

(e) Employees enrolling on a space-available basis shall be charged a registration fee of not less than five dollars per quarter.

(f) The number of courses per quarter for which an employee may enroll pursuant to this section is limited to no more than the equivalent of 5 quarter hours per quarter.

(g) Employees taking tuition free courses shall do so after their normal working hours; any exception will require special permission of the employee's dean level supervisor and the president.

(h) The definition of full-time professional employee, for the purposes of this policy statement, shall be as stated in WAC 132S-08-020 and 132S-190-020; definition of full-time classified employee, for the purposes of this policy statement, shall be as stated in WAC 251-04-020. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-065 (Order 79-3, Resolution 79-3), § 132S-195-010, filed 9/18/79.]

- 132T-38-050 Options in lieu of layoff. [Order 72-1, § 132T-38-050, filed 8/25/71.] Repealed by 79-10-111 (Resolution 80-4), filed 9/27/79. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132T-128-050.
- 132T-38-060 Procedures for establishing order of layoff and notice of requirements. [Order 72-1, § 132T-38-060, filed 8/25/71.] Repealed by 79-10-111 (Resolution 80-4), filed 9/27/79. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132T-128-060.
- 132T-38-070 Distribution of layoff notice. [Order 72-1, § 132T-38-070, filed 8/25/71.] Repealed by 79-10-111 (Resolution 80-4), filed 9/27/79. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132T-128-070.
- 132T-38-080 Re-employment rights of laid off employees. [Order 72-1, § 132T-38-080, filed 8/25/71.] Repealed by 79-10-111 (Resolution 80-4), filed 9/27/79. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132T-128-080.

WAC 132T-38-010 through 132T-38-080 Repealed. See Disposition Table at beginning of this chapter.

Title 132T WAC

COMMUNITY COLLEGES--WALLA WALLA COMMUNITY COLLEGE

Chapters

- 132T-38 Reduction in force for classified personnel.
132T-104 Constitution and bylaws of the associated students of Walla Walla Community College.
132T-116 Parking and traffic rules.
132T-128 Reduction in force for classified personnel.

Chapter 132T-38 WAC

REDUCTION IN FORCE FOR CLASSIFIED PERSONNEL

WAC

- 132T-38-010 through 132T-38-080 Repealed.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 132T-38-010 Purpose of rules. [Order 72-1, § 132T-38-010, filed 8/25/71.] Repealed by 79-10-111 (Resolution 80-4), filed 9/27/79. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132T-128-010.
- 132T-38-020 Definitions. [Order 72-1, § 132T-38-020, filed 8/25/71.] Repealed by 79-10-111 (Resolution 80-4), filed 9/27/79. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132T-128-020.
- 132T-38-030 Initial procedures for reduction in force. [Order 72-1, § 132T-38-030, filed 8/25/71.] Repealed by 79-10-111 (Resolution 80-4), filed 9/27/79. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132T-128-030.
- 132T-38-040 Initial order of layoff. [Order 72-1, § 132T-38-040, filed 8/25/71.] Repealed by 79-10-111 (Resolution 80-4), filed 9/27/79. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132T-128-040.

Chapter 132T-104 WAC

CONSTITUTION AND BYLAWS OF THE ASSOCIATED STUDENTS OF WALLA WALLA COMMUNITY COLLEGE

WAC

- 132T-104-020 The Associated Students.
132T-104-030 Legislative body of associated students of Walla Walla Community College.
132T-104-040 Executive body of associated students of Walla Walla Community College.
132T-104-050 Judicial function of associated students of Walla Walla Community College.
132T-104-070 Standing committees.
132T-104-080 Amendments.
132T-104-110 Allocation of money.
132T-104-120 Walla Walla Community College clubs and organizations.
132T-104-121 CORP.
132T-104-130 Compensation for officers of the Walla Walla Community College associated student body.
132T-104-210 Duties of officers of Walla Walla Community College associated student body.
132T-104-220 Judicial board of Walla Walla Community College.
132T-104-230 The appellate court of Walla Walla Community College.
132T-104-240 Sophomore and freshman senators.
132T-104-250 Leadership awards.
132T-104-260 Elections.
132T-104-270 Initiative and referendum.
132T-104-280 The recall.

WAC 132T-104-020 The Associated Students. The government organization of the students of Walla Walla Community College shall be known as the Associated Students of Walla Walla Community College. Words and phrases used herein in the masculine gender shall include the masculine and feminine genders. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-020, filed 8/23/78; Order 76-1, § 132T-104-020, filed 8/28/75; Order 73-4, § 132T-104-020, filed 1/4/73.]

WAC 132T-104-030 Legislative body of associated students of Walla Walla Community College. (1) The legislative authority of the associated students shall be vested in the associated student senate.

(2) The voting members of the associated student senate shall be the executive vice-president, activities vice-president, business vice-president, and the publicity vice-president of the associated students; senators and representatives from other segments of the Associated Student Body as recognized and defined by the associated student senate. The president shall vote in the occurrence of a tie.

(3) Candidates for associated student senate shall be members of the associated students, shall be full-time students while in office, and shall have a cumulative average of 2.0 at the time of nomination.

(4) Each voting member shall be entitled to only one seat at any associated student senate meeting.

(5) Impeachment:

(a) An impeachment measure may be moved against any member of the associated student senate by petition of two-fifths of the membership of the associated student senate. Conviction shall require two-thirds of the tabulated vote of the associated student body.

(b) An impeachment measure moved against any member shall disqualify him from participation in voting in his impeachment proceedings.

(c) The impeachment hearing must be held within one week of the passage of the motion for impeachment.

(6) The associated student senate shall have the power to initiate and amend the associated student judicial code. Other duties and regulations of the legislature shall be set forth in the by-laws. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-030, filed 8/23/78; Order 76-1, § 132T-104-030, filed 8/28/75; Order 73-4, § 132T-104-030, filed 1/4/73.]

