

# Title 132E WAC

## COMMUNITY COLLEGES—EVERETT COMMUNITY COLLEGE

- Chapters**
- 132E-16** Traffic regulations of Everett Community College.
- 132E-120** Student conduct codes.
- 132E-121** College procedures on disclosure of student information.
- 132E-124** Conduct policies on college campuses.
- 132E-128** Tenure policy.
- 132E-130** Everett Community College policy and regulations governing reduction in force.
- 132E-137** College facility use agreement.
- 132E-161** Policy regarding admission and registration regulations and procedures.
- 132E-276** Governing access to public records.

- 132E-12-030** Powers and duties. [Order 1-69, § 132E-12-030, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-033** Appointment. [Order 1-69, § 132E-12-033, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-036** Powers and duties. [Order 1-69, § 132E-12-036, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-037** The appointing authority. [Order 1-69, § 132E-12-037, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-039** Content. [Order 1-69, § 132E-12-039 (codified as WAC 132E-12-039), filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-042** Amendment. [Order 1-69, § 132E-12-042, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-045** Allocation. [Order 1-69, § 132E-11-045 (codified as WAC 132E-12-045), filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-048** Interpretation of specifications. [Order 1-69, § 132E-12-048, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-051** Use in allocation. [Order 1-69, § 132E-12-051, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-054** Use in examination. [Order 1-69, § 132E-12-054, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-057** Statements of general qualifications. [Order 1-69, § 132E-12-057, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-060** Authority. [Order 1-69, § 132E-12-060, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-063** Use of class titles. [Order 1-69, § 132E-12-063, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-066** General policies. [Order 1-69, § 132E-12-066, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-069** Content. [Order 1-69, § 132E-069 (codified as WAC 132E-12-069), filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed

### DISPOSITION OF CHAPTERS FORMERLY CODIFIED IN THIS TITLE

#### Chapter 132E-12

#### UNIFORM PERSONNEL RULES FOR THE CLASSIFIED STAFF SERVICE OF EVERETT AND EDMONDS COMMUNITY COLLEGES

- 132E-12-003** Purpose. [Order 1-69, § 132E-12-003, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-006** Positions covered by the rules. [Order 1-69, § 132E-12-006, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-009** Adoption of rules. [Order 1-69, § 132E-12-009, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-012** Amendment of rules. [Order 1-69, § 132E-12-012, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-015** Definition of terms. [Order 1-69, § 132E-12-015, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-018** Organization. [Order 1-69, § 132E-12-018, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-021** Compensation. [Order 1-69, § 132E-12-021, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-024** Election of officers. [Order 1-69, § 132E-12-024, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-027** Meetings. [Order 1-69, § 132E-12-027, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-072 Amendment. [Order 1-69, § 132E-12-072, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-075 Payroll certification. [Order 1-69, § 132E-12-075, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-078 Hours of work. [Order 1-69, § 132E-12-078, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-084 Rest periods. [Order 1-69, § 132E-12-084, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-087 Holidays. [Order 1-69, § 132E-12-087, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-096 Annual leave. [Order 1-69, § 132E-12-096, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-120 Sick leave. [Order 1-69, § 132E-12-120, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-144 Military training leave with pay. [Order 1-69, § 132E-12-144, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-147 Military leave without pay. [Order 1-69, § 132E-12-147, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-150 Leave for civil duty. [Order 1-69, § 132E-12-150, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-153 Leave of absence without pay. [Order 1-69, § 132E-12-153, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-165 Absence without authorized leave. [Order 1-69, § 132E-12-165, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-168 Selection by examination. [Order 1-69, § 132E-12-168, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-171 Content of announcements. [Order 1-69, § 132E-12-171, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-174 Distribution of announcements. [Order 1-69, § 132E-12-174, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-177 Open competitive examinations. [Order 1-69, § 132E-12-177, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-180 Promotional examinations. [Order 1-69, § 132E-12-180, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-183 Forms of application. [Order 1-69, § 132E-12-183, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-186 Freedom from bias. [Order 1-69, § 132E-12-186, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-189 Admission to examination. [Order 1-69, § 132E-12-189, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-192 Disqualification of applicants. [Order 1-69, § 132E-12-192, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-195 Original examinations. [Order 1-69, § 132E-12-195, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-198 Promotional examinations. [Order 1-69, § 132E-12-198, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-201 Noncompetitive examinations. [Order 1-69, § 132E-12-201, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-204 Open-continuous examinations. [Order 1-69, § 132E-12-204, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-207 Conduct of examinations. [Order 1-69, § 132E-12-207, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-210 Anonymity of applicants. [Order 1-69, § 132E-12-210, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-212 Merit lists. [Order 1-69, § 132E-12-212, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-215 Layoff lists. [Order 1-69, § 132E-12-215, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-228 Unranked lists. [Order 1-69, § 132E-12-228, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-231 Duration of eligible lists. [Order 1-69, § 132E-12-231, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-261 Removal of names from eligible lists. [Order 1-69, § 132E-12-261, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-264 Comparable lists. [Order 1-69, § 132E-12-264, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

- 132E-12-267 Availability of eligibles. [Order 1-69, § 132E-12-267, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-270 Request for employees. [Order 1-69, § 132E-12-270, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-273 Method of certification. [Order 1-69, § 132E-12-273, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-276 Ranked lists. [Order 1-69, § 132E-12-276, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-279 Related lists. [Order 1-69, § 132E-12-279, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-281 Selection. [Order 1-69, § 132E-12-281, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-284 Probationary appointments. [Order 1-69, § 132E-12-284, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-287 Provisional appointments. [Order 1-69, § 132E-12-287, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-290 Transfer. [Order 1-69, § 132E-12-290, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-293 Demotion. [Order 1-69, § 132E-12-293, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-296 Purpose. [Order 1-69, § 132E-12-296, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-299 Duration. [Order 1-69, § 132E-12-299, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-302 Removal during the probationary period. [Order 1-69, § 132E-12-302, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-305 Demotion during probationary period. [Order 1-69, § 132E-12-305, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-306 Duration trial service period. [Order 1-69, § 132E-12-306, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-307 Reversion during the trial service period. [Order 1-69, § 132E-12-307, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-308 Separation. [Order 1-69, § 132E-12-308, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-311 Resignation. [Order 1-69, § 132E-12-311, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-314 Reduction in force—Layoff. [Order 1-69, § 132E-12-314, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-317 Dismissal. [Order 1-69, § 132E-12-317, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-320 Abandonment of position. [Order 1-69, § 132E-12-320, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-323 Disciplinary action. [Order 1-69, § 132E-12-323, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-326 Suspension. [Order 1-69, § 132E-12-326, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-329 Demotion. [Order 1-69, § 132E-12-329, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-332 Who may appeal. [Order 1-69, § 132E-12-332, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-335 Procedures for hearing appeals. [Order 1-69, § 132E-12-335, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-338 Agreement between agencies and employee organizations. [Order 1-69, § 132E-12-338, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-341 Notice of intent by employee organization. [Order 1-69, § 132E-12-341, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-344 Determination of bargaining unit. [Order 1-69, § 132E-12-344, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-347 Bargaining factors. [Order 1-69, § 132E-12-347, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-350 Certification by director—Notice of petition. [Order 1-69, § 132E-12-350, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-353 Election of representative organization notice. [Order 1-69, § 132E-12-353, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-356 Election rules—Ballots. [Order 1-69, § 132E-12-356, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-359 Majority of votes required. [Order 1-69, § 132E-12-359, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88.

- Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-362 Representation upon certification. [Order 1-69, § 132E-12-362, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-365 Decertification. [Order 1-69, § 132E-12-365, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-368 Personnel matters. [Order 1-69, § 132E-12-368, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-371 Grievance procedure. [Order 1-69, § 132E-12-371, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-374 Payroll deduction. [Order 1-69, § 132E-12-374, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-377 Contract duration. [Order 1-69, § 132E-12-377, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-380 Filing—Conflict with Civil Service Act. [Order 1-69, § 132E-12-380, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-383 Conferences on disputes. [Order 1-69, § 132E-12-383, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-386 Hearing on disputes. [Order 1-69, § 132E-12-386, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-389 Service ratings. [Order 1-69, § 132E-12-389, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-392 Education and training. [Order 1-69, § 132E-12-392, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-395 Outside course work. [Order 1-69, § 132E-12-395, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-398 Classes during working hours—Compensation—Authorization. [Order 1-69, § 132E-12-398, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-401 Special training programs. [Order 1-69, § 132E-12-401, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-404 Political activity. [Order 1-69, § 132E-12-404, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-407 Outside employment. [Order 1-69, § 132E-12-407, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-410 False statements—Fraud. [Order 1-69, § 132E-12-410, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-413 Bribery. [Order 1-69, § 132E-12-413, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-416 Interference by officials. [Order 1-69, § 132E-12-416, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-419 Penalties. [Order 1-69, § 132E-12-419, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-422 Discrimination. [Order 1-69, § 132E-12-422, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-425 Personnel records. [Order 1-69, § 132E-12-425, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-428 Roster. [Order 1-69, § 132E-12-428, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-431 Reports to the personnel director. [Order 1-69, § 132E-12-431, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.
- 132E-12-434 Public records. [Order 1-69, § 132E-12-434, filed 1/3/69.] Repealed by 88-17-083 (Order 88-8-2, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: Chapters 28B.16 and 28B.19 RCW.

