, advocate a view, petition for a cause or disseminate information to any person, persons or group of persons.

(4) "ASSVC" shall mean the Associated Students of Skagit Valley College as defined in the constitution of that body.

(5) "Board" shall mean the Board of Trustees of Community College District No. 4, state of Washington.

(6) "Chief administrative officer" shall mean the President of Skagit Valley College and President of Community College District No. 4.

(7) "College" shall mean Skagit Valley College and any other community college centers or facilities established within Community College District No. 4.

(8) "College facilities" shall mean and include any or all real property controlled or operated by the college and shall include all buildings and appurtenances affixed thereon or attached thereto district-wide.

(9) "Demonstrations" shall mean any overt activity engaged in by one or more persons, the object of which is to gain publicity, advocate a view, petition for a cause or disseminate information to any person, persons or group of persons.

(10) "Disciplinary action" shall mean and include the expulsion, suspension or reprimand of any student by the chief administrative officer pursuant to WAC 132D-14-290 for the violation of any designated rule or regulation of the rules of conduct for which a student is subject to disciplinary action.

(11) "Drugs and narcotics" shall mean and include any narcotic as defined in RCW 69.33.220(14) as now law or hereafter amended and shall include any dangerous drug as defined in RCW 69.40.060 as now law or hereafter amended.

(12) "Faculty members" shall mean any employee of Community College District No. 4 who received a probationary faculty appointment or faculty appointment under the terms of community college tenure law, section 33, chapter 283, Laws of 1969 ex. sess., as now law or hereafter amended.

(13) "Judiciary committee" shall mean the committee of that name which is part of the all-college committee structure at Skagit Valley College.

(14) "Rules of conduct" shall mean those rules contained within chapter 132D-14 WAC as now exist or which may be hereafter amended, the violation of which subject a student to disciplinary action.

(15) "Student" shall mean and include any person who is regularly enrolled at the college.

(16) "College disciplinary court" shall mean the judicial body provided in WAC 132D-14-230.

(17) "Trespass" shall mean the definition of trespass as contained within chapter 7, Laws of 1969 as now law or hereafter amended. [Statutory Authority: RCW 28B.50.140(13), 79-12-019 (Resolution 79-6), § 132D-14-020, filed 11/15/79; Order 1-70, § 132D-14-020, filed 6/29/70.]

**WAC 132D-14-080 Classroom conduct.** (1) Any student who, by any act of misconduct, substantially disrupts any college class by engaging in conduct that renders it difficult or impossible to maintain the decorum of the faculty member's class shall be subject to disciplinary action.

(2) The instructor of each course offered by the college shall be authorized to take such summary steps as may be necessary to preserve order and to maintain the effective cooperation of the class in fulfilling the objectives of the course; provided, a student shall have the

right to appeal such summary disciplinary action to the assistant to the president for student affairs. The assistant to the president for student affairs shall administer such appeals in accordance with the provisions in WAC 132D-14-210. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-14-080, filed 11/15/79; Order 1-70, § 132D-14-080, filed 6/29/70.]

**WAC 132D-14-100 Criminal violations.** (1) Any student engaged in college related activities who shall commit larceny of the property of another, as defined in RCW 9.54.010, shall be subject to disciplinary action.

(2) No faculty, staff or other employee or student shall have on his person, in his vehicle, or otherwise in his possession, any gun, pistol, or firearm, or explosives or other dangerous weapons or instruments on college property or at college activities.

(3) Any student who shall assault another in the manner prohibited by RCW 9.11.010, 9.11.020 or 9.11.030, shall be subject to disciplinary action.

(4) Any student engaged in college related activities who engages in acts of forgery as defined in RCW 9.44.010, shall be subject to disciplinary action. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-14-100, filed 11/15/79; Order 1-70, § 132D-14-100, filed 6/29/70.]

**WAC 132D-14-110 Distribution of printed and other materials.** (1) Handbills, leaflets, newspapers and similar related matter may be sold or distributed free of charge by any student or students or by members of recognized student organizations or by college employees on or in college facilities at locations specifically designated by the office of student affairs; provided such distribution or sale does not interfere with the ingress and egress of persons, or interfere with the free flow of vehicular or pedestrian traffic.

(2) Such handbills, leaflets, newspapers and related matter must bear identification as to the publishing agency and distributing organization or individual.