WAC 132T-104-040 Executive body of associated students of Walla Walla Community College. (1) The executive authority of the associated student body shall be vested in the offices of president, executive vice-president, activities vice-president, business vice-president, and publicity vice-president.

(2) Candidates for the offices of president, executive vice-president, activities vice-president, and business vice-president shall be members of the associated students, shall have completed one quarter in residence at the time of nomination, shall have and maintain a minimum cumulative grade point average of 2.0, and shall have completed a minimum of twenty-four credit hours at the time of nomination, except the candidate of president, who shall have completed a minimum of thirty-six credit hours at the end of the spring quarter of his nomination.

(3) Candidates for the offices of the associated student body executive council shall file their names in the associated student body office within the first two weeks of spring quarter.

(4) Offices shall be filled by the associated student body through a primary and final election.

(a) A primary shall be held for any office that has three or more candidates. The primary election shall be held during the fourth week of the spring quarter.

(b) The two candidates receiving the most votes in the primary election for an office shall be candidates for the office in the final election.

(c) The general (final) election shall be held two weeks following the primary election.

(d) The candidates receiving the most votes for an office shall be considered elected to that office in the final election. In case of a tie, a run-off shall take place not earlier than five days and not later than seven days after the final election.

(e) The officers of the executive council shall hold office from the end of spring quarter to the end of the following spring quarter.

(5) Members of the associated student executive council shall not hold any other office in clubs or classes.

(6) Vacancies occurring in the executive council shall be filled by an associated student election not later than four weeks after such vacancy occurs or by appointment of executive council with the approval of the associated student senate. The election of a candidate to fill the vacancy will be by majority vote.

(7) The duties and regulations of the executive council shall be set forth in the by-laws. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-040, filed 8/23/78; Order 76-1, § 132T-104-040, filed 8/28/75; Order 73-4, § 132T-104-040, filed 1/4/73.]

WAC 132T-104-050 Judicial function of associated students of Walla Walla Community College. (1) The judicial authority of the associated student body shall be vested in the judicial board of justice and the presiding appellate court.

(2) The judicial board shall have the power of final review over all actions arising under this constitution.

(a) The judicial board shall consist of the chief justice and four associate justices.

(b) The chief justice shall be appointed annually by the executive council with the consent of the associated student senate.

(c) An impeachment measure may be brought against an associate justice or chief justice by a petition signed by one hundred members of the associated student body of Walla Walla Community College, or by a majority vote of the associated student senate.

(d) The judicial board shall be appointed by the executive council with the consent of the associated student senate and shall possess the same qualifications as stated in WAC 132T-104-030(3), and shall be subject to impeachment. The associate justices shall be appointed by the chief justice and approved by the student senate, and will be appointed only in the event of student appeal.

(e) The judicial board of justice shall have original jurisdiction over disciplinary cases.

(3) The appellate court will be an appeal court for those found guilty by the judicial board.

(a) The appellate court will handle any cases involving suspension of students or student-faculty relations.

(b) The appellate court shall consist of three students and four faculty members. The student members shall be appointed by the executive council and approved by the student senate. A faculty member shall be the presiding justice and shall vote only in the occurrence of a tie. The college president shall nominate six faculty members to serve on the appellate court. Of these, the student senate will choose four to serve on the appellate court.

(c) The appellate court shall refer all cases to the college president, and he shall have the power to reverse the decisions of the appellate court. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-050, filed 8/23/78; Order 76-1, § 132T-104-050, filed 8/28/75; Order 73-4, § 132T-104-050, filed 1/4/73.]

WAC 132T-104-070 Standing committees. (1) The standing committees of the associated students shall be registered in the by-laws. The by-laws shall also set forth the purpose and membership of such committees.

(2) Committee membership shall be filled by appointments of the executive council subject to ratification by the associated student senate by a majority vote.

(3) Appointees to standing committees and the student membership of joint committees shall possess the same qualifications as set forth in WAC 132T-104-030(3), provided that, the freshman members of the standing committees shall not be bound by such qualifications.

(4) The standing committees and the student membership of joint committees shall be responsible to the associated student senate and shall be administered by the executive council. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-070, filed 8/23/78; Order 76-1, § 132T-104-070, filed 8/28/75; Order 73-4, § 132T-104-070, filed 1/4/73.]

WAC 132T-104-080 Amendments. (1) Amendments to this constitution and by-laws shall be proposed by either a majority of the [associated] student senate or by a petition presented to the associated student secretary containing the valid signatures of at least ten percent of the members of the associated student body.

(2) The constitution shall be amended by a majority of the votes cast by the members of the associated students who vote in an election and the approval of the Board of Trustees of Walla Walla Community College.

(3) The by-laws shall be amended by a two-thirds majority of the associated student senate and shall then be referred to the associated student body to be passed by a majority vote of the associated students who vote in an election and the approval of the Board of Trustees of Walla Walla Community College.

(4) A proposed constitutional amendment or amendment of the by-laws shall be submitted to an election within four weeks after its proposal or presentation.

(5) Approved constitutional amendments and by-laws shall be incorporated into this constitution and the by-laws to which they refer. [Statutory Authority: Chapters

28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-080, filed 8/23/78; Order 76-1, § 132T-104-080, filed 8/28/75; Order 73-4, § 132T-104-080, filed 1/4/73.]

Reviser's Note: WAC 1-13-130 requires the use of underlining and deletion marks to indicate amendments to existing rules. The bracketed material in the above section does not appear to conform to this rule.

WAC 132T-104-110 Allocation of money. (1) Each associated student body-sponsored activity shall submit a budget to the finance committee spring quarter. The committee shall then appropriate the amount they (finance committee) deem necessary for the activity to function during the next year. They can then spend this money as the club and/or advisor see fit as long as state, college, and associated student body guidelines are followed. Complete monthly financial reports must be made to the student senate to keep them informed of group activities. All paper work regarding expenditures must be presented to the Activities Director for his signature well in advance of the event.

