

their decision regarding the case. In the letter the appointing authority shall state the basis for their decision.

(11) A dismissed tenured faculty member or a probationary faculty member whose appointment is terminated prior to the terms of the written contract shall have a right to appeal the final decision of the appointing authority in accordance with RCW 28B.19.150 as now or hereafter amended.

(12) Suspension of the faculty member whose case is being reviewed during proceedings involving him may be imposed by the president if immediate harm to the faculty member or to others is threatened by his continuance. Salary payments during the period of suspension may be withheld. If the appointing authority retains the faculty member in his previous employment status, any withheld salary payments shall be paid to the faculty member. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-019 (Resolution 81-8), § 132L-128-060, filed 6/12/81; Order 76-65, § 132L-128-060, filed 3/30/77; Order 74-47, § 132L-128-060, filed 8/9/74 and 10/3/74.]

**WAC 132L-128-070 Designation of administrative appointments.** A tenured faculty member, upon appointment to an administrative appointment, except that of president, shall be allowed to retain his tenure as a faculty member. However, persons assigned administrative responsibility and authority will occupy positions for which the privileges of tenure cannot be extended. The recognized administrative positions which are specifically exempt from provisions of tenure as described herein include the following full-time and part-time positions: The president, assistant to the president, dean of instruction, dean of students, dean of administration, director of continuing and occupational education, head librarian, director of student activities, director of financial aids, division chairmen, registrar, and other directors, coaches, or supervisors for which extra pay and/or released time is given for activities other than the regular duties for which the employee's certification and basic contract indicate, and other administrators specified in Board Resolution No. 76-62 dated December 9, 1976 and Board Resolution No. 80-12A dated March 13, 1980. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-019 (Resolution 81-8), § 132L-128-070, filed 6/12/81; Order 76-65, § 132L-128-070, filed 3/30/77; Order 74-47, § 132L-128-070, filed 8/9/74 and 10/3/74.]

## Title 132M WAC COMMUNITY COLLEGES--LOWER COLUMBIA COLLEGE

### Chapters

- 132M-104 Rule on regular meeting date for board of trustees.**
- 132M-112 Affirmative action program.**
- 132M-113 Access to student records.**
- 132M-115 Tenure.**

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- 132M-116 Parking regulations.**
- 132M-120 Student conduct code.**
- 132M-136 Use of college facilities--Academic.**
- 132M-140 Use of college facilities--Business.**
- 132M-150 Establishment of representative organization for academic employees.**
- 132M-160 Admission, registration, graduation.**
- 132M 168 Library.**

### Chapter 132M-104 WAC

#### RULE ON REGULAR MEETING DATE FOR BOARD OF TRUSTEES

WAC

132M-104-010 Regular meetings.

**WAC 132M-104-010 Regular meetings.** On or before January of each year the board of trustees shall publish in the Washington State Register a regular meeting date for that year. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-104-010, filed 11/4/81; Order 15, § 132M-104-010, filed 12/20/72.]

### Chapter 132M-112 WAC

#### AFFIRMATIVE ACTION PROGRAM

WAC

132M-112-010 Affirmative action program.

132M-112-011 Affirmative action program—Grievance procedure.

**WAC 132M-112-010 Affirmative action program.** The policy of Lower Columbia College is to provide equal opportunity to all facets of hiring and continued employment regardless of sex, race, marital status, creed, color, age, national origin, handicapped status, Viet Nam era or disabled veteran status, or religious preference. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-112-010, filed 11/4/81.]

**WAC 132M-112-011 Affirmative action program—Grievance procedure.** A grievance procedure has been formulated to give any person or persons who have reason to believe they have been discriminated against on the basis of race, sex, age, religion, national origin, marital status, physical disability, mental, sensory or physical handicap, or veteran status a right to obtain an impartial, objective review of the complaint by persons detached from the events or circumstances which resulted in the alleged discrimination, but who are knowledgeable about equal opportunity principles.

Any person, persons, or organizations in the college community acting in their own behalf or on behalf of any aggrieved individual, with the consent of that individual, may bring a complaint.

No person shall be subjected to discharge, suspension, discipline, harassment, or any form of discrimination for

having utilized, or having assisted others in the utilization of, the grievance process.

This grievance procedure expects to resolve differences at the local level; however, nothing in the procedure should be interpreted to prevent appeal to compliance agencies.

