

**Title 504 WAC
WASHINGTON STATE UNIVERSITY**

Chapters

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Chapter 504-17 WAC

CAMPUS PARKING AND TRAFFIC REGULATIONS

WAC

- 504-17-090 Motorcycles, mopeds and bicycles.
- 504-17-220 Enforcement—Fines.
- 504-17-235 Enforcement—Accumulated violations, wheel lock, wheel lock fees, towing.

WAC 504-17-090 Motorcycles, mopeds and bicycles. (1) **GENERAL REGULATIONS:** The general traffic regulations applicable to motor vehicles apply equally to motorcycles, mopeds and bicycles. Motorcycles or mopeds may not be driven on sidewalks or in the mall area. Bicycles may be used on sidewalks, though pedestrians always have the right of way.

(2) **DEFINITIONS AND RESTRICTIONS.** The university classifies mopeds and motorcycles by engine displacement (also referred to as engine size). This definition applies only to parking at the university and does not replace or supersede the definitions established by the state of Washington for licensing and traffic purposes.

(a) **Mopeds:** The university defines a moped as any two- or three-wheeled vehicle with an engine displacement of 50 cc or less. Mopeds may park only in the following locations:

- (i) A designated moped parking area.
- (ii) A bicycle rack unless the rack is signed to exclude mopeds. Generally, mopeds may not park in bicycle racks within or adjacent to pedestrian malls. In these areas, mopeds should be parked in designated moped parking areas.
- (iii) Motorcycle areas if they display, in a conspicuous place, a valid WSU motorcycle parking permit during restricted hours. See WAC 504-17-120(1).

Mopeds need not display a WSU parking permit if parked within the confines of an approved bicycle rack or designated moped parking area.

(b) **Motorcycles:** The university defines a motorcycle as any two- or three-wheeled vehicle with an engine displacement greater than 50 cc. Motorcycles may park only in spaces which are marked by signs or the letter "M" painted on the parking surface. Motorcycles must display a valid WSU motorcycle permit during restricted hours. See WAC 504-17-120(1).

[Statutory Authority: RCW 28B.10.560, 87-12-014 (Order 87-2), § 504-17-090, filed 5/26/87; 86-19-024 (Order 86-1, Resolution No.

8/1/5A(b)), § 504-17-090, filed 9/10/86. Statutory Authority: RCW 28B.10.560, 28B.10.300 - 28B.10.320, 28B.30.125, 28B.30.150, 28B.30.045 and 28B.15.031. 83-08-060 (Order 83-1, Resolution No. 3/4/83-7), § 504-17-090, filed 4/4/83, effective 7/1/83. Formerly chapter 504-16 WAC.]

WAC 504-17-220 Enforcement—Fines. (1) Schedule of fines: Parking violations will be processed by the university. Fines must be paid at university parking services in the safety building at the following rates:

- (a) Meter violation \$ 5
- (b) Overtime in time zone \$ 5
- (c) No transferable pool permit \$ 10
- (d) No parking permit \$ 15
- (e) No parking permit for this area \$ 10
- (f) No parking zone \$ 10
- (g) Improper display \$ 3
- (h) No 3 a.m.—6 a.m. parking \$ 10
- (i) Blocking traffic \$ 15
- (j) Handicap (disability) zone \$ 25
- (k) Fire zone \$ 25
- (l) Parking in reserved area \$ 25
- (m) Illegal use or alteration of permit \$ 50
- (n) All other parking violations \$ 10
- (o) Display of lost or stolen permit \$100
- (p) Wheel lock fee (see WAC 504-17-235) \$ 35

(2) **Reduction of fines:** Fines for violations (a) and (b) paid within 24 hours will be reduced by one-half. Eligible violations received on Friday or Saturday can be paid on Monday to satisfy the 24-hour requirement. Mailed fines must be postmarked within 24 hours to receive the one-half reduction. If a permit holder of record neglects to display his/her permit and receives a notice of violation for (d) no parking permit, that fine will be reduced to \$3.00 when possession of a valid parking permit is verified by the permit holder within 24 hours.

(3) **Visitors:** The first violation of the notices listed in WAC 504-17-220(d) (no parking permit) and (e) (no parking permit for area) issued to visitors are considered warning notices upon presentation to parking services office.

