

Title 106 WAC

CENTRAL WASHINGTON UNIVERSITY

Chapters

- 106-08 Practice and procedure.**
- 106-72 Affirmative action policy/grievance procedure.**
- 106-116 Parking and traffic regulations.**
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- 106-325 State Environmental Policy Act--Rule.**

- 106-16-203 Residence hall parking. [Order 6, § 106-16-203, filed 7/25/72; Order 1, § 106-16-203, filed 8/13/71.] Repealed by Order 15, filed 8/17/73.
- 106-16-204 Commuter students. [Order 1, § 106-16-204, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-204.
- 106-16-205 Apartment residents. [Order 6, § 106-16-205, filed 7/25/72; Order 1, § 106-16-205, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-205.
- 106-16-206 Locating legal parking space. [Order 1, § 106-16-206, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-206.
- 106-16-207 Faculty-staff parking. [Order 1, § 106-16-207, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-207.
- 106-16-208 Fire lanes and service drives. [Order 1, § 106-16-208, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-208.

DISPOSITION OF CHAPTERS FORMERLY CODIFIED IN THIS TITLE

Chapter 106-16

PARKING AND TRAFFIC REGULATIONS OF CENTRAL WASHINGTON STATE COLLEGE

- 106-16-010 General information. [Order 1, § 106-16-010, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-011.
- 106-16-020 Objectives of parking and traffic rules and regulations. [Order 1, § 106-16-020, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-020.
- 106-16-030 Applicable traffic rules and regulations. [Order 1, § 106-16-030, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-030.
- 106-16-040 Authority of college security officers. [Order 1, § 106-16-040, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-040.
- 106-16-050 Modification of these regulations. [Order 1, § 106-16-050, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-050.
- 106-16-101 Motor vehicles. [Order 1, § 106-16-101, filed 8/13/71.] Repealed by Order 15, filed 8/17/73.
- 106-16-102 Faculty-staff and students. [Order 1, § 106-16-102, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-102.
- 106-16-103 Additional vehicles. [Order 1, § 106-16-103, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-103.
- 106-16-104 Failure to register. [Order 1, § 106-16-104, filed 8/13/71.] Repealed by Order 15, filed 8/17/73.
- 106-16-200 Metered parking. [Order 7, § 106-16-200, filed 8/18/72, effective 9/20/72.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-200.
- 106-16-201 Parking areas. [Order 6, § 106-16-201, filed 7/25/72; Order 1, § 106-16-201, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-201.
- 106-16-202 No parking areas. [Order 1, § 106-16-202, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-202.

- 106-16-209 Repairs of vehicles. [Order 6, § 106-16-209, filed 7/25/72; Order 1, § 106-16-209, filed 8/13/71.] Repealed by Order 15, filed 8/17/73.
- 106-16-210 Parking within designated spaces. [Order 1, § 106-16-210, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-210.
- 106-16-211 Small car parking. [Order 1, § 106-16-211, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-211.
- 106-16-212 Liability. [Order 1, § 106-16-212, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-212.
- 106-16-213 Parking trailers, campers, etc. on campus. [Order 6, § 106-16-213, filed 7/25/72.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-213.
- 106-16-301 Purchasing parking permits. [Order 1, § 106-16-301, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-301.
- 106-16-302 Purchasers responsibility. [Order 1, § 106-16-302, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-302.
- 106-16-303 Display of permits. [Order 1, § 106-16-303, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-303.
- 106-16-304 Disability permit. [Order 1, § 106-16-304, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-304.
- 106-16-305 Special parking permits. [Order 6, § 106-16-305, filed 7/25/72; Order 1, § 106-16-305, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-305.
- 106-16-306 Temporary parking permits. [Order 1, § 106-16-306, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-306.
- 106-16-307 Parking fees per vehicle. [Order 1, § 106-16-307, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-307.
- 106-16-308 Replacement of parking permit. [Order 1, § 106-16-308, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-308.
- 106-16-309 Change of residence. [Order 1, § 106-16-309, filed 8/13/71.] Repealed by Order 15, filed 8/17/73.
- 106-16-310 Contractor and vendor parking permits. [Order 6, § 106-16-310, filed 7/25/72; Order 1, § 106-16-310,

	filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-310.	106-36-820	Responsibilities of the associated students of Central. [Order 3244, § 106-36-820, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-311	Parking fee refunds. [Order 1, § 106-16-311, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-311.	106-36-825	Prohibited activities at entertainment presentation. [Order 3244, § 106-36-825, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-312	Permit revocation. [Order 1, § 106-16-312, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-312.	106-36-830	Obligations of officially recognized student organizations and private entities. [Order 3244, § 106-36-830, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-401	Definition of a visitor. [Order 6, § 106-16-401, filed 7/25/72; Order 1, § 106-16-401, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-401.	106-36-831	Obligations of officially recognized student organizations and private entities—Deposit of rental fee. [Order 3244, § 106-36-831, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-402	Responsibility of a visitor. [Order 1, § 106-16-402, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-402.	106-36-832	Obligations of officially recognized student organizations and private entities—Damages bond. [Order 7, § 106-36-832, filed 8/18/72, effective 9/20/72; Order 3244, § 106-36-832, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-403	Visitor parking permits. [Order 1, § 106-16-403, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-403.	106-36-840	Scheduling responsibilities, requirements, priorities and procedure. [Order 3244, § 106-36-840, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-404	Designated visitor parking areas. [Order 1, § 106-16-404, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-404.	106-36-841	Scheduling responsibilities, requirements, priorities and procedure—Procedure for request. [Order 3244, § 106-36-841, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-501	Basic speed limit. [Order 1, § 106-16-501, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-501.	106-36-842	Scheduling responsibilities, requirements, priorities and procedure—Prohibition of assignments. [Order 3244, § 106-36-842, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-601	Citations. [Order 1, § 106-16-601, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see chapter 106-116 WAC.	106-36-843	Scheduling responsibilities, requirements, priorities and procedure—Requirements for scheduling. [Order 3244, § 106-36-843, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-602	Suggested bail schedule for registration violations. [Order 1, § 106-16-602, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see chapter 106-116 WAC.	106-36-844	Scheduling responsibilities, requirements, priorities and procedure—Limitation on use of facilities and authority of scheduling officer. [Order 7, § 106-36-844, filed 8/18/72, effective 9/20/72; Order 3244, § 106-36-844, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-603	Suggested bail for parking violations. [Order 1, § 106-16-603, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see chapter 106-116 WAC.	106-36-845	Requirements for execution of contract and contents. [Order 3244, § 106-36-845, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-604	Jurisdiction and penalties. [Order 1, § 106-16-604, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-521.	106-36-846	Requirements for execution of contract and contents—Contract provisions. [Order 3244, § 106-36-846, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-701	Impounding procedures. [Order 1, § 106-16-701, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-701.	106-36-850	Responsibilities of the director of social activities and social activities board. [Order 3244, § 106-36-850, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-702	Inoperative vehicles. [Order 1, § 106-16-702, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-702.	106-36-860	Authority of athletic director to administer athletic events. [Order 3244, § 106-36-860, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-703	Liability. [Order 1, § 106-16-703, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see chapter 106-116 WAC.	106-36-870	Authority of dean of students to administer recreation program. [Order 3244, § 106-36-870, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-801	Motorbike regulations. [Order 1, § 106-16-801, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see chapter 106-116 WAC.	106-36-880	Authority of academic departments to administer their sponsored public events. [Order 3244, § 106-36-880, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-16-802	Motorbike parking. [Order 1, § 106-16-802, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see chapter 106-116 WAC.		
106-16-803	Motorbike permits. [Order 1, § 106-16-803, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see chapter 106-116 WAC.		
106-16-901	Bicycle parking and traffic regulations. [Order 1, § 106-16-901, filed 8/13/71.] Repealed by Order 15, filed 8/17/73. Later promulgation, see WAC 106-116-901.		

Chapter 106-36**ENTERTAINMENT POLICIES**

106-36-800	Entertainment policy. [Order 3244, § 106-36-800, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-36-801	Entertainment defined. [Order 7, § 106-36-801, filed 8/18/72, effective 9/20/72; Order 3244, § 106-36-801, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-36-802	Festivals. [Order 3244, § 106-36-802, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.
106-36-805	Approval of entertainment required. [Order 7, § 106-36-805, filed 8/18/72, effective 9/20/72; Order 3244, § 106-36-805, filed 12/8/71.] Repealed by Order 17, filed 7/2/74.

Chapter 106-112**PERSONNEL RULES**

106-112-001	Personnel rules. [Order 4, § 106-112-001, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-112-010	Student employment procedures—Regular student employment. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-010, filed 7/11/78; Order 4, § 106-112-010, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-112-011	Student employment procedures—Work-study employment. [Order 4, § 106-112-011, filed

- 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-100 Policy on nepotism. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-100, filed 7/11/78; Order 4073, § 106-112-100, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-101 Policy on nepotism—Exceptions. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-101, filed 7/11/78; Order 4073, § 106-112-101, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-105 Decisions on relatives. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-105, filed 7/11/78; Order 4073, § 106-112-105, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-200 Equal employment opportunity policy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-08-025 (Order 44), § 106-112-200, filed 7/13/79; Order 36, § 106-112-200, filed 11/14/77; Order 4074, § 106-112-200, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-210 Establish goals and timetables. [Order 36, § 106-112-210, filed 11/14/77; Order 4074, § 106-112-210, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-220 Complaints of discrimination. [Order 36, § 106-112-220, filed 11/14/77; Order 4074, § 106-112-220, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-230 Commitment to affirmative action. [Order 36, § 106-112-230, filed 11/14/77; Order 4074, § 106-112-230, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-240 Nondiscrimination in delivery of services. [Order 36, § 106-112-240, filed 11/14/77.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-300 Pregnancy and maternity leave policy—Introduction. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-300, filed 7/11/78; Order 4075, § 106-112-300, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-301 Purposes. [Order 4075, § 106-112-301, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-310 Hiring pregnant women. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-310, filed 7/11/78; Order 4075, § 106-112-310, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-320 Condition of employment for pregnant women. [Order 4075, § 106-112-320, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-330 Leave for pregnancy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-330, filed 7/11/78; Order 4075, § 106-112-330, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-340 Leave benefits for pregnant women. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-340, filed 7/11/78; Order 4075, § 106-112-340, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-350 Insurance benefits for pregnant women. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-350, filed 7/11/78; Order 4075, § 106-112-350, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-112-360 Marital status as related to pregnancy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-112-360, filed 7/11/78; Order 4075, § 106-112-360, filed 8/23/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