The following procedures shall be employed for filing and handling discrimination complaints:

(1) The person or persons alleging that discrimination has occurred may file a written charge with the affirmative action officer within ten working days from the date of the event giving rise to the grievance or within ten working days from the date the grievant should reasonably become aware of such event. For the event to be pursued it must meet the following criteria:

(a) The complaint arguably involves discrimination on the basis of race, sex, national origin, marital status, religion, veteran status, age, mental, sensory or physical handicap, or physical disability.

(b) An act of discrimination has already occurred and is not simply anticipated.

(c) A written statement describing the discriminating act must be prepared with the Assistance of the affirmative action officer, if needed.

(2) Within five working days the person or persons against whom the charge was filed shall be notified. An informal investigation should be conducted by the affirmative action officer to determine if there is a basis for the claim of discrimination. If there is a basis for complaint, an informal meeting with the individuals will be requested. Within ten working days after notification to the person or persons against whom the charge was filed, the affirmative action officer shall attempt to informally resolve the complaint. Should either party fail to agree with the resolution, then either may proceed with step 3 herein or seek any other remedy.

Appeal may be made by a written petition by either party to the college president. Further appeal may be made, in writing, by either party to the board of trustees. The board of trustees may also on its own motion review any decision of the affirmative action hearing panel and affirm, modify, or reverse that decision. The written findings of this appeal shall be considered final. No further intra-institutional appeal exists.

Inquiries or appeals beyond the institutional level may be directed to:

Regional Director  
Office of Civil Rights, HEW  
1321 Second Avenue  
Seattle, Washington 98101  
(206) 442-0473

Equal Employment Opportunity Commission  
710 Second Avenue  
Seattle, Washington 98101  
(206) 442-0968

Humans Rights Commission  
1601 - 2nd Avenue Bldg.  
Fourth Floor  
Seattle, Washington 98101  
(206) 464-6500

[Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-112-011, filed 11/4/81.]

## Chapter 132M-113 WAC ACCESS TO STUDENT RECORDS

### WAC

- 132M-113-010 Student's access to records.
- 132M-113-015 Waiver of student access right.
- 132M-113-020 Release of information—General policy and procedure.
- 132M-113-025 Release of information to or about parents and spouses.
- 132M-113-030 Release of information to school officials.
- 132M-113-035 Release of information to the public.
- 132M-113-040 Release of information in emergencies.
- 132M-113-045 Notification and record of access.

### WAC 132M-113-010 Student's access to records.

When a student enrolls at the college and submits the required data for academic and personal records, there is an assumption of trust placed in the college as custodian of this data. The college policy is that all information gathered through educational and counseling processes including academic performance, activities, personal interviews, and disciplinary proceedings shall remain confidential, except as otherwise specified in this section. The college fully subscribes to Federal Law P.L.93-380 § 513 and abides by the rules and regulations according to the Department of Education.

Students may inspect and review the contents of their personal records with the professional staff. The review must be conducted within 45 days of request. The student has access to all records except professional, i.e. counseling records or confidential letters or statements to which these were specifically waived as provided. Counseling files are closed except to the originator.

All materials in a student's placement office files are open to the student's review except confidential letters or statements which were placed in this file prior to January 1, 1975, or to which the student has specifically waived access as provided in the following sections. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-113-010, filed 11/4/81.]

### WAC 132M-113-015 Waiver of student access right.

Students may waive their access rights to confidential recommendations for admission, employment, and receipt of honors.

Confidential letters and recommendations to which a student has waived his/her right of access, or which were placed in the student's file prior to January 1, 1975, may not be used for any purpose other than that specifically intended.

Waivers of access right may be requested, but may not be required, of a student under any circumstances. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-113-015, filed 11/4/81.]

**WAC 132M-113-020 Release of information-- General policy and procedure.** (1) The college respects the right of its students to determine employers or prospective employers to whom they wish the college to furnish personal information. At the written requests of the student concerned, the college will respond to inquiries originating from employers or prospective employers—public or private.

(2) The college shall send individually identified written reports to other educational institutions only with written consent of the student involved. The student shall receive a copy of the transfer on request and has an opportunity to challenge the content of the record.