(2) Requests for money must be put in writing and presented to the business vice-president, giving a detailed breakdown of what the money is to be spent for before any expenditures shall be authorized.

(3) Nonfunded activities and all other expenditures shall follow the prescribed associated student body procedures.

(4) The associated student body president and the business vice-president may allocate expenditures of amounts up to twenty-five dollars.

(5) The executive council of the associated student body may authorize expenditures of amounts up to one hundred dollars.

(6) Authorizations for expenditures of amounts over one hundred dollars must come from the associated student senate with a two-thirds majority vote.

(7) Authorization for expenditures of amounts over one hundred dollars will be automatically tabled for one week. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-110, filed 8/23/78; Order 76-1, § 132T-104-110, filed 8/28/75; Order 73-4, § 132T-104-110, filed 1/4/73.]

WAC 132T-104-120 Walla Walla Community College clubs and organizations. (1) Each club, which has been approved by the associated student senate, shall have one voting seat in the associated student senate, providing the club has ten active members.

(2) Each club will be required to have a constitution. A faculty advisor is not required, but advised.

(3) Any new club wishing to have a voting seat in the student senate is required to have been in existence (active) for a minimum of five successive weeks, including attendance at five successive associated student body meetings.

(4) All monies which have been allocated and spent by a club shall be accounted for in a written report to be submitted to the executive council no later than two weeks after the expenditures have occurred.

(5) Missing three associated student body student senate meetings in one quarter forfeits all voting rights, as well as ability to spend associated student body monies until five successive meetings have been attended. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-120, filed 8/23/78; Order 76-1, § 132T-104-120, filed 8/28/75; Order 73-4, § 132T-104-120, filed 1/4/73.]

WAC 132T-104-121 CORP. (1) The executive vice-president of Walla Walla Community College shall represent the associated students of Walla Walla Community College in CORP (Council of Representatives and Presidents). The associated student body president or president's appointee will be Walla Walla Community College's alternate representative.

(2) The Executive Council may appoint with student senate approval an individual to keep correspondence and/or generally abreast of what the organization is doing. The appointed individual may never vote or state what stand our campus has on any issue unless two-thirds of the student senate give their express approval. This may never be broad voting powers, but only on specific items to be decided on by CORP where our vote and/or opinion is desired. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-121, filed 8/23/78; Order 76-1, § 132T-104-121, filed 8/28/75.]

WAC 132T-104-130 Compensation for officers of the Walla Walla Community College associated student body. (1) The associated student body officers (executive council) shall receive full tuition and thirty dollars books per quarter.

(2) At the end of every quarter the executive council and the associated student body advisor shall meet to determine the job done by sophomore and freshman senators and cheerleaders. This will be a closed meeting. The executive council may make the following recommendations.

- (a) Changes in specific jobs.
- (b) Having individuals switch jobs.
- (c) Requesting that a student senator resign.
- (d) Reimburse a student senator for one-half of the last quarter's in-state tuition.
- (e) Recommend students or student for Outstanding Student for the past quarter.

(3) The executive council's recommendations shall be printed in the weekly bulletin prior to the student senate meeting where action on said recommendation is to be taken. Students under section (d) must turn into the student senate a summary form of what they did the preceding quarter before they are eligible to receive money.

(4) Candidates that are selected by the executive council must be ratified by a vote of two-thirds majority of student senate. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-130, filed 8/23/78; Order 76-1,

§ 132T-104-130, filed 8/28/75; Order 73-4, § 132T-104-130, filed 1/4/73.]

WAC 132T-104-210 Duties of officers of Walla Walla Community College associated student body. (1) The Associated Student Body President shall preside over all meetings of the executive council and joint meetings with the associated student senate. The president shall make all appointments subject to the approval of the executive council and/or student senate unless otherwise provided for in this constitution and its by-laws. He shall be responsible for the coordination of the entire associated student senate. He shall be an ex-officio nonvoting member of the associated student senate and committees with the exception of executive council or in the occurrence of a tie. The president shall be the official representative of the associated student senate and the executive council. He is chairman of the Athletic Activities Budget Committee. He is required to assist with:

- (a) Fairbooth
 - (b) Registration
 - (c) A.S.B. elections
 - (d) Freshman orientation
 - (e) Spring week and homecoming activities
 - (f) Spring retreat
 - (g) Presidents meetings
 - (h) Student handbook
 - (i) Attend Board of Trustees meetings
- (2) Executive Vice President - He shall assist the president in his duties and shall assume the duties of the president in his absence. His most important duty is to get more people involved in student government. He is to keep up-to-date and precise records of clubs' officers and all people in student government (names and phone no. etc.). He is a student representative on all school committees (example: CORP, curriculum, graduation, etc.). He is required to assist with:

- (a) Fairbooth
- (b) He is chairman of registration
- (c) A.S.B. elections
- (d) Freshman orientation
- (e) Spring retreat
- (f) Spring week and homecoming activities
- (g) President meetings
- (h) Student handbook
- (i) Athletic Activities Budget Committee

(3) Activities Vice-President - He shall be responsible for the activities program at Walla Walla Community College. He shall appoint all necessary activities committee members. He must assist with:

- (a) Fairbooth
- (b) Registration
- (c) A.S.B. elections
- (d) Freshman orientation
- (e) Spring retreat
- (f) Student handbook
- (g) Athletic Activities Budget Committee

(4) Publicity Vice-President - He shall be responsible for promoting Walla Walla Community College. He is also in charge of the fairbooth, and promoting our school

to the community, especially the high school seniors in our district. He is required to assist with:

- (a) A.S.B. elections
- (b) Freshman orientation
- (c) Spring retreat
- (d) Student handbook
- (e) Athletic Activities Budget

(5) Business Vice-President – The associated student body business vice-president shall be responsible for all financial matters of the associated student body of Walla Walla Community College, and shall act as financial advisor to all subsidiary organizations of the Walla Walla Community College associated student body. The business vice-president shall maintain in an efficient manner all financial records of the Walla Walla Community College associated student body and shall submit a financial report to the executive council and the associated student senate at the termination of each academic quarter or at their request. The business vice-president shall prepare the Walla Walla Community College associated student body budget with the aid of a budget committee. The business vice-president must have qualifications such as bookkeeping and accounting, necessary to effectively manage the student budget. Must assist with:

- (a) Fairbooth
- (b) A.S.B. elections
- (c) Freshman orientation
- (d) Spring retreat
- (e) Student handbook
- (f) Athletic Activities Budget Committee

(6) Executive council, student senators, and representatives are required to pass a minimum of 12 credits per quarter.