Chapter 106-136

USE OF COLLEGE FACILITIES

- 106-136-100 Student publications. [Order 4, § 106-136-100, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-101 Student publications—Letters to the editor. [Order 4, § 106-136-101, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-110 Gallery art display policy. [Order 4, § 106-136-110, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-200 Placement service—Employers recruiting on campus. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-200, filed 5/16/79; Order 4, § 106-136-200, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-201 Placement service—Eligibility to register for placement service. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-201, filed 5/16/79; Order 4, § 106-136-201, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-202 Placement service—Placement file. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-202, filed 5/16/79; Order 4, § 106-136-202, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-203 Placement service—Interviews—Priorities. [Order 4, § 106-136-203, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-204 Placement service—Renewal service for alumni. [Order 4, § 106-136-204, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-205 Placement service—Job notification. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-205, filed 5/16/79; Order 26, § 106-136-205, filed 8/1/75; Order 4, § 106-136-205, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-206 Placement service—Reciprocal service. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-206, filed 5/16/79; Order 4, § 106-136-206, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86.

- Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-207 Placement service—Confidentiality. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-207, filed 5/16/79; Order 26, § 106-136-207, filed 8/1/75; Order 4, § 106-136-207, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-208 Placement service—Releasing of information. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-208, filed 5/16/79; Order 4, § 106-136-208, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-209 Fee policy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-209, filed 5/16/79; Order 26, § 106-136-209, filed 8/1/75; Order 4, § 106-136-209, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-300 KCAT-AM radio station—Advertising rates. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-300, filed 5/16/79; Order 4, § 106-136-300, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-400 Scheduling office—Duties of the scheduling coordinator. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-400, filed 5/16/79; Order 8, § 106-136-400, filed 9/7/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-410 Use of facilities for campaign purposes. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-410, filed 5/16/79; Order 8, § 106-136-410, filed 9/7/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-411 Use of facilities for campaign purposes—Requirements. [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 84-12-027 (Order 56), § 106-136-411, filed 5/29/84. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-411, filed 5/16/79; Order 8, § 106-136-411, filed 9/7/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-501 Facilities scheduling and use policy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-501, filed 5/16/79; Order 12, § 106-136-501, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-510 Definitions. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-510, filed 5/16/79; Order 12, § 106-136-510, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-520 Available space. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-520, filed 5/16/79; Order 12, § 106-136-520, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-521 Available space—Listing of space or premises available for leasing or renting. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-521, filed 5/16/79; Order 12, § 106-136-521, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-522 Available space—Priority for use. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-522, filed 5/16/79; Order 12, § 106-136-522, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-523 Available space—Classrooms. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-523, filed 5/16/79; Order 12, § 106-136-523, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-524 Available space—Lease requirement. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-524, filed 5/16/79; Order 12, § 106-136-524, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-525 Available space—Leasing fee or rental rate. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-525, filed 5/16/79; Order 12, § 106-136-525, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-526 Available space—Scheduling deadlines. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-526, filed 5/16/79; Order 12, § 106-136-526, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-527 Available space—Prohibition. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-527, filed 5/16/79; Order 12, § 106-136-527, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-528 Available space—Limitations. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-528, filed 5/16/79; Order 12, § 106-136-528, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-529 Available space—Authority of scheduling coordinator. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-529, filed 5/16/79; Order 12, § 106-136-529, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-590 Resolution of conflicts with other university policies. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-590, filed 5/16/79; Order 13, § 106-136-590, filed 5/4/73; Order 12, § 106-136-590, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-591 Resolution of conflicts with other university policies—Commercial enterprise. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-591, filed 5/16/79; Order 12, § 106-136-591, filed 4/11/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-600 Entertainment policy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-600, filed 10/4/78; Order 17, § 106-136-600, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-601 Entertainment defined. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-601, filed 5/16/79; 78-10-106 (Order 41),