(3) Request for release of information must be initiated by the student and be specific as to date of request, records to be released, reason for request, names of parties to whom released. This includes information required for establishment of athletic eligibility.

(4) All students, including those who have not reached the age of 18, enrolled at the college must give written consent before any parties other than those authorized under the following sections can review their records.

(5) No party to whom confidential information or student records is entrusted, transferred, or released will permit any other party to have access to such information except as provided in this section.

(6) Political membership or information is not recorded in student records unless the student expressly requests the inclusion of such information. This is released only if the student so requests. Information relative to an identifiable individual's race or creed will not be provided at any time, except when specifically authorized by Federal Law.

(7) Information contained in counseling and disciplinary files will not be released except as provided under the following sections.

(8) Information may be released upon request to law enforcement agencies, following issuance of a judicial order or lawfully issued subpoena. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-113-020, filed 11/4/81.]

**WAC 132M-113-025 Release of information to or about parents and spouses.** Parents and spouses of students enrolled at the college may have access to the student's records only with the written permission of the student, except if the student is under 18 years of age. Students shall not be given access to their parents' financial records. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-113-025, filed 11/4/81.]

**WAC 132M-113-030 Release of information to school officials.** Records of personally identifiable information may be released to the following without the specific permission of the student:

(1) College staff and faculty, when the information is required for a legitimate educational interest within the performance of their responsibilities to the college with

the understanding that the information will be used only in connection with that interest.

(2) Appropriate persons reviewing a student's application for, or receipt of, financial aid.

(3) Researchers conducting special academic studies, administrators of student aid, accrediting organizations, and the SBCCE for the management information system. Information will be given in an unidentified manner if possible and must be destroyed when no longer needed.

(4) Officers of courts in compliance with judicial order or subpoena. Students must be notified of these proceedings. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-113-030, filed 11/4/81.]

**WAC 132M-113-035 Release of information to the public.** The college does not release any directory information concerning students other than that which is part of the public records, including:

(1) Name.

(2) Address and phone number unless specifically requested not to be disclosed.

(3) Degree program or major.

(4) Degree or certificate earned. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-113-035, filed 11/4/81.]

**WAC 132M-113-040 Release of information in emergencies.** Necessary student information may be released in connection with an emergency and/or to protect the health and safety of a student or other persons. Definition of "emergency" is left to the custodian of the records, but must be strictly construed. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-113-040, filed 11/4/81.]

**WAC 132M-113-045 Notification and record of access.** The college shall maintain an updated list of records which are being kept including the types of information as that information relates directly to the student; name and position of official responsible for maintenance of records; persons who have access and reasons for their access; policy for reviewing and expunging; procedures for challenging students' records; and cost charged for reproducing records. A record of access will be kept, with each student's education records, of all requests for a student's personal information except official requests specified under WAC 132M-113-030. All releases of confidential information will include a notice that no party other than to whom specifically released may have access to this information. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-113-045, filed 11/4/81.]

**Chapter 132M-115 WAC**  
**TENURE**

**WAC**

132M-115-010 Definitions of terms relating to tenure.  
132M-115-020 Tenure.  
132M-115-030 Tenure termination review committee.  
132M-115-040 Review committees for probationary faculty.

**WAC 132M-115-010 Definitions of terms relating to tenure.** (1) "Tenure" shall mean a faculty appointment for an indefinite period of time which may be revoked only for adequate or sufficient cause and by due process.

(2) "Faculty appointment" shall mean full-time employment on the faculty salary schedule as a teacher, counselor, media specialist, or other position for which the training, experience, and responsibilities are comparable as determined by the board, except administrative appointments, temporary faculty appointments and those positions set out in RCW 28B.50.851(2)(b).

(3) "Probationary faculty appointment" shall mean a faculty appointment for a designated period of time which may be terminated without cause upon expiration of the probationary faculty appointment.

(4) "Probationer" shall mean any individual holding a probationary faculty appointment.

(5) "Temporary faculty appointment" shall mean:

(a) Less than full-time faculty employment for any period of time, or

(b) Full-time faculty employment where such employment is as replacements for on-leave faculty, or

(c) Full-time faculty employment in projects of limited duration, being subsidized by nonrecurring special funds or grants.

(6) "Administrative appointment" shall mean employment in a specific administrative position as determined by the board.