(7) Executive council officers are required to be in the A.S.B. offices an average minimum of 1 hour a day. (It is recommended that they work a minimum of 10 hours a week for A.S.B.)

(8) Executive council, student senators, and representatives are required to attend all student senate meetings. Three unexcused absences per quarter may be grounds for impeachment or expulsion with loss of all rights and monies.

(9) Executive council officers may not take more than 18 credit hours without the express approval of the student senate.

(10) Executive council officers attempting to get a grade for being an officer must submit to the Director of Student Activities a summary report form of what they did for last quarter. The Director of Student Activities determines the grade. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-210, filed 8/23/78; Order 76-1, § 132T-104-210, filed 8/28/75; Order 73-4, § 132T-104-210, filed 1/4/73.]

WAC 132T-104-220 Judicial board of Walla Walla Community College. (1) The office of chief justice [will] [shall] be a full-time job with reimbursement of one-half in-state tuition. He will have his own mailbox.

(2) The chief justice is responsible only to the constitution and the dean of students.

(3) The judicial board shall meet within one week after receiving business brought before it.

(4) The chief justice shall have the power to make decisions without a board meeting where a precedent has been made. This shall be open to challenge. If the chief justice is challenged, the case will be brought before the board.

(5) Any case, before being brought before the judicial board, must first be appealed by the student to the instructor who is concerned. If satisfaction is not received from this appeal, the student then may appeal to the dean of students. If the student is still not satisfied, he may then appeal through the judicial board. Proof that the above steps have been carried out must be submitted by the student to the judicial board.

(6) The chief justice, as A.S.B. parliamentarian, is an ex-officio nonvoting member of the student senate.

(7) Three unexcused absences per quarter may be grounds for impeachment or expulsion, with the loss of all rights and monies.

(8) The chief justice is a member of the election committee. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-220, filed 8/23/78; Order 76-1, § 132T-104-220, filed 8/28/75; Order 73-4, § 132T-104-220, filed 1/4/73.]

Reviser's Note: WAC 1-13-130 requires the use of underlining and deletion marks to indicate amendments to existing rules. The bracketed material in the above section does not appear to conform to this rule.

WAC 132T-104-230 The appellate court of Walla Walla Community College. (1) The appellate court shall be formed within one week of any student appeal made to the chief justice.

(2) The appellate court shall be responsible only to the associated student body constitution and the president of the college, and shall perform their duties in a just manner.

(3) No names brought before the appellate court will be made known to anyone except the president of the college, the dean of students, and the president of the associated student body.

(4) The principle involved in any appellate court proceedings may and should be made known to all members of the college. A record of the court proceedings shall be known in public in writing to the associated student body. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-230, filed 8/23/78; Order 76-1, § 132T-104-230, filed 8/28/75; Order 73-4, § 132T-104-230, filed 1/4/73.]

WAC 132T-104-240 Sophomore and freshman senators. (1) There shall be four sophomore senators appointed by the student senate in the spring prior to their year in office. They officially take office when the new executive council takes office. Sophomore and freshman senators will be appointed in the following manner:

(a) Executive council announces that they are seeking sophomore and/or freshman senators in the school newspaper and weekly bulletin.

(b) Persons wishing to seek a position, turn into an executive officer a resume within two weeks after the first announcement is made.

(c) Executive council screens the people applying for the positions. They then recommend to the student senate the people that they feel are qualified for the positions. They may recommend as many people to a position as they feel are qualified, example: Two or more people may be recommended for position 1.

(d) The student senate then votes on the person desired for that position. A student senator must receive a two-thirds majority vote from the student senate to be a sophomore or freshman senator.

(2) Positions:

(a) Position 1 – Sophomore and freshman senators. They are student intramural directors. They plan intramural programs with the college intramural director. They are required to attend all associated student body meetings. Missing three A.S.B. meetings may be grounds for removal from office.

(b) Position 2 – Sophomore and freshman senators. They are activities senators. They attend all A.S.B. meetings. Missing three A.S.B. meetings may be grounds for removal from office.

(c) Position 3 – Sophomore and freshman senators. Their duties shall include buying equipment, campus beautification, improving the constitution, and getting more people involved in our school activities. They are required to attend all A.S.B. meetings. Missing three A.S.B. meetings may be grounds for removal from office.

(d) Position 4 – Sophomore or freshman senator. The publicity senator is in charge of making posters, approving them, and making sure that all posters are taken down within twenty-four hours after their use has been fulfilled. Missing three A.S.B. meetings may be grounds for removal from office.

(e) Position 5 – Freshman or sophomore senator. This person is responsible for publishing the weekly bulletin and assisting the school newspaper whenever possible. He must attend all A.S.B. meetings. Missing three A.S.B. meetings may be grounds for removal from office.

(f) Positions 6 and on – These are left up to the imagination of the people applying. They may be varied as to the needs of the associated student body. Missing three meetings may be grounds for removal from office. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-240, filed 8/23/78; Order 76-1, § 132T-104-240, filed 8/28/75; Order 73-4, § 132T-104-240, filed 1/4/73.]

WAC 132T-104-250 Leadership awards. (1) Five awards, consisting of \$20.00, may be awarded.