- § 106-136-601, filed 10/4/78; Order 17, § 106-136-601, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-602 Festivals. [Order 17, § 106-136-602, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-605 Approval of entertainment required. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-605, filed 10/4/78; Order 17, § 106-136-605, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-620 Responsibilities of the associated students of Central. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-620, filed 5/16/79; 78-10-106 (Order 41), § 106-136-620, filed 10/4/78; Order 17, § 106-136-620, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-625 Prohibited activities at entertainment presentation. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-625, filed 5/16/79; Order 17, § 106-136-625, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-630 Obligations of officially recognized student organizations and private entities. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-630, filed 5/16/79; 78-10-106 (Order 41), § 106-136-630, filed 10/4/78; Order 17, § 106-136-630, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-631 Obligations of officially recognized student organizations and private entities—Deposit of rental fee. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-631, filed 10/4/78; Order 17, § 106-136-631, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-632 Obligations of officially recognized student organizations and private entities—Damages bond. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-632, filed 10/4/78; Order 17, § 106-136-632, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-640 Scheduling responsibilities, requirements, priorities and procedure. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-640, filed 10/4/78; Order 17, § 106-136-640, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-641 Scheduling responsibilities, requirements, priorities and procedure—Procedure for request. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-641, filed 10/4/78; Order 17, § 106-136-641, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-642 Scheduling responsibilities, requirements, priorities and procedure—Prohibition of assignments. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-642, filed 10/4/78; Order 17, § 106-136-642, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-643 Scheduling responsibilities, requirements, priorities and procedure—Requirements for scheduling. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-643, filed 5/16/79; 78-10-106 (Order 41), § 106-136-643, filed 10/4/78; Order 17, § 106-136-643, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-644 Scheduling responsibilities, requirements, priorities and procedure—Limitations on use of facilities. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-644, filed 5/16/79; 78-10-106 (Order 41), § 106-136-644, filed 10/4/78; Order 17, § 106-136-644, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-645 Scheduling responsibilities, requirements, priorities and procedure—Requirements for execution of contract and contents. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-645, filed 10/4/78; Order 17, § 106-136-645, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-646 Scheduling responsibilities, requirements, priorities and procedure—Contract provisions. [Order 17, § 106-136-646, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-650 Entertainment responsibilities. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-650, filed 10/4/78; Order 17, § 106-136-650, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-660 Authority of athletic director to administer athletic events. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-136-660, filed 10/4/78; Order 17, § 106-136-660, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-670 Authority of dean of student development to administer recreation program. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-670, filed 5/16/79; 78-10-106 (Order 41), § 106-136-670, filed 10/4/78; Order 17, § 106-136-670, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-680 Authority of academic departments to administer their sponsored public events. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-680, filed 5/16/79; 78-10-106 (Order 41), § 106-136-680, filed 10/4/78; Order 17, § 106-136-680, filed 7/2/74.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-900 Use of computer facilities policy. [Order 2, § 106-136-900, filed 1/13/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-910 Use of computer facilities by students, faculty and staff. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-910, filed 5/16/79; Order 2, § 106-136-910, filed 1/13/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-911 Use of computer facilities by students, faculty and staff—Instructional requirements. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-911, filed 5/16/79; Order 2, § 106-136-911, filed 1/13/72.] Repealed by 86-

- 23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-912 Use of computer facilities by students, faculty and staff—Times of availability. [Order 2, § 106-136-912, filed 1/13/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-915 Accessibility of computer facilities for use. [Order 2, § 106-136-915, filed 1/13/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-136-920 Type of use permitted. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-136-920, filed 5/16/79; Order 2, § 106-136-920, filed 1/13/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

**Chapter 106-164
BID PROCEDURES**

- 106-164-901 Bond bid policies and procedures. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-164-901, filed 7/11/78; Order 2, § 106-164-901, filed 1/13/72, effective 2/21/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-164-910 Bond bid procedures and requirements. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-164-910, filed 7/11/78; Order 2, § 106-164-910, filed 1/13/72, effective 2/21/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-164-911 Bond bid procedures and requirements—Availability and submission requirements. [Order 2, § 106-164-911, filed 1/13/72, effective 2/21/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-164-912 Bond bid procedures and requirements—Time of filing and late bids. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-164-912, filed 7/11/78; Order 2, § 106-164-912, filed 1/13/72, effective 2/21/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-164-913 Bond bid procedures and requirements—Bid opening. [Order 2, § 106-164-913, filed 1/13/72, effective 2/21/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-164-914 Bond bid procedures and requirements—Board action on bids. [Order 2, § 106-164-914, filed 1/13/72, effective 2/21/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

**Chapter 106-08 WAC
PRACTICE AND PROCEDURE**

- WAC
- 106-08-001 Regular meetings.
- 106-08-002 Formal hearing policy.
- 106-08-005 Definitions.
- 106-08-010 Appearance and practice before agency.
- 106-08-080 Notice and opportunity for hearing in contested cases.
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- 106-08-230 Depositions and interrogatories in contested cases—Right to take.
- 106-08-240 Depositions and interrogatories in contested cases—Scope.
- 106-08-250 Depositions and interrogatories in contested cases—Officer before whom taken.
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- 106-08-280 Depositions and interrogatories in contested cases—Oral examination and cross-examination.
- 106-08-290 Depositions and interrogatories in contested cases—Recordation.
- 106-08-300 Depositions and interrogatories in contested cases—Signing attestation and return.
- 106-08-310 Depositions and interrogatories in contested cases—Use and effect.
- 106-08-320 Depositions and interrogatories in contested cases—Fees of officers and deponents.
- 106-08-330 Depositions upon interrogatories—Submission of interrogatories.
- 106-08-340 Depositions upon interrogatories—Interrogation.
- 106-08-350 Depositions upon interrogatories—Attestation and return.
- 106-08-360 Depositions upon interrogatories—Provisions of deposition rule.
- 106-08-400 Hearing officers.
- 106-08-410 Hearing procedures.
- 106-08-420 Duties of hearing officers.
- 106-08-430 Stipulations and admissions of record.
- 106-08-440 Definition of issues before hearing.
- 106-08-450 Continuances.
- 106-08-460 Rules of evidence—Admissibility criteria.
- 106-08-470 Tentative admission—Exclusion—Discontinuance—Objections.
- 106-08-480 Form and content of decisions in contested cases.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 106-08-500 Petitions for rule-making, amendment or repeal—Who may petition. [Order 3244, § 106-08-500, filed 12/8/71.] Repealed by Order 5, filed 7/20/72.
- 106-08-510 Petitions for rule-making, amendment or repeal—Requisites. [Order 3244, § 106-08-510, filed 12/8/71.] Repealed by Order 5, filed 7/20/72.
- 106-08-520 Petitions for rule-making, amendment or repeal—Agency must consider. [Order 3244, § 106-08-520, filed 12/8/71.] Repealed by Order 5, filed 7/20/72.
- 106-08-530 Petitions for rule-making, amendment or repeal—Notice of disposition. [Order 3244, § 106-08-530, filed 12/8/71.] Repealed by Order 5, filed 7/20/72.

