

the tuition charges made by the school shall not exceed twenty-five percent of the contract price of the course plus a registration fee not to exceed one hundred dollars.

(f) After twenty-five percent. For a student terminating training after completing twenty-five percent but less than fifty percent of the course, the tuition charges made by the school shall not exceed fifty percent of the contract price of the course plus the registration fee of not more than one hundred dollars, and thereafter,

(g) The institution may retain one hundred percent of the stated tuition plus the registration fee which may not exceed one hundred dollars.

(h) Special cases. In case of student prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the course, the school shall make a settlement which is reasonable and fair to both.

(3) Refund policy: Correspondence and/or home study schools. Details of the educational institution's own definite and established refund policy for cancellations and terminations must, as a minimum, comply with the following requirements.

(a) An enrollment may be canceled by an applicant student within three days from the day on which the enrollment agreement is signed. An applicant student requesting cancellation within this time shall be given a refund of all money paid to the school or its representatives.

(b) From three days after the day on which the enrollment agreement is signed and until the time the school receives the first completed lesson assignment from the student, upon cancellation, the school is entitled to the registration fee of either twenty-five dollars or fifteen percent of the tuition whichever is less.

(c) After receipt of the first completed lesson assignment, if the student requests cancellation, the school shall be entitled to a tuition charge which shall not exceed the following:

(i) Up to and including the first ten percent of the course, the registration fee plus ten percent of the tuition.

(ii) After completing ten percent of the course and up to and including the completion of twenty-five percent of the course, the registration fee plus twenty-five percent of the tuition.

(iii) After completing twenty-five percent of the course and up to and including completion of fifty percent of the course, the registration fee plus fifty percent of the tuition.

(iv) If the student completes more than half of the course, the full tuition.

(d) The amount of the course completed shall be the number of completed lesson assignments received by the institution as a percentage of the total lesson assignments in the course.

(e) The refund policy shall pertain to all charges with the exception of charges for materials that are not returned to the institution in their original condition within fifteen days of withdrawal or termination.

(4) Refund policy: Seminars and workshops not exempted under WAC 490-600-045(8). Details of the educational institution's own definite and established refund policy for cancellations and terminations must, as a minimum, comply with the following requirements:

(a) Rejection. An applicant rejected by the institution prior to the initial class shall be entitled to a refund of all moneys paid.

(b) Three-day cancellation. All moneys paid by an applicant in advance shall be refunded if written notification is received by the institution within three calendar days of initial payment and providing the notification is received at least five calendar days prior to the scheduled seminar or workshop.

(c) Other cancellation. An applicant requesting cancellation within five calendar days of the scheduled seminar or workshop but before the initial session shall be entitled to a refund of all moneys paid minus a fee of ten percent of the contract price plus any preidentified charges for parking and/or meals, but in no event may the school retain more than one hundred dollars.

(d) The applicant shall not be entitled to any refund after the scheduled seminar or workshop has opened its initial session. [Statutory Authority: RCW 28B.05.050(3) and chapter 28B.05 RCW. 84-07-007 (Order 84-4, Resolution No. 83-41-4), § 490-600-071, filed 3/9/84. Statutory Authority: RCW 28B.05.050. 81-21-003 (Order 81-3, Resolution No. 81-47-3), § 490-600-071, filed 10/8/81. Statutory Authority: RCW 28B.05.050(3) and chapter 28B.05 RCW. 80-15-037 (Order 80-3, Resolution No. 80-42-2), § 490-600-071, filed 10/9/80; 80-01-065 (Order 79-2, Resolution No. 79-38-2), § 490-600-071, filed 12/21/79.]

Title 504 WAC

WASHINGTON STATE UNIVERSITY

Chapter

504-17 Campus parking and traffic regulations.

Chapter 504-17 WAC

CAMPUS PARKING AND TRAFFIC REGULATIONS

WAC

504-17-185 Parking permit fees.
504-17-190 Repealed.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

504-17-190 Parking permit fees. [Statutory Authority: RCW 28B.10.560, 28B.10.300 - 28B.10.320, 28B.30.125, 28B.30.150, 28B.30.045 and 28B.15.031. 83-08-060 (Order 83-1, Resolution No. 3/4/83-7), § 504-17-190, filed 4/4/83, effective 7/1/83. Formerly chapter 504-16 WAC.] Repealed by 85-14-051 (Order 85-1, Resolution No. 5/85/10), filed 6/28/85. Statutory Authority: RCW 28B.10.560.

