

Title 132P WAC
COMMUNITY COLLEGES--YAKIMA
VALLEY COMMUNITY COLLEGE

Chapter
132P-40 Children in college activities.

Chapter 132P-40 WAC
CHILDREN IN COLLEGE ACTIVITIES

WAC
 132P-40-001 Participation of children in college activities.

WAC 132P-40-001 Participation of children in college activities. It is clearly recognized by all employees that Yakima Valley Community College is owned and supported by the citizens of the state of Washington; therefore, the college is for their benefit and use. However, the college is maintained by the people for particular purposes and this regulation is intended to enhance the public's use for those purposes.

The regulations below are equally applicable to all citizens, including all employees and students at Yakima Valley Community College.

(1) It is expected that only registered students will attend any classes at Yakima Valley Community College. Exceptions to this regulation may be made by the instructor for visitors who have been invited to make a presentation or otherwise support the activity of the course. There may be rare occasions when it is appropriate for visitors to attend classes, but such attendance will occur only when the instructor has given specific, advance approval.

(2) Preteen children are not permitted to be on campus unless they are directly and completely supervised at all times by a responsible adult, or are enrolled in the student cooperative child care program, or the Yakima Valley Community College child care services.

(3) Employees are strongly urged not to bring or to invite preteen visitors to the campus, particularly during the times that the employee is on duty, unless the children are under the constant, direct supervision of another (non employee) responsible adult.

(4) Only registered students and authorized college staff/volunteers may participate on field trips, retreats, or other college authorized travel activities.

(5) Responsible adult and teenage citizens are encouraged to visit the campus so long as such visits are compatible with the mission of the college.

[Statutory Authority: RCW 28B.19.050, 88-12-012 (Resolution No. 88-4-3), § 132P-40-001, filed 5/23/88.]

Title 132Q WAC
COMMUNITY COLLEGES--SPOKANE
COMMUNITY COLLEGE--SPOKANE
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Chapter 132Q-04 WAC
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WAC 132Q-04-010 Purpose for adoption of student rules. (1) All colleges administered by the board of trustees for Washington State Community College District 17 are maintained by the state of Washington for the accomplishment of certain special purposes; namely, the provision of programs of instruction in higher education, the advancement of knowledge through scholarship and research, and the provision of related community services. Like any other social institution having its own special purpose, a college must maintain conditions conducive to the effective performance of its functions. Consequently, the college has special expectations regarding the conduct of the various participants in

the academic community. Student conduct which distracts from or interferes with accomplishment of college purposes is not acceptable.

(2) Admission to a college within the district carries with it the presumption that students will conduct themselves as responsible members of the academic community. This includes an expectation that students will obey the law, will comply with rules and regulations of the college and its departments, will maintain a high standard of integrity and honesty and will respect the rights, privileges and property of other members of the college community.

(3) It is assumed that students are and wish to be treated as adults. As such, the students will accept responsibility for their own conduct. In order to accomplish educational purposes of the college and also to provide students a full understanding of the rules that will enable the college to maintain conditions conducive to the effective performance of the college's functions, the following rules regarding the conduct of students are hereby adopted. Sanctions for violations of the rules of student conduct herein adopted will be administered by the college in the manner provided by said rules. When violations of laws of the state of Washington and/or the United States are also involved, the college may refer such matters to proper civil authorities. In case of minors, this conduct may be referred to parents or legal guardians.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-010, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-010, filed 9/14/84; Order 1-69, § 132Q-04-010, filed 12/8/69.]

WAC 132Q-04-020 Definitions. As used in this chapter, the following words and phrases shall mean:

(1) "Assembly" shall mean any overt activity engaged in by two or more persons, the object of which is to gain publicity, advocate a view, petition for a cause or disseminate information to any person, persons or group of persons.

(2) "Board" shall mean the board of trustees of Washington State Community College District 17.

(3) "College" shall mean any community college which may be created by the board of trustees of Washington State Community College District 17.

(4) "College facilities" shall mean and include any or all real property owned, rented, leased, or operated by the board of trustees of Washington State Community College District 17, and shall include all buildings and appurtenances affixed thereon or attached thereto.

(5) "College personnel" refers to any person employed on a full-time or part-time basis except those who are faculty as defined in subsection (8) of this section, by any community college administered by the board of trustees for Washington State Community College District 17.

(6) "Disciplinary action" shall mean and include the expulsion, suspension or admonition of any student by

the appropriate college president or college dean of student personnel services for the violation of any designated rule of student conduct for which a student is subject to disciplinary action.

(7) "District" shall mean Washington State Community College District 17.

(8) "Faculty" shall mean any employee of Washington State Community College District 17 which includes full-time and part-time faculty, administrators, counselors, librarians, or department heads who are employed by any community college administered by the board of trustees.

(9) "President" unless otherwise designated shall mean the duly appointed president or chief executive officer of any campus of Washington State Community College District 17.

(10) "Rules of student conduct" shall mean those rules regulating student conduct as herein adopted in this chapter.

(11) A student is defined as any person who is or has been officially registered at any college or instructional unit with Washington State Community College District 17 and with respect to whom the college maintains education records or personally-identifiable information.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-020, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-020, filed 9/14/84; Order 70-1, § 132Q-04-020, filed 9/22/70; Order 1-69, § 132Q-04-020, filed 12/8/69.]

WAC 132Q-04-030 Jurisdiction. All rules herein adopted concerning student conduct and discipline shall apply to every student attending a community college within the district whenever said student is engaged in or present at any approved college-related activity occurring on or off college facilities. It shall also mean for enforcement of the rules of conduct to include facilities in which students are engaged in official college training and/or activities including places of training internships, cooperative education, practicums or supervised work experiences.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-030, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-030, filed 9/14/84; Order 1-69, § 132Q-04-030, filed 12/8/69.]

WAC 132Q-04-050 Drugs. Any student who shall use, possess, be demonstrably under the influence of, or sell any narcotic drug as defined in RCW 69.50.101(o) as now law or hereinafter amended, or any controlled substance as defined in RCW 69.50.101(d) as now law or hereinafter amended, shall be subject to disciplinary action except when the use or possession of a drug is specifically authorized by a licensed practitioner as defined by RCW 69.50.101 (t)(1), (2), and (3) as now law or hereinafter amended. For purposes of this section, "sell" shall include the statutory meaning defined in RCW 69.50.410.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-050, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-050, filed 9/14/84; Order 1-69, § 132Q-04-050, filed 12/8/69.]

WAC 132Q-04-055 Firearms. Any student who shall possess a firearm on campus without prior approval of the dean of student personnel services office shall be subject to disciplinary action.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-055, filed 7/23/87.]

WAC 132Q-04-060 Cheating. (1) Any student who, for the purpose of fulfilling or partially fulfilling any assignment or task required by the faculty as part of the student's program of instruction, shall knowingly tender any work product that the student fraudulently represents to the faculty as the student's work product, shall be deemed to have cheated. Cheating shall be cause for disciplinary action.

(2) Any student who aids or abets the accomplishment of cheating as defined in subsection (1) of this section, shall also be subject to disciplinary action.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-060, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-060, filed 9/14/84; Order 1-69, § 132Q-04-060, filed 12/8/69.]

WAC 132Q-04-095 Computer trespass. Any student who, without authorization, intentionally gains access to a computer system or electronic data owned or used by the Washington State Community College District 17 shall be subject both to disciplinary action pursuant to this chapter and to criminal prosecution pursuant to chapter 273, Laws of 1984, and any or all other statutory laws or regulations pertaining thereto.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-095, filed 7/23/87; 85-19-032 (Resolution No. 24), § 132Q-04-095, filed 9/12/85.]

WAC 132Q-04-100 Right of assembly. (1) Students shall have the right of "assembly" as defined in WAC 132Q-04-020 upon college facilities that are generally available to the public. Such assembly shall:

- (a) Be conducted in an orderly manner; and
- (b) Not unreasonably interfere with vehicular or pedestrian traffic; or
- (c) Not unreasonably interfere with classes, schedules, meetings or ceremonies, or with educational functions of the college; and
- (d) Not unreasonably interfere with college functions.

(2) A student who conducts or participates in an assembly violative of any provision of this section shall be subject to disciplinary action.

(3) Nonstudents who participate in or aid or abet any assembly or assemblies in violation of this section shall be subject to possible prosecution under the state criminal trespass law and/or any other possible civil or criminal remedies available to the college. Faculty and other college personnel who participate in or aid or abet any assembly or assemblies violative of this section shall be subject to appropriate discipline.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-100, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-100, filed 9/14/84; Order 1-69, § 132Q-04-100, filed 12/8/69.]

WAC 132Q-04-105 Other punishable acts. Any student who commits any other act on college facilities which is punishable as a misdemeanor or a felony under the laws of the state of Washington and/or the United States and which act is not a violation of any other provision of the rules of student conduct, shall be subject to disciplinary action.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-105, filed 7/23/87.]

WAC 132Q-04-110 Commercial activities. (1) College facilities will not be used for commercial solicitation, advertising or promotional activities except when such activities clearly serve educational objectives, including but not limited to display of books of interest to the academic community or the display or demonstration of technical or research equipment, and when such commercial activities relate to educational objectives and are conducted under the sponsorship or the request of a college department or the office of student activities of the college, provided that such solicitation does not interfere with or operate to the detriment of the conduct of college affairs or the free flow of pedestrian or vehicular traffic.

(2) For the purpose of this regulation, the term "commercial activities" does not include handbills, leaflets, newspapers, and similarly related materials as regulated in WAC 132Q-04-140.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-110, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-110, filed 9/14/84; Order 1-69, § 132Q-04-110, filed 12/8/69.]