(4) **Failure to pay fines:** Forty-five days after issuance of a notice of violation a \$5 charge shall be added to all unpaid parking violations. If a student or staff member fails to pay the fine assessed for any violation, the fine will be referred to the controller's office for collection. The controller may, if other collection efforts fail, deduct outstanding fines from the salary warrants of employees or withhold the amount of the outstanding fines from damage deposits or other funds held for any student in order to secure payment. Where collection efforts are unsuccessful, the controller may notify the registrar to refrain from issuing student transcripts or to withhold permission to reenroll for a subsequent term until outstanding fines are paid. The procedures discussed above are not exclusive, however, and failure to pay fines may lead to towing or use of the wheel-lock device described in these regulations. Nor are the procedures discussed above a precondition to towing or use of the wheel lock.

[Statutory Authority: RCW 28B.10.560, 88-12-007 (Order 88-1, Resolution No. 5/88/1), § 504-17-220, filed 5/19/88, effective 7/1/88; 86-19-024 (Order 86-1, Resolution No. 8/1/5A(b)), § 504-17-220, filed 9/10/86. Statutory Authority: RCW 28B.10.560, 28B.10.300 - 28B.10.320, 28B.30.125, 28B.30.150, 28B.30.045 and 28B.15.031, 83-08-060 (Order 83-1, Resolution No. 3/4/83-7), § 504-17-220, filed 4/4/83, effective 7/1/83. Formerly chapter 504-16 WAC.]

WAC 504-17-235 Enforcement—Accumulated violations, wheel lock, wheel lock fees, towing. (1) Any vehicle with an accumulation of three or more unpaid parking violations or any vehicle displaying a lost or stolen permit may be temporarily immobilized by use of a wheel lock device placed on a wheel. A \$35 fee will be assessed on vehicles which are immobilized with a wheel lock.

(2) Any vehicle may be towed away if the vehicle:

(a) Has been immobilized by wheel lock more than 24 hours; or

(b) Is illegally parked in a marked tow-away zone; or

(c) Is a hazard or obstruction to vehicular or pedestrian traffic (including, but not limited to, vehicles parked in yellow curb zones or crosswalks); or

(d) Cannot be impounded with a wheel lock device.

(3) The driver and/or owner of a towed vehicle shall pay towing and storage expenses. Any vehicle immobilized by use of the wheel lock device in excess of 24 hours in a location where towing away is impossible or impractical will be assessed a storage fee of \$5.00 for each calendar day or portion thereof, beyond the first 24 hours. The university assumes no responsibility in the event of damages resulting from towing, use of wheel lock devices, storage, or attempts to move a vehicle with a wheel lock device installed. No vehicle impounded by towing or wheel lock device shall be released until the following fines are paid:

(a) All unpaid parking violation penalties against said vehicle;

(b) A \$35 wheel lock fee;

(c) All towing and storage fees.

Any vehicle impounded pursuant to these regulations in excess of 30 calendar days shall be considered an abandoned vehicle and shall be disposed of in accordance with chapter 46.52 RCW. A person wishing to challenge the validity of any fines or fees imposed under this subsection may appeal such fines or fees as elsewhere provided in these regulations. However, in order to secure release of the vehicle, such person must pay the amount of such fines or fees as a bond which may be refunded after a successful appeal.

(4) An accumulation of six unpaid violations during any 12-month period, exclusive of meter violations, overtime in time zone violations, and no transferable pool permit violations, will subject the violator to revocation or denial of parking privileges. Vehicles without permits which accumulate the above number of violations will be prohibited from parking on university property.

[Statutory Authority: RCW 28B.10.560, 88-12-007 (Order 88-1, Resolution No. 5/88/1), § 504-17-235, filed 5/19/88, effective 7/1/88; 86-19-024 (Order 86-1, Resolution No. 8/1/5A(b)), § 504-17-235, filed 9/10/86.]

Chapter 504-24 WAC

POLICIES AND REGULATIONS APPLYING TO ALL STUDENTS

WAC

504-24-015	Agreed resolutions in student discipline cases.
504-24-020	Social policies and procedures.
504-24-030	Housing regulations for undergraduates.

WAC 504-24-015 Agreed resolutions in student discipline cases. (1) University conduct administrator. The university conduct administrator is the person designated by the vice provost for student affairs to conduct investigations and to negotiate agreed resolutions where appropriate in cases within the jurisdiction of the university conduct committee.

(2) Negotiation. At any point before the hearing of a disciplinary matter, the university conduct administrator or student may seek an agreed resolution. The administrator will state the charge or charges which are then contemplated and give a summary of the alleged conduct supporting each charge. The administrator may state the penalty which may be imposed or which he or she anticipates recommending to the university conduct committee. The administrator may give additional information at his or her discretion. If the student agrees to the resolution, the student will sign a statement of agreed resolution and waiver of hearing rights. The administrator may agree to drop other charges as part of an agreed resolution.