WAC 106-08-001 Regular meetings. The regular meetings of the board of trustees of Central Washington University shall be held quarterly in Room 143 in Bouillon Hall on the Central Washington University campus in Ellensburg, Washington.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-08-001, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-08-001, filed 5/16/79; 78-12-023 (Order 42), § 106-08-001, filed 11/14/78; 78-08-011 (Order 39), § 106-08-001, filed 7/11/78; Order 3244, § 106-08-001, filed 12/8/71.]

WAC 106-08-002 Formal hearing policy. In each instance that a formal hearing is required by institutional policy or chapter 28B.19 RCW, the provisions of WAC 106-08-002 through 106-08-999 shall be applicable.

[Order 3244, § 106-08-002, filed 12/8/71.]

WAC 106-08-005 Definitions. As used herein, the term "agency" shall mean the board of trustees of Central Washington University or any duly appointed hearing officer or officers.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120, 78-08-011 (Order 39), § 106-08-005, filed 7/11/78; Order 3244, § 106-08-005, filed 12/8/71.]

WAC 106-08-010 Appearance and practice before agency. No person may appear in a representative capacity before the agency other than the following:

(1) Attorneys at law duly qualified and entitled to practice before the supreme court of the state of Washington.

(2) Attorneys at law duly qualified and entitled to practice before the highest court of record of any other state, if the attorneys at law of the state of Washington are permitted to appear in a representative capacity before administrative agencies of such other state, and if not otherwise prohibited by our state law.

(3) Persons otherwise qualified as possessing the requisite skill to appear and expertly represent others who have applied to the agency and have been duly authorized by the agency to appear in a representative capacity before the agency.

(4) A bona fide officer, partner, or full time employee of an individual firm, association, partnership, or corporation who appears for such individual firm, association, partnership or corporation.

[Order 3244, § 106-08-010, filed 12/8/71.]

WAC 106-08-080 Notice and opportunity for hearing in contested cases. In any contested case, all parties shall be served with a notice at least ten days before the date set for the hearing. The notice shall be signed by the president of Central Washington University or his designee and shall state the time, place, and issues involved, as required by RCW 28B.19.120.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120, 78-08-011 (Order 39), § 106-08-080, filed 7/11/78; Order 3244, § 106-08-080, filed 12/8/71.]

WAC 106-08-090 Service of process--By whom served. The agency shall cause to be served all orders, notices and other papers issued by it, together with any other papers which it is required by law to serve. Every other paper shall be served by the party filing it.

[Order 3244, § 106-08-090, filed 12/8/71.]

WAC 106-08-100 Service of process--Upon whom served. All papers served by either the agency or any party shall be served upon all counsel of record at the time of such filing and upon parties not represented by counsel or upon their agents designated by them or by law. Any counsel entering an appearance subsequent to the initiation of the proceeding shall notify all other counsel then of record and all parties not represented by counsel of such fact.

[Order 3244, § 106-08-100, filed 12/8/71.]

(1990 Ed.)

WAC 106-08-110 Service of process--Service upon parties. The final order, and any other paper required to be served by the agency upon a party, shall be served upon such party or upon the agent designated by him or by law to receive service of such papers, and a copy shall be furnished to counsel of record.

[Order 3244, § 106-08-110, filed 12/8/71.]

WAC 106-08-120 Service of process--Method of service. Service of papers shall be made personally or, unless otherwise provided by law, by first-class, registered, or certified mail; or by telegraph.

[Order 3244, § 106-08-120, filed 12/8/71.]

WAC 106-08-130 Service of process--When service complete. Service upon parties shall be regarded as complete: By mail, upon deposit in the United States mail properly stamped and addressed; by telegraph, when deposited with a telegraph company properly addressed and with charges prepaid.

[Order 3244, § 106-08-130, filed 12/8/71.]

WAC 106-08-140 Service of process--Filing with agency. Papers required to be filed with the agency shall be deemed filed upon actual receipt by the secretary of the agency at Ellensburg, Washington, accompanied by proof of service upon parties required to be served.

[Order 3244, § 106-08-140, filed 12/8/71.]

WAC 106-08-230 Depositions and interrogatories in contested cases--Right to take. Except as may be otherwise provided, any party may take the testimony of any person, including a party, by deposition upon oral examination or written interrogatories for use as evidence in the proceeding, except that leave must be obtained if notice of the taking is served by a proponent within twenty days after the filing of of a complaint, application or petition. Depositions shall be taken only in accordance with this rule.