(3) All nonstudents shall register with the office of student affairs prior to the distribution of any handbill, leaflet, newspaper or related matter. Nonstudents shall not sell handbills, leaflets, newspapers or related matter on or in the college facilities.

(4) Any person or persons who violate provisions of subparagraphs (1) and (2) above will be subject to disciplinary action. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-14-110, filed 11/15/79; Order 1-70, § 132D-14-110, filed 6/29/70.]

**WAC 132D-14-150 Speakers on campus.** (1) A speaker or performer may appear on campus on the basis of an approved invitation extended by a duly recognized student, student-faculty or faculty organization subject to the legal restraints imposed by the laws of the United States and the state of Washington.

(2) The appearance of an invited speaker on the campus does not represent an endorsement, either implicit or

explicit, of his views by the college, its students, its faculty, its administration or its board.

(3) In addition to the college scheduling regulations that govern all events at the college, individuals or organizations desiring to present noncollege speakers must obtain scheduling approval before an invitation is extended.

(4) The scheduling of facilities for hearing invited speakers shall be made through the office of student affairs with appropriate approvals through the college scheduling of events procedure by the recognized inviting campus individual or organization.

(5) The appearance of a speaker or performer on campus shall be scheduled in accordance with college scheduling regulations.

(6) Violation of this section shall be cause for disciplinary action. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-14-150, filed 11/15/79; Order 1-70, § 132D-14-150, filed 6/29/70.]

**WAC 132D-14-200 Summary suspension.** (1) If the chief administrative officer, or in his absence his designee, has cause to believe that any student has violated any law of the state of Washington or the United States, or any of the rules of conduct contained in chapter 132D-14 WAC, and the chief administrative officer or his designee also has further cause to believe that the student's violation involves:

(a) Participation in mass protest or demonstration violative of WAC 132D-14-070 or 132D-14-140, and that immediate disciplinary action is necessary to restore order on the campus owned and/or operated by the college; or

(b) Violation of any other rule of conduct and there appears also to be a significant probability that said violation or violations will continue to the great injury of the college, so as to render the disciplinary proceeding process contained in chapter 132D-14 WAC ineffectual:

Then the chief administrative officer or his designee shall, pursuant to the following rules, have authority to suspend said student for the maximum of ten days prior to any subsequent disciplinary proceedings initiated according to WAC 132D-14-210.

(2) If the chief administrative officer or his designee exercises the authority conferred by subparagraph (1) above against any student, he shall:

(a) Direct the assistant to the president for student affairs to cause notice hereof to be served upon said student by registered or certified mail at the student's last known address, or by causing personal service of such notice upon said student; and

(b) The notice shall be entitled "Notice of Summary Suspension Proceeding" and shall state:

(i) The charges against the student, including reference to the law and/or rules of conduct involved; and

(ii) That the student charged must appear before the assistant to the president for student affairs at a time to be set by the assistant to the president for student affairs, but not later than twenty-four hours from the date

and time of receipt of the "Notice of Summary Suspension Proceeding."

(3) At the summary suspension hearing:

(a) The college, through the office of student affairs, shall make a determination as to whether there is probable cause to believe that the violation stated in the notice of summary suspension proceedings to the student did occur, and whether there is cause to believe that immediate suspension is necessary; and

(b) The student may offer oral testimony of himself or of any person, submit any statement or affidavit on his own behalf, examine any affidavit, cross-examine any witness who may appear against him and submit any matter in extenuation or mitigation of the offense or offenses charged; and

(c) The assistant to the president for student affairs shall at the time of the summary suspension proceeding determine whether there is probable cause to believe that a violation of law or of the rules of conduct has occurred, and whether there is cause to believe that immediate suspension is necessary; and

(d) In the course of making such a decision, the assistant to the president for student affairs may only consider the sworn affidavit or oral testimony of persons who have alleged that the student charged has committed a violation of law or of the rules of conduct and the oral testimony and affidavits submitted by the student charged.