WAC 132Q-04-120 Outside speakers. (1) Any recognized campus student organization with the written certification of its advisor, may invite speakers on that campus subject to the legal restraints imposed by the laws of the United States and the state of Washington.

(2) The appearance of an invited speaker on a campus does not represent an endorsement, either implicit or explicit, of views or opinions of the speaker by the college, its students, its faculty, its college personnel, its administration or its board.

(3) The scheduling of facilities for hearing invited speakers shall be made through the student senate or the student activities council of the campus at which the speaker will appear.

(4) The appropriate student senate or student activities council will be notified at least seven days prior to the appearance of an invited speaker, at which time a proper form (available in the office of the director of student activities) must be completed with all particulars regarding speaker, time, place, etc., signed by the sponsoring organization's advisor, and filed with the director of student activities. Exceptions to the seven-day ruling may be made by the director of student activities with the approval of the dean of student personnel services.

(5) The appropriate student senate or student activities council may require a question period or arrange to have views other than those of the invited speakers represented at the meeting, or at a subsequent meeting. The

president of the college or a designated representative, may assign faculty to preside over any meeting where a speaker has been invited.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-120, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-120, filed 9/14/84; Order 1-69, § 132Q-04-120, filed 12/8/69.]

WAC 132Q-04-130 Trespass. (1) The president of the college, or, in such president's absence, the acting president, is authorized in the instance of any event that the president deems to be disruptive of order or which the president deems impedes the movement of persons or vehicles or which the president deems to disrupt or threatens to disrupt the ingress and/or egress of persons from college facilities, and the president acting through the dean of student personnel services or such other person designated by the president, shall have the power and authority to:

(a) Prohibit the entry of, or withdraw the license or privilege of a person or persons or any group of persons to enter onto or remain upon any portion of a college facility; or

(b) To give notice against trespass by any manner provided for by law, to any person, persons, or group of persons against whom the license or privilege has been withdrawn or who have been prohibited from, entering onto or remaining upon all or any portion of a college facility; or

(c) To order any person, persons, or group of persons to leave or vacate all of any portion of a college facility.

(2) Any student who shall disobey a lawful order given by the president, or the president's designee, pursuant to the requirements of subsection (1) of this section, shall be subject to disciplinary action.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-130, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-130, filed 9/14/84; Order 1-69, § 132Q-04-130, filed 12/8/69.]

WAC 132Q-04-140 Distribution of materials. (1) Handbills, leaflets, newspapers, and similarly related matter distributed free of charge by any student or students or by members of recognized student organizations or by college personnel, may be distributed upon college facilities designated by the director of student activities; provided that such distribution does not interfere with the ingress and egress of persons or interfere with the free flow of vehicle or pedestrian traffic.

(2) Newspapers, leaflets, and similarly related materials offered for sale by any student or nonstudent person or organization may be distributed and sold only through the college book store as are other commercial forms of merchandise, subject to reasonable rules and regulations that may be imposed by the bookstore manager.

(3) All handbills, leaflets, newspapers, and similarly related matter must bear identification as to the publishing agency and distributing organization or individual.

(4) All students and nonstudents shall be required to register with the director of student activities prior to

the distribution or sale of any handbill, leaflet, newspaper or related matter, including, but not limited to, posting materials on college bulletin boards and distributing materials in college parking lots.

(5) Any student who violates any provision of this rule relating to the distribution and sale of handbills, leaflets, newspapers or related materials, shall be subject to disciplinary action.

(6) Any distribution of the materials regulated in this section shall not be construed as approval of the same by the college or by the board of trustees of Washington State Community College District 17.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-140, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-140, filed 9/14/84; Order 1-69, § 132Q-04-140, filed 12/8/69.]

WAC 132Q-04-150 Right to demand identification.

(1) For the purpose of determining whether probable cause exists for application of any section of the code of student conduct to any conduct by any person on a college facility, any faculty or other college personnel expressly authorized by the president of the college or chief executive officer may demand that any person on college facilities produce evidence of student enrollment at the college, by tender of said person's student identification card.

(2) Refusal by a student to produce a student identification card, as required by subsection (1) of this section, shall be cause for disciplinary action.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-150, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-150, filed 9/14/84; Order 1-69, § 132Q-04-150, filed 12/8/69.]

WAC 132Q-04-170 Initiation of prosecution. (1) Faculty, the dean of student personnel services, or the dean's designee, and the president shall have concurrent authority to invoke sanctions for violations of the rules of student conduct and to require the commencement of the disciplinary proceedings provided for in WAC 132Q-04-180 through 132Q-04-270.

(2) Faculty shall have the authority to take such summary actions as may be necessary to maintain order and proper conduct in the classroom in order to assure the effective cooperation of students in the accomplishment of objectives of the course of instruction. Such actions may be appealed to the president of the college at any time before the end of the next succeeding quarter in which the student is enrolled.

(3) A request for the imposition of disciplinary action for a violation of the rules of student conduct shall be referred in writing to the dean of student personnel services within twenty days of the discovery of the facts giving rise to the request. Such a request may be made by any member of the administration, faculty, or college personnel or any student. All such requests must be in writing and signed by the individual making such request.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-170, filed 7/23/87; 84-19-029 (Resolution No. 23), §

132Q-04-170, filed 9/14/84; Order 1-69, § 132Q-04-170, filed 12/8/69.]

WAC 132Q-04-180 Initial disciplinary proceedings.

(1) All disciplinary proceedings will be initiated by the dean of student personnel services, or the dean's designee, who may also establish advisory panels to advise or act for the office of disciplinary proceedings.

(2) It is the responsibility of the appropriate administrator as designated by the dean of student personnel services to be involved in the gathering of information and documentation relative to disciplinary problems that occur in their areas of responsibilities and submit such in written form.

(3) Any student accused of violating any provisions of the rules of student conduct will be called for an initial conference with the dean of student personnel services, or the dean's designee, and will be informed of what provision or provisions of the rules of student conduct the student is charged with violating, and what appears to be maximum penalties which might result from consideration of the disciplinary proceeding.

(4) After considering the evidence in the case and interviewing the student or students accused of violating the rules of student conduct, the dean of student personnel services, or the dean's designee, may take any of the following actions:

(a) Terminate the proceeding, exonerating the student or students;

(b) Dismiss the case after whatever counseling and advice may be appropriate;

(c) Impose minor sanctions directly (warning, reprimand, disciplinary probation or fine) subject to the student's rights of appeal described below;

(d) Refer the matter to the college disciplinary committee for appropriate action. The student shall be notified in writing when such a referral is made;

(e) Issue an order of dismissal pursuant to the conditions of WAC 132Q-04-260(4).

(5) A student accused of violating any provision of the rules of student conduct shall be given written notification of any disciplinary action taken by the dean of student personnel services, or the dean's designee. In case of an unmarried student under eighteen years of age, written notification of the disciplinary action taken by the dean of student personnel services, or the dean's designee, shall also be sent to the parents or guardian of the student.

(6) No disciplinary action recommended by the dean of student personnel services, or the dean's designee, is final unless the student fails to exercise his right of appeal as provided in WAC 132Q-04-190.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-180, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-180, filed 9/14/84; Order 74-1, § 132Q-04-180, filed 9/23/74; Order 70-1, § 132Q-04-180, filed 9/22/70; Order 1-69, § 132Q-04-180, filed 12/8/69.]

WAC 132Q-04-190 Appeals. Any disciplinary action taken by the dean of student personnel services, or the dean's designee, may be appealed to the college disciplinary committee; and disciplinary action taken by the

college disciplinary committee may be appealed by the student to the president of the college. All appeals by a student must be made in writing to the disciplinary committee or the president and presented to the committee or president within seven days after the student has been notified of the action taken by the disciplinary committee or the president.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-190, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-190, filed 9/14/84; Order 1-69, § 132Q-04-190, filed 12/8/69.]

WAC 132Q-04-200 Composition of college disciplinary committee. Each campus of Spokane Community College and after July 1, 1970, each college created by the board of trustees of Washington State Community College District 17 shall have a college disciplinary committee composed of six members plus the chairperson who shall be chosen no later than October 15 of each academic year. The membership shall be selected as follows:

(1) The recognized faculty organization shall appoint two members and an alternate who are teaching on the appropriate campus or college; such members shall serve a two-year term.

(2) The college president shall appoint two members from the college administration who shall serve at the pleasure of the president.

(3) Student membership shall be appointed by the respective student governments on each college campus. Student membership must include a male and female student and two alternates who shall serve for no more than one year.

(4) The chairperson of the college disciplinary committee shall be the dean of student personnel services, or the dean's designee; provided, however, that no person who personally participates in any disciplinary action reviewed by the disciplinary committee may serve as chairperson, nor may said person cast a vote on the merits of the issue decided by the disciplinary committee pursuant to WAC 132Q-04-240.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-200, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-200, filed 9/14/84. Statutory Authority: RCW 28B.50.140(13). 82-01-034 (Order 81-03, Resolution No. 19), § 132Q-04-200, filed 12/14/81; Order 74-1, § 132Q-04-200, filed 9/23/74; Order 70-1, § 132Q-04-200, filed 9/22/70; Order 1-69, § 132Q-04-200, filed 12/8/69.]

WAC 132Q-04-210 Procedures for hearing before the college disciplinary committee. (1) The college disciplinary committee for each campus, and after July 1, 1970 for each college, will hear, de novo, all disciplinary cases referred to it by the dean of student personnel services, the dean's designee, or cases where the student appeals the dean's decision.