## Chapter 132E-112

PROCEDURES FOR ADMINISTERING THE PROFESSIONAL  
NEGOTIATIONS LAW FOR COMMUNITY COLLEGE DISTRICT

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- 132E-112-010 Academic employees—Elections and recognition—Procedures—Purpose. [Order 72-1, § 132E-112-010, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-020 Definitions. [Order 72-1, § 132E-112-020, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-030 Request for election—Canvass of academic employees by independent and neutral person or association. [Order 72-1, § 132E-112-030, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-040 Notice of election—Organization to be included on ballot—Time for filing. [Order 72-1, § 132E-112-040, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-050 Contents of notice of election—Designation of chief election officer—Duties. [Order 72-1, § 132E-112-050, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-060 List of academic employees—Posting of list. [Order 72-1, § 132E-112-060, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-070 Election inspectors—Duties—Right to challenge voter—Improper conduct. [Order 72-1, § 132E-112-070, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-080 Ballots. [Order 72-1, § 132E-112-080, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order

- 88-4-2, Resolution No. 88-4-2, filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-090 Record of vote—Signature—Challenge. [Order 72-1, § 132E-112-090, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-100 Incorrectly marked ballot. [Order 72-1, § 132E-112-100, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-110 Privacy for voter—Equipment. [Order 72-1, § 132E-112-110, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-120 Folding ballot—Ballot box. [Order 72-1, § 132E-112-120, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-130 Challenged ballot—Procedure. [Order 72-1, § 132E-112-130, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-140 Employees present entitled to vote—Sealing ballot box—Unused ballots. [Order 72-1, § 132E-112-140, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-150 Absentee voting. [Order 72-1, § 132E-112-150, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-160 Election inspector's duties after voting has terminated. [Order 72-1, § 132E-112-160, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-170 Disposition of challenged ballots—Tally sheets—Investigation by chief election officer. [Order 72-1, § 132E-112-170, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-180 Counting of ballots—Procedure—Certification of results of election—Retention of ballots—Signed voting lists. [Order 72-1, § 132E-112-180, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-190 Electioneering within the polls forbidden. [Order 72-1, § 132E-112-190, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-200 Contest of election—Time for filing objections—Investigation of objections. [Order 72-1, § 132E-112-200, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-210 Persons eligible to vote—Definition of "academic employee." [Order 72-1, § 132E-112-210, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-220 Election determined by majority of valid votes cast—Run-off election. [Order 72-1, § 132E-112-220, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 132E-112-230 Time lapse for new election. [Order 72-1, § 132E-112-230, filed 2/1/73, effective 3/9/73.] Repealed by 88-10-014 (Order 88-4-2, Resolution No. 88-4-2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.
- 2), filed 4/26/88. Statutory Authority: RCW 28B.52.080.

## Chapter 132E-116

## TRAFFIC REGULATIONS OF EDMONDS COMMUNITY COLLEGE

- 132E-116-001 Purpose for adopting rules. [Order 77-1-2, § 132E-116-001, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-004 Applicable traffic rules and regulations. [Order 77-1-2, § 132E-116-004, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-008 Permits required for vehicles on campus. [Order 77-1-2, § 132E-116-008, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-012 Valid permit. [Order 77-1-2, § 132E-116-012, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-016 Transfer of permits. [Order 77-1-2, § 132E-116-016, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-020 Permit revocation. [Order 77-1-2, § 132E-116-020, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-024 Right to refuse permit. [Order 77-1-2, § 132E-116-024, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-028 Issuance of permits. [Order 77-1-2, § 132E-116-028, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-032 Display of permits. [Order 77-1-2, § 132E-116-032, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-036 Parking permit fees. [Order 77-1-2, § 132E-116-036, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-040 Refund of fees. [Order 77-1-2, § 132E-116-040, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-044 Additional vehicles. [Order 77-1-2, § 132E-116-044, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-048 Failure to register. [Order 77-1-2, § 132E-116-048, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-052 Parking permit exceptions. [Order 77-1-2, § 132E-116-052, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-056 Parking within designated spaces. [Order 77-1-2, § 132E-116-056, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-060 Locating legal parking space. [Order 77-1-2, § 132E-116-060, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-064 Motorcycle parking. [Order 77-1-2, § 132E-116-064, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.

- 132E-116-068 Bicycle parking. [Order 77-1-2, § 132E-116-068, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-072 Handicapped parking. [Order 77-1-2, § 132E-116-072, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-076 Disabled or inoperative vehicles. [Order 77-1-2, § 132E-116-076, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-080 Regulatory signs and directions. [Order 77-1-2, § 132E-116-080, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-084 Speed. [Order 77-1-2, § 132E-116-084, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-088 Pedestrian's right of way. [Order 77-1-2, § 132E-116-088, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-092 Report of accident. [Order 77-1-2, § 132E-116-092, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-096 Special traffic/parking regulations and restrictions. [Order 77-1-2, § 132E-116-096, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-100 Issuance of traffic citations. [Order 77-1-2, § 132E-116-100, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-104 Fines and penalties. [Order 77-1-2, § 132E-116-104, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-108 Appeal of fines and penalties. [Order 77-1-2, § 132E-116-108, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-112 Enforcement. [Order 77-1-2, § 132E-116-112, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-116 Liability of college. [Order 77-1-2, § 132E-116-116, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-120 Severability. [Order 77-1-2, § 132E-116-120, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.
- 132E-116-124 Adoption. [Order 77-1-2, § 132E-116-124, filed 2/3/77.] Repealed by 85-04-003 (Order 85-1-1, Resolution No. 85-1-1), filed 1/24/85. Statutory Authority: RCW 28B.50.140.

#### Chapter 132E-129

#### WASHINGTON COMMUNITY COLLEGE DISTRICT 5 REDUCTION IN FORCE POLICY

- 132E-129-001 Reduction in force. [Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852. 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), § 132E-129-001, filed 5/23/79.] Repealed by 82-23-063 (Order 82-11-1, Resolution No. 82-11-1), filed 11/17/82. Statutory Authority: RCW 28B.50.140.
- 132E-129-010 Community College District 5—Reduction in force policy for tenured and probationary faculty employees. [Order 73-1, § 132E-129-010, filed 11/29/73, effective 1/1/74.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed

5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.

- 132E-129-020 Community College District 5—Procedure for reduction in force—Creation of special review committee. [Order 73-1, § 132E-129-020, filed 11/29/73, effective 1/1/74.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.

#### Chapter 132E-136

#### POLICIES ON USE OF COLLEGE FACILITIES

- 132E-136-010 Everett Community College public use of college facilities. [Order 72-1, § 132E-136-010, filed 2/1/73, effective 3/9/73.] Repealed by 87-14-002 (Order 87-6-5, Resolution No. 87-6-5), filed 6/18/87. Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW.
- 132E-136-020 Everett Community College public use of college facilities—Permission granted by president. [Order 72-1, § 132E-136-020, filed 2/1/73, effective 3/9/73.] Repealed by 87-14-002 (Order 87-6-5, Resolution No. 87-6-5), filed 6/18/87. Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW.
- 132E-136-030 Everett Community College public use of college facilities—Commercial activity on campus. [Order 72-1, § 132E-136-030, filed 2/1/73, effective 3/9/73.] Repealed by 87-14-002 (Order 87-6-5, Resolution No. 87-6-5), filed 6/18/87. Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW.

Reviser's note: Later promulgation, see chapter 132E-137 WAC.

#### Chapter 132E-160

#### ADMISSION AND REGISTRATION PROCEDURES

- 132E-160-010 Everett Community College—Admission—Requirements and procedures. [Order 72-1, § 132E-160-010, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW. Later promulgation, see chapter 132E-161 WAC.
- 132E-160-020 Everett Community College—Admission form. [Order 72-1, § 132E-160-020, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-030 Everett Community College—Registration deposit. [Order 72-1, § 132E-160-030, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-040 Everett Community College—Records fee. [Order 72-1, § 132E-160-040, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-050 Everett Community College—High school transcripts. [Order 72-1, § 132E-160-050, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-060 Everett Community College—College transcripts. [Order 72-1, § 132E-160-060, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.