[Order 3244, § 106-08-230, filed 12/8/71.]

WAC 106-08-240 Depositions and interrogatories in contested cases--Scope. Unless otherwise ordered, the deponent may be examined regarding any matter not privileged, which is relevant to the subject matter involved in the proceeding.

[Order 3244, § 106-08-240, filed 12/8/71.]

WAC 106-08-250 Depositions and interrogatories in contested cases--Officer before whom taken. Within the United States or within a territory or insular possession subject to the dominion of the United States depositions shall be taken before an officer authorized to administer oaths by the laws of the state of Washington or of the place where the examination is held; within a foreign country, depositions shall be taken before a secretary of an embassy or legation, consul general, vice consul or consular agent of the United States, or a person designated by the agency or agreed upon by the parties by stipulation in writing filed with the agency.

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Except by stipulation, no deposition shall be taken before a person who is a party or the privy of a party, or a privy of any counsel of a party, or who is financially interested in the proceedings.

[Order 3244, § 106-08-250, filed 12/8/71.]

WAC 106-08-260 Depositions and interrogatories in contested cases--Authorization. A party desiring to take the deposition of any person upon oral examination shall give reasonable notice of not less than three days in writing to the agency and all parties. The notice shall state the time and place for taking the deposition, the name and address of each person to be examined, if known, and if the name is not known, a general description sufficient to identify him or the particular class or group to which he belongs. On motion of a party upon whom the notice is served, the agency may for cause shown, enlarge or shorten the time. If the parties so stipulate in writing, depositions may be taken before any person, at any time or place, upon any notice and in any manner and when so taken may be used as other depositions.

[Order 3244, § 106-08-260, filed 12/8/71.]

WAC 106-08-270 Depositions and interrogatories in contested cases--Protection of parties and deponents. After notice is served for taking a deposition, upon its own motion or upon motion reasonably made by any party or by the person to be examined and upon notice and for good cause shown, the agency may make an order that the deposition shall not be taken, or that it may be taken only at some designated place other than that stated in the notice, or that it may be taken only on written interrogatories, or that certain matters shall not be inquired into, or that the scope of the examination shall be limited to certain matters, or that the examination shall be held with no one present except the parties to the action and their officers or counsel, or that after being sealed, the deposition shall be opened only by order of the agency, or that business secrets or secret processes, developments, or research need not be disclosed, or that the parties shall simultaneously file specified documents or information enclosed in sealed envelopes to be opened as directed by the agency; or the agency may make any other order which justice requires to protect the party or witness from annoyance, embarrassment, or oppression. At any time during the taking of the deposition, on motion of any party or of the deponent and upon a showing that the examination is being conducted in bad faith or in such manner as unreasonably to annoy, embarrass, or oppress the deponent or party, the agency may order the officer conducting the examination to cease forthwith from taking the deposition, or may limit the scope and manner of the taking of the deposition as above provided. If the order made terminates the examination, it shall be resumed thereafter only upon the order of the agency. Upon demand of the objecting party or deponent, the taking of the deposition shall be suspended for the time necessary to make a motion for an order.

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[Order 3244, § 106-08-270, filed 12/8/71.]

WAC 106-08-280 Depositions and interrogatories in contested cases--Oral examination and cross-examination. Examination and cross-examination shall proceed as at an oral hearing. In lieu of participating in the oral examination, any party served with notice of taking a deposition may transmit written cross interrogatories to the officer who, without first disclosing them to any person, and after the direct testimony is complete, shall propound them seriatim to the deponent and record or cause the answers to be recorded verbatim.

[Order 3244, § 106-08-280, filed 12/8/71.]

WAC 106-08-290 Depositions and interrogatories in contested cases--Recordation. The officer before whom the deposition is to be taken shall put the witness on oath and shall personally or by someone acting under his direction and in his presence, record the testimony by typewriter directly or by transcription from stenographic notes, wire or record recorders, which record shall separately and consecutively number each interrogatory. Objections to the notice, qualifications of the officer taking the deposition, or to the manner of taking it, or to the evidence presented or to the conduct of the officer, or of any party, shall be noted by the officer upon the deposition. All objections by any party not so made are waived.

[Order 3244, § 106-08-290, filed 12/8/71.]

WAC 106-08-300 Depositions and interrogatories in contested cases--Signing attestation and return. (1) When the testimony is fully transcribed the deposition shall be submitted to the witness for examination and shall be read to or by him, unless such examination and reading are waived by the witness and by the parties. Any changes in form or substance which the witness desires to make shall be entered upon the deposition by the officer with a statement of the reasons given by the witness for making them. The deposition shall then be signed by the witness, unless the parties by stipulation waive the signing or the witness is ill or cannot be found or refuses to sign. If the deposition is not signed by the witness, the officer shall sign it and state on the record the fact of the waiver or of the illness or absence of the witness or the fact of the refusal to sign together with the reason, if any, given therefor; and the deposition may then be used as fully as though signed, unless on a motion to suppress the agency holds that the reasons given for the refusal to sign require rejection of the deposition in whole or in part.