(3) Effect of agreed resolution on future conduct actions. Agreed resolutions may be considered by judicial bodies when ruling in future disciplinary hearings. If the student has filed an explanatory statement as provided in subsection 4, below, that statement shall also be considered in future hearings at the request of the student or it may be considered without such a request.

(4) Filing agreed resolutions and explanatory statements. All agreed resolutions shall be filed with the office of student affairs. Any student agreeing to a resolution may file, within ten days of signing the resolution, an explanatory statement regarding the student's actions or the discipline imposed. The explanatory statement is filed with the agreed resolution in the office of student affairs.

(5) Violation of terms of agreed resolution. A student's violation of the terms of an agreed resolution is a basis for further action by the administrator and the university conduct committee.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW, 87-12-013 (Order 87-1), § 504-24-015, filed 5/26/87.]

WAC 504-24-020 Social policies and procedures.

(1) Security hours.

(a) Living groups are secured during the following hours:

11:00 p.m. - 6:30 a.m. daily.

(b) It is understood that a living group has the prerogative of maintaining additional security hours if decided by a vote of the living group. The living group's

current security hours should be on file in the department of residence living.

(2) Guest rules.

(a) Guests must comply with the regulations of the living groups they are visiting.

(b) Keys or card keys will not be issued to guests.

(c) The host or hostess shall be responsible for the action(s) of guests.

(d) All guests must be escorted while in the building.

(e) Guests are defined as anyone not residing in the residence hall.

(3) Visitation.

Each living group is permitted to develop its own visitation schedule for its main lounge and lobbies. No visitation on living floors is permitted between hours of 2:00 a.m. and 6:30 a.m.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-24-020, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-24-020, filed 6/11/80; Order 77-2, § 504-24-020, filed 8/3/77; Order 73-6, § 504-24-020, filed 8/1/73; Order 4, § 504-24-020, filed 10/20/71; Order 3, § 504-24-020, filed 8/5/71.]

WAC 504-24-030 Housing regulations for undergraduates. (1) University-recognized housing includes residence halls, fraternities, sororities, and co-op houses.

(2) Housing requirements for single undergraduate students. All single undergraduate freshmen under twenty years of age are required to live in organized living groups which are officially recognized by the university (residence halls, fraternities and sororities) for one academic year.

(a) Exemptions. Exemptions will be considered when a student demonstrates to the department of residence living that:

(i) The student has attended an institution of higher education as a regularly enrolled student for at least two regular semesters or three regular quarters (excluding summer sessions).

(ii) The student is living with immediate family in a family situation (mother and/or father; legal guardian; aunt or uncle; or grandparents).

(iii) The student has secured a statement from a physician or psychologist stating that residence in recognized student housing would have detrimental effects on the student's physical health or emotional well-being.

(iv) The student can demonstrate that living in recognized University housing would cause undue financial hardship.

(b) Process. Applications for permission to reside off campus are available from the Washington State University Department of Residence Living, Streit-Perham Office Suite, Pullman, WA 99164-1726. Applications are reviewed and a determination is made whether an exemption will be granted. Persons applying for such exemption will be informed of the decision in writing. Requests for reconsideration of the decision may be submitted to the vice provost for student affairs. The office of the vice provost for student affairs will evaluate the appeal and approve or deny the appeal.

(3) Living group discipline jurisdiction.

(a) Residence halls: Each university residence hall has a framework of rules, policies and traditions for the effective operation of its program. A student in signing a residence hall contract agrees to abide by the rules governing members of a university residence hall.

Standards boards in the residence halls working closely with their residence hall directors and the office of residence living are encouraged to act on such internal disciplinary problems as they feel competent to deal with effectively. Cases beyond their jurisdiction will be handled by the office of student affairs or the university conduct committee as the nature of the problem determines.

(b) Fraternities-sororities: Each of the Greek letter living groups has developed policies and regulations governing the conduct of members and the operation of the organizations. A student in joining one of these groups assumes certain responsibilities of the living group organization.

Student officers in fraternities and sororities working closely with their advisors and the office of residence living are encouraged to act on such discipline problems involving their members as they feel competent to deal with effectively. Cases beyond their jurisdiction will be handled by the office of student affairs or the university conduct committee as the nature of the problem determines.