- 132E-160-070 Everett Community College—Washington precollege test. [Order 72-1, § 132E-160-070, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-080 Everett Community College—Health reports. [Order 72-1, § 132E-160-080, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-090 Registration procedures. [Order 72-1, § 132E-160-090, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-100 Registration procedures—Registration appointment. [Order 72-1, § 132E-160-100, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-110 Registration procedures—Registration planning. [Order 72-1, § 132E-160-110, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-120 Registration procedures—Responsibility for educational program. [Order 72-1, § 132E-160-120, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-130 Registration procedures—Registration fees. [Order 72-1, § 132E-160-130, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-140 Registration procedures—Quarterly registration fees. [Order 72-1, § 132E-160-140, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-150 Registration procedures—Refunding fees. [Order 72-1, § 132E-160-150, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-160 Registration procedures—Veterans exemption. [Order 72-1, § 132E-160-160, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-170 Registration procedures—Special registration—Late registration. [Order 72-1, § 132E-160-170, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-180 Registration procedures—Change of registration. [Order 72-1, § 132E-160-180, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-190 Auditing a course. [Order 72-1, § 132E-160-190, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-200 Withdrawal from college. [Order 72-1, § 132E-160-200, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-210 Withdrawal from college—Dropping a class. [Order 72-1, § 132E-160-210, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-220 Withdrawal from college—Transfer of credits within District 5. [Order 72-1, § 132E-160-220, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-230 Residency requirements. [Order 72-1, § 132E-160-230, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-240 Military credit. [Order 72-1, § 132E-160-240, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-250 Edmonds Community College admission and registration policy—Admission requirements. [Order 72-1, § 132E-160-250, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-260 Edmonds Community College admission and registration policy—Application procedure. [Order 72-1, § 132E-160-260, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-270 Edmonds Community College admission and registration policy—Required testing. [Order 72-1, § 132E-160-270, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-280 Edmonds Community College admission and registration policy—Educational planning. [Order 72-1, § 132E-160-280, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-290 Edmonds Community College admission and registration policy—Withdrawal from a course. [Order 72-1, § 132E-160-290, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-300 Edmonds Community College admission and registration policy—Withdrawals from college. [Order 72-1, § 132E-160-300, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-310 Edmonds Community College admission and registration policy—Refunding fees. [Order 72-1, § 132E-160-310, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-320 Edmonds Community College admission and registration policy—Schedule changes. [Order 72-1,

- § 132E-160-320, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-330 Edmonds Community College admission and registration policy—Audit. [Order 72-1, § 132E-160-330, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-340 Edmonds Community College admission and registration policy—Student credit load and limitations. [Order 72-1, § 132E-160-340, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-350 Edmonds Community College admission and registration policy—Petition. [Order 72-1, § 132E-160-350, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- 132E-160-360 Edmonds Community College admission and registration policy—Residence classification policy. [Order 72-1, § 132E-160-360, filed 2/1/73, effective 3/9/73.] Repealed by 83-10-025 (Order 83-4-6, Resolution No. 83-4-6), filed 4/28/83. Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW.
- Reviser's note:** Further promulgation of rules for Edmonds Community College may be found in Title 132Y WAC.

**Chapter 132E-168**  
**LIBRARY CODE**

- 132E-168-010 Everett Community College—Library code—Definitions. [Order 72-1, § 132E-168-010, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-006 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.
- 132E-168-020 Everett Community College—Loan time periods. [Order 72-1, § 132E-168-020, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-006 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.
- 132E-168-030 Everett Community College—Number of items that may be borrowed. [Order 72-1, § 132E-168-030, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-006 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.
- 132E-168-040 Everett Community College—Renewal of library materials. [Order 72-1, § 132E-168-040, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-006 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.
- 132E-168-050 Everett Community College—Fines. [Order 72-1, § 132E-168-050, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-006 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.
- 132E-168-060 Everett Community College—Reserves. [Order 72-1, § 132E-168-060, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-006 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.
- 132E-168-070 Everett Community College—Hours of opening. [Order 72-1, § 132E-168-070, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-006 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.
- 132E-168-080 Everett Community College—Archival materials. [Order 72-1, § 132E-168-080, filed 2/1/73, effective

3/9/73.] Repealed by 88-12-006 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.

- 132E-168-090 Edmonds Community College library—Media center. [Order 72-1, § 132E-168-090, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-006 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.

**Chapter 132E-16 WAC**

**TRAFFIC REGULATIONS OF EVERETT  
COMMUNITY COLLEGE**

WAC

- 132E-16-001 Objectives of traffic rules and regulations.
- 132E-16-005 Applicable traffic rules and regulations—Areas affected.
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- 132E-16-030 Regulatory signs and directions.
- 132E-16-040 Pedestrians—Right of way.
- 132E-16-050 Parking—Permits required.
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- 132E-16-070 Disabled and inoperative vehicles—Impounding.
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- 132E-16-090 Special traffic and parking regulations and restrictions authorized.
- 132E-16-100 Authorization for issuance of permits.
- 132E-16-110 Number of parking areas.
- 132E-16-120 Allocation of parking space.
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- 132E-16-140 Duplicate permits for faculty and staff personnel.
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- 132E-16-170 Payment for parking permits.
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- 132E-16-190 Responsibility of person to whom permit issued.
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- 132E-16-210 Location of parking areas.
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- 132E-16-260 Enforcement of determination of the dean of students.
- 132E-16-270 Regulatory signs, markings, barricades, etc.
- 132E-16-280 Impounding of vehicles.
- 132E-16-290 Accidents, must report.
- 132E-16-300 Two-wheeled motor bikes or bicycles.
- 132E-16-310 Delegations of authority.
- 132E-16-320 Tourists and visitors—Exemption from permit requirements.
- 132E-16-330 Visitors and guests.
- 132E-16-340 Adoption.

**WAC 132E-16-001 Objectives of traffic rules and regulations.** (1) To protect and control pedestrian and vehicular traffic;

(2) To assure access at all times for emergency equipment;

(3) To minimize traffic disturbance during class hours;

(4) To facilitate the work of the college by assuring access to its vehicles and to assign the limited parking space for the most efficient use.

[Order 1969-2, § 132E-16-001, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]



**WAC 132E-16-005 Applicable traffic rules and regulations—Areas affected.** The traffic regulations which are applicable upon state lands devoted mainly to the educational activities of Everett Community College are as follows:

(1) The motor vehicle and other traffic laws of the state of Washington shall be applicable upon all lands located within the state of Washington.

(2) The traffic code of Everett, Washington, and Snohomish County shall also be applicable to all state lands which are or may hereafter be devoted mainly to educational, research, recreational, or parking activities of Everett Community College.

[Order 1969-2, § 132E-16-005, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-010 Permits required for vehicles on campus.** All students, faculty members, administrative staff members and employees using motor vehicles for transportation to and from Everett Community College are required to register their vehicles and must park said vehicle on campus.

Except as provided in WAC 132E-16-015 and 132E-16-090 of these regulations, no person shall drive any vehicle, nor shall any person stop, park, or leave any vehicle, whether attended or unattended, upon the campus of Everett Community College without a permit issued by the security department.

(1) Permission to drive on campus or to park thereon will be shown by display of a valid permit issued by the security department.

(2) A valid permit is:

(a) An unexpired parking decal properly registered and displayed in accordance with instructions; or

(b) A temporary permit authorized by the security department and displayed in accordance with instructions on the permit; or

(c) A parking permit issued by a security department attendant, which must be displayed on the vehicle in accordance with instructions.

(3) Parking permits are not transferable.

[Order 1969-2, § 132E-16-010, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-020 Speed.** (1) No vehicle shall be operated on the campus at a speed in excess of ten miles per hour or such lower speed as is reasonable and prudent in the circumstances.

(2) No vehicle of any type shall at any time use the campus and/or lands devoted to educational, research, recreational or parking for Everett Community College, for testing, racing or other activities deemed unlawful.

[Order 1969-2, § 132E-16-020, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-030 Regulatory signs and directions.** Drivers of vehicles shall obey regulatory signs posted by the college. Drivers of vehicles shall also comply with directions given them by officers of the security department in the control and regulation of traffic.

(1989 Ed.)

[Order 1969-2, § 132E-16-030, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-040 Pedestrians—Right of way.** (1) The operator of a vehicle shall yield the right of way, slowing down or stopping, if need be, to so yield to any pedestrian crossing any street or roadway within a crosswalk, but no pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield.

(2) Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross a crosswalk, the operator of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.

(3) Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection, shall yield the right of way to all vehicles upon the street or roadway.

(4) Pedestrian traffic on a street or roadway where a sidewalk is provided shall proceed upon such a sidewalk. Pedestrians upon a street or roadway where no sidewalk is provided shall proceed on the extreme left-hand side of the roadway, facing oncoming traffic, and upon meeting an oncoming vehicle shall stop to their left and clear of the street or roadway.

[Order 1969-2, § 132E-16-040, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-050 Parking—Permits required.** (1) No vehicle shall be parked on the campus except in those areas set aside and designated as parking area.

(2) No vehicle shall be parked in any parking area without a permit for that area, except as provided in section 12 of these regulations.

(3) All student, faculty and staff members are required to obtain a decal or permit for each vehicle and display it in the proper manner.

[Order 1969-2, § 132E-16-050, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-060 Parking within designated spaces.** No vehicle shall be parked so as to occupy any portion of more than one parking space or stall as designated within the parking area. The fact that other vehicles may have been so parked as to require the vehicle parked to occupy a portion of more than one space or stall shall not constitute an excuse for a violation of this section.

[Order 1969-2, § 132E-16-060, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-070 Disabled and inoperative vehicles—Impounding.** No disabled or inoperative vehicle shall be parked on the campus for a period in excess of forty-eight hours. Vehicles which have been parked for periods in excess of forty-eight hours and which appear to be disabled or inoperative may be impounded and stored at the expense of either or both the owner and operator thereof. Neither the college nor its employees

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shall be liable for loss or damage of any kind resulting from such impounding and storage.

[Order 1969-2, § 132E-16-070, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-080 Exceptions from traffic and parking restrictions.** WAC 132E-16-101 and 132E-16-050 of these rules and regulations shall not apply to the drivers of city, county or state-owned vehicles.

[Order 1969-2, § 132E-16-080, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-090 Special traffic and parking regulations and restrictions authorized.** Upon special occasions causing additional heavy traffic and during emergencies, the security department is authorized to impose additional traffic and parking regulations and restrictions for the achievement of the objectives in WAC 132E-16-001 of these regulations.