(2) Voting members of the executive council shall be excluded.

(3) Candidates shall exhibit enthusiasm and shall participate in school activities.

(4) Candidates shall have, at the time of the award, a 2.0 cumulative grade average.

(5) The candidates shall have exhibited a willingness to sacrifice their personal time to participate in the planning and organizing of school activities.

(6) Candidates will be selected by the executive council and ratified by a vote of two-thirds majority of student senate. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-250, filed 8/23/78; Order 76-1, § 132T-104-250, filed 8/28/75; Order 73-4, § 132T-104-250, filed 1/4/73.]

WAC 132T-104-260 Elections. (1) There shall be two persons at the place of polling at all times. One shall be a member of the executive council and/or the chief justice of the judicial board.

(2) The chief justice of the judicial board, or the chief justice pro-tem, and two executive council members shall be present at the counting of the ballots.

(3) All persons holding an associated student body card shall be eligible to vote. This includes part-time students, faculty, administration, and classified employees.

(4) The elections shall be held from 1:00 p.m. to 9:00 p.m. on the first election day, and from 9:00 a.m. to 3:00 p.m. on the second (last) election day. There shall be no election held on Friday.

(5) An associated student body card must be presented and punched at the time of voting. A book must be signed by the student prior to voting.

(6) No campaigning will be permitted within the room, nor any loitering within twenty-five feet from the voting area. Campaigning shall be defined to include posters and handbills.

(7) The results of the election shall be made known and posted in the student lounge no later than twenty-four hours after the closing of the polls.

(8) Except in the case of a handicapped individual, only one person at a time shall be admitted in the voting booth or machine.

(9) All voting in associated student body, public, and special elections shall be done by secret ballot.

(10) There shall be an election committee composed of the chief justice and the executive council.

(11) The six members of the election committee shall be divided into two groups of three members each. The chief justice and two members from each group shall compose the campaign committee. The associated student body president and two members from each group shall compose the election committee. The members from the committees shall be chosen by the associated student body president and the chief justice together.

(12) The election committee shall preside over all associated student body, public, and special elections. This committee shall enforce all rules of campaigning.

(13) Any challenge of the election committee shall be referred to the appellate court.

(14) Any challenge of the voting must be made within twenty-four hours of the closing of the polls.

(15) All write-ins shall be permitted on both primary and general elections.

(16) A write-in vote will be acceptable and counted when it is recognizable as belonging to a certain person. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-260, filed 8/23/78; Order 76-1, § 132T-104-260, filed 8/28/75; Order 73-4, § 132T-104-260, filed 1/4/73.]

WAC 132T-104-270 Initiative and referendum. (1) If any legal voter or organization of legal voters of Walla Walla Community College desires to petition the associated student senate to enact a proposed measure, or to submit a proposed measure to the people, or to order that a referendum of any act, or any part thereof, passed by the associated student senate be submitted to the students, he or they shall file in the office of the associated student body secretary five printed or typewritten copies of the measure proposed, or of the act or part thereof on which a referendum is desired, accompanied by the name and address of the proposer, and by an affidavit that the proposer (if an individual) is, or that the members of the proposer (if an organization) are legal students.

(2) Initiative measures proposed to be submitted to the students must be filed with the associated student body secretary within two months prior to the election at which they are to be submitted, and the petitions, therefore, must be filed with the associated student body secretary not less than one month before the next general election.

(3) Petitions ordering that acts or parts of acts passed by the associated student senate be referred to the students at the next ensuing election, shall be substantially in the following form:

Warning: Every person who signs this petition with any other than his true name, or who knowingly signs more than one of these petitions, or who signs this petition when he is not a legal student, or who makes herein any false statement, shall nullify the petition.

Petition for Referendum

To the Honorable _____ Secretary of the Associated Students of Walla Walla Community College: We, the undersigned students of Walla Walla Community College and legal students set opposite our names, respectfully order and direct that Referendum Measure No. _____, entitled (here insert the established ballot title of the measure) being a (or part or parts of an) act passed by the _____ of Walla Walla Community College at the last special session of said legislature, shall be referred to the students of Walla Walla Community College for their approval or rejection at the special election to be held on the _____ day of _____, A.D., 19__; and each of us for himself says: I have personally signed this

petition: I am a legal student of Walla Walla Community College, and my residence is correctly stated.

Petitioner's Signature _____ Address _____
1.
2.
etc.

(4) The person or organization proposing any initiative measure shall secure upon any such initiative petition the signatures of legal students equal in number to or exceeding eight per cent of the whole number of legal students.

(5) The time for submitting initiative or referendum petitions to the associated student body secretary for filing is as follows:

(a) A referendum petition ordering and directing that the whole or some part or parts of an act passed by the student senate be referred to the students for their approval or rejection at the next ensuing general election or a special election ordered by the student senate, must be submitted not more than ninety days after the final adjournment of the session of the student senate which passed the act.

(b) An initiative petition proposing a measure to be submitted to the students for their approval or rejection at the next ensuing general election must be submitted not less than two months before the date of such election.

(6) Upon any initiative or referendum petition being submitted to the associated student body secretary for filing, he may refuse to file it upon any of the following grounds:

- (a) That the petition is not in proper form.
- (b) That the petition clearly bears insufficient signatures.
- (c) That the time within which the petition may be filed has expired.

(7) In case of refusal, the associated student body secretary shall endorse on the petition the word "submitted" and the date, and retain the petition pending appeal. If none of the grounds for refusal exists, the associated student body secretary must accept and file the petition. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-270, filed 8/23/78; Order 76-1, § 132T-104-270, filed 8/28/75; Order 73-4, § 132T-104-270, filed 1/4/73.]