(c) Off-campus students: Discipline cases involving students not living in organized living groups will be handled directly by the office of student affairs or the university conduct committee.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-24-030, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-24-030, filed 6/11/80; Order 77-2, § 504-24-030, filed 8/3/77; Order 73-7, § 504-24-030, filed 10/5/73; Order 73-6, § 504-24-030, filed 8/1/73; Order 4, § 504-24-030, filed 10/20/71; Order 3, § 504-24-030, filed 8/5/71.]

Chapter 504-28 WAC

POLICIES AND REGULATIONS APPLYING TO ALL STUDENT ORGANIZATIONS

WAC

504-28-010	Student organizations.
504-28-020	Advisors to recognized student organizations.
504-28-030	Scheduling of events.
504-28-050	Financial projects.
504-28-060	Advertising policies.

WAC 504-28-010 Student organizations. (1) The student activities board is the student senate committee which recommends and reviews policies pertaining to all student organizations and assists with the planning of their activities. The board also serves as an appeal body.

(2) Membership in organizations.

(a) Full membership in student organizations will be restricted to enrolled graduate and undergraduate students at Washington State University.

(b) Faculty and others may participate as honorary or associate members (at the option of the group) as specified in the group's constitution.

(c) Only full members may be eligible to vote on matters of business or hold elective office in the organization.

(3) Obtaining recognition for organizations.

(a) To become an approved student organization, recognition must be granted from the student activities board. Contact the activities/recreation office, CUB 337.

(b) Before requesting recognition, the group must hold a meeting of interested persons to plan a program, draft a constitution, elect officers, and select an advisor. Constitutions normally include:

(i) Name of the organization.

(ii) Purpose and objectives.

(iii) Qualifications for membership.

(iv) Sources of financial support (e.g., dues, initiation fees, local and national aid, and financial projects).

(v) Description of offices including qualifications, duties and method of election.

(vi) National-local affiliations and any financial obligation (to an affiliate) resulting therefrom.

(vii) Parliamentary authority and method of amending the constitution.

(viii) Adoption and amendment procedures.

(ix) A description of the organization's safety program.

(x) Responsibilities of the advisor.

(c) Washington State University will not recognize any student organization which denies membership to any student because of race, religion, sex, color, national or ethnic origin, age, marital status, or handicap. Recognized student organizations must insure that additional policies and procedures do not create de facto differentiation.

(d) Students who feel they have been denied membership in violation of regulation (3)(c) above may appeal to the student activities board.

(4) Requirements and responsibilities of recognized organizations.

(a) Officers of organizations are responsible for seeing that the organization abides by university rules and regulations, concerning scheduling, financial projects, advertising, and other policies of the student activities board.

(b) Recognized organizations must have an advisor (see WAC 504-28-020 Advisors).

(c) Funds must be deposited into a faculty, student, and alumni account in the controller's office, which acts as a free banking service.

(d) The following records must be kept current in the activities/recreation office:

(i) Constitution and bylaws.

(ii) Officer roster card.

(iii) Annual report (forms available in the activities/recreation office including activities, accomplishments, and financial status).

(iv) Registration of event forms.

(e) Recognized organizations must have a safety program unless its activity has absolutely no risk to members or others.

(5) Privileges of recognized organizations.

(a) Recognized organizations have the right to sponsor on-campus activities.

(b) Recognized student organizations may use university facilities and services through appropriate scheduling offices.

(c) The activities/recreation office staff is available to serve approved organizations in all areas of concern.

(d) Free banking service is provided to approved organizations.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-28-010, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-010, filed 6/11/80; Order 77-2, § 504-28-010, filed 8/3/77; Order 75-1, § 504-28-010, filed 7/7/75, effective 9/1/75; Order 73-5, § 504-28-010, filed 8/1/73; Order 5, § 504-28-010, filed 9/26/72; Order 3, § 504-28-010, filed 8/5/71.]

WAC 504-28-020 Advisors to recognized student organizations. (1) Advisors are members of the Washington State University faculty or staff whose interest in the group indicates that they would judiciously advise the organization concerning its goals, purposes and procedures. Advisors guide the group in accordance with the purposes and ideals of the university and the organization. They do not directly control the group's programs and activities.

(2) Advisors assist the student activities board to implement the policies for student organizations as set forth in the student activities board policies.

(3) Responsibilities may include the following:

(a) Attending the organization's meetings.

(b) Assisting in planning the program.

(c) Supervising the handling of funds and approving all expenditures and contracts.

(d) Assisting in arranging for university facilities and equipment.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-28-020, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-020, filed 6/11/80; Order 77-2, § 504-28-020, filed 8/3/77; Order 5, § 504-28-020, filed 9/26/72; Order 3, § 504-28-020, filed 8/5/71.]