[Order 1969-2, § 132E-16-090, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-100 Authorization for issuance of permits.** The security department is authorized to issue permits to drive or park upon the campus to faculty members, administrative personnel, staff, students, guests, and visitors of the college pursuant to the provisions of WAC 132E-16-200 of these regulations.

[Order 1969-2, § 132E-16-100, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-110 Number of parking areas.** The director of the security division is authorized to designate and mark the various parking areas on campus with numbers or letters by the posting of signs in these areas.

[Order 1969-2, § 132E-16-110, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-120 Allocation of parking space.** The parking space available on the campus shall be allocated by the security department among applicants for permits in such manner as will best effectuate the objectives of these regulations.

(1) Faculty and staff spaces will be so designated for their use.

(2) The upper lot permits shall be issued on a first come first served basis in accordance with cumulative credit hours earned.

(3) Physically handicapped persons will be given priority whenever possible to park in close proximity to offices or classrooms.

[Order 1969-2, § 132E-16-120, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-130 Permit revocation.** (1) Permits are the property of the college and may be recalled by the dean of students for any of the following reasons:

(a) When the purpose for which the permit was issued changes or no longer exists.

(b) When a permit is used by an unregistered vehicle or by an unauthorized individual.

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(c) Falsification on a parking permit application.

(d) Continued violations of parking regulations.

(e) Counterfeiting or altering of stickers.

(f) When it is in the best interest of the college.

[Order 1969-2, § 132E-16-130, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-140 Duplicate permits for faculty and staff personnel.** Full-time faculty and staff personnel may apply on a separate application for a second car permit without charge.

[Order 1969-2, § 132E-16-140, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-150 Faculty and staff permit periods.** All faculty and staff will park on a permit basis; i.e., either annually or quarterly. Annual permits will be payable in full September 15 of each year. Permits will be valid 24 hours a day, seven days a week. Permits will be three dollars per quarter for parking in reserved areas.

[Order 1969-2, § 132E-16-150, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-160 Fees for permits for student upper lot parking.** A three dollar per quarter parking fee will be charged for all student vehicles in the upper lot during the daytime hours, 7 a.m. to 5 p.m.

[Order 1969-2, § 132E-16-160, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-170 Payment for parking permits.** Payment for parking permits must be made by cash or check directly to the business office.

[Order 1969-2, § 132E-16-170, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-180 Display of permits.** The permit must be displayed as per direction on the inside of the windshield. The designation tag shall be placed beside the regular permit on the inside of the windshield lower left hand corner as viewed from inside the vehicle. Expired permits or area designation stickers shall be removed before the new permit and designation sticker are attached. Permits and area designation stickers not displayed in accordance with the provisions of this section shall not be valid.

[Order 1969-2, § 132E-16-180, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-190 Responsibility of person to whom permit issued.** The person to whom a permit is issued pursuant to these regulations shall be responsible for all violations of these rules and regulations involving the vehicle for which the permit was issued and to which it was affixed, provided, however, that such responsibility shall not relieve other persons who violate these rules and regulations.

[Order 1969-2, § 132E-16-190, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-200 Issuance of parking permits.** The payment for parking permits shall be as noted in WAC 132E-16-170. The issuance of all permits will be supervised by the security office. The applicant must present the registration for the vehicle for which a permit is desired.

[Order 1969-2, § 132E-16-200, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-210 Location of parking areas.** The upper lot is located south of the administration building (Olympus Hall). Parking in this lot is on a fee basis. The lower lots are located east of the campus and can be reached by Broadway or Highway 99. A lot is maintained at the physical education plant on Thirteenth Street, just east of Wetmore. All students must park in one of these designated areas.

[Order 1969-2, § 132E-16-210, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-220 Procedure—Issuance of summons—Traffic tickets.** Upon violation of any of these regulations an officer of the security department may issue a summons or traffic ticket setting forth the date, the approximate time, the locality, and the nature of the violation. Such summons may be served by attaching or affixing a copy thereof to the vehicle allegedly involved in such violation, or by placing a copy thereof in some prominent place outside such vehicle, or by personally serving the operator.

[Order 1969-2, § 132E-16-220, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-230 Grievance proceedings—Bond for appearance—Date of hearing.** (1) The summons or traffic ticket issued pursuant to WAC 132E-16-220 and 132E-16-240 of these regulations shall direct the alleged violator to appear at the business office within forty-eight hours.

(2) All appeals on traffic violations (tickets) may go through the following procedure: Security officer, dean of students, disciplinary committee and the college president.

(3) The dean of students, upon receipt of the student's written grievance, will arrange time and place to discuss the violation with the student.

(4) A representative of the security department may be present when violators are brought before the dean of students.

[Order 1969-2, § 132E-16-230, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-240 Fines and penalties.** The fines or penalties to be assessed for violations of these regulations shall be as follows:

(1) A fine of \$2.00 will be levied for all violations on campus and for unauthorized parking in restricted areas.

(2) All violators who fail to report within a forty-eight hour period on a violation will be subject to a fine of \$4.00.

(3) A student who has an accumulation of traffic violations will be referred to the dean of students, and if necessary, to the disciplinary committee for further action.

[Order 1969-2, § 132E-16-240, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-250 Mitigation and suspension of penalties.** Upon the showing of good cause or mitigating circumstances, the dean of students may impose any lesser fine or penalty than those established in WAC 132E-16-240 of these regulations, or may grant an extension of time within which to comply.

[Order 1969-2, § 132E-16-250, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-260 Enforcement of determination of the dean of students.** In the event a student fails or refuses to comply with the determination of the dean of students, such student shall not be eligible to register for additional courses, to obtain a transcript of his grades or credits, or to receive a degree until he has paid or otherwise complied with the determination.

[Order 1969-2, § 132E-16-260, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-270 Regulatory signs, markings, barricades, etc.** The security department is authorized to erect signs, barricades, and other structures and to paint marks and other directions upon the streets and roadways for the regulation of traffic and parking upon state lands devoted mainly to the educational or research activities of Everett Community College. Such signs, barricades, structures, marking and directions shall be so made and placed as in the opinion of the security department will best effectuate the objectives stated in section I of regulations.

[Order 1969-2, § 132E-16-270, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-280 Impounding of vehicles.** Any vehicle parked upon state lands devoted mainly to the educational purposes of Everett Community College in violation of these regulations including the motor vehicle and other traffic laws of the state of Washington, and the traffic code of the city of Everett as incorporated in WAC 132E-16-005, may be impounded and taken to such place for storage as the security officer selects. The expenses of such impoundings and storage shall be charged to the owner or operator of the vehicle and paid by him prior to its release. The college and its employees shall not be liable for loss or damage of any kind resulting from such impounding and storage.

[Order 1969-2, § 132E-16-280, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-290 Accidents, must report.** The operator of any vehicle involved in an accident on campus resulting in injury to or death of any person or total or claimed damage to either or both vehicles of any

amount, shall within twenty-four hours after such accident make a written report thereof to the security office on forms to be furnished by said office. This does not relieve any person so involved in an accident from their responsibility to file a state of Washington motor vehicle accident report.

[Order 1969-2, § 132E-16-290, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-300 Two-wheeled motor bikes or bicycles.** (1) All two-wheeled vehicles empowered by motor or foot shall park in a space designated by the security office.

(2) No vehicle shall be ridden on the sidewalks on campus at any time.

[Order 1969-2, § 132E-16-300, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-310 Delegations of authority.** The authority and powers conferred upon the vice president for business and finance by these regulations shall be subject to delegation by him to his subordinates.

[Order 1969-2, § 132E-16-310, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-320 Tourists and visitors—Exemption from permit requirements.** The security department may allow tourists and visitors without permits to drive through the campus without parking, provided, however, that said parties may be required to wait at the entrance to the campus during the time at which classes change.

[Order 1969-2, § 132E-16-320, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-330 Visitors and guests.** (1) All visitors and guests, salesmen, maintenance or service personnel and all other members of the public who are not college employees or students, will park in available space as directed by the security department.

(a) Members of the board of trustees and others designated by the college may be given complimentary annual permits.

(b) Federal, state, county, city and school district personnel on official business and in vehicles with tax exempt licenses will be allowed to park in designated areas.

(c) Vehicles owned by contractors and their employees working on campus construction will be parked in designated areas. A special permit shall be issued for each vehicle so parking.

(d) Visiting academic or administrative personnel from other colleges or universities and guest speakers will be parked, as far as possible, in a visitors section.

Responsibility for making parking arrangements for guests will rest with the sponsoring department.

(e) Members of the press, television and radio on official business will park in designated areas.

(2) Special permits.

(a) A special parking permit will be issued to those using a car on a temporary basis.

(b) The security department will assist college departments which sponsor functions such as conferences,

seminars, dinners, and similar events in arranging reserved parking. Advance notice must be given in writing to the security department.

[Order 1969-2, § 132E-16-330, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

**WAC 132E-16-340 Adoption.** The board of trustees of the Community College District No. 5 acting for the Everett Community College, find that the immediate adoption of the foregoing traffic regulations of Everett Community College is necessary for the preservation of public safety and general welfare. The observance of the requirements of notice and opportunity to present views on the proposed traffic regulations would be contrary to the public interest, therefore, the board adopts the traffic regulations as an emergency rule. The reason for the finding is that due to an oversight, notice and hearing on the regulations were not regularly scheduled and it is imperative that regulations be in effect for 90 days to provide time for notice and hearing. That regulations are necessary for the safety of the students and other users of the Everett Community College campus and for the safety of the general public and the general welfare of the public and property owners adjacent or near to the campus of the Everett Community College.