(4) If the assistant to the president for student affairs, following the conclusion of the summary suspension proceeding, finds that there is probable cause to believe that:

(a) The student, against whom specific violations of law or of rules of conduct are alleged, has committed one or more such violations upon any college facility; and

(b) That summary suspension of said student is necessary to attain peace and order on the campus; and

(c) Such violation or violations of the law or of the rules of conduct constitute grounds for disciplinary probation or dismissal pursuant to WAC 132D-14-290; or

(d) If the student to whom the "Notice of Summary Suspension Proceeding" has been served pursuant to subparagraph (2) above and said student fails to appear at the time and place designated for the summary suspension hearing,

Then the assistant to the president for student affairs may, with the written approval of the chief administrative officer, suspend such student from the college for a maximum of ten days.

(5) If a student is suspended for ten days pursuant to the above rules:

(a) The student will be provided with a written copy of the assistant to the president for student affairs' findings of fact and conclusions, as expressly concurred in by the chief administrative officer; and

(b) The student shall be served a copy of the notice of suspension by personal service or by registered mail, notice by mail to be sent to the student's last known address; and

(c) The suspension shall be effective for a ten day period dating from the day the notice of suspension is mailed or personal service accomplished.

(6) Any student aggrieved by an order issued at the summary suspension proceeding may appeal the same pursuant to the appeal procedure contained in WAC 132D-14-220. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-14-200, filed 11/15/79; Order 1-70, § 132D-14-200, filed 6/29/70.]

#### **WAC 132D-14-210 Initial disciplinary proceedings.**

(1) All disciplinary proceedings will be initiated by the assistant to the president for student affairs or his designated representative.

(2) Any student accused of violating any provision of the rules of conduct, except the special provisions set forth in WAC 132D-14-080(3), will be called for an initial conference with the assistant to the president for student affairs or his designated representative, and will be informed of what provision or provisions of the rules of conduct he is charged with violating, and what appears to be the maximum penalties, if any, which might result from initiation of a disciplinary proceeding.

(3) After considering the evidence in the case and interviewing the student or students accused of violating the rules of conduct, the assistant to the president for student affairs, or his designated representative, may take any of the following actions:

(a) Terminate the proceeding, exonerating the student or students;

(b) Dismiss the case after whatever counseling and advice may be appropriate;

(c) Impose minor sanctions directly (warning, reprimand) subject to the student's right of appeal as provided in WAC 132D-14-220.

(d) If major sanctions are deemed necessary, the assistant to the president for student affairs may recommend that the chief administrative officer impose disciplinary action pursuant to WAC 132D-14-240. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-14-210, filed 11/15/79; Order 1-70, § 132D-14-210, filed 6/29/70.]

#### **WAC 132D-14-220 Appeal of disciplinary action taken by the assistant to the president for student affairs.**

Any disciplinary action taken by the assistant to the president for student affairs or his designated representative in accordance with WAC 132D-14-210(c) may be appealed to the student court. All appeals by a student must be made in writing to the college disciplinary court and presented to the chief justice of the college disciplinary court within seven days after the student has been notified of the action taken by the assistant to the president for student affairs or his designated representative. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-14-220, filed 11/15/79; Order 1-70, § 132D-14-220, filed 6/29/70.]

**WAC 132D-14-230 Composition and structure of the college disciplinary court.** (1) The college disciplinary court shall be composed of a chief justice, associate chief justice and seven associate justices selected as follows:

(a) The chief justice shall be a student in good academic standing at the college, and he shall be appointed by the ASSVC president for a one year term; and

(b) The associate chief justice shall be a faculty member or administrator appointed by the chief administrative officer of the college for a three year term; and

(c) The associate justices shall be selected as follows:

(i) Four associate justices shall be students in good academic standing appointed by the ASSVC president for one year terms; and

(ii) Two associate justices shall be faculty members selected by the faculty for two year terms; and

(iii) One associate justice shall be an administrator appointed by the chief administrative officer of the college for a two year term; and

(iv) Members of the college disciplinary court shall be chosen by no later than October 15 of each academic year.

(d) A chief justice, associate chief justice, and associate justices shall serve during their term of office as set forth above and until their successors are appointed or elected.

(2) If any member of the college disciplinary court is unable to consider a particular disciplinary proceeding for any reason, including but not limited to conflict of interest, matters of conscience or related reasons, such members shall abstain from considering the issues. If the chief justice and associate chief justice abstain pursuant to the above procedure, the members of the college disciplinary court shall elect a temporary chief justice who will preside over the court.