(2) The student has a right to a fair and impartial hearing before the disciplinary committee on any charge of violating the rules of student conduct. The student's failure to cooperate with the hearing procedures herein-after outlined, however, shall not preclude the disciplinary committee from making its findings of fact,

conclusions and recommendations as provided hereafter. Failure by the student to cooperate may be taken into consideration by the committee.

(3) The student shall be given written notice by registered or certified mail of the time and place of the hearing before the college disciplinary committee, and be afforded not less than twenty days notice thereof. Said notice shall contain:

(a) A statement of the time, place and nature of the disciplinary proceeding;

(b) A statement of the charges including reference to the particular sections of the rules of student conduct involved;

(c) A list of witnesses who will appear and a summary description of any documentary or other physical evidence that will be presented by the college at the hearing.

(4) The student shall be entitled to hear and examine the evidence brought forward and be informed of the identity of its source and shall be entitled to present evidence in the student's own behalf and to cross-examine witnesses testifying against the student as to factual matters. The student shall have all authority possessed by the college to obtain information provided requests for such information is specifically described, in writing, and tendered to the dean of student personnel services no later than three days prior to the hearings, or to request the presence of witnesses or the production of other evidence relevant to the issues of the hearings.

(5) The student may be represented by counsel of choice at the disciplinary hearing. If the student elects to choose a duly licensed attorney admitted to practice in any state in the United States as counsel, the student must tender three days' notice excluding weekends and holidays thereof to the dean of student personnel services.

(6) In all disciplinary proceedings the college may be represented by a designee appointed by the dean of student personnel services; said designee may then present the college's case against the student accused of violating the rules of student conduct, provided that in those cases in which the student elects to be represented by a licensed attorney, the dean of student personnel services may elect to have the college represented by an assistant attorney general.

(7) An adequate summary of all the evidence and facts presented to the disciplinary committee during the course of the proceedings will be taken. A copy thereof shall be available at the office of the dean of student personnel services.

(8) The chairperson of the college disciplinary committee shall preside at the disciplinary hearing and make rulings on all evidentiary procedural matters heard in the course of the disciplinary hearing.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-210, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-210, filed 9/14/84; Order 74-1, § 132Q-04-210, filed 9/23/74; Order 70-1, § 132Q-04-210, filed 9/22/70; Order 1-69, § 132Q-04-210, filed 12/8/69.]

WAC 132Q-04-220 Conduct of disciplinary hearings. (1) Hearings conducted by the college disciplinary

committee generally will be held in closed session, except when a student requests that persons other than those directly involved be invited to attend. If at any time during the conduct of a hearing invited guests are disruptive, the chairperson of the committee may exclude such persons from the hearing room.

(2) Any student attending the disciplinary committee hearing as an invited guest who continues to disrupt said proceedings after the chairperson of the committee has asked him to cease and desist therefrom, shall be subject to disciplinary action.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-220, filed 7/23/87; Order 1-69, § 132Q-04-220, filed 12/8/69.]

WAC 132Q-04-230 Evidence admissible in hearings. (1) Only those matters presented at the hearing in the presence of the accused student, except where the student fails to attend after receipt of proper notice, will be considered in determining whether the college disciplinary committee had sufficient cause to believe that the accused student is guilty of violating the rules the student is charged with having violated.

(2) In determining whether sufficient cause, as stated in subsection (1) of this section, does exist, members of the disciplinary committee shall give probative effect to evidence which possesses probative value commonly accepted by reasonable, prudent persons in the conduct of their affairs.

(3) The chairperson of the college disciplinary committee shall, in the course of presiding at the disciplinary hearing, give effect to the rules of privilege recognized by law and exclude incompetent, irrelevant, immaterial and unduly repetitious evidence.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-230, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-230, filed 9/14/84; Order 70-1, § 132Q-04-230, filed 9/22/70; Order 1-69, § 132Q-04-230, filed 12/8/69.]

WAC 132Q-04-240 Decision by the committee. (1) Upon conclusion of the disciplinary hearing, the college disciplinary committee shall consider all the evidence therein presented and decide by majority vote of the members of the committee which of the following is to be taken:

(a) That the college terminate the proceedings and exonerate the student or students;

(b) That the college impose minor sanctions directly, such as warning, reprimand or minor fine, subject to the student's right of appeal as hereinafter described;

(c) That the college impose any of the disciplinary actions as provided in WAC 132Q-04-260; or

(d) Issue an order to dismiss under the conditions of WAC 132Q-04-260(4).

(2) Upon conclusion of the disciplinary hearing of a student appeal, the college disciplinary committee shall consider all the evidence therein presented and decide by majority vote of the members of the committee to uphold the previous decision, terminate the proceeding and exonerate the student or students, or impose any disciplinary action authorized under WAC 132Q-04-260.

(3) The student will be provided with a copy of the committee's findings of fact and conclusions regarding whether the student did violate any rule or rules of the code of student conduct. The committee shall also advise the student of the right to present, within seven calendar days, a written statement to the president of the college appealing the decision of the college disciplinary committee.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-240, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-240, filed 9/14/84; Order 1-69, § 132Q-04-240, filed 12/8/69.]

WAC 132Q-04-250 Final decision regarding appeal of disciplinary committee action. (1) The president of the college or any representative designated, except the dean of student personnel services, shall after reviewing the record of the case, include in the report of the college disciplinary committee any statement filed by the student, approval of the recommendations of the college disciplinary committee or give directions as to what lesser disciplinary action shall be taken.

(2) If the president decides that discipline is to be imposed or altered after the review provided by subsection (1) of this section, the president or the president's designee shall notify the student in writing of the discipline imposed. In case of an unmarried student under eighteen years of age, written notice of any action involving dismissal or disciplinary action shall also be sent to parents or guardian of the student.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-250, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-250, filed 9/14/84; Order 1-69, § 132Q-04-250, filed 12/8/69.]

WAC 132Q-04-260 Disciplinary action. The following disciplinary actions are hereby established any of which shall be the sanctions imposed upon violators of the rules of student conduct:

(1) **Disciplinary warning:** Notice to a student, either verbally or in writing, that the student has been in violation of the rules of student conduct or has otherwise failed to satisfy the college's expectations regarding conduct. Such warnings imply that continuation or repetition of the specific conduct involved or other misconduct will result in one of the more serious disciplinary actions described in this section.

(2) **Reprimand:** Formal action censuring a student for violation of the rules of student conduct. Reprimands are always made in writing to the student by the officer or agency taking the action, with copies to the office of student personnel services. A reprimand indicates to the student that continuation or repetition of the specific conduct involved or other misconduct will result in one of the more serious disciplinary actions described in this section.

(3) **Disciplinary probation:** Formal action placing conditions upon the student's continued attendance for violation of rules of student conduct. The office placing the student on disciplinary probation will specify, in writing, the period of probation and the conditions, such as limiting the student's participation in extracurricular

activities. Disciplinary probation may be for a specified term or for an indefinite period which may extend to graduation or other termination of the student's enrollment in the college. Violation of disciplinary probation shall be cause for disciplinary action.

(4) **Dismissal:** Termination of student status for violation of the rules of student conduct. Dismissal may be for a stated or for an indefinite period. The notification dismissing a student will indicate, in writing, the term of the dismissal and any special conditions which must be met before readmission. There is no refund of fees for the quarter in which the action is taken, but fees paid in advance for a subsequent quarter must be refunded.

(5) **Fines:** The office of student personnel services may assess monetary fines against individual students for violation of the rules of student conduct. Failure to pay such fines promptly will result in the cancellation of the student's registration and will prevent the student from reregistering.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-260, filed 7/23/87; 84-19-029 (Resolution No. 23), § 132Q-04-260, filed 9/14/84; Order 70-1, § 132Q-04-260, filed 9/22/70; Order 1-69, § 132Q-04-260, filed 12/8/69.]

WAC 132Q-04-270 Readmission after dismissal. Any student dismissed from the college for disciplinary reasons may be readmitted only on written petition to the office which initiated the action resulting in the dismissal. Such petitions must indicate how specified conditions have been met and, if the term of the dismissal has not expired, any reasons which support a reconsideration of the matter. Because the president of the college participates in all disciplinary actions dismissing students from the college, decisions on such petitions of readmission must be reviewed and approved by the president before readmission is granted.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-04-270, filed 7/23/87; Order 1-69, § 132Q-04-270, filed 12/8/69.]

Chapter 132Q-05 WAC

STUDENT SUMMARY SUSPENSION RULES

WAC

132Q-05-010	Purpose of summary suspension rules.
132Q-05-020	Definitions.
132Q-05-033	Classroom conduct.
132Q-05-036	Conduct at college functions.
132Q-05-040	Initiation of summary suspension proceedings.
132Q-05-050	Notice of summary proceedings.
132Q-05-060	Procedures of summary suspension hearing.
132Q-05-070	Decision by dean of student personnel services.
132Q-05-080	Notice of suspension.
132Q-05-090	Suspension for failure to appear.
132Q-05-100	Appeal.
132Q-05-110	Summary suspension proceedings not duplicitous.
132Q-05-120	Reporting, recording and maintenance of records.

WAC 132Q-05-010 Purpose of summary suspension rules. (1) The board of trustees of Washington State Community College District 17 recognizes the need to provide the college's administrators with a summary system of student discipline that can swiftly and fairly

respond to immediate disorder on campus facilities within the district. The board further desires to create and operate such a system within the framework of fundamental due process as presently embodied in the historic notions embodied in the jurisprudential tool of the temporary restraining order.