(7) "Review committees" shall mean committees composed of faculty students, and administrative staff of the college providing that the majority of each committee shall consist of nonadministrative staff. The functions of the committees are defined under Policy Number 317, "Tenure termination review committee" and 329, "Probationary review committees."

(8) "Student services faculty" shall mean nonadministrative faculty directly responsible to the dean of students. For the purposes of tenure, such faculty shall be considered as belonging to a student services department.

(9) "Learning resources faculty" shall mean faculty directly responsible to the director of library services. For the purposes of tenure, such faculty shall be considered as belonging to a department designated by the dean of instruction. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-115-010, filed 11/4/81.]

**WAC 132M-115-020 Tenure.** (1) Purpose. Consistent with RCW 28B.85.850 [28B.85.850], the following procedures establish and maintain a system of tenure for

the faculty of the college. The purpose of the tenure system is to protect the concept of faculty employment rights and to provide for faculty involvement in the protection to those rights. It further defines a process for appointment of faculty to tenure status and the dismissal of tenured faculty.

(2) Probationary period. The probationary period for a probationary faculty appointment shall not exceed three consecutive regular college years. Tenure may be awarded at any time prior to the expiration of the probationary period by the board on recommendation of the review committee. If the board decides not to renew a probationary faculty appointment, the probationer shall be notified not later than the last day of the quarter preceding the term in which the probationary period is completed. A member of the faculty who holds a probationary faculty appointment shall not be dismissed prior to the written terms of the appointment except for adequate or sufficient cause and by due process.

(3) Review committees for probationary faculty. There shall be probationary review committees for the instructional departments and for student services. The composition of such committees with their duties and procedures are contained in WAC 132M-115-040 as now or hereafter amended.

(4) Tenured faculty.

(a) Tenured faculty shall not be dismissed except for adequate or sufficient cause.

(b) A tenured faculty member upon appointment to an administrative position, except president, shall be allowed to retain his tenure as a faculty member.

(c) Tenure at Lower Columbia College may not be retained upon permanent transfer of employment to another community college district nor may tenure be transferred from another community college district.

(d) Prior to the dismissal of a tenured faculty member, or a faculty member holding an unexpired probationary faculty appointment, the case shall first be reviewed by the tenure termination review committee. (See WAC 132M-115-030). [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-115-020, filed 11/4/81.]

**Reviser's note:** RCW 28B.85.850 as used by the agency in this section is a number that does not exist in the Revised Code of Washington as of 1981.

**WAC 132M-115-030 Tenure termination review committee.** Under this policy all references to the review committee shall mean the tenure termination review committee.

The tenure termination review committee shall be made up of five members, consisting of three to be elected by the faculty, one to be appointed by the president, and one student.

The three elected members shall be chosen annually by an election conducted by the president in which the electorate shall be all college personnel who hold faculty appointments as defined. Two candidates for election to each tenure termination review committee position shall be nominated by the faculty from tenured members. The

candidates receiving the highest number of votes for each position shall serve during the following year.

The president shall appoint one person from those holding administrative appointments for each instance requiring the tenure termination review committee.

The student representative, who shall be a full-time student, shall be chosen by the associated students of Lower Columbia College in such manner as the governing body of the association shall determine.

A faculty member holding an unexpired probationary appointment shall not be dismissed prior to the expiration of his/her appointment without being afforded the same services and procedures as tenured faculty.

The procedures afforded a dismissed faculty member shall conform with RCW 28B.19.110 through 28B.19.150. If there is a conflict between the procedures and the statutes, the statutes will prevail. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-115-030, filed 11/4/81.]

**WAC 132M-115-040 Review committees for probationary faculty.** There shall be a probationary council for Lower Columbia College and a series of probationary review committees for the instructional and services departments. The members of the probationary review council shall be made up of the following: Dean of instruction – chairman; dean of students – vice chairman; two instructional associate deans; one student services associate dean; and at least two tenured faculty members from each major instructional and student services department. The purpose of the probationary review council shall be to make assignments from its membership to the probationary review committee for each probationary faculty member. In addition the council shall adopt and monitor a uniform standard of review which shall be utilized by all probationary review committees.

The faculty probationary review committees shall be composed of an associate dean of instruction, one faculty member from the same department as the probationer, one faculty member in a related discipline to that of the probationer, one member at large, and a student representative. The student services committee shall be composed of the dean of students, three tenured faculty members and a student representative.