WAC 504-17-185 Parking permit fees. (1) Handicap permits will be issued free of charge to those who

have their vehicle identified with a state handicapped license plate or other indicator in accordance with RCW 46.16.380.

(2) Schedules for parking fees, parking administrative fees, meter rates, prorate and refund schedules and the effective date thereof will be submitted to the president or his designee and to the board of regents for approval by motion and will thereafter be available in the public area of the parking services office.

(3) Refunds in accordance with the refund schedule may be made for purchased permits upon application by the permit holder of record or upon revocation by the parking manager. Unpaid citation fines will be deducted from any refund.

(a) The permit holder must surrender the permit to the parking services office before a refund is authorized, a payroll deduction is terminated, or a replacement decal is issued.

(4) Full-time faculty and staff have the option of paying for parking through payroll deduction.

(5) The proper fee must be paid for all vehicles parked in metered lots unless otherwise authorized.

(6) Staff members whose work hours qualify them for night time differential pay may purchase a permit for one half the regular fee.

(7) Fees for visitor permits may be waived for qualified visitors who, without compensation, volunteer their services to the university (e.g., reading for the blind). [Statutory Authority: RCW 28B.10.560. 85-14-051 (Order 85-1, Resolution No. 5/85/10), § 504-17-185, filed 6/28/85.]

WAC 504-17-190 Repealed. See Disposition Table at beginning of this chapter.

Title 516 WAC

WESTERN WASHINGTON UNIVERSITY

Chapters

516-12	Parking and traffic regulations.
516-73	Policies and procedures for reduction/reallocation in force.

Chapter 516-12 WAC

PARKING AND TRAFFIC REGULATIONS

WAC

516-12-400	Definitions.
516-12-410	Purpose.
516-12-420	Authority.
516-12-430	General regulations.
516-12-440	Parking areas.
516-12-450	Permits.
516-12-460	Fees.
516-12-470	Enforcement.

WAC 516-12-400 Definitions. As used in these chapters, 516-12, 516-13, and 516-14 WAC[,] the following words and phrases mean:

(1) "Area designator": A tag affixed to a permit indicating a parking lot assignment for a vehicle.

(2) "Automobile": Any motorized vehicle having four or more wheels.

(3) "Board": The board of trustees of Western Washington University.

(4) "Campus": All state lands devoted to the educational or research activities of the university.

(5) "Employee": Any individual appointed to the faculty, staff, or administration of the university.

(6) "Habitual offender": Any person who accrues ten or more paid or unpaid parking citations.

(7) "Motorcycle": Any two or three wheeled motorized vehicle.

(8) "Motor vehicle" or "vehicle": Any automobile or motorcycle.

(9) "Parking appeals board": The board which hears parking citation appeals.

(10) "Parking manager": The person appointed parking manager of the university by the president or designee.

(11) "Parking space": A parking area designated by a sign, wheelstop, white-painted lines, and/or white traffic buttons.

(12) "Permit": Any special or temporary parking permit authorized by the parking manager.

(13) "President": The president of Western Washington University.

(14) "Public safety department": The university public safety department.

(15) "Student": Any person enrolled in the university as a student.

(16) "Transportation and parking department": The transportation and parking department of the university.

(17) "Time-limited parking space": A space in which parking is allowed for a specific time period.

(18) "University": Western Washington University.

(19) "Valid permit": An unexpired parking permit authorized by the parking manager, properly registered and displayed on the vehicle.

(20) "Wheelstop": A cement, metal, or wood barrier approximately eight inches high. [Statutory Authority: RCW 28B.10.560. 85-14-098 (Resolution No. 85-05), § 516-12-400, filed 7/2/85. Statutory Authority: RCW 28B.35.120(11). 83-14-014 (Order 6-02-83, Motion No. 6-02-83), § 516-12-400, filed 6/28/83, effective 9/19/83.]

Reviser's note: RCW 28B.19.077 requires the use of underlining and deletion marks to indicate amendments to existing rules. The bracketed material in the above section does not appear to conform to this rule.

WAC 516-12-410 Purpose. The purpose of these regulations is:

(1) To facilitate the work of the university.

(2) To assign the limited available space for the most effective use.

(3) To protect and control pedestrian and vehicular traffic.

(4) To assure access at all time for emergency traffic.

(5) To regulate parking and minimize traffic disturbance during class hours.