WAC 504-28-030 Scheduling of events. (1) Events. The activities/recreation office assists with the scheduling of events and programs by maintaining the master calendar and by publishing the fall and spring activities calendar.

(a) Master calendar - the master calendar is a continually updated calendar of campus events. Its use by all students, campus groups, faculty and staff can prevent program duplication and scheduling conflicts.

(2) Facilities. Recognized student groups schedule facilities by contacting the appropriate campus departments. The activities/recreation office will assist groups in determining whom to contact.

(a) To schedule rooms in the Wilson Compton Union, contact the first floor administrative offices.

(b) For scheduling of departmental, faculty and student events for conferences and conventions involving people from off-campus, contact the office of university relations.

(c) To schedule classrooms on campus, contact the registrar's office (French Administration Building).

(d) To schedule use of the coliseum, contact performing arts coliseum, coliseum director's office.

(e) To schedule gym facilities for use from 8:00 a.m. to 5:00 p.m. Monday through Friday, contact physical education department. Scheduling of gym facilities for use after 5:00 p.m. and on weekends is handled through the activities/recreation office in CUB 337.

(f) To schedule Bryan Auditorium, contact the registrar's office.

(g) To schedule R.R. Jones Theatre and Daggy Little Theatre, contact Daggy Hall, Room 251.

(h) For use of special services, contact physical plant. For use of lecterns, lighting, P.A. set-ups and janitorial services, fill out the form "Request for services for special events," available at the physical plant and activities/recreation office. This form must be authorized at the activities/recreation office before turning it into physical plant.

(3) Individuals and nonuniversity groups must first contact the facilities use committee to schedule university buildings and rooms.

(4) Time scheduling recommendations. Most buildings and facilities on campus close by midnight. Groups wishing their events to extend past this time should make arrangements with the appropriate scheduling office.

(5) Special scheduling information.

(a) The activities/recreation office should be notified of speakers so that information will be included on the master calendar. The office staff is also available to advise on appropriate forms, arrangements, publicity, etc.

(b) Any recognized student organization may sponsor political speakers on campus. All such groups should follow the normal procedure in scheduling.

(c) ASWSU may run concerts on a speculative basis. All other recognized student organizations may have concerts only if they have sufficient funds to back all concert expenses 100%. The activities/recreation office staff is available to advise on concert arrangements and contract negotiations.

(d) Committee meetings and social activities should be scheduled in facilities which are accessible to handicapped individuals.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-28-030, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-030, filed 6/11/80; Order 75-1, § 504-28-030, filed 7/7/75, effective 9/1/75; Order 5, § 504-28-030, filed 9/26/72; Order 3, § 504-28-030, filed 8/5/71.]

WAC 504-28-050 Financial projects. (1) Definition.

(a) A financial project is any approved activity of a student organization which is undertaken to raise funds

and/or to defray expense. Projects may be for the benefit of organizations themselves or for charity groups.

(2) Approval.

(a) The student activities board and/or its designated representative has been given the responsibility of approving all financial projects so that the following services can be provided:

(i) Planning advice.

(ii) Advertising and publicity assistance.

(iii) Facility and equipment arrangements.

(iv) Consumer protection.

(b) The financial projects requested and the proposed budget must be completed, approved, and filed with the activities/recreation office in advance of the proposed date. Forms are available in the activities/recreation office. A report showing actual income and expenses of the financial project must be submitted to the activities/recreation office within two weeks after the event. The report must be certified by the personal signature of the president and advisor of the organization.

(c) For approval, the organization must have funds on hand to cover 100% of the estimated expenses of a proposed financial project.

(d) Projects involving films are subject to additional student activities board policies. Copies of the policies are available in the activities/recreation office.

(e) Scholarship fund projects must be administered in accordance with university policy governing such funds. Sponsoring organizations may reserve the right to select recipients and to establish the amount of grants in accordance with policies of the student financial aids office.

(f) Projects involving tables in the west entrance of the CUB and on the mall must be approved. The forms for these may be picked up in the activities/recreation office. After approval the table requests are taken to the CUB administrative office to reserve a table. There shall be only one table per organization, available on a first-come, first-served basis.

(g) Raffles are subject to state law. Contact the activities/recreation office for current regulations.

(h) Retailing of student classroom books, supplies, and equipment by university departments, personnel, or students on the campus is prohibited.

(3) Additional requirements.

(a) All advertising and publicity for each project must include:

(i) The name of the sponsoring organization.

(ii) The product or service being sold.

(iii) The purpose for which profits will be used.