No probationary review committee will serve more than three probationary faculty members. In accordance with RCW 28B.50.851(7), the specific probationary review committee shall be the legally authorized committee to make recommendations to the board of trustees regarding continuance of probation or granting of tenure to the individual probationer. Terms of faculty members on probationary review committees shall be for three years except when filling an unexpired term. The student member will be chosen by the associated students of Lower Columbia College in such manner as the governing body of the association shall determine. Under this policy all references to the review committee shall mean the probationary review committees.

(1) The review committees shall act as fact collecting bodies and shall function to provide guidance and assistance to the probationary faculty members.

(2) The review committees shall, prior to February 28, advise the probationers in writing of their progress in fulfilling their appointments. The review committees shall receive the probationer's written acknowledgement of having received a progress report.

(3) The review committees shall make recommendations to the board through the president for the granting or denial of tenure; for the continuation of probationary status; or for the nonrenewal of the probationary status of individual probationers.

(4) If a review committee recommends the granting of tenure for an individual probationer, such recommendation may be made at any time.

(5) All recommendations of the probationary review committees shall be made in sufficient time so that the board may meet the legal deadline for decision and notification on such cases.

(6) The review committees shall meet with the probationers not less than once each quarter and provide probationers written reports of the progress toward tenure. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-115-040, filed 11/4/81.]

## Chapter 132M-116 WAC PARKING REGULATIONS

WAC  
132M-116-010 Parking regulations.

**WAC 132M-116-010 Parking regulations.** (1) Students, faculty, staff, and visitors using Lower Columbia College's parking facilities shall not park in designated "no parking" areas, such as fire lanes, driveways, walkway entrances, loading zones, or any area marked with yellow paint.

(2) Private vehicles shall not be parked in areas designated for "motor pool." Individuals shall not park in "handicapped" spaces without proper stickers attached to their vehicles.

(3) Vehicles that are found in violation of the above restrictions shall be subject to citation, stationary abduction, or towing. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-116-010, filed 11/4/81; Order 15, § 132M-116-010, filed 12/20/72.]

## Chapter 132M-120 WAC STUDENT CONDUCT CODE

WAC  
132M-120-060 Repealed.  
132M-120-070 Nonacademic conduct.  
132M-120-090 Repealed.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

- 132M-120-060 Cheating or plagiarism. [Order 15, § 132M-120-060, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-120-090 Sanction procedures. [Order 15, § 132M-120-090, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

**WAC 132M-120-060 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132M-120-070 Nonacademic conduct.** Lower Columbia College is a public institution having special responsibility for providing instruction in higher education. As such the college has an obligation to maintain conditions which are conducive to freedom of inquiry and expression in the degree compatible with the orderly conduct of its functions.

Serious breaches of acceptable academic conduct by students may lead to the imposition of disciplinary sanctions. The kinds of offenses and the sanctions which may be imposed are described in Policy Number 931 in the college policy files as now or hereafter amended. The procedures by which such disciplinary sanctions may be imposed are described in Policy Number 934 in the college policy files as now or hereafter amended. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-120-070, filed 11/4/81; Order 15, § 132M-120-070, filed 12/20/72.]

**WAC 132M-120-090 Repealed.** See Disposition Table at beginning of this chapter.

**Chapter 132M-136 WAC****USE OF COLLEGE FACILITIES--ACADEMIC****WAC**

- 132M-136-010 Repealed.
- 132M-136-020 Distribution of materials policy.
- 132M-136-040 Repealed.
- 132M-136-060 Use of college facilities by outside groups.
- 132M-136-070 Repealed.
- 132M-136-090 Repealed.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

- 132M-136-010 Student publication code. [Order 15, § 132M-136-010, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-136-040 Student social activities. [Order 15, § 132M-136-040, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-136-070 Use of baseball facilities by outside groups. [Order 15, § 132M-136-070, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-136-090 Use of vocational shop facilities. [Order 15, § 132M-136-090, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81.

Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

**WAC 132M-136-010 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132M-136-020 Distribution of materials policy.** Free expression is encouraged on the college campus. Use of college facilities as determined by the president and regulated by his designee, however, does not accord users immunity from legal action. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-136-020, filed 11/4/81; Order 15, § 132M-136-020, filed 12/20/72.]

