(9) Supportive programs, internally and externally, which will enhance the achievement of affirmative action goals.

[Statutory Authority: RCW 28B.16.100. 87-02-036 (Order 154), § 251-23-040, filed 1/2/87, effective 2/1/87; 86-06-034 (Order 145), § 251-23-040, filed 2/28/86, effective 4/1/86.]

- WAC 251-23-050 Affirmative action—Goals and timetables. Each higher education institution/related board shall develop and implement goals and timetables for hiring and/or promoting members of protected groups into job classes/categories where it has been determined that underutilization exists.
- (1) Goals shall be established based on the relevant availability statistics and in direct relationship to the institution's/related board's workforce profile and utilization analysis.
- (2) Timetables shall be developed on both a short-range (one year) and/or a long-range (three to five years) basis, whichever is determined to be appropriate for correcting identified areas of underutilization.

[Statutory Authority: RCW 28B.16.100. 87–02–036 (Order 154), § 251-23-050, filed 1/2/87, effective 2/1/87; 86-06-034 (Order 145), § 251-23-050, filed 2/28/86, effective 4/1/86.]

WAC 251-23-060 Affirmative action—Supplemental certification. When an institution/related board is utilizing an approved affirmative action program in accordance with WAC 251-23-020 and 251-23-040 (7)(a), and when the initial certification process does not provide the names of at least three eligibles who are members of the specific underutilized protected group(s), the personnel officer shall certify from the eligible list up to three additional eligibles who meet the applicable affirmative action criteria. Such additional certification shall be made in strict order of standing on the eligible list. Certification of additional eligibles shall not result in more than a total of three eligibles from the specific underutilized protected group(s).

[Statutory Authority: RCW 28B.16.100. 87–02–036 (Order 154), \$ 251–23–060, filed 1/2/87, effective 2/1/87; 86–06–034 (Order 145), \$ 251–23–060, filed 2/28/86, effective 4/1/86.]

## Chapter 251–24 WAC EMPLOYEE DEVELOPMENT AND TRAINING

WAC 251-24-050 Training—General provisions.

WAC 251-24-050 Training—General provisions. (1) Voluntary attendance in training courses outside of regular working hours does not constitute grounds for overtime or compensatory time off.

- (2) Required attendance in courses which are outside of regular working hours and which are work related or meet an identified institution need is considered "paid time training" and constitutes time worked.
- (3) Upon completion of institution approved training programs, respective eligible lists may be opened to employees who meet the minimum qualifications and desire to be examined, as provided in WAC 251-17-090(5).

[Statutory Authority: RCW 28B.16.100. 88–02–017 (Order 164), § 251–24–050, filed 12/30/87, effective 2/1/88; Order 61, § 251–24–050, filed 8/30/77, effective 10/1/77; Order 36, § 251–24–050, filed 8/20/74; Order 29, § 251–24–050, filed 1/22/74.]

## Title 254 WAC HISTORIC PRESERVATION, ADVISORY COUNCIL ON

Chapter

254 - 20

Special valuation for historic properties.

## Chapter 254–20 WAC SPECIAL VALUATION FOR HISTORIC PROPERTIES

WAC

254-20-090

Responsibilities of the owner—Application requirements.

WAC 254-20-090 Responsibilities of the owner—Application requirements. (1) The owner of an historic property desiring special valuation shall apply to the assessor of the county in which the historic property is located upon forms prescribed by the department of revenue and supplied by the county assessor.

- (2) In order to be eligible for special valuation, applications must be made not later than October 1 of the calendar year preceding the assessment year for which special valuation is sought.
- (3) The owner shall be required to pay only such fees as are necessary to process and record documents pursuant to chapter 84.26 RCW.
- (4) Applications shall include a legal description of the historic property. The owner shall also provide comprehensive exterior and interior photographs of the historic property before and after rehabilitation, architectural plans or other legible drawings depicting the completed rehabilitation work, and a notarized affidavit attesting to the actual cost of the rehabilitation work completed prior to the date of application and the period of time during which the work was performed.
- (5) For properties located within historic districts, the application shall also include, in addition to the information specified in subsection (4) of this section, a statement from the secretary of the interior or the appropriate local official, as specified in local administrative rules, or by the local government, indicating that the property is a certified historic structure.
- (6) Property owners applying for special valuation under these rules shall make available to the local review board documentation as to the actual cost of the rehabilitation project and the period of time during which the rehabilitation took place.

[Statutory Authority: RCW 84.26.120. 87–03–039 (Order 86–11), § 254–20–090, filed 1/16/87; 86–21–103 (Order 86–11), § 254–20–090, filed 10/20/86.]