(2) It is to be understood, however, that nothing within the rules adopted in this chapter shall be construed to supplant the provisions of the rules of conduct and procedures of enforcement embodied in chapter 132Q-04 WAC and the student disciplinary system created therein. Rather, the provisions of the rules of this chapter shall be deemed to be supplementary to the rules of student conduct by providing a method of suspension during the pendency of the investigation and prosecution for student violations that will be subsequently heard on their merits pursuant to the system embodied in the said rules of student conduct.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-05-010, filed 7/23/87; Order 1-69, § 132Q-05-010, filed 12/8/69.]

WAC 132Q-05-020 Definitions. As used in this chapter, the following words and phrases shall mean:

(1) "Board" shall mean the board of trustees of Washington State Community College District 17.

(2) "College" shall mean any community college which may be created by the board of trustees of Washington State Community College District 17.

(3) "College facilities" shall mean and include any or all real property owned or operated by the board of trustees of Washington State Community College District 17, and shall include all building and appurtenances affixed thereon or attached thereto.

(4) "District" shall mean Washington State Community College District 17.

(5) "President", unless otherwise designated, shall mean the duly appointed president or chief executive officer of any campus within Washington State Community College District 17.

(6) "Rules of student conduct" shall mean those rules regulating student conduct as adopted in chapter 132Q-04 WAC.

(7) "Student" shall mean and include any person who is enrolled in any community college administered by the board of trustees of Washington State Community College District 17.

(8) "Faculty" shall mean any employee of Washington State Community College District 17 which includes full-time and part-time faculty, administrators, counselors, librarians, or department heads who are employed by any community college administered by the board of trustees.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-05-020, filed 7/23/87; Order 1-69, § 132Q-05-020, filed 12/8/69.]

WAC 132Q-05-033 Classroom conduct. Each faculty member has the right to suspend up to three class days any student who by any act of misconduct disrupts any college class by engaging in conduct that renders it

difficult or impossible to maintain the decorum of the class (see WAC 132Q-04-067; also see WAC 132Q-04-170(2)).

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-05-033, filed 7/23/87.]

WAC 132Q-05-036 Conduct at college functions. Each college employee has the right to remove or have removed from a college function and/or the college for up to three class days any student who by an act of misconduct, substantially disrupts any college function by engaging in conduct that renders it difficult, or impossible, to continue such function in any orderly manner (see WAC 132Q-04-068).

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-05-036, filed 7/23/87.]

WAC 132Q-05-040 Initiation of summary suspension proceedings. If the president, or the president's designee, has cause to believe that any student has violated any law of the state or the United States, or any of the rules of student conduct contained in chapter 132Q-04 WAC, and the president, or president's designee, also has further cause to believe that the student's violations involve:

(1) Participation in any mass protest or demonstration violative of WAC 132Q-04-100, and that immediate disciplinary action is necessary to restore order on any college campus or instructional unit; or

(2) A significant probability that said violation or violations will continue to disrupt the educational environment of the college, so as to render the disciplinary proceeding process contained in chapter 132Q-04 WAC ineffectual.

Then the president, or president's designee, shall, pursuant to the following rules, have authority to suspend said student for a maximum of ten days prior to any subsequent disciplinary proceeding initiated under the rules of student conduct contained in chapter 132Q-04 WAC.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-05-040, filed 7/23/87; Order 1-69, § 132Q-05-040, filed 12/8/69.]

WAC 132Q-05-050 Notice of summary proceedings. (1) If the president desires to exercise the authority conferred by WAC 132Q-05-040 against any student, he or she shall direct the dean of student personnel services to cause notice thereof to be served upon said student.

(2) The notice shall be entitled "notice of summary suspension proceeding" and shall state:

(a) The charges against the student, including reference to the law and/or rules of student conduct involved and

(b) That the student charged must appear before the dean of student personnel services, or the dean's designee, at a time to be set by the dean, but not later than twenty-four hours from the date and time of receipt of the "notice of summary suspension proceeding."

[Statutory Authority: RCW 28B.50.140, 87-16-010 (Resolution No. 27), § 132Q-05-050, filed 7/23/87; Order 1-69, § 132Q-05-050, filed 12/8/69.]

WAC 132Q-05-060 Procedures of summary suspension hearing. (1) At the summary suspension hearing, the college, through the office of the dean of student personnel services, or the dean's designee, shall make a determination as to whether there is probable cause to believe that the violation stated in the notice of summary suspension proceedings to the student did occur.

(2) The student may offer oral testimony of himself or herself or of any person, submit any statement or affidavit on his or her own behalf, examine any affidavit and cross-examine any witness who may appear against him, and submit any matter in extenuation or mitigation of the offense or offenses charged.

(3) The dean of student personnel services shall at the time of the summary suspension proceeding determine whether there is probable cause to believe that a violation of law or of the rules of student conduct has occurred, pursuant to WAC 132Q-05-040 (1) or (2). In the course of making such a decision, said dean may only consider the sworn affidavit or oral testimony of persons who have alleged that the student charged has committed a violation of law or of the rules of student conduct and oral testimony and affidavits submitted by the student charged.

[Statutory Authority: RCW 28B.50.140, 87-16-010 (Resolution No. 27), § 132Q-05-060, filed 7/23/87; Order 70-2, § 132Q-05-060, filed 9/22/70; Order 1-69, § 132Q-05-060, filed 12/8/69.]

WAC 132Q-05-070 Decision by dean of student personnel services. If the dean of student personnel services, following the conclusion of the summary suspension proceeding, finds that there is probable cause to believe that:

(1) The student against whom specific violations of law or of the rules of student conduct are alleged has committed one or more such violations upon any college facility; and

(2) That summary suspension of said student is necessary to attain peace and order on the campus; and

(3) Such violation or violations of the law or of the rules of student conduct constitute grounds for disciplinary probation or dismissal pursuant to WAC 132Q-04-260,

Then the dean of student personnel services may, with the written approval of the president, suspend such student from college for a maximum of ten days.

[Statutory Authority: RCW 28B.50.140, 87-16-010 (Resolution No. 27), § 132Q-05-070, filed 7/23/87; Order 1-69, § 132Q-05-070, filed 12/8/69.]

WAC 132Q-05-080 Notice of suspension. (1) If a student is suspended pursuant to the above rules, said student will be provided with a written copy of the dean of student personnel services' findings of fact and conclusions, as expressly concurred in by the president, as to whether said dean had probable cause to believe that the conditions for summary suspension outlined in WAC

132Q-05-040 exists and whether immediate suspension of said student should be issued.

(2) The student suspended pursuant to the authority of this rule shall be served a copy of the notice of suspension by personal service or by registered mail. Notice by mail shall be sent to said student's last known address. The suspension shall be effective for a ten day period dating from the day the notice of suspension is mailed or personal service accomplished.

(3) During the period of summary suspension, the suspended student shall not enter the campus other than to meet with the dean of student personnel services or to attend the summary suspension hearing. However, the dean of student personnel services may grant the student special permission to enter for the express purpose of meeting with faculty, college personnel, or students in preparation for the hearing.

[Statutory Authority: RCW 28B.50.140, 87-16-010 (Resolution No. 27), § 132Q-05-080, filed 7/23/87; Order 1-69, § 132Q-05-080, filed 12/8/69.]

WAC 132Q-05-090 Suspension for failure to appear. If the student, against whom specific violations of the rules of student conduct or law have been alleged has been served pursuant to the notice required in WAC 132Q-05-050, fails to appear at the time designated for the summary suspension proceeding, the dean of student personnel services may, with the written concurrence of the president, suspend the student from college for a maximum amount of ten days.

[Statutory Authority: RCW 28B.50.140, 87-16-010 (Resolution No. 27), § 132Q-05-090, filed 7/23/87; Order 1-69, § 132Q-05-090, filed 12/8/69.]

WAC 132Q-05-100 Appeal. (1) Any student aggrieved by an order issued at the summary suspension proceeding may appeal the same to the board of trustees. No such appeal shall be entertained, however, unless written notice of the appeal, specifically describing alleged errors in the findings of the dean of student personnel services and the president, is tendered at the office of the president within seventy-two hours following the date notice of summary suspension was served or mailed to the student.

(2) The board shall, as soon as reasonably possible, examine the allegations contained within the notice of appeal, along with the findings of the dean and president, the record of the summary suspension proceeding, and determine therefrom whether the summary suspension order is justified. Following such examination, the board of trustees may, at its discretion, suspend the summary suspension pending determination of the merits of the disciplinary proceeding pursuant to the rules of student conduct.

(3) The board shall notify, by registered or certified mail, the appealing student within forty-eight hours following its consideration of the notice of appeal, as to whether the summary suspension shall be maintained or stayed pending disposition of the disciplinary proceeding pursuant to the rules of student conduct.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-05-100, filed 7/23/87; Order 1-69, § 132Q-05-100, filed 12/8/69.]

WAC 132Q-05-110 Summary suspension proceedings not duplicitous. (1) As indicated in WAC 132Q-05-010, the summary suspension proceeding shall in no way substitute for the disciplinary proceedings provided for in the rules of student conduct, chapter 132Q-04 WAC. At the end of the suspension, the student suspended shall be reinstated to full rights and privileges as a student, subject to whatever sanctions may have been or may be in the future imposed pursuant to the rules of student conduct or these rules of summary suspension.

(2) Any disciplinary proceeding initiated against the student because of violations alleged against any student in the course of the summary suspension proceeding provided for herein, shall be de novo; provided, that the records made and evidence presented during the course of any facet of a summary suspension proceeding brought against the student shall be available for the use of the student and of the college in a disciplinary proceeding initiated under the rules of student conduct.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-05-110, filed 7/23/87; Order 1-69, § 132Q-05-110, filed 12/8/69.]