(3) The chief justice, or in his absence the associate chief justice except under circumstances described in subparagraph (2) above, shall preside over all court proceedings in cases relating to student violation of the rules of conduct established by chapter 132D-14 WAC. The presiding officer of the college disciplinary court shall exercise the powers and duties usually granted to the presiding officer of a judicial body including but not limited to the power to make rulings on all evidentiary procedural matters heard in the course of the disciplinary hearing.

(4) A quorum for all proceedings of the college disciplinary court shall consist of the chief justice, or in his absence the associate chief justice, and at least four associate justices; provided, in the event that the chief justice and associate chief justice have been replaced in accordance with subparagraph (2) above, the college disciplinary court shall meet to elect a temporary chief justice.

(5) A recorder shall be appointed by the chief administrative officer to be present at all proceedings of the college disciplinary court involving hearings relating to violations of the rules of conduct, and the recorder shall record, transcribe and maintain reasonable written records of all such proceedings. [Statutory Authority:

RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-14-230, filed 11/15/79; Order 1-70, § 132D-14-230, filed 6/29/70.]

**WAC 132D-14-240 Procedures for hearing before the college disciplinary court.** (1) The college disciplinary court shall conduct a hearing within ten days after disciplinary action has been referred to the court and shall give the student charged with a violation of the rules of conduct a minimum of seven days notice as specified in subparagraph (3) below.

(2) The college disciplinary court will hear, de novo, and make recommendations to the chief administrative officer of the college on all disciplinary cases referred to it by the assistant to the president for student affairs or by appeal as specified in WAC 132D-14-220.

(3) The student has a right to a fair and impartial hearing before the college disciplinary court on any charge of violating the rules of conduct. The student's failure to cooperate with the hearing procedures herein-after outlined, however, shall not preclude the college disciplinary court from making its findings of fact, conclusions and recommendations as provided herein.

(4) The student shall be given written notice of the time and place of the hearing before the college disciplinary court by personal service or registered mail and be afforded not less than seven days notice thereof. Said notice shall contain:

(a) A statement of time, place and nature of the disciplinary proceeding; and

(b) A statement of the charges against him including reference to the particular sections of the rules of conduct involved.

(5) The student shall be entitled to hear and examine the evidence against him and be informed of the identity of its source. He shall be entitled to present evidence in his own behalf and cross examine witnesses testifying against him as to factual matters.

(6) If the student elects to choose a duly licensed attorney admitted to practice in any state of the United States as his counsel, he must tender three days notice thereof to the assistant to the president for student affairs.

(7) In all disciplinary proceedings, the college may be represented by a designee appointed by the assistant to the president for student affairs; said designee may then present the college's case against the student accused of violating the rules of conduct; provided, that in those cases in which the student elects to be represented by a licensed attorney, the assistant to the president for student affairs may elect to have the college represented by an assistant attorney general.

(8) A reasonable written record of all the evidence and facts presented to the college disciplinary court during the course of the proceedings will be taken. A copy thereof shall be available at the office of the assistant to the president for student affairs.

(9) Proceedings of the college disciplinary court shall be presided over by a presiding officer as provided in WAC 132D-14-230. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-

14-240, filed 11/15/79; Order 1-70, § 132D-14-240, filed 6/29/70.]

**WAC 132D-14-280 Final decision regarding disciplinary action.** (1) The chief administrative officer of the college or any representative he may designate except the assistant to the president for student affairs shall, after reviewing the record of the case, include in the report of the college disciplinary court any statement filed by the student, either his indicated approval of the recommendations of the college disciplinary court or give directions as to what lesser disciplinary action shall be taken.

(2) If the chief administrative officer decides that discipline is to be imposed after the review provided by the above section, the chief administrative officer or his designee shall notify the student in writing of the discipline imposed. In case of an unmarried minor student, written notice of any action involving dismissal or disciplinary action shall be sent also to parent or guardian of the student. [Statutory Authority: RCW 28B.50.140(13), 79-12-019 (Resolution 79-6), § 132D-14-280, filed 11/15/79; Order 1-70, § 132D-14-280, filed 6/29/70.]