**WAC 132M-136-040 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132M-136-060 Use of college facilities by outside groups.** (1) The policy of the college is to permit the use of its facilities by responsible organizations or groups on a space available basis except when the use of such facilities is for the purpose of making a profit and is in competition with available privately owned facilities.

(2) The president may allow local nonschool connected organizations or groups the use of college facilities when satisfactory arrangements can be worked out and such use does not conflict with the needs of the college. Neither an individual nor a nonlocal organization may be allowed the use of college facilities except as such use is sponsored or underwritten by an organization the president feels assured is able to provide adequate supervision and guarantee prepayment of rental and/or other fees and reimbursement for any and all damages which may result from such usage.

(3) The use of college facilities shall, in all instances, be determined and regulated by the policies of the institution.

(4) Nonprofit organizations such as, but not limited to, those directly concerned with public schools and those sponsored by public schools or affiliated organizations, shall be allowed reasonable use of college facilities without the payment of a rental fee. However, functions which require personnel or utilities, including heat, thereby resulting in additional costs to the college shall be charged for such costs accordingly.

(5) The college shall permit the use of its facilities to groups or organizations for such fees as will compensate for the reasonable costs thereof. Additionally, to any organization using college facilities with the intent of realizing a profit therefrom (through charging admission, taking up a collection, or other) rental fees to be determined by the president or his designee shall be charged.

(6) The president shall establish and revise, as circumstances warrant, a schedule of rental and/or other fees consistent with the policy outlined above and to advise the board thereof. The established fees in effect at any given time shall apply to the facilities covered by the schedule. For those facilities which are not covered in the schedule, the president may determine reasonable

fees from the relevant factors or decline to release them for noncollege use.

(7) Application is made through the office of the president or his designee. When the application is approved, an invoice shall be sent to the applicant by the Business Office. In the event rental fees are charged, they shall be prepaid prior to the actual use of the facilities.

(8) Special conditions and considerations for the use of specific college facilities may be set forth in board policies as now or hereafter amended. [Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-136-060, filed 11/4/81; Order 15, § 132M-136-060, filed 12/20/72.]

**WAC 132M-136-070 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132M-136-090 Repealed.** See Disposition Table at beginning of this chapter.

### Chapter 132M-140 WAC

#### USE OF COLLEGE FACILITIES--BUSINESS

WAC

132M-140-020 Repealed.

#### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132M-140-020 Bookstore buyback. [Order 15, § 132M-140-020, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

**WAC 132M-140-020 Repealed.** See Disposition Table at beginning of this chapter.

### Chapter 132M-150 WAC

#### ESTABLISHMENT OF REPRESENTATIVE ORGANIZATION FOR ACADEMIC EMPLOYEES

WAC

132M-150-003 through 132M-150-063 Repealed.

#### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132M-150-003 Purpose. [Order 2-75, § 132M-150-003, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-006 Request for election—Canvas of academic employees by independent and neutral person or association. [Order 2-75, § 132M-150-006, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-009 Notice of election—Organizations to be included on ballot—Time for filing. [Order 2-75, § 132M-150-009, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-012 Contents of notice of election—Designation of chief election officer—Duties. [Order 2-75, § 132M-150-

012, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-015 List of academic employees—Posting of list. [Order 2-75, § 132M-150-015, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-018 Election inspectors—Duties—Right to challenge voter—Improper conduct. [Order 2-75, § 132M-150-018, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-021 Ballots. [Order 2-75, § 132M-150-021, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-024 Record of vote—Signature—Challenge. [Order 2-75, § 132M-150-024, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-027 Incorrectly marked ballot. [Order 2-75, § 132M-150-027, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-030 Privacy for voter—Equipment. [Order 2-75, § 132M-150-030, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-033 Folding ballot—Ballot box. [Order 2-75, § 132M-150-033, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-036 Challenged ballot—Procedure. [Order 2-75, § 132M-150-036, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-039 Employees present entitled to vote—Sealing ballot box—Unused ballots. [Order 2-75, § 132M-150-039, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-042 Election inspectors duties after voting has terminated. [Order 2-75, § 132M-150-042, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-045 Disposition of challenged ballots—Tally sheets—Investigation by chief election officer. [Order 2-75, § 132M-150-045, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-048 Counting of ballots—Procedure—Certification of results of election—Retention of ballots—Signed voting lists. [Order 2-75, § 132M-150-048, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-051 Electioneering within the polls forbidden. [Order 2-75, § 132M-150-051, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

132M-150-054 Contest of election—Time for filing objections—Investigation of objections. [Order 2-75, § 132M-150-054, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].