[Order 1969-2, § 132E-16-340, filed 2/3/69; Emergency Orders, filed 2/3/69, 11/21/68.]

## Chapter 132E-120 WAC STUDENT CONDUCT CODES

### WAC

- 132E-120-010 Everett Community College—Student conduct code—Statement of purpose.
- 132E-120-020 Everett Community College—General policies.
- 132E-120-030 Everett Community College—Violations.
- 132E-120-040 Everett Community College—Sanctions.

### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 132E-120-050 Edmonds Community College student rights and responsibilities code—Purpose. [Order 74-1, § 132E-120-050, filed 3/12/74, effective 4/15/74.] Repealed by 88-17-082 (Order 88-8-1, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: RCW 28B.50.040 and chapter 28B.19 RCW.
- 132E-120-060 Edmonds Community College student rights and responsibilities code—Student freedoms. [Order 74-1, § 132E-120-060, filed 3/12/74, effective 4/15/74.] Repealed by 88-17-082 (Order 88-8-1, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: RCW 28B.50.040 and chapter 28B.19 RCW.
- 132E-120-070 Edmonds Community College student rights and responsibilities code—Student responsibilities. [Order 74-1, § 132E-120-070, filed 3/12/74, effective 4/15/74.] Repealed by 88-17-082 (Order 88-8-1, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: RCW 28B.50.040 and chapter 28B.19 RCW.
- 132E-120-080 Edmonds Community College student rights and responsibilities code—Disciplinary procedures. [Order 76-11-1, § 132E-120-080, filed 12/17/76; Order 74-1, § 132E-120-080, filed 3/12/74, effective 4/15/74.] Repealed by 88-17-082 (Order 88-8-1, Resolution No. 88-8-1), filed 8/22/88. Statutory Authority: RCW 28B.50.040 and chapter 28B.19 RCW.

Authority: RCW 28B.50.040 and chapter 28B.19 RCW.

**WAC 132E-120-010 Everett Community College-- Student conduct code--Statement of purpose.** Everett Community College is dedicated not only to learning and the advancement of knowledge but also to the development of ethically sensitive and responsible persons. It seeks to achieve these goals through a sound educational program and policies governing student conduct that encourage independence and maturity.

[Order 72-1, § 132E-120-010, filed 2/1/73, effective 3/9/73.]

**WAC 132E-120-020 Everett Community College-- General policies.** (1) Everett Community College distinguishes its responsibility for student conduct from the control functions of the wider community. When a student has been apprehended for the violation of a law of the community, the state, or the nation, the college will not request or agree to special consideration for the student because of his status as a student. The college will cooperate fully, however, with law enforcement agencies, and with other agencies in any program for the rehabilitation of the student. Ordinarily, the college will not impose further sanctions after law enforcement agencies or the courts have disposed of a case.

(2) Everett Community College may apply sanctions or take other appropriate action only when student conduct directly and significantly interferes with the college's

(a) Primary educational responsibility of ensuring the opportunity of all members of the college's community to attain their educational objectives, or

(b) Subsidiary responsibilities of protecting the health and safety of persons in the college community, maintaining and protecting property, keeping records and other services, and sponsoring non-classroom activities such as lectures, concerts, athletic events, and social functions.

(3) Procedural fairness is basic to the proper enforcement of all college rules. In particular, no disciplinary sanction as serious as expulsion, suspension or disciplinary probation shall be imposed unless the student has been notified in writing of the charges against him and has had an opportunity

(a) To appear alone or with any other person to advise and assist him before an appropriate committee, court, or official,

(b) To know the nature and source of the evidence against him and to present evidence in his own behalf, and

(c) To have his case reviewed by the faculty-student disciplinary committee.

(4) Students shall have an opportunity to participate fully in the formulation of all policies and rules pertaining to student conduct.

(5) Rules and sanctions affecting the conduct of men and women shall be based on general principles of equal treatment, including like penalties for like violation.

[Order 72-1, § 132E-120-020, filed 2/1/73, effective 3/9/73.]

(1989 Ed.)

**WAC 132E-120-030 Everett Community College-- Violations.** (1) No sanction or other disciplinary action shall be imposed on a student by or in the name of the college except in accordance with this code.

(2) Expulsion or suspension from the Everett Community College or any lesser sanction may result from the commission of any of these offenses.

(a) Academic cheating or plagiarism.

(b) Furnishing false information to the college with intent to deceive.

(c) Forgery, alteration, or misuse of college documents, records or identification cards.

(d) Physical abuse of another person in the college community on college owned or controlled property or at functions sponsored or supervised by the college or its student organizations.

(e) Theft or conversion of another's property occurring under the conditions of WAC 132E-120-020(2).

(f) Lewd or indecent conduct occurring under the conditions of WAC 132E-120-020(2).

(g) Furnishing alcoholic beverages without authorization and proper licenses or illegal drugs on property owned or controlled by the college or at functions sponsored or supervised by the college or its student organizations.

(h) Two or more (or the repetition of) offenses listed in paragraph (3) below.

(3) Disciplinary probation or any lesser sanction may result from the commission of any of the following offenses.

(a) Possession or consumption of alcoholic beverages except at authorized and properly licensed functions while on property owned or controlled by the college or at functions sponsored or supervised by the college or its student organizations.

(b) Possession or consumption of drugs or narcotics (identified as prohibited by federal law) on property owned or controlled by the college or at functions sponsored or supervised by the college or its student organizations.

(c) Disorderly conduct, including disorderly conduct resulting from drunkenness or drug influence, occurring under the conditions of WAC 132E-120-020(2).

(d) Gambling on property owned or controlled by the college or at functions sponsored or supervised by the college or its student organizations.

(e) Violation of any college rule approved by the student conduct committee for the infraction of which sanctions may be imposed under this code.

[Order 76-11-1, § 132E-120-030, filed 12/17/76; Order 72-1, § 132E-120-030, filed 2/1/73, effective 3/9/73.]

**WAC 132E-120-040 Everett Community College-- Sanctions.** (1) Sanctions which may be imposed for the commission of college offenses shall include the following.

(a) Expulsion from Everett Community College.

(b) Suspension from Everett Community College for a definite or indefinite period of time.

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(c) Disciplinary probation with or without loss of designated privileges for a definite period of time. The violation of the terms of disciplinary probation or the infraction of any college rule during the period of disciplinary probation may be grounds for suspension or expulsion from the college. The parents of any student under 18 years of age who is placed on disciplinary probation, suspended, or expelled shall be so notified.

(d) Admonition and warning.

(2) The sanctions of expulsion or suspension shall not be imposed except upon proper determination by the disciplinary committee.

[Order 72-1, § 132E-120-040, filed 2/1/73, effective 3/9/73.]

### Chapter 132E-121 WAC

#### COLLEGE PROCEDURES ON DISCLOSURE OF STUDENT INFORMATION

##### WAC

132E-121-010 Disclosure of student information.

**WAC 132E-121-010 Disclosure of student information.** Unless the student specifically requests otherwise, designated officials\* of the college will routinely respond to requests for the following directory information about a student:

Student's name.

Major field of study.

Extracurricular activities.

Height and weight of athletic team members.

Dates of attendance.

Degrees and awards received.

Other institutions attended.

No other information is to be given without the consent of the student involved (if eighteen years of age or older). The dean of student services will be responsible for reviewing unusual requests for information and assisting in the interpretation of the provisions of the Buckley Amendment.

\* Designated officials of the college are those employees with routine access to the information.

[Statutory Authority: Chapter 28B.19 RCW. 88-18-028 (Order 88-8-3, Resolution No. 88-8-1), § 132E-121-010, filed 8/30/88.]

### Chapter 132E-124 WAC

#### CONDUCT POLICIES ON COLLEGE CAMPUSES

##### WAC

132E-124-010 Everett and Edmonds Community College—State of educational freedom.

132E-124-020 Everett Community College distribution of literature procedures.

##### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132E-124-030 Everett Community College distribution of literature procedures—Smoking regulations. [Order 72-1, § 132E-124-030, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-004 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.

132E-124-040 Everett Community College distribution of literature procedures—No smoking signs. [Order 72-1, § 132E-124-040, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-004 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.

132E-124-050 Everett Community College distribution of literature procedures—Violation penalty. [Order 72-1, § 132E-124-050, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-004 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.

132E-124-060 Everett Community College distribution of literature procedures—Smoking regulations. [Order 72-1, § 132E-124-060, filed 2/1/73, effective 3/9/73.] Repealed by 88-12-004 (Order 88-5-3, Resolution No. 88-5-3), filed 5/19/88. Statutory Authority: Chapter 28B.19 RCW.

**WAC 132E-124-010 Everett and Edmonds Community College—State of educational freedom.** The board of trustees of Washington Community College District V, acting in accordance with the responsibilities imposed upon us by the law of the state, herein takes notice that the college has prudently and effectively maintained a policy guaranteeing educational freedom to the faculty and to those it serves. The board of trustees sets forth the following statement as policy:

(1) We, the board of trustees of Washington Community College District No. 5, are responsible for general supervision of the affairs of Everett Community College and Edmonds Community College. As such, we believe we have a special obligation to vigorously promote the freedoms provided by the democratic processes of our free society. We conceive that central to its very existence is full and free discussion of the controversial issues of our time conducted in a responsible manner.