**WAC 132D-14-290 Disciplinary action.** The following disciplinary actions are hereby established and shall be the sanctions imposed upon violators of the rules of conduct:

(1) **Disciplinary warning:** Notice to a student, either verbally or in writing, that he has been in violation of the rules of conduct or has otherwise failed to satisfy the college's expectations regarding conduct. Such warnings imply that continuation or repetition of the specific conduct involved or other misconduct will result in one of the more serious disciplinary actions described in subparagraphs (3) or (4) below.

(2) **Reprimand:** Formal action censuring a student for violation of the rules of conduct. Reprimands are always made in writing to the student by the officer or agency taking the action, with copies to the office of student affairs. A reprimand indicates to the student that continuation or repetition of the specific conduct involved or other misconduct will result in one of the more serious disciplinary actions described in subparagraphs (3) or (4) below.

(3) **Disciplinary probation:** Formal action placing conditions upon the student's continued attendance for violation of the rules of conduct. The office placing the student on disciplinary probation will specify, in writing, the period of probation and the conditions, such as limiting the student's participation in extracurricular activities. Disciplinary probation may be for a specified term or for an indefinite period which may extend to graduation or other termination of the student's enrollment in the college. Violation of disciplinary probation shall be cause for disciplinary action.

(4) **Summary suspension:** Formal action suspending a student for violation of the rules of conduct. Summary suspension of a student shall be made only by the chief administrative officer of the college or his designee, pursuant to the rules provided in WAC 132D-14-200, for a

maximum of ten academic calendar days prior to any subsequent disciplinary proceeding initiated under the rules of conduct contained in chapter 132D-14 WAC.

(5) **Dismissal:** Termination of a student status for violation of the rules of conduct. A student may be dismissed only with the approval of the chief administrative officer of the college. Dismissal may be for a stated or for an indefinite period. The notification dismissing a student will indicate, in writing, the term of the dismissal and any special conditions which must be met before readmission. There is no refund of fees for the quarter in which the action is taken, but fees paid in advance for a subsequent quarter are to be refunded. [Statutory Authority: RCW 28B.50.140(13), 79-12-019 (Resolution 79-6), § 132D-14-290, filed 11/15/79; Order 1-70, § 132D-14-290, filed 6/29/70.]

**WAC 132D-14-330 Effective date of the rules of conduct.** The rules contained within chapter 132D-14 WAC shall become effective thirty days after filing with the code reviser. [Statutory Authority: RCW 28B.50.140(13), 79-12-019 (Resolution 79-6), § 132D-14-330, filed 11/15/79; Order 1-70, § 132D-14-330, filed 6/29/70.]

#### Chapter 132D-16 WAC

#### PARKING AND TRAFFIC REGULATIONS

##### WAC

132D-16-020	Definitions.
132D-16-050	Authorization for issuance of permits.
132D-16-060	Valid permit.
132D-16-090	Permit revocation.
132D-16-110	Right to appeal permit revocation or refusal to grant permit.
132D-16-130	Designation of parking space.
132D-16-170	Regulatory signs and directions.
132D-16-200	Special traffic and parking regulations and restrictions authorized.
132D-16-210	Two wheeled motor bikes or bicycles.
132D-16-220	Report of accidents.
132D-16-240	Enforcement.
132D-16-250	Issuance of traffic tickets.
132D-16-260	Fines and penalties.
132D-16-290	Delegation of authority.

**WAC 132D-16-020 Definitions.** As used in this chapter, the following words and phrases shall mean:

(1) "Board" shall mean the Board of Trustees of Community College District No. 4, state of Washington.

(2) "Campus" shall mean any or all real property owned, operated or maintained by Community College District No. 4, state of Washington.

(3) "Assistant to the President for Student Affairs" shall mean the Assistant to the President for Student Affairs of Skagit Valley College.

(4) "College" shall mean Skagit Valley College and any other community college centers or facilities established within Community College District No. 4.

(5) "Faculty members" shall mean any employee of Community College District No. 4 who is certified to teach in a community college in the state of Washington.

(6) "College disciplinary court" shall mean the court system established by WAC 132D-14-230.

(7) "Security officer" shall mean an employee of the college, legally deputized by the Mount Vernon Police Department, who is responsible to the Assistant to the President for Student Affairs for campus security.

(8) "Staff" shall mean the classified members employed by the college.

(9) "Student" shall mean any person who is enrolled in the college as a student.