WAC 132Q-05-120 Reporting, recording and maintenance of records. (1) Records of all summary suspension proceedings shall be kept in the office of student personnel services. Except in proceedings where the student is exonerated, all documentary or other physical evidence produced or considered in summary suspension proceedings and all recorded testimony shall be preserved insofar as possible for at least five years. No record of proceedings wherein the student is exonerated, other than the fact of the exoneration, shall be maintained in the student's file or other college repository after the date of the student's graduation.

(2) The office of student personnel services shall keep accurate records of all summary suspension proceedings taken by that office. All summary suspensions will be entered on the student's record and may be removed at the time of graduation or earlier at the discretion of the office of student personnel services.

(3) In any case in which a student, summarily suspended pursuant to these rules is subsequently exonerated in the course of disciplinary proceedings provided for in the rules of student conduct, all records related to the summary suspension of the student shall be removed from the student's record.

(4) Any failure by the college to remove records of the summary suspension proceeding when such is to be done pursuant to this section, may be secured by a student petitioning the office of student personnel services for removal of such a notation.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-05-120, filed 7/23/87; Order 74-1, § 132Q-05-120, filed 9/23/74; Order 1-69, § 132Q-05-120, filed 12/8/69.]

Chapter 132Q-06 WAC

STUDENT CONFIDENTIAL STUDENT RECORDS

WAC

132Q-06-010	Confidentiality of student records.
132Q-06-015	Definition of a student.
132Q-06-020	Education records—Student's right to inspect.
132Q-06-025	Requests and appeal procedures.
132Q-06-030	Release of personally-identifiable records.
132Q-06-040	Records committee.

WAC 132Q-06-010 Confidentiality of student records. The college continually receives requests from outside sources for information about students, both past and present. The college personnel and faculty of the college are reminded that Public Law 93-380, the Family Educational Rights and Privacy Act of 1974 states that the college adopt a policy on student education records to insure that information contained in such records is treated in a responsible manner with due regard to the personal nature of the information contained in these records. In order to prevent embarrassment or possible legal involvement of the college and its employees because of improper disclosure of information, it is important that college policy be implemented in the release of such information.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-06-010, filed 7/23/87; Order 76-1, § 132Q-06-010, filed 1/26/76.]

WAC 132Q-06-015 Definition of a student. A student is defined as any person who is or has been officially registered at any college or instructional unit with Washington State Community College District 17 and with respect to whom the college maintains education records or personally-identifiable information.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-06-015, filed 7/23/87; Order 76-1, § 132Q-06-015, filed 1/26/76.]

WAC 132Q-06-020 Education records—Student's right to inspect. (1) A student has the right to inspect and review his/her education records. A list of the types of education records maintained by the college and the record locations may be obtained by the student at the college's dean of student personnel services' office.

(a) For purposes of this section the term "education records" means those records, files, documents, and other materials which contain information directly related to a student.

(b) The term "education records" does not include:

(i) Records of instructional, supervisory and administrative personnel and educational personnel ancillary thereto which are in the sole possession of the maker thereof and which are not accessible or revealed to any other person except a substitute.

(ii) Records of the campus security department which are kept apart from those records described in (a) of this subsection and which are maintained solely for law enforcement purposes and which are not made available to persons other than law enforcement officials of the same jurisdiction.

(iii) In the case of persons who are employed by an educational agency or institution but who are not in attendance at such agency or institution, records made and maintained in the normal course of business which relate exclusively to such person in that person's capacity as an employee and are not available for use for any other purpose.

(iv) Records on a student which are created or maintained by a physician, psychiatrist, psychologist or other recognized professional or paraprofessional acting in his/her professional or paraprofessional capacity, or assisting in that capacity and which are created, maintained or used only in connection with the provision of treatment to the student, and are not available to anyone other than persons providing such treatment; provided, however, that such records can be personally reviewed by a physician or other appropriate professional of the student's choice.

(2)(a) Recommendations, evaluations or comments concerning a student that are provided in confidence, either expressed or implied, as between the author and the recipient, shall be made available to the student, except as provided in (b), (c) and (d) of this subsection.

(b) The student may specifically release his or her right to review where the information consists only of confidential recommendations respecting:

- (i) Admission to any educational institution; or
- (ii) An application for employment; or
- (iii) Receipt of an honor or honorary recognition.

(c) A student's waiver of his or her right to access confidential statements shall apply only if:

(i) The student is, upon request, notified of the names of all persons making confidential statements concerning him or her; and

(ii) Such confidential statements are used solely for the purpose for which they were originally intended; and

(iii) Such waivers are not required as a condition for admission to, receipt of financial aid from, or receipt of any other services or benefits from the college.

(d) Recommendations, evaluations or comments concerning a student that have been provided in confidence, either expressed or implied, as between the author and the recipient, prior to January 1, 1975, shall not be subject to release under (a) of this subsection. Such records shall remain confidential and shall be released only with the consent of the author. Such records shall be used by the institution only for the purpose for which they were originally intended.

(3) Where requested records or data include information on more than one student, the student shall be entitled to receive or be informed of only that part of the record or data that pertains to the student.

(4) Students have the right to obtain copies of their education records. Charges for the copies shall not exceed the cost normally charged by the college (except in cases where charges have previously been approved by the boards of trustees' action for certain specified services, such as transcripts and grade sheets).

(5) The dean of student personnel services is the official custodian of academic records; and, therefore, is the

only official who may issue a transcript of the student's official academic record.

(6) Student education records may be destroyed in accordance with a department's routine retention schedule. In no case will any record which is requested by a student for review in accordance with this section and WAC 132Q-06-025 be removed or destroyed prior to providing the student access.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-06-020, filed 7/23/87; Order 76-1, § 132Q-06-020, filed 1/26/76.]

WAC 132Q-06-025 Requests and appeal procedures. (1) A request by a student for review of information should be made in writing to the college individual(s) or office(s) having custody of the particular record.

(2) An individual(s) or office(s) must respond to a request for education records within a reasonable period of time, but in no case more than forty-five days after the request has been made. A college individual(s) or office(s) which is unable to comply with a student's request within the above-stated time period shall inform the student of that fact and the reasons in writing.

(3)(a) A student who feels that his or her request has not been properly answered by a particular individual(s) or office(s) should contact the appropriate dean or director responsible for the individual(s) or office(s) for mediation.

(b) In cases where a student remains dissatisfied after consulting with the appropriate dean or director, the student may then request a hearing by the college records committee. Following the hearing the college's records committee shall render its decision within a reasonable period of time. In all cases the decision of the college's records committee shall be final.

(c) In no case shall any request for review by a student be considered by the college's records committee which has not been filed with that body in writing within ninety days from the date of the initial request to the custodian of the record.

(d) The college's records committee shall not review any matter regarding the appropriateness of official academic grades.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-06-025, filed 7/23/87; Order 76-1, § 132Q-06-025, filed 1/26/76.]

WAC 132Q-06-030 Release of personally-identifiable records. (1) The college shall not permit access to or the release of education records or personally-identifiable information contained therein, other than "directory information," without the written consent of the student, to any party other than the following:

(a) College personnel, faculty and students when officially appointed to a faculty council or administrative committee, when the information is required for a legitimate educational interest within the performance of their responsibilities to the college, with the understanding that its use will be strictly limited to the performance of those responsibilities.

(b) Federal and state officials requiring access to education records in connection with the audit and evaluation of a federally-supported or state-supported education program or in connection with the enforcement of the federal or state legal requirements which relate to such programs. In such cases the information required shall be protected by the federal or state official in a manner which will not permit the personal identification of students and their parents to other than those officials and such personally-identifiable data shall be destroyed when no longer needed for such audit, evaluation or enforcement of legal requirements.

(c) Agencies or individual's requesting information in connection with a student's application for or receipt of financial aid.

(d) Organizations conducting studies for or on behalf of the college for purposes of developing, validating or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students by persons other than the representatives of such organizations, and such information will be destroyed when no longer needed for the purposes for which it was provided.

(e) Accrediting organizations in order to carry out their accrediting functions.

(f) Any person or entity designated by judicial order or lawfully-issued subpoena, upon condition that the student is notified of all such orders or subpoenas in advance of the compliance therewith. The college president, the president's designee, or office(s) receiving a subpoena or judicial order for education records should immediately notify the attorney general.

(2) Where the consent of a student is obtained for the release of education records, it shall be in writing, signed and dated by the person giving such consent, and shall include:

- (a) A specification of the records to be released;
- (b) The reasons for such release; and
- (c) The names of the parties to whom such records will be released.

(3) In cases where records are made available without student release as permitted by subsection (1)(b), (c), (d), (e) and (f) of this section, the college shall maintain a record kept with the education record released which will indicate the parties which have requested or obtained access to a student's records maintained by the college and which will indicate the legitimate interest of the investigating party. Releases in accordance with subsection (1)(a) of this section need not be recorded.

(4) Personally-identifiable education records released to third parties, with or without student consent, shall be accompanied by a written statement indicating that the information cannot be subsequently released in a personally-identifiable form to any other parties without obtaining consent of the student.

(5) The term "directory information" used in subsection (1) of this section is defined as student's name, date and place of birth, major field of studies, participation in officially-recognized activities, weight and height of members of athletic teams, dates of enrollment, degrees

and awards received, and the most recent previous educational agency or institution attended by the student. Students may request that the college not release directory information except through written notice to the dean of student personnel services.

(6) Information from education records may be released to appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health or safety of a student or other person(s).

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-06-030, filed 7/23/87; Order 76-1, § 132Q-06-030, filed 1/26/76.]