(2) We believe that freedom of speech and assembly requires a forum wherein students may develop their thoughts and their convictions.

(3) We seek to enlist and maintain a competent faculty whose members subscribe to high standards of professional conduct. We encourage the faculty to assist students in their search for truth in any way consistent with those standards which include an obligation on the part of the instructor to place major emphasis on information and analysis in his field of competence.

(4) We hold that an instructor's unique role in the community is to be specially involved in the objective search for truth. His chief contribution, however, is in the classroom where in order to foster the spirit of responsible, objective inquiry he has freedom to discuss his subject and to lead discussion in any controversial aspects of its content. We hold that an instructor's unique position imposes upon him special obligations.

(a) In his writing and speaking he should seek accuracy.

(b) He should exercise appropriate restraint.

(c) He should show respect for the opinions of others and for freedom of expression among others.

(d) While writing or speaking as a private citizen he should clearly indicate that he is not a college spokesman.

We further believe that when any instructor speaks or writes as a private citizen he is entitled to all the rights

of his citizenship and he must assume the responsibility for his own actions.

(5) We encourage inviting to the college speakers who represent diverse points of view. Such speakers are expected to regard this privilege as entailing the same responsibilities and obligations as those faced by instructors. We, moreover, will always assure ourselves that the event is in no way an abuse of that privilege. In the discussion of sensitive issues the board of trustees reserves the right, either by its own act or by delegation, to impose conditions upon these speakers which will insure the opportunity to challenge these views. The trustees further insist that there shall be left no implication by the college of approval or disapproval of either the speakers of their views.

(6) We encourage student organizations which are officially recognized by the college to invite speakers to the campus providing suitable space is available and there is no interference with the regularly scheduled program of the college.

(7) In order to provide an atmosphere of open exchange and to insure that the educational objectives of the college are not obscured, the president may prescribe conditions for the conduct of the meeting in any case which may be attended by extreme emotional feeling. Such action may include designating a member of the faculty to be chairman, and/or requiring permission for comments and questions from the floor. Likewise the president may require the appearance of one or more additional speakers at the meeting in question, or at a subsequent meeting, so that other points of view may be expressed. He shall also prescribe the regulations for the advanced planning of all meetings to be addressed by outside speakers and may designate representatives to recommend conditions for the conduct of particular meetings.

(8) The board of trustees will neither authorize nor tolerate actions by any speaker during a meeting which:

(a) Incite the audience to riot or violate state or federal laws.

(b) Advocate the overthrow, destruction, or alteration of the constitutional form of government of the United States, or of the state of Washington, or any political subdivision of either of them by revolution, force or violence.

(9) The president or his duly delegated representative shall be charged with the responsibility of carrying out and implementing the policy enumerated herein.

[Order 72-1, § 132E-124-010, filed 2/1/73, effective 3/9/73.]

**WAC 132E-124-020 Everett Community College distribution of literature procedures.** In order to insure an atmosphere in which the discussion of diverse points of view and ideas may exist, the following policy with regard to the distribution of printed matter will be implemented.

(1) Printed matter may be distributed in an orderly and nonforceful manner anywhere in the student center building, and the area directly in front thereof, except that

(a) Noninstructional printed matter shall not be distributed in the classroom.

(b) Printed matter shall not be distributed in Olympus Hall, the library, (other than specifically provided for) or in any area where the distribution of printed matter would restrict the physical passage of students or interfere with the instructional program.

(c) Printed matter shall not be placed on any vehicle parked on the campus.

(d) Posters and advertising bulletins must be approved by the office of student activities before they may be posted on campus. In general, material concerning off-campus activities will not be approved unless it is determined to be special service to ECC students.

(2) In addition, three central points of distribution will be made available on campus:

(a) A table in the library.

(b) The kiosks in the student lounge.

(c) A table in the TUB foyer—eastside entrance to the cafeteria.

(3) As to content of printed matter, the college will be guided by both adherence to the First Amendment of the Federal Constitution and existing laws regarding libel, slander and obscenity

(4) A system of prior censorship is to be avoided if at all possible. Therefore, maximum cooperation of students, faculty and administration will be necessary. Matters of interpretation regarding these procedures and questions as to content of any displayed material will be handled by the dean of students.

(5) Printed matter originating with an off-campus individual or organization must be registered with the dean of students before distribution will be permitted.

[Order 72-1, § 132E-124-020, filed 2/1/73, effective 3/9/73.]

## Chapter 132E-128 WAC

### TENURE POLICY

#### WAC

132E-128-001 Tenure and dismissal.

#### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132E-128-010 General definitions. [Order 72-1, § 132E-128-010, filed 2/1/73, effective 3/9/73.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.

132E-128-020 Definitions relating to tenure. [Order 72-1, § 132E-128-020, filed 2/1/73, effective 3/9/73.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.

132E-128-030 Faculty tenure. [Order 72-1, § 132E-128-030, filed 2/1/73, effective 3/9/73.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.

132E-128-040 Review committees. [Order 75-1, § 132E-128-040, filed 1/31/75, effective 3/5/75; Order 72-1, § 132E-128-040, filed 2/1/73, effective 3/9/73.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.

- 132E-128-050 Dismissal for cause. [Order 72-1, § 132E-128-050, filed 2/1/73, effective 3/9/73.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.
- 132E-128-060 Procedures for dismissal for sufficient cause. [Order 72-1, § 132E-128-060, filed 2/1/73, effective 3/9/73.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.
- 132E-128-070 Right of the faculty member to appeal. [Order 72-1, § 132E-128-070, filed 2/1/73, effective 3/9/73.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.
- 132E-128-080 Suspension of the faculty member. [Order 72-1, § 132E-128-080, filed 2/1/73, effective 3/9/73.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.
- 132E-128-090 Rights of transferees. [Order 72-1, § 132E-128-090, filed 2/1/73, effective 3/9/73.] Repealed by 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), filed 5/23/79. Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852.

**WAC 132E-128-001 Tenure and dismissal.** It is the policy of the board of trustees of Washington Community College District V that all matters relating to tenure and dismissal of academic employees shall be governed by the laws of the state of Washington and the terms of the negotiated agreement between the board and the duly elected academic employee bargaining agent as contained in that agreement.

[Statutory Authority: RCW 28B.50.030, 28B.50.140(13), and 28B.50.852. 79-06-060 (Order 79-5-1, Resolution No. 79-5-1), § 132E-128-001, filed 5/23/79.]

### Chapter 132E-130 WAC

#### EVERETT COMMUNITY COLLEGE POLICY AND REGULATIONS GOVERNING REDUCTION IN FORCE

##### WAC

- 132E-130-010 Purpose.  
 132E-130-020 Implementation of reduction in force.  
 132E-130-030 Seniority.  
 132E-130-040 Layoff units.

**WAC 132E-130-010 Purpose.** (1) This policy shall govern reduction in force, which is deemed to constitute sufficient or adequate cause for dismissal/termination of probationary faculty employees prior to the written term of their individual appointment or tenured faculty employees.

(2) Reduction in force shall include, but not be limited to, any of the following grounds:

- (a) Lack of funds.
- (b) Elimination and/or reduction of programs, courses or services.
- (c) Decreased enrollment.
- (d) Changes in educational policy and/or goals.

(3) Nothing in this reduction in force policy shall be construed to affect the decision and right of the appointing authority not to renew a probationary academic

employee appointment without cause pursuant to RCW 28B.50.857.

[Statutory Authority: RCW 28B.50.140. 82-18-068 (Order 82-8-1, Resolution No. 82-8-1), § 132E-130-010, filed 9/1/82.]

**WAC 132E-130-020 Implementation of reduction in force.** If the number of academic employees is to be reduced, the district president shall decide which programs and/or support services are most necessary to maintain the educational mission of the district. The district president shall then decide the number of full-time academic employees to be laid off in each lay-off unit. If a reduction is determined to be necessary, the order of reduction normally will be based on seniority within the applicable layoff unit. In instances where it is in the best interest of the quality or effectiveness of the programs and services of the college, and after consultation with appropriate administrators responsible for and/or related to the lay-off unit regarding qualifications and/or performance of involved faculty, the district president may determine individuals to be laid off without following the order of seniority. Subsequent steps in the procedure for reduction in force are specified in Appendix B of the District V/Everett Community College federation of teachers labor agreement.

[Statutory Authority: RCW 28B.50.140. 82-18-068 (Order 82-8-1, Resolution No. 82-8-1), § 132E-130-020, filed 9/1/82.]

**WAC 132E-130-030 Seniority.** Seniority shall be determined by establishing the date of the signing of the first full-time contract for continuous full-time professional services for Community College District V and continuous professional services for the Everett school district prior to July 1967. Continuous service shall include leaves of absence, professional leaves, and periods of layoffs. The longest term of employment as thus established shall be considered the highest level of seniority. In instances where faculty members have the same beginning date of full-time professional service, seniority shall be determined in the following order:

- (1) First date of signature of an employment contract.
- (2) First date of signature of letter of intent.
- (3) First date of application for employment.

[Statutory Authority: RCW 28B.50.140. 82-18-068 (Order 82-8-1, Resolution No. 82-8-1), § 132E-130-030, filed 9/1/82.]