(10) "Vehicle" shall mean an automobile, truck or other such vehicle and two-wheeled vehicles empowered by a motor.

(11) "Visitors" shall mean any person or persons who come upon the campus as guests and any person or persons who lawfully visit the campus for purposes which are in keeping with the college's role as an institution of higher learning in the state of Washington. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-020, filed 11/15/79; Order 2-70, § 132D-16-020, filed 6/29/70.]

**WAC 132D-16-050 Authorization for issuance of permits.** The Assistant to the President for Student Affairs or his designate, is authorized to issue parking permits to students, faculty members, staff members, guests and visitors of the college pursuant to the following regulations:

(1) Students may be issued a parking permit upon the registration of his vehicle with the college at the beginning of each academic period; provided, said academic period shall not include summer school.

(2) Faculty and staff members may be issued a parking permit upon the registration of their vehicles at the beginning of fall quarter: *Provided*, That new faculty and staff members employed during the regular academic year may be issued a parking permit upon the registration of their vehicles at the time they begin their employment at the college.

(3) The Assistant to the President for Student Affairs, or his designate, may issue temporary and special parking permits when such permits are necessary to enhance the business or operation of the college. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-050, filed 11/15/79; Order 2-70, § 132D-16-050, filed 6/29/70.]

**WAC 132D-16-060 Valid permit.** A valid parking permit is:

(1) An unexpired parking permit registered and properly displayed; or

(2) A temporary parking permit authorized by the Assistant to the President for Student Affairs, or his designate, and properly displayed; or

(3) A special parking permit authorized by the Assistant to the President for Student Affairs, or his designate, and properly displayed. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-060, filed 11/15/79; Order 2-70, § 132D-16-060, filed 6/29/70.]

**WAC 132D-16-090 Permit revocation.** Parking permits are the property of the college and may be recalled by the Assistant to the President for Student Affairs for any of the following reasons:

(1) When the purpose for which the permit was issued changes or no longer exists; or

(2) When a permit is used by an unregistered vehicle or by an unauthorized individual; or

(3) Falsification on a parking permit application; or

(4) Continued violations of parking regulations; or

(5) Counterfeiting or altering a parking permit. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-090, filed 11/15/79; Order 2-70, § 132D-16-090, filed 6/29/70.]

**WAC 132D-16-110 Right to appeal permit revocation or refusal to grant permit.** When a parking permit has been recalled pursuant to WAC 132D-16-090 or has been refused in accordance with WAC 132D-16-100, such action by the Assistant to the President for Student Affairs, or his designate, may be appealed pursuant to WAC 132D-14-220. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-110, filed 11/15/79; Order 2-70, § 132D-16-110, filed 6/29/70.]

**WAC 132D-16-130 Designation of parking space.** The parking space available on campus shall be designated and allocated by the Assistant to the President for Student Affairs, or his designate, in such a manner as will best effectuate the objectives of the rules and regulations in this chapter.

(1) Faculty and staff spaces will be so designated for their use; and

(2) Student spaces will be so designated for their use; provided, physically handicapped students may be granted special permits to park in close proximity to the classrooms used by such students; and

(3) Parking spaces will be designated for use of visitors on campus. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-130, filed 11/15/79; Order 2-70, § 132D-16-130, filed 6/29/70.]

**WAC 132D-16-170 Regulatory signs and directions.** The Assistant to the President for Student Affairs, or his designate, is authorized to erect signs, barricades and other structures and to paint marks or other directions upon the entry ways and streets on campus and upon the various parking lots owned or operated by the college. Such signs, barricades, structures, markings and directions shall be so made and placed as in the opinion of the Assistant to the President for Student Affairs, or his designate, will best effectuate the objectives stated in WAC 132D-16-010 and will best effectuate the rules and regulations contained in this chapter.

Drivers of vehicles shall observe and obey the signs, barricades, structures, markings and directions erected pursuant to this section. Drivers shall also comply with the directions given them by the campus security officer

in the control and regulations of traffic. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-170, filed 11/15/79; Order 2-70, § 132D-16-170, filed 6/29/70.]