WAC 132T-104-280 The recall. (1) Initiating recall proceedings—statement—contents—verification. Whenever any legal student or committee or organization of Walla Walla Community College students desire to demand the recall and discharge of any elective public officer of Walla Walla Community College, as the case may be, he or they shall prepare a printed or typewritten charge, reciting that such officer, naming him and giving the title of his office, has committed an act or acts of malfeasance while in office. The charge shall state the act or acts complained of in concise language, without unnecessary repetition, and shall be signed by the person

or persons making the same, who shall give their respective addresses[,] and be verified under oath that he or they believe the charge or charges to be true.

(2) The recall petition shall be filed in the office of the associated student body secretary.

(3) Upon being notified of the language of the ballot synopsis of the charge, the persons filing the charge shall cause to be printed for the recall and discharge of an officer a petition substantially in the following form:

Warning: Every person who signs this petition with any other than his true name, or who knowingly signs more than one of these petitions, or who signs this petition when he is not a legal student of Walla Walla Community College, or herein makes a false statement, shall nullify the recall petition.

Petition for the recall of
(here insert name of the person
whose recall is petitioned for)

To the Honorable (here insert the name and title of the officer with whom the charge is filed):

We, the undersigned students of Walla Walla Community College set opposite our respective names, respectfully direct that a special election be called to determine whether or not (here insert the name of the person charged and the office which he holds) be recalled and discharged from his office for and on account of his having committed the act or acts of malfeasance or misfeasance while in office, in the following particulars: (here insert the synopsis of the charge); and each of us for himself says: I have personally signed this petition; I am a legal student of Walla Walla Community College; and my residence address is correctly stated.

Petitioner's Signature Address
1.
2.
etc.

(4) When the person, committee, or organization demanding the recall of a public officer has secured sufficient signatures upon the recall petition he or it may submit the same to the officer with whom the charge was filed for filing in his office. The number of signatures required shall be as follows: In the case of a member of the associated student senate, signatures of legal students equal to twenty-five per cent of the total number of votes cast for all candidates for the office when the officer whose recall is demanded was elected at the preceding election.

(5) Upon the filing of a recall petition in his office, the officer with whom the charge was filed shall stamp on each petition the date of filing, and shall notify the persons filing them and the officer whose recall is demanded of the date when the petitions will be canvassed, which date shall be not less than five or more than ten days from the date of its filing.

(6) The special election to be called for the recall of officers shall be conducted in the same manner as primary or general elections, as the case may be, are conducted. The ballots at any recall election shall contain a full, true, and correct copy of the ballot synopsis of the charge, and shall be so arranged that any voter can, by making one cross (x) express his desire to have the officer charged recalled from his office, or retained therein.

(7) Upon the completion of the canvass of the returns of any recall election, the result shall be published in the manner required by law for the publication of the results of general elections. If a majority of all votes cast at the recall election is for the recall of the officer charged, he shall be dismissed from his office, and the office shall thereupon become and be vacant. [Statutory Authority: Chapters 28B.10, and 28B.50 RCW. 78-09-058 (Order 35, Resolution 79-1), § 132T-104-280, filed 8/23/78; Order 76-1, § 132T-104-280, filed 8/28/75; Order 73-4, § 132T-104-280, filed 1/4/73.]

Reviser's Note: WAC 1-13-130 requires the use of underlining and deletion marks to indicate amendments to existing rules. The bracketed material in the above section does not appear to conform to this rule.

**Chapter 132T-116 WAC
PARKING AND TRAFFIC RULES**

- WAC
- 132T-116-010 Introduction.
- 132T-116-015 Objectives of traffic rules and regulations.
- 132T-116-020 Applicable traffic rules and regulations—Areas affected.
- 132T-116-025 Speed.
- 132T-116-030 Regulatory signs and directions.
- 132T-116-035 Pedestrians' right-of-way.
- 132T-116-040 Impounding—Illegal parking—Disabled or inoperative or abandoned vehicles.
- 132T-116-045 Special traffic and parking regulations and restrictions authorized.
- 132T-116-050 Delegation of authority.

WAC 132T-116-010 Introduction. Walla Walla community college District No. 20 hereby establishes these regulations to govern pedestrian and vehicular traffic and parking upon state lands devoted mainly to the educational activities of Walla Walla community college. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-128 (Resolution 80-3), § 132T-116-010, filed 10/2/79.]

WAC 132T-116-015 Objectives of traffic rules and regulations. The objectives of these traffic regulations are:

- (1) To protect and control pedestrian and vehicular traffic,
- (2) to assure access at all times of emergency equipment,
- (3) to minimize traffic disturbances during class hours,
- (4) to facilitate the work of the college by assuring access to its vehicles and by assigning the limited parking space for the most efficient use. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-128 (Resolution 80-3), § 132T-116-015, filed 10/2/79.]

WAC 132T-116-020 Applicable traffic rules and regulations--Areas affected. The traffic regulations which are applicable upon state lands devoted mainly to the educational activities of the college are as follows:

(1) The motor vehicle and other traffic laws of the state of Washington shall be applicable upon all lands located within the state of Washington.

(2) The traffic code of Walla Walla County, Washington, shall be applicable upon all lands located within Walla Walla County, Washington.

(3) The traffic code of the city of Walla Walla, Washington, shall be applicable upon all lands located within the city of Walla Walla, Washington.

(4) These regulations shall be applicable to all state lands which are or may hereafter be devoted mainly to educational, research, recreational, or parking activities of the college. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-128 (Resolution 80-3), § 132T-116-020, filed 10/2/79.]

WAC 132T-116-025 Speed. No vehicle shall be operated on the campus at a speed in excess of twenty miles per hour unless otherwise posted or such lower speed as is reasonable and prudent in the circumstances. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-128 (Resolution 80-3), § 132T-116-025, filed 10/2/79.]

WAC 132T-116-030 Regulatory signs and directions. Drivers of vehicles shall obey regulatory signs posted by the college. Drivers of vehicles shall also comply with directions given them by officers of the college in the control and regulation of traffic. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-128 (Resolution 80-3), § 132T-116-030, filed 10/2/79.]