**WAC 132E-130-040 Layoff units.** (1) The layoff units included under this policy are as follows:

Accounting and general business	Geology
Alternative education	History
Anthropology	Home economics
Art	Journalism
Automotive technology	Law enforcement
Aviation technology	Library
Biology	Licensed practical nursing
Carpentry	Math
Chemistry	Media services
Cosmetology	Music
Counseling	Nursing aide
Dance	Paramedical
Data processing	Philosophy
Developmental studies	Photography
Economics	Physical education
Electronics	Physics and physical science
Emergency medical	Political science
Engineering	Psychology



English  
Environmental science  
Family life  
Fire science  
Food technology  
Foreign languages  
Forestry  
Geography

Quality control  
Real estate  
Registered nursing  
Secretarial  
Sociology  
Speech  
Theater  
Water science  
Welding

(2) Additional layoff units may be included under this policy at the discretion of the district president. Seniority lists of tenured and probationary faculty will be developed and published and/or posted by the district president and will be updated within five working days of November 1 of each year. Tenured and probationary academic employees shall be placed in the layoff unit which best reflects their training and ability as determined by the district president.

[Statutory Authority: RCW 28B.50.140, 82-18-068 (Order 82-8-1, Resolution No. 82-8-1), § 132E-130-040, filed 9/1/82.]

**Chapter 132E-137 WAC**  
**COLLEGE FACILITY USE AGREEMENT**  
(Formerly chapter 132E-136 WAC)

**WAC**

132E-137-010 General policy covering the use of the facilities.  
132E-137-020 Licensee's responsibility.  
132E-137-030 Attendants needed.  
132E-137-040 Restrictions.  
132E-137-050 Nonassignment and cancellation.  
132E-137-060 Release of claims/holds harmless.  
132E-137-070 Use fees.

**WAC 132E-137-010 General policy covering the use of the facilities.** (1) The parties to this agreement are the Washington State Community College District 5, acting under specific authority granted to its board of trustees by the laws of the state of Washington, to contract for the use of the facility at Everett Community College, hereinafter referred to as the college and the organization contracting to use the college facilities, hereinafter referred to as the licensee.

(2) Before a college facility may be used, this college facility use agreement must be completed and signed by the college president or his designee. Forms may be obtained from the college president's office or college student activities office. All information received on agreements not completed at least fourteen school days prior to the date of intended use may be denied. A single use agreement should be made for a series of similar meetings. A separate agreement must be made for each meeting which varies from the series.

(3) The building and grounds of the college are primarily for educational purposes. No other use shall be permitted to interfere with the primary purpose for which these facilities are intended. Facilities shall not be made available for any use which might result in any undue damage or wear. The college reserves the right to reject any application for use of college facilities.

(4) Every possible opportunity will be provided for the use of college facilities by citizens of the district community college service area, provided that the purpose of

the meeting is in harmony with public interest and welfare, subject to the laws of the state of Washington and rules and regulations prescribed by the District 5 board of trustees for the operation of the college.

(5) It is the present policy of the college to permit organizations considered closely affiliated with college-related educational purposes to use facilities of the college at the lowest possible charge.

(6) College facilities may be used by other public or private educational institutions only insofar as they meet a community educational need not being fulfilled by the community college district.

(7) The college does not wish to compete with private enterprise. Therefore, the use of buildings for commercial-type entertainment, banquets, luncheons, and money raising events is discouraged.

(8) The college reserves the right to prohibit the use of college facilities by groups, or activities, which are secret, which are of a private nature, or which restrict membership or attendance, in a manner inconsistent with the public and nondiscriminatory character of the college set forth in its written policies and commitments. Subversive organizations as defined and listed by the Attorney General of the United States shall not be eligible to use college facilities.

(9) Use agreements shall not be entered into for any use which, in the judgment of the college may be in any way prejudicial to the best interest of the college or the educational program, or for which satisfactory sponsorship or adequate adult supervision is not provided. Proper police and fire protection shall be provided by the organization when required by the college.

[Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW. 87-14-001 (Order 87-6-5, Resolution No. 87-6-5), § 132E-137-010, filed 6/18/87.]

**WAC 132E-137-020 Licensee's responsibility.** (1) Those wishing to use college facilities must complete the use agreement form and submit it to the college president's office or his designee. The licensee shall accept responsibility for any damage done to the college's property. Completion of the college facility use agreement shall constitute acceptance by the licensee of the responsibilities stated herein and willingness to comply with all rules and regulations regarding the use of college facilities as prescribed by the college. If the use of the facility is not as represented on the agreement form, an additional charge may be made. In the event of property damage, the licensee shall accept and pay the college's estimate of the amount of damage. The college may require posting of a bond.

(2) Adult leaders of using organizations shall remain with their groups during all activities, and be responsible for the conduct of their group.

(3) All organizations and groups eligible for waiver of use fee will be required to clean and put in order any facility utilized prior to leaving the facility. Custodial services will be provided by the college. The college reserves the right to charge custodial fees to the licensee, if additional clean up or maintenance is required.

(4) In the event of cancellation, licensee may be required to reimburse the college for preparation expenses.

[Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW. 87-14-001 (Order 87-6-5, Resolution No. 87-6-5), § 132E-137-020, filed 6/18/87.]

**WAC 132E-137-030 Attendants needed.** (1) The college reserves the right to require that college staff member(s) be present at any meeting or event held in college facilities.

(2) A custodian or other authorized member of the college staff shall be available on campus at all times when college facilities are in use by any group. He/she should be contacted to correct problems in the operation of any facility in use. He/she will be alert to discover any damage or misuse of the premises and will report same immediately to the licensee and college. If custodial services beyond that normally scheduled is required as a result of any meeting, such time shall be paid by the licensee at the currently established rate, which may include overtime.

(3) When the use of special facilities or equipment makes it necessary that supervision or technical assistance be provided, a college-employed supervisor or technician shall be assigned as required by the college. Such services shall be paid for by the licensee at the currently established rate, which may include overtime.

(4) The college reserves the right to require a campus security officer to be present at a scheduled event.

(5) The college reserves the right to charge for costs incurred for providing these services.

[Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW. 87-14-001 (Order 87-6-5, Resolution No. 87-6-5), § 132E-137-030, filed 6/18/87.]

**WAC 132E-137-040 Restrictions.** (1) No decorations or the application of materials to walls, ceilings, or floors shall be permitted which will mar, deface, or injure these surfaces. The licensee is required to arrange for the disposal of decorations, materials, equipment, furnishings, or rubbish left after the use of college facilities; otherwise they will be billed for any expense involved.

(2) Profane or other improper language, or the use of intoxicating beverages, drugs, or other controlled substances, or any other conduct which is objectionable in the judgment of the college shall not be allowed. Smoking shall be limited to those areas which are specified by the college.

(3) Games of chance and lotteries shall not be permitted except as prescribed by law and with prior approval of the college.

(4) Standard approved gym shoes shall be required for all indoor activity type games such as basketball, volleyball, badminton, etc.

(5) Keys to buildings or facilities shall not be issued or loaned on any occasion to the licensee. Doors will be opened and locked by custodians, or other authorized college personnel.

(6) College-owned equipment shall not be removed from buildings. Organizations wishing to use special

equipment such as projectors may do so, if used on the campus, provided the college is satisfied that a competent operator is in charge. Charges for equipment rental and operation may be required.

(7) All shifting of furniture and equipment shall be done under supervision of a college custodian.

(8) Use of the facilities or premises shall be in full compliance with federal and state law, as well as county and city rules or ordinances; any use to the contrary shall be grounds for immediate cancellation of this agreement.

[Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW. 87-14-001 (Order 87-6-5, Resolution No. 87-6-5), § 132E-137-040, filed 6/18/87.]

**WAC 132E-137-050 Nonassignment and cancellation.** (1) This use agreement shall be nonassignable. Only the licensee as named in the use agreement shall use the facilities.

(2) The college reserves the right to cancel this agreement at any time and to refund any payment made to the college for the use of the college facilities and equipment when it deems such action advisable and in the best interests of the college.

(3) Events scheduled more than one academic quarter (3 months) in advance, may be cancelled by the college for scheduling of priority college events.

[Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW. 87-14-001 (Order 87-6-5, Resolution No. 87-6-5), § 132E-137-050, filed 6/18/87.]

**WAC 132E-137-060 Release of claims/holds harmless.** (1) In consideration of the permission granted to licensee and the minimal fee charged by the college for the use of its facilities, licensee hereby and forever releases the college and its agents, employees, or officers from all debts, claims, demands, damages, actions, and causes of action whatsoever, which licensee may now have or may hereafter have, as a result of the uses of said facility.

(2) The licensee further agrees to protect, indemnify, and hold harmless the district, college, and its agents, employees, and officers from any claims, demands, actions, damages, or causes of action directly or indirectly arising out of the use of the facilities or premises contemplated by this application.

[Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW. 87-14-001 (Order 87-6-5, Resolution No. 87-6-5), § 132E-137-060, filed 6/18/87.]

**WAC 132E-137-070 Use fees.** (1) The use fee depends on the purpose of the activity and the nature of the group using the facility.

(2) Specialized areas such as laboratories, shops, or other specialized facilities require special arrangements. The rates and conditions will be based upon careful analysis by the college of the needs, experience, and capabilities of the licensee.