**WAC 132D-16-200 Special traffic and parking regulations and restrictions authorized.** Upon special occasions causing additional and/or heavy traffic and during emergencies the Assistant to the President for Student Affairs, or his designate, is authorized to impose additional traffic and parking regulations and restrictions for the achievement of the objectives specified in WAC 132D-16-010. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-200, filed 11/15/79; Order 2-70, § 132D-16-200, filed 6/29/70.]

**WAC 132D-16-210 Two wheeled motor bikes or bicycles.** (1) All two-wheeled vehicles empowered by a motor or foot shall park in a space designated by the security officer.

(2) No vehicle shall be ridden on the sidewalks on campus at any time unless authorized by the Assistant to the President for Student Affairs or his designate. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-210, filed 11/15/79; Order 2-70, § 132D-16-210, filed 6/29/70.]

**WAC 132D-16-220 Report of accidents.** The operator of any vehicle involved in an accident on campus resulting in the injury to or death of any person or total or claimed damage to either or both vehicles of any amount, shall within twenty-four hours after such accident make a written report thereof to the Assistant to the President for Student Affairs on forms to be furnished by said Assistant to the President for Student Affairs. This does not relieve any person so involved in an accident from his responsibility to file a state of Washington Motor Vehicle Accident Report. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-220, filed 11/15/79; Order 2-70, § 132D-16-220, filed 6/29/70.]

**WAC 132D-16-240 Enforcement.** (1) Enforcement of the parking rules and regulations will begin the first week of full classes of the fall quarter and will continue until the end of spring quarter. These rules and regulations will not be enforced during summer quarter, Saturdays, Sundays and official college holidays.

(2) The Assistant to the President for Student Affairs, or his designate, shall be responsible for the enforcement of the rules and regulations contained in this chapter. Pursuant to the provisions of WAC 132D-16-290, the Assistant to the President for Student Affairs is authorized to delegate this responsibility to the campus security officer or other subordinates. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-240, filed 11/15/79; Order 2-70, § 132D-16-240, filed 6/29/70.]

**WAC 132D-16-250 Issuance of traffic tickets.** Upon the violations of any of the rules and regulations contained in this chapter the Assistant to the President for Student Affairs, his designate or subordinates may issue a summons or traffic ticket setting forth the date, the approximate time, permit number, license number, name of permit holder, infraction, officer and schedule of fines. Such summons or traffic tickets may be served by attaching or affixing a copy thereof to the vehicle allegedly involved in such violation, or by placing a copy thereof in some prominent place outside such vehicle or by personally serving the operator. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-250, filed 11/15/79; Order 2-70, § 132D-16-250, filed 6/29/70.]

**WAC 132D-16-260 Fines and penalties.** The Assistant to the President for Student Affairs, or his designate, is authorized to impose the following fines and penalties for the violation of the rules and regulations contained in this chapter:

(1) A fine of \$5.00 will be levied for all violations of the regulations contained in this chapter: *Provided*, That if the fine is paid within twenty-four hours of the issuance of the ticket, the fine will be reduced to \$1.00.

(2) The college reserves the right to impound any illegally parked vehicle at either the owner's or driver's expense. The college assumes no responsibility in the event of damage resulting from impounding or storage of any illegally parked vehicle.

(3) An accumulation of traffic violations by a student will be cause for disciplinary action, and the Assistant to the President for Student Affairs shall initiate disciplinary proceedings against such student pursuant to WAC 132D-14-210.

(4) Vehicles involved in more than two violations of these regulations within a twelve month period may be impounded as provided for in subsection (2) herein.

(5) Fines will be paid in the front office at the registration desk.

(6) Unpaid fines will be referred to the business office for collection. Fines may be deducted from wages owing to employees or other funds held by the college. Where collection efforts are unsuccessful, transcripts, quarterly grade reports, or permission to re-register may be withheld.

(7) It is a misdemeanor to park in a parking place reserved for the physically disabled without displaying the special card, license plate or decal issued by the department of licensing. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-260, filed 11/15/79; Order 2-70, § 132D-16-260, filed 6/29/70.]

**WAC 132D-16-290 Delegation of authority.** The authority and powers conferred upon the Assistant to the President for Student Affairs by these regulations shall be subject to delegation by him to his subordinates. [Statutory Authority: RCW 28B.50.140(13). 79-12-019 (Resolution 79-6), § 132D-16-290, filed 11/15/79; Order 2-70, § 132D-16-290, filed 6/29/70.]