WAC 132Q-06-040 Records committee. The college's records committee shall be responsible for reviewing unusual requests for information and for assisting in the interpretation of these rules. The committee shall also be responsible for hearing appeals as defined in WAC 132Q-06-025. The committee shall consist of the dean of student personnel services, or the dean's designee; dean of instruction, or dean of instruction's designee, one faculty, one student, and one faculty or administrator at large. Members shall be appointed by the president of the college.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-06-040, filed 7/23/87; Order 76-1, § 132Q-06-040, filed 1/26/76.]

Chapter 132Q-08 WAC

REDUCTION IN FORCE FOR CLASSIFIED PERSONNEL

WAC

132Q-08-010 through 132Q-08-080 Repealed.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 132Q-08-010 Purpose of rules. [Order 70-5, § 132Q-08-010, filed 12/29/70.] Repealed by 87-06-014 (Resolution No. 26), filed 2/20/87. Statutory Authority: RCW 28B.50.140.
- 132Q-08-020 Definitions. [Order 71-6, § 132Q-08-020, filed 7/26/71; Order 70-5, § 132Q-08-020, filed 12/29/70.] Repealed by 87-06-014 (Resolution No. 26), filed 2/20/87. Statutory Authority: RCW 28B.50.140.
- 132Q-08-030 Initial procedures for reduction in force. [Order 71-6, § 132Q-08-030, filed 7/26/71; Order 70-5, § 132Q-08-030, filed 12/29/70.] Repealed by 87-06-014 (Resolution No. 26), filed 2/20/87. Statutory Authority: RCW 28B.50.140.
- 132Q-08-040 Initial order of layoff. [Order 71-6, § 132Q-08-040, filed 7/26/71; Order 70-5, § 132Q-08-040, filed 12/29/70.] Repealed by 87-06-014 (Resolution No. 26), filed 2/20/87. Statutory Authority: RCW 28B.50.140.
- 132Q-08-050 Options in lieu of layoff. [Order 71-6, § 132Q-08-050, filed 7/26/71; Order 70-5, § 132Q-08-050, filed 12/29/70.] Repealed by 87-06-014 (Resolution No. 26), filed 2/20/87. Statutory Authority: RCW 28B.50.140.
- 132Q-08-060 Procedures for establishing order of layoff and notice requirements. [Order 71-6, § 132Q-08-060, filed 7/26/71; Order 70-5, § 132Q-08-060, filed 12/29/70.] Repealed by 87-06-014 (Resolution No.

- 132Q-08-070 26), filed 2/20/87. Statutory Authority: RCW 28B.50.140. Distribution of layoff notice. [Order 71-6, § 132Q-08-070, filed 7/26/71; Order 70-5, § 132Q-08-070, filed 12/29/70.] Repealed by 87-06-014 (Resolution No. 26), filed 2/20/87. Statutory Authority: RCW 28B.50.140.
- 132Q-08-080 Reemployment rights of laid off employees. [Order 71-6, § 132Q-08-080, filed 7/26/71; Order 70-5, § 132Q-08-080, filed 12/29/70.] Repealed by 87-06-014 (Resolution No. 26), filed 2/20/87. Statutory Authority: RCW 28B.50.140.

WAC 132Q-08-010 through 132Q-08-080 Repealed. See Disposition Table at beginning of this chapter.

Chapter 132Q-20 WAC

FACULTY AND STUDENT TRAFFIC RULES AND REGULATIONS

WAC

- 132Q-20-010 Purpose for adopting rules.
- 132Q-20-020 Definitions.
- 132Q-20-030 Applicable traffic rules and regulations.
- 132Q-20-040 Permits required for vehicles on campus.
- 132Q-20-050 Authorization for issuance of permits.
- 132Q-20-060 Valid permit.
- 132Q-20-070 Display of permit.
- 132Q-20-080 Transfer of permits.
- 132Q-20-090 Permit revocation.
- 132Q-20-110 Right to appeal permit revocation or refusal to grant permit.
- 132Q-20-130 Designation of parking space.
- 132Q-20-150 Parking hours.
- 132Q-20-160 Overnight parking.
- 132Q-20-170 Regulatory signs and directions.
- 132Q-20-180 Speed limit.
- 132Q-20-190 Pedestrians' right of way.
- 132Q-20-200 Special traffic and parking regulations and restrictions authorized.
- 132Q-20-210 Two-wheeled motor bikes or bicycles.
- 132Q-20-220 Report of accidents.
- 132Q-20-230 Exceptions from traffic and parking restrictions.
- 132Q-20-240 Enforcement.
- 132Q-20-250 Issuance of traffic tickets.
- 132Q-20-260 Fines and penalties for students.
- 132Q-20-265 Fines and penalties for all district employees.
- 132Q-20-270 Liability of college.
- 132Q-20-280 Repealed.
- 132Q-20-290 Repealed.
- 132Q-20-300 Repealed.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 132Q-20-280 Delegation of authority. [Order 71-4, § 132Q-20-280, filed 7/26/71.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.
- 132Q-20-290 Effective date. [Order 71-4, § 132Q-20-290, filed 7/26/71.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.
- 132Q-20-300 Severability. [Order 71-4, § 132Q-20-300, filed 7/26/71.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.

WAC 132Q-20-010 Purpose for adopting rules. Pursuant to the authority granted by RCW

28B.50.140(10), the board of trustees of Washington State Community College District 17 is granted authority to make rules and regulations for pedestrian and vehicular traffic on property owned, operated or maintained by the college district. The rules and regulations contained in this chapter pertain to all faculty, students, college personnel, and visitors who use district facilities unless exempted by the chief executive officer of the district and are established for the following purposes:

- (1) To protect and control pedestrian and vehicular traffic; and
- (2) To assure access at all times for emergency traffic; and
- (3) To minimize traffic disturbance during class hours; and
- (4) To facilitate the work of the community colleges.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-010, filed 7/23/87; Order 71-4, § 132Q-20-010, filed 7/26/71.]

WAC 132Q-20-020 Definitions. As used in this chapter the following words and phrases shall mean:

- (1) "Board" shall mean the board of trustees of Washington State Community College District 17.
- (2) "Campus" shall mean any or all real property owned, operated or maintained by Washington State Community College District 17.
- (3) "Dean of student personnel services" shall mean the dean of student personnel services of Spokane Community College or Spokane Falls Community College.
- (4) "College" shall mean any community college or separate instructional unit which may be created by the board of trustees of Washington State Community College District 17.
- (5) "Faculty" shall mean any employee of Washington State Community College District 17 which includes full-time and part-time faculty, administrators, counselors, librarians, or department heads who are employed by any community college administered by the board of trustees.
- (6) "Campus patrol" shall mean an employee of the college, or a law enforcement student, who is responsible to the dean of student personnel services for campus security.

(7) "Student" shall mean any person who is enrolled in any community college operated by Washington State Community College District 17.

(8) "Vehicle" shall mean an automobile, truck, motor-driven cycle, scooter, or any vehicle empowered by a motor.

(9) "Visitors" shall mean any person or persons, excluding students as previously defined, who come upon the campus as guests and person or persons who lawfully visit the campus for purposes which are in keeping with the colleges' role as institutions of higher learning in the state of Washington.

(10) "Permanent permits" shall mean permits which are valid for a school term.

(11) "Temporary permits" shall mean permits which are valid for a specific period designated on the permit.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-020, filed 7/23/87; Order 72-5, § 132Q-20-020, filed 10/9/72; Order 71-4, § 132Q-20-020, filed 7/26/71.]

WAC 132Q-20-030 Applicable traffic rules and regulations. The other traffic rules and regulations which may also be applicable upon the campuses are as follows:

- (1) The motor vehicle and other traffic laws of the state of Washington; and
- (2) The Spokane municipal code.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-030, filed 7/23/87; Order 71-4, § 132Q-20-030, filed 7/26/71.]

WAC 132Q-20-040 Permits required for vehicles on campus. Students, faculty, administration, college personnel, guests and visitors shall not stop, park, or leave a vehicle whether attended or unattended upon the campus without a parking permit issued pursuant to WAC 132Q-20-050, except guests and visitors who will be given a reasonable time to secure a temporary permit from the dean of student personnel services, or the dean's designee. All students who plan to park on campus and are attending educational programs on campus that meet ten or more times per quarter are required to purchase a valid quarterly permit. Failure to obtain a permit shall be grounds for disciplinary action. The fee for the parking permit shall be established from time to time by the board of trustees of Washington State Community College District 17 and shall be published. Students attending education programs on campus that meet less than ten times are to obtain temporary guest permits.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-040, filed 7/23/87; Order 73-4, § 132Q-20-040, filed 2/23/73; Order 71-4, § 132Q-20-040, filed 7/26/71.]

WAC 132Q-20-050 Authorization for issuance of permits. The colleges are authorized to issue parking permits to students, faculty, college personnel, guests and visitors of the college pursuant to the following regulations:

(1) Upon payment of the appropriate fee a student who intends to use college parking facilities may be issued a parking permit upon the registration of his or her vehicle with the college at the beginning of each college quarter (fall quarter, winter quarter, spring quarter, and summer quarter).

(2) Upon payment of the appropriate fee faculty, college personnel, and students will be issued parking permits for their vehicle if they intend to use college parking facilities.

(3) The dean of student personnel services, or the dean's designee, may issue temporary and special parking permits when such permits are necessary to enhance the business or operation of the college.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-050, filed 7/23/87; Order 71-4, § 132Q-20-050, filed 7/26/71.]