(b) Any distributing, soliciting or selling must be done without individuals hawking or shouting.

(c) Individual students wishing to sell goods on campus must contact the director of safety, Safety Building.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-28-050, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-050, filed 6/11/80; Order 75-1, § 504-28-050, filed 7/7/75, effective 9/1/75; Order 73-5, § 504-28-050, filed 8/1/73; Order 5, § 504-28-050, filed 9/26/72; Order 3, § 504-28-050, filed 8/5/71.]

WAC 504-28-060 Advertising policies. The following policies apply to all advertising done on campus.

(1) Signs and posters.

(a) All advertising in the CUB must have approval from the activities/recreation office.

(b) All advertising announcements to be posted in other campus buildings should be confined to general bulletin boards. For use of other bulletin boards contact the appropriate department or residence hall for approval.

(c) No advertising should be taped to walls or other interior surfaces.

(d) All outdoor advertising is restricted to bulletin boards, the kiosks, and the west entrance of the CUB. Signs put up at the west entrance of the CUB should be approved in the activities/recreation office. The size is limited to 12 square feet.

(e) Banners may be displayed on the overhead walkways after securing permission from the activities/recreation office. They must be constructed of fabric, with air vents, and attached to the structure with rope or twine—tape and wire are not permitted.

(f) Free-standing signs may be placed on campus grounds and the mall with the approval of the director of physical plant.

(g) No signs, handbills, or stickers are to be placed on trees or buildings other than the two places mentioned above. Paint or chalk must not be used on sidewalks or buildings.

(h) Before exhibits or displays are placed on the mall, notification must be made to the disabled student services office.

(i) It is the responsibility of the group to remove advertising within 24 hours after the event.

(2) Literature, handbills and notices.

(a) Literature, handbills and notices may be distributed at any reasonable outdoor area on campus consistent with the orderly conduct of university affairs, the maintenance of university property, and the free flow of traffic and persons. Efforts must be made to avoid litter. Individuals or groups distributing are responsible for leaving the area clean, including all discarded handbills. Distribution by means of accosting individuals or by hawking is prohibited.

(3) Public address system.

(a) Requests for public address systems require the signature of the faculty advisor.

(b) Systems are available through the instructional media services.

(c) Use of systems:

(i) Time of use: Monday–Thursday, 5 p.m.–7 p.m.; and on Saturday 12 Noon–7 p.m. (Exceptions may be made by the student activities board.)

(ii) Discreet and considerate use of public address systems in the vicinity of the hospital is expected.

(iii) Public address systems on moving vehicles must have a police permit.

(4) Athletic events.

(a) All advertising at athletic events must be cleared through the office of intercollegiate athletics.

(5) Advertising for student government.

(a) Advertising for student government elections shall be according to the rules established by the ASWSU election board.

(6) Advertising at registration must be approved by the registrar.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-28-060, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-060, filed 6/11/80; Order 77-2, § 504-28-060, filed 8/3/77; Order 75-1, § 504-28-060, filed 7/7/75, effective 9/1/75; Order 5, § 504-28-060, filed 9/26/72; Order 3, § 504-28-060, filed 8/5/71.]

Chapter 504-32 WAC RULES FOR USE OF MALL

WAC

504-32-010	Rules for use of the mall.
504-32-020	Repealed.
504-32-060	Outdoor dances, concerts, carnivals and fairs.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

504-32-020	Recognized organizations who schedule. [Order 75-1, § 504-32-020, filed 7/7/75, effective 9/1/75; Order 73-5, § 504-32-020, filed 8/1/73; Order 5, § 504-32-020, filed 9/26/72; Order 3, § 504-32-020, filed 8/5/71.] Repealed by 87-12-013 (Order 87-1), filed 5/26/87. Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW.
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WAC 504-32-010 Rules for use of the mall. (1) Recognized student organizations may schedule the mall for activities that do not interfere with university functions or activities, disturb offices, classes, or study facilities, harm property, or block entrances into buildings.

(2) The mall is scheduled through the student activities board or its designee. Contact the activities/recreation office.

(3) The mall may be used with amplified sound from 5 p.m.–7 p.m. Monday through Thursday and from noon to 7 p.m. on Saturday. Other times may be arranged through the student activities board.

(4) Sound amplification equipment (hand-held loud-speaker) may be checked out from the campus police department, safety building, upon presentation of valid ID cards, which will be held by the security division until the equipment is returned. Other sound equipment is available through the instructional media service.