(3) Fee category:

College Related or College Sponsored Groups Public, Nonprofit Organizations	NONPROFIT ACTIVITIES	FUND-RAISING ACTIVITIES	
Private, Profit Organizations	Fee Waived	Fee Waived	
	Category I	Category I Plus 10%	
	Category II	Category II Plus 30%	

(4) Fee waived means that no charge will be made for use of the facilities, but additional charges may be made for specific services, equipment and/or as the college's rental fee schedule dictates.

(5) Category I or Category II charges will be determined by the college after evaluating the nature of the proposed activity. The college's rental fee schedule shows the fee rates for Category I and Category II.

(6) Additional charges may be added to any of the above three categories and include supervision and/or security staff, above normal or overtime custodial help when required, above normal set up costs, hauling or handling equipment, use of projectors or other equipment, audio visual equipment, equipment operators, repair or damage, or other costs as determined by the college.

(7) All charges shall be paid to the college facilities office. All basic and service charges shall be paid in advance. Additional charges for damages shall be billed directly to the licensee. College employees are paid directly by the college, not the licensee.

[Statutory Authority: RCW 28B.19.020, 28B.50.140(13) and chapter 28B.50 RCW. 87-14-001 (Order 87-6-5, Resolution No. 87-6-5), § 132E-137-070, filed 6/18/87.]

**Chapter 132E-161 WAC  
POLICY REGARDING ADMISSION AND  
REGISTRATION REGULATIONS AND  
PROCEDURES**

WAC  
132E-161-010 Everett Community College policy regarding admission and registration regulations and procedures.

**WAC 132E-161-010 Everett Community College policy regarding admission and registration regulations and procedures.** Admission and registration regulations and procedures for students wishing to attend Everett Community College are published in the college catalog. Copies of the catalog are available in the registration office and bookstore. Questions and inquiries about regulations and procedures should be directed to the appropriate administrator.

[Statutory Authority: RCW 28B.19.020 and chapter 28B.50 RCW. 83-10-026 (Order 83-4-7, Resolution No. 83-4-7), § 132E-161-010, filed 4/28/83. Formerly chapter 132E-160 WAC.]

**Chapter 132E-276 WAC  
GOVERNING ACCESS TO PUBLIC RECORDS**

WAC  
132E-276-010 Purpose.  
132E-276-020 Definitions.

(1989 Ed.)

- 132E-276-030 Description of Community College District V.
- 132E-276-040 Operations and procedures.
- 132E-276-050 Public records available.
- 132E-276-060 Records officer.
- 132E-276-070 Office hours.
- 132E-276-080 Requests for public records.
- 132E-276-090 Commercial purposes.
- 132E-276-100 Inspection of public records—Copying.
- 132E-276-110 Exemptions.
- 132E-276-120 Review of denials of public records requests.
- 132E-276-130 Records index.

**WAC 132E-276-010 Purpose.** This chapter is enacted by the board of trustees of Community College District V to ensure compliance with the provisions of chapter 1, Laws of 1973 (Initiative 276), Disclosure—Campaign financing—Lobbying—Records; and in particular with sections 25 through 32 of that act, dealing with public records.

[Order 4393, § 132E-276-010, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-020 Definitions.** (1) "Public record" includes any writing containing information relating to the conduct of government or the performance of any governmental or proprietary function prepared, owned, used or retained by any state or local agency regardless of physical form or characteristic.

(2) "Writing" means handwriting, typewriting, printing, photostating, photographing, and every other means of recording any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punched cards, disks, drums, and other documents.

(3) "District" is Washington State Community College District V, an agency organized by statute pursuant to RCW 28B.50.040. Where appropriate, the term "district" shall also refer to the board of trustees and employees of the district.

[Order 4393, § 132E-276-020, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-030 Description of Community College District V.** Community College District V is organized under RCW 28B.50.040. The district operates at Everett Community College, 801 Wetmore Avenue, Everett, Washington 98201, and encompasses the following area:

All of Snohomish County except the Edmonds School District No. 15, and those portions of the Mukilteo School District No. 6, the Northshore School District No. 417, and the Everett School District No. 2 that lie south of 124th Street.

[Statutory Authority: RCW 28B.50.040. 88-12-005 (Order 88-5-3, Resolution No. 88-5-3), § 132E-276-030, filed 5/19/88; Order 4393, § 132E-276-030, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-040 Operations and procedures.** The district is established under RCW 28B.50.040 to implement the educational purposes set forth in RCW 28B.50.020. The district is operated under the supervision and control of a board of trustees consisting of five members appointed by the governor, each for a term of

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five years. Trustees hold at least one regular meeting every other month and such regular or special meetings as may be requested by the chairman of the board or by a majority of the members of the board.

[Order 4393, § 132E-276-040, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-050 Public records available.** All public records of the district, as defined in WAC 132E-276-020, are deemed to be available for public inspection and copying pursuant to these rules, except as otherwise provided by law.

[Order 4393, § 132E-276-050, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-060 Records officer.** For purposes of compliance with chapter 1, Laws of 1973, a records officer shall be designated by the president of the district. The duties of the records officer shall be as provided by the president of the district and may include, but not be limited to: The implementation of the district's rules and regulations regarding release of public records, coordinating the staff of the district in this regard, and generally insuring compliance by the staff with the public records disclosure requirements of chapter 1, Laws of 1973. The person so designated shall be located in district headquarters.

[Statutory Authority: RCW 28B.50.140 and 42.17.250 et. seq. 88-14-013 (Order 88-6A-7, Resolution No. 88-6A-7), § 132E-276-060, filed 6/27/88; Order 4393, § 132E-276-060, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-070 Office hours.** For purposes of this chapter, the office hours of Community College District V shall be regular business hours, Monday through Friday, excluding legal holidays.

[Statutory Authority: RCW 28B.50.140 and 42.17.250 et. seq. 88-14-013 (Order 88-6A-7, Resolution No. 88-6A-7), § 132E-276-070, filed 6/27/88; Order 4393, § 132E-276-070, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-080 Requests for public records.** In accordance with requirements of chapter 1, Laws of 1973, that agencies prevent unreasonable invasions of privacy, protect public records from damage or disorganization, and prevent excessive interference with essential functions of the agency, public records required to be disclosed by chapter 1, Laws of 1973, may be inspected or copied, or copies of such records may be obtained, by members of the public upon compliance with the following procedures: All requests shall be directed to the records officer at district headquarters. The request shall be in writing and shall include the following information:

- (1) The name of the person requesting the record;
- (2) The calendar date and time of day the request was made;

(3) The public record requested. If the matter requested is referenced within the current index maintained by the records officer, a reference to the requested record as it is described in such current index shall be deemed to be sufficient to identify the record requested; if the requested matter is not identifiable by reference to the district's current index, the request shall

be sufficiently specific and complete so as to distinguish the material requested;

(4) The purpose for which the public record is requested.

[Order 4393, § 132E-276-080, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-090 Commercial purposes.** No provision of any regulation contained in this chapter shall be construed as giving authority to any officer or staff member of the district to give, sell or provide access to lists of individuals for commercial purposes.

[Order 4393, § 132E-276-090, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-100 Inspection of public records—Copying.** (1) Public records of the district required to be disclosed by chapter 1, Laws of 1973, shall be provided for inspection and copying by those requesting such records by the records officer. Persons requesting such records may not remove them from the premises.

(2) No fee shall be charged for inspection of public records. The district may impose a charge for providing copies of public records; such charges shall not exceed the amount necessary to reimburse the district for its actual costs incident to such copying.

(3) No person shall be provided a copy of a public record which has been copied by the district at the request of such person until and unless such person has tendered payment for providing such copy.

[Order 4393, § 132E-276-100, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-110 Exemptions.** (1) The district reserves the right to determine that a public record requested in accordance with the procedures outlined in WAC 132E-276-080 is exempt under the provisions of section 31, chapter 1, Laws of 1973.

(2) In addition, pursuant to section 26, chapter 1, Laws of 1973, the district reserves the right to delete identifying details when it makes available or publishes any public record in any cases in which disclosure of such details would be an invasion of personal privacy protected by chapter 1, Laws of 1973.

(3) Responses by the district refusing, in whole or in part, inspection of any record shall include a statement of the specific exemption authorizing the withholding of the record (or part) and a brief explanation of how the exemption applies to the record withheld.

(4) Pursuant to section 33, chapter 1, Laws of 1973, the district reserves the right to seek to enjoin the examination of any specific record, the examination of which the district determines would clearly not be in the public interest and would substantially and irreparably damage any person or would substantially and irreparably damage vital governmental functions.

[Order 4393, § 132E-276-110, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-120 Review of denials of public records requests.** (1) Any person who objects to the denial of a request for a public record may submit to the records officer a petition for prompt review of such decision. The written request shall specifically refer to the

written statement by the records officer which accompanied the denial.

(2) Immediately after receiving a written request of review of a decision denying a public record, the records officer shall refer it to the office of the district president. The petition shall be reviewed promptly and the action of the records officer shall be approved or disapproved. Such approval or disapproval shall constitute final district action for purposes of judicial review.

[Order 4393, § 132E-276-120, filed 12/28/73, effective 1/30/74.]

**WAC 132E-276-130 Records index.** The district shall maintain and make available for public inspection and copying an appropriate index in accordance with section 26, chapter 1, Laws of 1973.

[Order 4393, § 132E-276-130, filed 12/28/73, effective 1/30/74.]