WAC 132T-116-035 Pedestrians' right-of-way. (1) The operator of a vehicle shall yield right-of-way, slowing down or stopping, if need be, to so yield to any pedestrian, but no pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible or unsafe for the driver to yield.

(2) Whenever any vehicle slows or stops so as to yield to pedestrian traffic, the operator of any other vehicle approaching from the rear shall not overtake and pass such a vehicle which has slowed or stopped to yield to pedestrian traffic.

(3) Where a sidewalk is provided, pedestrians shall proceed upon such a sidewalk. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-128 (Resolution 80-3), § 132T-116-035, filed 10/2/79.]

WAC 132T-116-040 Impounding--Illegal parking--Disabled or inoperative or abandoned vehicles. (1) Vehicles which have been disabled, inoperative or abandoned may be impounded and stored following 24 hours notice posted at a conspicuous place on the vehicle.

(2) Impoundment without notice: A vehicle may be impounded without notice to the owner or operator in the following circumstances:

(a) When in the judgment of the president of the college the vehicle is obstructing or may impede the flow of traffic; or

(b) When in the judgment of the president of the college the vehicle poses an immediate threat to public safety; or

(c) When a nonhandicapped operator parks the vehicle in a designated area reserved for the handicapped.

(3) Impounding may be implemented by mechanical restraints to vehicles or by towing to an approved impounding agency or to another designated area of the college's parking lot.

(4) Towing companies and/or impounding agencies will be selected on the basis of criteria developed by the college.

(5) Any vehicle impounded shall be at the owner's and/or the operator's risk and expense.

(6) Neither the college nor its employees shall be liable for loss or damage of any kind resulting from impounding and storage. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-128 (Resolution 80-3), § 132T-116-040, filed 10/2/79.]

WAC 132T-116-045 Special traffic and parking regulations and restrictions authorized. Upon special occasions causing additional heavy traffic and during emergencies, the president of the college is authorized to impose additional traffic and parking regulations and restrictions for the achievement of the objectives in WAC 132T-116-015. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-128 (Resolution 80-3), § 132T-116-045, filed 10/2/79.]

WAC 132T-116-050 Delegation of authority. The authority and powers conferred upon the president by these regulations shall be subject to delegation by him to his subordinates. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-128 (Resolution 80-3), § 132T-116-050, filed 10/2/79.]

Chapter 132T-128 WAC

REDUCTION IN FORCE FOR CLASSIFIED PERSONNEL

WAC

132T-128-010 Purpose of rules.

132T-128-020 Definitions.

132T-128-030 Initial procedures for reduction in force.

132T-128-040 Initial order of layoff.

132T-128-050 Options in lieu of layoff.

132T-128-060 Procedures for establishing order of layoff and notice of requirements.

132T-128-070 Distribution of layoff notice.

132T-128-080 Reemployment rights of laid off employees.

132T-128-090 Special employment programs.

WAC 132T-128-010 Purpose of rules. Pursuant to the direction of the Higher Education Personnel Board of the State of Washington, the Board of Trustees for Washington State Community College District No. 20 hereby establishes the procedures for reduction in force

for the layoff of classified employees when such reductions or layoffs are required by lack of funds, curtailment of work, or good faith reorganization for efficiency reasons, or when an incumbent must be separated due to the salary or longevity mandates of Public Law 95-524. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-111 (Resolution 80-4), § 132T-128-010, filed 9/27/79. Formerly WAC 132T-38-010.]

WAC 132T-128-020 Definitions. As used in this chapter 132T-128 WAC, the following words and phrases are defined;

(1) "Appointing authority" shall mean the president of Walla Walla Community College.

(2) All other terms and phrases which describe any legal status a classified employee may have under the layoff procedures herein adopted shall have the meaning defined in WAC 251-04-020 and chapter 251-10 WAC as promulgated by the Washington State Higher Education Personnel Board.

(3) Words and phrases used herein in the masculine gender shall include the masculine and feminine genders. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-111 (Resolution 80-4), § 132T-128-020, filed 9/27/79. Formerly WAC 132T-38-020.]

WAC 132T-128-030 Initial procedures for reduction in force. (1) When a reduction in force is required due to lack of funds, curtailment of programs, or good faith reorganization for efficiency reasons, or when an incumbent must be separated due to the salary or longevity mandates of Public Law 95-524, the appointing authority shall determine the number of positions, by classification, which shall be abolished.

(2) The order of layoff and optional retention rights of classified employees shall be determined on an institution-wide basis. The entire classified staff of Walla Walla Community College is divided into two layoff units — regular workforce unit and special programs unit. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-111 (Resolution 80-4), § 132T-128-030, filed 9/27/79. Formerly WAC 132T-38-030.]

WAC 132T-128-040 Initial order of layoff. The initial order of layoff shall be according to the appointment status of employees in the classifications of positions to be eliminated.

(1) Probationary, temporary and hourly employees shall be laid off before permanent status employees in the same classification.

(2) Emergency, temporary or intermittent employees shall be laid off before probationary and provisional status employees in the same classification. The order of layoff for probationary or provisional employees shall be inverse to their length of layoff seniority. The employee having the least amount of such layoff seniority shall be separated first and the employee having the greatest amount of layoff seniority shall be separated last.

(3) Permanent status employees shall be laid off in inverse order of their layoff seniority. The employee having the least amount of such layoff seniority shall be

separated first and the employee having the greatest amount of layoff seniority shall be separated last. Layoff seniority shall include the last period of unbroken service in the classified service of the college. Authorized leave of absence or leave without pay shall not constitute a break in service; however, the time spent on such leave shall not be included in computing seniority except where required by statute and except in the case of positions established on the basis of an instructional year.

(4) The retention rights of veterans shall be determined in accordance with WAC 251-10-045. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-111 (Resolution 80-4), § 132T-128-040, filed 9/27/79. Formerly WAC 132T-38-040.]