(5) The mall may be used by student organization fund raisers in accordance with previously stated rules and regulations. Any private or commercial use of the mall is prohibited.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-32-010, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-32-010, filed 6/11/80; Order 5, § 504-32-010, filed 9/26/72; Order 3, § 504-32-010, filed 8/5/71.]

WAC 504-32-020 Repealed. See Disposition Table at beginning of this chapter.

WAC 504-32-060 Outdoor dances, concerts, carnivals and fairs. (1) Campus street dances and outdoor concerts may be sponsored by recognized student organizations. Requests for approval should be submitted to the office of student activities/recreation. Decisions on requests will be made after consultations with appropriate university departments.

(2) All other organizations and individuals who wish to sponsor any of the above events must submit a written request to the facility use committee.

(3) The sponsoring organization is responsible for repairing or reimbursing for any damage that might occur and for cleaning up litter.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-32-060, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-32-060, filed 6/11/80; Order 75-1, § 504-32-060, filed 7/7/75, effective 9/1/75; Order 5, § 504-32-060, filed 9/26/72; Order 3, § 504-32-060, filed 8/5/71.]

Chapter 504-34 WAC

WASHINGTON STATE UNIVERSITY FACILITY USE REGULATIONS

WAC

504-34-010	Purpose and delegation.
504-34-030	Limitations.
504-34-040	Users.
504-34-050	Private or commercial enterprise.
504-34-070	Outdoor dances and concerts.
504-34-080	Parades.
504-34-090	Carnivals and fairs.
504-34-100	Other requests.
504-34-110	Building hours.
504-34-120	Administrative control.

WAC 504-34-010 Purpose and delegation. (1) The purpose of the WSU regulations governing use of facilities is to establish guidelines for the use of university facilities under the authority of RCW 28B.30.095 and to delegate authority to administer the regulations adopted within the standards prescribed.

(2) The board of regents delegates to the president or his/her designee, authority to establish procedures for proper review of the use of university facilities; to establish, within the framework of these regulations procedures governing such use; and to review rental schedules where appropriate.

(3) Under authority granted above, the president has appointed a facility use committee. Inquiries concerning the use of university facilities may be directed to the Director of General Services, Room 221 French Administration Building.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-010, filed 5/26/87; Order 77-2, § 504-34-010, filed 8/3/77; Order 75-1, § 504-34-010, filed 7/7/75, effective 9/1/75; Order 74-2, § 504-34-010, filed 7/26/74.]

WAC 504-34-030 Limitations. (1) University facilities may not be used in ways which substantially obstruct or disrupt educational activities or freedom of

movement or other lawful activities on the university campus.

(2) University facilities may not be used by groups, including informal groups, which discriminate in their membership or limit participation in activities on the basis of race, color, or national origin.

(3) The Constitution of the state of Washington specifically prohibits free use of state facilities for religious worship, exercise, or instruction. University facilities may be rented at commercial rates for short-term durations by religious organizations pursuant to these regulations.

(4) University facilities may be used for the purpose of political campaigning by or for candidates who have filed for public office, when sponsored by faculty, staff, or student organizations.

(5) Handbills, leaflets, and similar materials which conform to these limitations may be distributed on campus by students, staff, or faculty. Persons not connected with the university are not authorized to distribute handbills or other materials without prior approval of the facility use committee.

(6) During registration periods signs and posters must not be posted within or near the registration areas or the entrances and exits thereto except those approved by the registrar. Public address systems may not be used within hearing distance of the registration areas. Solicitation and distribution of literature, handbills, or notices within or near the registration areas is prohibited.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-030, filed 5/26/87; Order 77-2, § 504-34-030, filed 8/3/77; Order 75-1, § 504-34-030, filed 7/7/75, effective 9/1/75; Order 74-2, § 504-34-030, filed 7/26/74.]

WAC 504-34-040 Users. (1) University facilities may be used by faculty or staff groups, or registered student organizations, for cultural, educational, or recreational activities provided for members of the university community and their families.

(2) Educational institutions, state or federal agencies, charitable, or civic organizations may be granted use of facilities for short courses, conferences, seminars, meetings, programs, and presentations under these provisions when sponsored by the university or its departments. Individuals and organizations desiring use of university facilities must have university-related sponsorship or submit written application to the facility use committee.

(3) In addition to the provisions of these regulations, use of facilities by student organizations shall be consistent with other provisions of the *Student Handbook on Policies and Regulations*. (Chapter 504-28 WAC.)

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-040, filed 5/26/87; Order 77-2, § 504-34-040, filed 8/3/77; Order 75-1, § 504-34-040, filed 7/7/75, effective 9/1/75; Order 74-2, § 504-34-040, filed 7/26/74.]