- 132M-150-057 Persons eligible to vote—Definition of "academic employee." [Order 2-75, § 132M-150-057, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-150-060 Election determined by majority of valid votes cast—Run-off election. [Order 2-75, § 132M-150-060, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-150-063 Time lapse for new election. [Order 2-75, § 132M-150-063, filed 1/27/76.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

**WAC 132M-150-003 through 132M-150-063 Repealed.** See Disposition Table at beginning of this chapter.

**Chapter 132M-160 WAC**

**ADMISSION, REGISTRATION, GRADUATION**

**WAC**

- 132M-160-020 Repealed.
- 132M-160-030 Repealed.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

- 132M-160-020 Registration. [Order 15, § 132M-160-020, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-160-030 Graduation. [Order 15, § 132M-160-030, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

**WAC 132M-160-020 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132M-160-030 Repealed.** See Disposition Table at beginning of this chapter.

**Chapter 132M-168 WAC**

**LIBRARY**

**WAC**

- 132M-168-010 through 132M-168-050 Repealed.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

- 132M-168-010 Reserve books. [Order 15, § 132M-168-010, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-168-020 General circulation. [Order 15, § 132M-168-020, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-168-030 Periodicals. [Order 15, § 132M-168-030, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].
- 132M-168-040 Fines. [Order 15, § 132M-168-040, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

- 132M-168-050 Hours. [Order 15, § 132M-168-050, filed 12/20/72.] Repealed by 81-22-076 (Order 81-1, Resolution No. 81-1), filed 11/4/81. Statutory Authority: RCW 28B.50.140(113) [28B.50.140].

**WAC 132M-168-010 through 132M-168-050 Repealed.** See Disposition Table at beginning of this chapter.

**Title 132N WAC**

**COMMUNITY COLLEGES--CLARK COLLEGE**

**Chapters**

- 132N-156 Parking and traffic regulations.**

**Chapter 132N-156 WAC**

**PARKING AND TRAFFIC REGULATIONS**

**WAC**

- 132N-156-010 Repealed.
- 132N-156-015 Preamble.
- 132N-156-025 Board policy statement—Parking and traffic regulations.
- 132N-156-030 Repealed.
- 132N-156-035 Purpose.
- 132N-156-040 Repealed.
- 132N-156-045 Regulatory signs and directions.
- 132N-156-050 Repealed.
- 132N-156-055 Pedestrian right of way.
- 132N-156-060 Repealed.
- 132N-156-065 Speed limitations.
- 132N-156-070 Repealed.
- 132N-156-075 Permit parking on campus.
- 132N-156-080 Repealed.
- 132N-156-085 Fees for permits.
- 132N-156-090 Repealed.
- 132N-156-095 Designated and assigned parking.
- 132N-156-100 Repealed.
- 132N-156-105 Allocation of parking spaces.
- 132N-156-110 Repealed.
- 132N-156-115 Motorcycle and scooter parking.
- 132N-156-120 Repealed.
- 132N-156-125 Visitor and guest parking.
- 132N-156-130 Repealed.
- 132N-156-135 Prohibitions.
- 132N-156-140 Repealed.
- 132N-156-145 Impounding of disabled/inoperative vehicles.
- 132N-156-150 Repealed.
- 132N-156-155 Enforcement.
- 132N-156-160 Repealed.
- 132N-156-165 Violations of the following traffic and parking rules will be cited.
- 132N-156-170 Repealed.
- 132N-156-175 Payment of fines.
- 132N-156-180 Repealed.
- 132N-156-185 Appeals.
- 132N-156-190 Repealed.
- 132N-156-195 Unpaid fines.
- 132N-156-200 Repealed.
- 132N-156-205 Revocations.
- 132N-156-210 Repealed.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

- 132N-156-010 Board policy statement—Parking and traffic regulations. [Order 77-3c, § 132N-156-010, filed 8/29/77.] Repealed by 82-07-031 (Order 82-01,