WAC 132Q-20-060 Valid permit. A valid parking permit is:

- (1) An unexpired parking permit registered and properly displayed; or
- (2) A short-term parking permit authorized by the dean of student personnel services, or the dean's designee, and properly displayed; or
- (3) A special parking permit authorized by the dean of student personnel services, or the dean's designee, and properly displayed; or
- (4) A guest's permit authorized by the dean of student personnel services, or the dean's designee, and properly displayed; or
- (5) A shop permit authorized by a vocational - technical instructor and properly displayed.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-060, filed 7/23/87; Order 74-1, § 132Q-20-060, filed 9/23/74; Order 71-4, § 132Q-20-060, filed 7/26/71.]

WAC 132Q-20-070 Display of permit. All permanent parking permits shall be permanently affixed to the inside of the rear window on the lower left corner directly behind the driver. For convertibles and pickups with campers, permits must be placed in the lower right-hand corner of the front windshield, and for motorcycles, placed either on front shock absorbers or battery covers (flat surface) or toolbox covers (right-hand side). *Temporary permits shall be hung on the rear-view mirror in such a manner that they may be viewed through the front windshield.*

- (1) Expired permits should be removed before the new permits are attached.
- (2) Permits not displayed pursuant to the provisions of this section shall not be valid.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-070, filed 7/23/87; Order 74-1, § 132Q-20-070, filed 9/23/74; Order 71-4, § 132Q-20-070, filed 7/26/71.]

WAC 132Q-20-080 Transfer of permits. Parking permits are not transferable. If a vehicle is sold, traded, or if there is a new purchase, a new permit will be issued to the permit holder at a nominal cost if the permit holder does the following:

- (1) Records permit number and informs the auto registration clerk;
- (2) Scrapes permit off the window;
- (3) Brings permit or remnant to appropriate office, which office shall then issue the permit holder a new parking permit registered under a new number.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-080, filed 7/23/87; Order 71-4, § 132Q-20-080, filed 7/26/71.]

WAC 132Q-20-090 Permit revocation. Parking permits are the property of the college and may be recalled by the dean of student personnel services for any of the following reasons:

- (1) When the purpose for which the permit was issued changes or no longer exists; or
- (2) When a permit is used for an unregistered vehicle or by an unauthorized individual; or
- (3) Falsification on a parking permit application; or

- (4) Continued violations of parking regulations; or
- (5) Counterfeiting or altering a parking permit.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-090, filed 7/23/87; Order 71-4, § 132Q-20-090, filed 7/26/71.]

WAC 132Q-20-110 Right to appeal permit revocation or refusal to grant permit. When a parking permit has been recalled pursuant to WAC 132Q-20-090, or has been refused in accordance with WAC 132Q-20-100, or when a fine or penalty has been levied against a violator of the rules and regulations set forth in this chapter, such action by the dean of student personnel services, or the dean's designee, may be appealed pursuant to WAC 132Q-04-190; provided, however, that faculty, administrators, and college personnel of Washington State Community College District 17 shall appeal permit revocations, refusals to grant permits, and fines or penalties levied for violations by the dean of student personnel services to the respective college presidents whose decision on the matter shall be final. Refusal to pay a fine still existing after exhaustion of the appellate process shall be grounds for disciplinary action. In the case of students, failure to pay fines after the exhaustion of the appellate process shall be grounds for the college, in addition to disciplinary action, to deny admission for subsequent enrollment with Washington State Community College District 17. In the case of District 17 employees, failure to pay fines could result in the denial of issuing a permit, and/or impounding of vehicles.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-110, filed 7/23/87; Order 73-4, § 132Q-20-110, filed 2/23/73; Order 71-4, § 132Q-20-110, filed 7/26/71.]

WAC 132Q-20-130 Designation of parking space. The parking space available on campus shall be designated and allocated by the dean of student personnel services, or the dean's designee, in such a manner which will best effectuate the objectives of the rules and regulations in this chapter.

(1) Faculty and college personnel spaces will be so designated for their use; and

(2) Student spaces will be so designated for their use; provided, physically handicapped students and others designated by the dean of student personnel services, or the dean's designee, may be granted special permits to park in close proximity to the classrooms used by such students; and

(3) Parking spaces will be designated for use of visitors on campus.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-130, filed 7/23/87; Order 71-4, § 132Q-20-130, filed 7/26/71.]

WAC 132Q-20-150 Parking hours. Parking is permitted on campus between the hours of 6:30 a.m. to 11:00 p.m. for faculty, college personnel, and students. The rules and regulations pertaining to the use of certain parking permits in specific areas are contained in WAC 132Q-20-140. Students, faculty, and college personnel may park in any of the spaces or stalls designated in

WAC 132Q-20-140 except visitor's areas on a first-come, first-served basis between the hours of 5:00 p.m. and 11:00 p.m. Custodial and other authorized personnel may park on campus from 10:00 p.m. to 6:30 a.m., and are still required to follow regular parking regulations and obtain parking permits.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-150, filed 7/23/87; Order 71-4, § 132Q-20-150, filed 7/26/71.]

WAC 132Q-20-160 Overnight parking. Overnight parking is prohibited except when approval is granted by the dean of student personnel services or the dean's designee.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-160, filed 7/23/87; Order 71-4, § 132Q-20-160, filed 7/26/71.]

WAC 132Q-20-170 Regulatory signs and directions. The dean of student personnel services, or the dean's designee, is authorized to erect signs, barricades and other structures and to paint marks or other directions upon the entry ways and streets on campus and upon the various parking lots owned or operated by the colleges. Such signs, barricades, structures, markings, and directions, shall be so made and placed as in the opinion of the dean of student personnel services, or dean's designee, which will best effectuate the objectives stated in WAC 132Q-20-010 and will best effectuate the rules and regulations contained in this chapter.

Drivers of vehicles shall observe and obey the signs, barricades, structures, markings and directions erected pursuant to this section. Drivers shall also comply with the directions given them by the campus patrol in the control and regulation of traffic.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-170, filed 7/23/87; Order 71-4, § 132Q-20-170, filed 7/26/71.]

WAC 132Q-20-180 Speed limit. No vehicle shall be operated on the campuses at a speed in excess of fifteen miles per hour in parking lots; and fifteen miles per hour on campus roads or such slower speed as is reasonable and prudent in the circumstances. No vehicle of any type shall at any time use the campus parking lots for testing, racing, or other unauthorized activities.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-180, filed 7/23/87; Order 71-4, § 132Q-20-180, filed 7/26/71.]

WAC 132Q-20-190 Pedestrians' right of way. (1) The operator of a vehicle shall yield the right of way, slowing down or stopping, if need be, to so yield to any pedestrian, but no pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield.

(2) Whenever any vehicle slows or stops so as to yield to pedestrian traffic, the operator of any other vehicle approaching from the rear shall not overtake and pass such a vehicle which has slowed or stopped to yield to pedestrian traffic.

(3) Every pedestrian crossing at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right of way to all vehicles.

(4) Where a sidewalk is provided, pedestrians shall proceed upon such a sidewalk.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-190, filed 7/23/87; Order 71-4, § 132Q-20-190, filed 7/26/71.]

WAC 132Q-20-200 Special traffic and parking regulations and restrictions authorized. Upon special occasions causing additional and/or heavy traffic and during emergencies, the dean of student personnel services, or the dean's designee, is authorized to impose additional traffic and parking regulations and restrictions for the achievement of the objectives specified in WAC 132Q-20-010.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-200, filed 7/23/87; Order 71-4, § 132Q-20-200, filed 7/26/71.]

WAC 132Q-20-210 Two-wheeled motor bikes or bicycles. (1) All two-wheeled vehicles empowered by a motor shall park in a space designated for *motorcycles only*.

(2) No vehicle shall be ridden on the sidewalks on campus at any time unless authorized by the dean of student personnel services, or the dean's designee.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-210, filed 7/23/87; Order 71-4, § 132Q-20-210, filed 7/26/71.]

WAC 132Q-20-220 Report of accidents. The operator of any vehicle involved in an accident on campus resulting in injury to or death of any person or *total of claimed damage to either or both vehicles exceeding \$300.00 shall immediately* report such accident to the dean of student personnel services, or the dean's designee, and shall within twenty-four hours after such accident, file a state of Washington motor vehicle accident report.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-220, filed 7/23/87; Order 71-4, § 132Q-20-220, filed 7/26/71.]

WAC 132Q-20-230 Exceptions from traffic and parking restrictions. These rules and regulations shall not apply to city-owned, county-owned, or state-owned emergency vehicles.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-230, filed 7/23/87; Order 71-4, § 132Q-20-230, filed 7/26/71.]

WAC 132Q-20-240 Enforcement. (1) Enforcement of the parking rules and regulations will begin the first day of classes of the fall quarter and will continue through subsequent quarters until the start of the following fall quarter.

(2) The dean of student personnel services, or the dean's designee, shall be responsible for the enforcement

of the rules and regulations contained in this chapter. The dean of student personnel services is hereby authorized to delegate this responsibility to the campus patrol or other subordinates.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-240, filed 7/23/87; Order 72-5, § 132Q-20-240, filed 10/9/72; Order 71-4, § 132Q-20-240, filed 7/26/71.]

WAC 132Q-20-250 Issuance of traffic tickets. Upon the violations of any of the rules and regulations contained in this chapter, the dean of student personnel services, or the dean's designee or subordinates, may issue a summons or traffic ticket setting forth the date, the approximate time, permit number, license information, infraction, officer, and schedule of fines. Such summons or traffic tickets may be served by attaching or affixing a copy thereof in some prominent place outside such vehicle or by personally serving the operator or owner.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-250, filed 7/23/87; Order 71-4, § 132Q-20-250, filed 7/26/71.]

WAC 132Q-20-260 Fines and penalties for students. The dean of student personnel services, or the dean's designee, is authorized to impose the following fines and penalties for the violation of the rules and regulations contained in this chapter:

(1) Except as provided under subsection (2) of this section, fines will be levied for all violations of the regulations contained in this chapter.