(2) The officer shall certify on the deposition that the witness was duly sworn by him and that the deposition is a true record of the testimony given by the witness. He shall then securely seal the deposition in an envelope endorsed with the title of proceeding and marked "Deposition of (here insert name of witness)" and shall promptly send it by registered or certified mail to the agency for filing. The party taking the deposition shall give prompt notice of its filing to all other parties. Upon payment of reasonable charges therefor, the officer shall furnish a copy of the deposition to any party or to the deponent.

[Order 3244, § 106-08-300, filed 12/8/71.]

WAC 106-08-310 Depositions and interrogatories in contested cases—Use and effect. Subject to rulings by the agency upon objections a deposition taken and filed as provided in this rule will not become a part of the record in the proceeding until received in evidence by the agency upon its own motion or the motion of any party. Except by agreement of the parties or ruling of the agency, a deposition will be received only in its entirety. A party does not make a party, or the privy of a party, or any hostile witness his witness by taking his deposition. Any party may rebut any relevant evidence contained in a deposition whether introduced by him or any other party.

[Order 3244, § 106-08-310, filed 12/8/71.]

WAC 106-08-320 Depositions and interrogatories in contested cases—Fees of officers and deponents. Deponents whose depositions are taken and the officers taking the same shall be entitled to the same fees as are paid for like services in the superior courts of the state of Washington, which fees shall be paid by the party at whose instance the depositions are taken.

[Order 3244, § 106-08-320, filed 12/8/71.]

WAC 106-08-330 Depositions upon interrogatories—Submission of interrogatories. Where the deposition is taken upon written interrogatories, the party offering the testimony shall separately and consecutively number each interrogatory and file and serve them with a notice stating the name and address of the person who is to answer them and the name or descriptive title and address of the officer before whom they are to be taken. Within ten days thereafter a party so served may serve cross-interrogatories upon the party proposing to take the deposition. Within five days thereafter, the latter may serve redirect interrogatories upon the party who served cross-interrogatories.

[Order 3244, § 106-08-330, filed 12/8/71.]

WAC 106-08-340 Depositions upon interrogatories—Interrogation. Where the interrogatories are forwarded to an officer authorized to administer oaths as provided in WAC 106-08-250 the officer taking the same after duly swearing the deponent, shall read to him seriatim, one interrogatory at a time and cause the same and the answer thereto to be recorded before the succeeding interrogatory is asked. No one except the deponent, the officer and the court reporter or stenographer recording and transcribing it shall be present during the interrogation.

[Order 3244, § 106-08-340, filed 12/8/71.]

WAC 106-08-350 Depositions upon interrogatories—Attestation and return. The officer before whom interrogatories are verified or answered shall:

(1) Certify under his official signature and seal that the deponent was duly sworn by him, that the interrogatories and answers are a true record of the deponent's

testimony, that no one except deponent, the officer and the stenographer were present during the taking, and that neither he nor the stenographer, to his knowledge, is a party, privy to a party, or interested in the event of the proceedings, and

(2) Promptly send by registered or certified mail the original copy of the deposition and exhibits with his attestation to the agency, one copy to the counsel who submitted the interrogatories and another copy to the deponent.

[Order 3244, § 106-08-350, filed 12/8/71.]

WAC 106-08-360 Depositions upon interrogatories—Provisions of deposition rule. In all other respects, depositions upon interrogatories shall be governed by the previous deposition rule.

[Order 3244, § 106-08-360, filed 12/8/71.]

WAC 106-08-400 Hearing officers. In each instance that a formal hearing is required by institutional policy or chapter 28B.19 RCW, and upon receipt of a request for a formal hearing filed in accordance with chapter 28B.19 RCW, the chairman, vice chairman, or another member of the board of trustees, on the basis of longevity and in the preceding order, may appoint one or more hearing officers, not to exceed three for any one hearing, to preside over, conduct and make proposals for decisions, including findings of fact and conclusions of law, in each instance, and shall afford an opportunity for a formal hearing after not less than ten days notice and provide such individual requesting formal hearing with notice of the hearing in accordance with the provisions of chapter 28B.19 RCW.

[Order 3244, § 106-08-400, filed 12/8/71.]

WAC 106-08-410 Hearing procedures. Each hearing shall be conducted in the manner provided for in these rules and in chapter 28B.19 RCW.

[Order 3244, § 106-08-410, filed 12/8/71.]

WAC 106-08-420 Duties of hearing officers. (1) All hearing officers appointed in accordance with WAC 106-08-400 shall conduct hearings in the same manner and shall have the same authority as provided in hearings by the board of trustees as set forth in these rules and in chapter 28B.19 RCW: *Provided*, That hearing officers shall only make proposals for decisions.

(2) The proposals for decisions and findings of fact and conclusions of law shall be forthwith served upon the parties and transmitted to the board of trustees, together with a record of the proceeding. Within thirty days of service of such proposal for decisions, any party adversely affected may file exceptions, and thereafter all parties may present written argument to the board of trustees, which shall consider the whole record or such portions as may be cited by the parties, and after such review the board shall announce its decision and final action to be taken.

[Order 3244, § 106-08-420, filed 12/8/71.]