WAC 132T-128-050 Options in lieu of layoff. (1) Options shall be offered in lieu of layoff to employees in accordance with the provisions of WAC 251-10-030.

(2) Permanent status employees, according to seniority, shall be offered employment options in classifications in which the employee has held permanent status, or lower classifications in the same class series for which the employee is qualified; provided that the employee being replaced is the least senior in that classification and has less layoff seniority than the employee replacing him.

(3) Except as provided in WAC 251-10-035, a permanent employee scheduled for layoff who has no options available under (2) above shall be offered positions as follows: The personnel officer will offer in writing not less than three positions from among the highest available classes (unless the total available is less than three), provided that any positions offered must be at the same level or lower than the class from which the employee is being laid off; are vacant or held by a provisional, temporary, or probationary employee; and in a class for which the employee being laid off meets the minimum qualifications and can pass the appropriate qualifying examination, as provided in WAC 251-10-030(6).

(4) Eligible veterans and their unmarried widows or widowers as defined in WAC 251-10-045 shall be provided veterans preference. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-111 (Resolution 80-4), § 132T-128-050, filed 9/27/79. Formerly WAC 132T-38-050.]

WAC 132T-128-060 Procedures for establishing order of layoff and notice of requirements. (1) The appointing authority shall inform the personnel officer of the number of positions to be abolished, in writing.

(2) When it is determined that layoffs will occur within a unit, the personnel officer will:

(a) Determine the employees to be laid off, determine their option rights, and notify the appointing authority in writing;

(b) Provide each employee subject to layoff with a copy of the institutional reduction in force procedure and advise him/her in writing of available options in lieu of layoff; promptly discuss options with the employees concerned, who in turn, shall inform him in writing as quickly as possible but within three (3) working days,

whether they wish to exercise their option rights; promptly notify the appointing authority as to whether or not the employees have elected to use their option rights, and shall send a written notice of the reduction in force action to each employee to be laid off. This written notice shall be served on the person who is to be laid off at least 15 calendar days prior to the effective date of the layoff.

(c) Advise each employee in writing of the specific institution-wide layoff list(s) upon which he/she may be placed as required per WAC 251-10-055;

(d) Provide information relative to statewide layoff lists as required per WAC 251-10-060(7);

(e) Advise each employee of the right to appeal his/her layoff to the board per WAC 251-12-080. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-111 (Resolution 80-4), § 132T-128-060, filed 9/27/79. Formerly WAC 132T-38-060.]

WAC 132T-128-070 Distribution of layoff notice.

Copies of all layoff notices shall be distributed as follows:

The original to the employee,

One copy to the supervisor's department files,

One copy to the personnel office,

One copy to the employee's bargaining agent. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-111 (Resolution 80-4), § 132T-128-070, filed 9/27/79. Formerly WAC 132T-38-070.]

WAC 132T-128-080 Reemployment rights of laid off employees. (1) Reduction in force lists are established by classification and maintained by the personnel officer. The names of permanent and probationary employees who are scheduled for layoff, who have been laid off from service within a class of service to the institution, or who have accepted a lower option in lieu of layoff shall be placed on the institution-wide layoff list(s) for those class(es) in which they have held permanent status, probationary (if within the same class series as the list), or trial service appointment status within the current period of employment at the institution provided that:

(a) The employee has requested placement on the list;

(b) The employee has not been rejected, reverted, demoted or dismissed from such class(es); and

(c) The class has the same or lower salary range maximum as the class from which laid off.

In addition, such employees shall be placed on institution-wide layoff list(s) for all lower class(es) in these same class series.

(2) Upon request, employees shall be placed on these lists at the completion of the three-day option period or upon selection of an option, whichever is sooner.

(3) Layoff lists shall be institution-wide, with eligibles ranked according to layoff seniority as defined in WAC 251-04-020.

(4) Eligibles certified from such lists shall be re-employed in preference to all other eligibles.

(5) Removal from the institution-wide layoff list shall be as provided below:

(a) Acceptance of a layoff option or appointment from a layoff list shall cause removal from the list(s) for all classes with the same or lower salary range maximum; except that unless the employee so requests, he/she may not be removed via this procedure from the layoff list or the class from which laid off.

(b) Retirement, resignation, or dismissal from the institution shall cause removal from the list(s).

Except as provided in (5) above, the duration of eligibility on the institution-wide layoff list is two years. Prior to the expiration date of the eligible, he shall be notified of the expiration date and given the opportunity to extend his eligibility for one additional year by written request to the personnel officer. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-111 (Resolution 80-4), § 132T-128-080, filed 9/27/79. Formerly WAC 132T-38-080.]

WAC 132T-128-090 Special employment programs.

(1) A special employment program layoff unit for programs qualifying under the conditions identified in WAC 251-18-410, Rules of the Higher Education Personnel Board, is established.

(2) Employment options of individuals being laid off from positions in special employment programs are limited to positions within the special employment program layoff unit and/or program for which the employee qualifies.

(3) Within the special employment program layoff unit, a permanent status employee schedule for layoff from service or from the class, except as provided in (4) of this section, shall be offered employment options in class(es) with the same or lower salary range maximum that are:

(a) Class(es) in which the employee has held permanent status;

(b) Lower class(es) in the same class series for which the employee is qualified.

The employee may exercise either option provided that the employee being replaced is the least senior in the class and has less layoff seniority than the employee replacing him/her.

(4) Employees who are being laid off due to the expiration of the maximum allowable period of subsidized employment as provided in Public Law 95-524 shall not be afforded layoff options.

(5) The provisions of WAC 251-10-030(7) and (8) of the Higher Education Personnel Board relative to selective certification and bonafide occupational requirements shall apply to special employment program layoff actions.

(6) The names of employees scheduled for layoff or actually laid off from service within a class shall be placed on the special employment program layoff list as provided in WAC 251-18-180. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 79-10-111 (Resolution 80-4), § 132T-128-090, filed 9/27/79.]