(2) Community Colleges of Spokane and its recognized instructional units are authorized to:

- (a) Place an "administrative hold" in the records;
- (b) Deny registration for subsequent quarters; and
- (c) Deny graduation from the college to any student that fails to promptly pay any financial obligation due the college including the payment for parking citations.

(3) Vehicles which are parked on any campus within Washington State Community College District 17 and which are in violation of any of the regulations contained in this chapter, may be impounded or detained by use of mechanical devices at the discretion of the dean of student personnel services. If a vehicle is impounded, it may be taken to such place for storage as the dean of student personnel services, or the dean's designee, selects. The expenses of such impoundings and storage shall be charged to the owner or operator of the vehicle and paid by him or her prior to its release. The college and its employees shall not be liable for loss or damage of any kind resulting from such impounding and storage.

(4) At the discretion of the dean of student personnel services, an accumulation of traffic violations by a student will be cause for disciplinary action, and the dean of student personnel services shall initiate disciplinary proceedings against such student pursuant to WAC 132Q-04-180.

(5) The duly elected associated student government officers of Spokane Falls Community College and Spokane Community College may, in a joint meeting with the District 17 executive committee, recommend a

proposed schedule of fines prior to adoption of a new fine schedule.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-260, filed 7/23/87; Order 72-2, § 132Q-20-260, filed 2/7/72; Order 71-4, § 132Q-20-260, filed 7/26/71.]

WAC 132Q-20-265 Fines and penalties for all district employees. (1) Fines levied for all violations are subject to payment to the district in accordance with the established fine schedule.

(2) Faculty and other district employees have the right of due process and may appeal a decision of the dean of student personnel services to the college president or chief administrator of a recognized institutional unit whose decision shall be final.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-265, filed 7/23/87.]

WAC 132Q-20-270 Liability of college. The college assumes no liability under any circumstances for vehicles parked on campus.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-20-270, filed 7/23/87; Order 71-4, § 132Q-20-270, filed 7/26/71.]

WAC 132Q-20-280 Repealed. See Disposition Table at beginning of this chapter.

WAC 132Q-20-290 Repealed. See Disposition Table at beginning of this chapter.

WAC 132Q-20-300 Repealed. See Disposition Table at beginning of this chapter.

Chapter 132Q-94 WAC

FACULTY AND STUDENT HEALTH AND SAFETY REGULATIONS

WAC

- 132Q-94-010 Declaration of purpose.
- 132Q-94-020 Rationale.
- 132Q-94-030 Students' responsibilities.
- 132Q-94-040 Repealed.
- 132Q-94-050 Repealed.
- 132Q-94-060 Repealed.
- 132Q-94-070 Repealed.
- 132Q-94-080 Repealed.
- 132Q-94-090 Repealed.
- 132Q-94-100 Repealed.
- 132Q-94-110 Repealed.
- 132Q-94-120 Prohibiting unsafe acts or unhealthful practices.
- 132Q-94-125 Pets prohibited in college buildings.
- 132Q-94-130 Violations.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 132Q-94-040 Personal protective equipment and clothing. [Order 72-1, § 132Q-94-040, filed 1/28/72.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.
- 132Q-94-050 "Bridging" fuses prohibited. [Order 72-1, § 132Q-94-050, filed 1/28/72.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.
- 132Q-94-060 Leakage of electricity shall be reported. [Order 72-1, § 132Q-94-060, filed 1/28/72.] Repealed by 87-16-

- 010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.
- 132Q-94-070 Safe standing room required. [Order 72-1, § 132Q-94-070, filed 1/28/72.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.
- 132Q-94-080 Use of disconnected wires for starting machinery prohibited. [Order 72-1, § 132Q-94-080, filed 1/28/72.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.
- 132Q-94-090 Students working on machines or appliances. [Order 72-1, § 132Q-94-090, filed 1/28/72.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.
- 132Q-94-100 Machines shall be stopped when making repairs. [Order 72-1, § 132Q-94-100, filed 1/28/72.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.
- 132Q-94-110 Hygiene. [Order 72-1, § 132Q-94-110, filed 1/28/72.] Repealed by 87-16-010 (Resolution No. 27), filed 7/23/87. Statutory Authority: RCW 28B.50.140.

WAC 132Q-94-010 Declaration of purpose. By adoption of the following health and safety regulations the board of trustees of the Washington State Community College District 17 expresses its firm commitment to the safety and health of its students. The board further recognizes the importance of students developing safe work habits, particularly in the areas of equipment and machinery operation, and in the handling of potentially hazardous chemical substances. This chapter shall apply to all students whether in a work study position or attending classes offered within the Washington State Community College District 17.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-94-010, filed 7/23/87; Order 72-1, § 132Q-94-010, filed 1/28/72.]

WAC 132Q-94-020 Rationale. Adoption of these health and safety rules by the board of trustees is based on the following standards:

(1) The possibility of accidental injury to an individual exists at all times and in all places and no place of work nor any human activity is exempt from the possibility of accidents.

(2) All community college safety programs are for the benefit of both the Washington State Community College District 17 and the individual students enrolled within the institution. There is no conflict of interests between the students and the college in the area of an accident prevention program; through accident prevention, everyone benefits.

(3) Accident prevention requires both organization and education, consisting largely of the desire to provide and maintain an environment free of hazards through institution of a common-sense safety program and the determination to carry out the program effectively.

(4) Effective accident prevention includes instructor leadership, student cooperation, effective organization, thorough training, and good supervision.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-94-020, filed 7/23/87; Order 72-1, § 132Q-94-020, filed 1/28/72.]

WAC 132Q-94-030 Students' responsibilities. Students attending Washington State Community College District 17 shall, to the best of their ability, make it their individual responsibility to keep themselves and their fellow students free from accidents. In the interest of accident prevention, students shall obey the approved district safety rules and procedures including those outlined below, as well as other, more specific safety rules, as outlined by their instructors:

(1) Students shall consider the benefits of accident prevention to themselves, to others, and to their work, and shall act accordingly, conducting their work to avoid accidents through observation of safe work practices.

(2) Students shall study and observe all safe practices governing their specific area of work or class assignment, and shall make a concerted effort to understand their job and area of assignment.

(3) Students shall ascertain emergency procedures from their instructor or supervisor.

(4) Students shall remain alert for any unsafe condition(s) or practice(s), immediately reporting any observed to their instructor or supervisor.

(5) Students shall promptly report any accident in which they are injured, regardless of the degree of severity, to their instructor or supervisor.

(6) Students shall not engage in practical jokes or horseplay while attending class or while on the job.

(7) Students shall not report to class or a work study position while under the influence of intoxicants or drugs, nor shall such items be used or consumed while on the premises of the Washington State Community College District 17 or representing the Washington State Community College District 17 at an off-site location.

(8) Students who receive their instructor's or supervisor's permission to operate a state vehicle shall comply with existing fleet policies and procedures of Washington State Community College District 17.

(9) Students shall comply with existing smoking regulations of the Washington State Community College District 17.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-94-030, filed 7/23/87; Order 72-1, § 132Q-94-030, filed 1/28/72.]

WAC 132Q-94-040 Repealed. See Disposition Table at beginning of this chapter.

WAC 132Q-94-050 Repealed. See Disposition Table at beginning of this chapter.

WAC 132Q-94-060 Repealed. See Disposition Table at beginning of this chapter.

WAC 132Q-94-070 Repealed. See Disposition Table at beginning of this chapter.

WAC 132Q-94-080 Repealed. See Disposition Table at beginning of this chapter.

WAC 132Q-94-090 Repealed. See Disposition Table at beginning of this chapter.

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WAC 132Q-94-100 Repealed. See Disposition Table at beginning of this chapter.

WAC 132Q-94-110 Repealed. See Disposition Table at beginning of this chapter.

WAC 132Q-94-120 Prohibiting unsafe acts or unhealthful practices. Nothing contained in this chapter shall prohibit an instructor or supervisor from immediately prohibiting an unsafe practice which is not specifically outlined in this chapter.

Any violation of sound health and safety practices not specifically enumerated in this chapter shall not be permitted, and the instructor or supervisor in charge may prohibit such practices.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-94-120, filed 7/23/87; Order 72-1, § 132Q-94-120, filed 1/28/72.]

WAC 132Q-94-125 Pets prohibited in college buildings. For reasons of health, sanitation, and safety, no person shall be permitted to bring or leave any dog, cat, or any other pet in any school building, nor leave such pet unattended on any district property. All dogs, cats, or other pets of any kind shall be and remain on a leash while on any district property.

This section does not apply to the blind, the visually handicapped, the hearing impaired, and the otherwise physically disabled person who requires the services and assistance of a guide dog and/or service dog as defined in chapter 70.84 RCW.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-94-125, filed 7/23/87.]

WAC 132Q-94-130 Violations. Violations of these rules and regulations based on health and safety standards within this chapter, shall be cause for disciplinary action under the provisions of chapter 132Q-04 WAC. Disciplinary proceedings shall be conducted in accordance with chapter 132Q-04 WAC.

[Statutory Authority: RCW 28B.50.140. 87-16-010 (Resolution No. 27), § 132Q-94-130, filed 7/23/87; Order 72-1, § 132Q-94-130, filed 1/28/72.]

Title 132R WAC

COMMUNITY COLLEGES--BIG BEND COMMUNITY COLLEGE

Chapter

132R-210 Classified personnel rules--European project.

Chapter 132R-210 WAC

CLASSIFIED PERSONNEL RULES--EUROPEAN PROJECT

WAC

132R-210-015 through 132R-210-950 Repealed.