WAC 504-34-050 Private or commercial enterprise. (1) University facilities may be used for private or commercial gain or by charitable organizations only by special permission granted by the president of the university

or his/her designee and when an agreement, lease, or other formal arrangement is entered into between the university and the person, corporation, or other entity desiring to engage in commercial activity.

(2) Vending machines may be placed at exterior locations approved by the director of physical plant.

(3) Delivery service such as cleaning, laundry, newspaper, and food service is permitted.

(4) Soliciting and merchandising of any goods, food, services, articles, wares, or merchandise of any nature whatsoever, within the boundaries of Washington State University owned and controlled property is prohibited except by written permission of the president of the university or his/her designee. Vendor representatives authorized by the WSU purchasing department with appropriate identification are exempt from this provision.

(5) University facilities may not be used by faculty or staff in connection with compensated outside service without approval. Approval and fees for such use may be determined by the dean or other principal administrative officer in charge, with the approval of the president of the university or the executive vice president and provost.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-050, filed 5/26/87; Order 77-2, § 504-34-050, filed 8/3/77; Order 75-1, § 504-34-050, filed 7/7/75, effective 9/1/75; Order 74-2, § 504-34-050, filed 7/26/74.]

WAC 504-34-070 Outdoor dances and concerts. Street dances and outdoor concerts may be sponsored at approved locations by student organizations recognized by the student activities board on days and at times approved by the student activities board following consultation with appropriate university departments. All other organizations and individuals who seek to sponsor outdoor dances and concerts on university property must submit a written request to the facility use committee. The sponsoring organization is responsible for damage to grounds and for cleaning up litter.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-070, filed 5/26/87; Order 75-1, § 504-34-070, filed 7/7/75, effective 9/1/75; Order 74-2, § 504-34-070, filed 7/26/74.]

WAC 504-34-080 Parades. Permits for parades on university streets and roads may be obtained upon approval of the director of safety. Parades must be scheduled so as not to interfere with rush-hour traffic and with special consideration for areas such as the hospital.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-080, filed 5/26/87; Order 75-1, § 504-34-080, filed 7/7/75, effective 9/1/75; Order 74-2, § 504-34-080, filed 7/26/74.]

WAC 504-34-090 Carnivals and fairs. Carnivals and fairs may be sponsored by recognized student organizations in or on university facilities with the approval of the student activities board following consultation with appropriate university departments. All other organizations and individuals who seek to

sponsor carnivals or fairs on university property must submit a written request to the facility use committee. The sponsoring organization is responsible for damage to grounds and for cleaning up litter.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-090, filed 5/26/87; Order 75-1, § 504-34-090, filed 7/7/75, effective 9/1/75; Order 74-2, § 504-34-090, filed 7/26/74.]

WAC 504-34-100 Other requests. All other requests for use of university facilities not covered herein must be referred to the facility use committee for consideration.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-100, filed 5/26/87; Order 74-2, § 504-34-100, filed 7/26/74.]

WAC 504-34-110 Building hours. Buildings are open according to a schedule developed by the primary occupants of the building, the director of physical plant, and the director of safety. The schedule will be reaffirmed annually during September. The president of the university or his/her designee, the director of physical plant, is the university official authorized to develop and maintain the schedule and to authorize variances to the published schedule.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-110, filed 5/26/87; Order 74-2, § 504-34-110, filed 7/26/74.]

WAC 504-34-120 Administrative control. Individuals who are not students or members of the faculty or staff and who violate these regulations will be advised of the specific nature of violation, and if they persist in the violation, they will be requested to leave the university property. Failure to comply with such a request will subject such individuals to arrest under provisions of RCW 9A.52.070 and [9A.52.]080 (Criminal trespass) or other applicable laws.

Members of the university community (students, faculty, and staff) who do not comply with these regulations will be reported to the appropriate university office or agency for action in accordance with established university policies.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. 87-12-013 (Order 87-1), § 504-34-120, filed 5/26/87; Order 77-2, § 504-34-120, filed 8/3/77; Order 75-1, § 504-34-120, filed 7/7/75, effective 9/1/75; Order 74-2, § 504-34-120, filed 7/26/74.]

Title 508 WAC

WATER RESOURCES, DEPARTMENT OF

Chapters

- 508-12 Administration of surface and ground water codes.
- 508-14 Columbia Basin project—Ground waters.
- 508-60 Administration of flood control zones.
- 508-64 Measuring devices for water diversion and withdrawal facilities.