WAC 106-08-430 Stipulations and admissions of record. The existence or nonexistence of a material fact, as made or agreed in a stipulation or in an admission of record, will be conclusively presumed against any party bound thereby, and no other evidence with respect thereto will be received upon behalf of such party, provided:

(1) Upon whom binding. Such a stipulation or admission is binding upon the parties by whom it is made, their privies and upon all other parties to the proceeding who do not expressly and unequivocally deny the existence or nonexistence of the material fact so admitted or stipulated, upon the making thereof, if made on the record at a prehearing conference, oral hearing, oral argument or by a writing filed and served upon all parties within five days after a copy of such stipulation or admission has been served upon them;

(2) Withdrawal. Any party bound by a stipulation or admission of record at any time prior to final decision may be permitted to withdraw the same in whole or in part by showing to the satisfaction of the agency that such stipulation or admission was made inadvertently or under a bona fide mistake of fact contrary to the true fact and that its withdrawal at the time proposed will not unjustly prejudice the rights of other parties to the proceeding.

[Order 3244, § 106-08-430, filed 12/8/71.]

WAC 106-08-440 Definition of issues before hearing. In all proceedings the issues to be adjudicated shall be made initially as precise as possible, in order that the agency may proceed promptly to conduct the hearings on relevant and material matter only.

[Order 3244, § 106-08-440, filed 12/8/71.]

WAC 106-08-450 Continuances. Any party who desires a continuance shall, immediately upon receipt of notice of a hearing, or as soon thereafter as facts requiring such continuance come to his knowledge, notify the agency of said desire, stating in detail the reasons why such continuance is necessary. The agency, in passing upon a request for continuance, shall consider whether such request was promptly and timely made. For good cause shown, the agency may grant such a continuance and may at any time order a continuance upon its motion. During a hearing, if it appears in the public interest or in the interest of justice that further testimony or argument should be received, the agency may in its discretion continue the hearing and fix the date for introduction of additional evidence or presentation of argument. Such oral notice shall constitute final notice of such continued hearing.

[Order 3244, § 106-08-450, filed 12/8/71.]

WAC 106-08-460 Rules of evidence--Admissibility criteria. Subject to the other provisions of these rules, all relevant evidence is admissible which, in the opinion of the agency is the best evidence reasonably obtainable, having due regard for its necessity, availability and

trustworthiness. In passing upon the admissibility of evidence, the agency shall give consideration to, but shall not be bound to follow, the rules of evidence governing civil proceedings, in matters not involving trial by jury, in the superior court of the state of Washington.

[Order 3244, § 106-08-460, filed 12/8/71.]

WAC 106-08-470 Tentative admission--Exclusion--Discontinuance--Objections. When objection is made to the admissibility of evidence, such evidence may be received subject to a later ruling. The agency may, in its discretion, either with or without objection, exclude inadmissible evidence or order cumulative evidence discontinued. Parties objecting to the introduction of evidence shall state the precise grounds of such objection at the time such evidence is offered.

[Order 3244, § 106-08-470, filed 12/8/71.]

WAC 106-08-480 Form and content of decisions in contested cases. Every decision and order, whether proposed, initial, or final, shall:

(1) Be correctly captioned as to name of agency and name of proceeding;

(2) Designate all parties and counsel to the proceeding;

(3) Include a concise statement of the nature and background of the proceeding;

(4) Be accompanied by appropriate numbered findings of fact and conclusions of law;

(5) Whenever practical, the conclusions of law shall include the reason or reasons for the particular order or remedy afforded;

(6) Wherever practical, the conclusions and/or order shall be referenced to specific provisions of the law and/or regulations appropriate thereto, together with reasons and precedents relied upon to support the same.

[Order 3244, § 106-08-480, filed 12/8/71.]

Chapter 106-72 WAC

AFFIRMATIVE ACTION POLICY/GRIEVANCE PROCEDURE

WAC	
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- 106-72-470 Formal grievance procedure—Responsibilities of investigating officer. 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-72-480 Formal grievance procedure—Separate meetings with complainant and respondent/filing investigative report.
- 106-72-490 Formal grievance procedure—Committee recommendation.
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- 106-72-510 Formal grievance procedure—Hearing notice.
- 106-72-520 Formal hearing—Challenges.
- 106-72-530 Formal hearing—Expeditious conduct.
- 106-72-540 Formal hearing—Availability of necessary parties.
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- 106-72-560 Formal hearing—Confidentiality.
- 106-72-570 Formal hearing—Responsibilities of parties.
- 106-72-580 Formal hearing—Rights of parties.
- 106-72-590 Formal hearing—Powers of hearing panel.
- 106-72-600 Findings of grievance committee.
- 106-72-610 Appeal procedure.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 106-72-010 General policy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-010, filed 7/11/78; Order 3274, § 106-72-010, filed 12/6/71.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-72-100 Procedures, rules, and regulations—Employment, job placement, and promotion. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-100, filed 7/11/78; Order 3274, § 106-72-100, filed 12/6/71.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-72-110 Procedures, rules, and regulations—Academic personnel. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-110, filed 7/11/78; Order 3274, § 106-72-110, filed 12/6/71.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-72-120 Procedures, rules, and regulations—Nonacademic personnel. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-120, filed 7/11/78; Order 3274, § 106-72-120, filed 12/6/71.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-72-140 Procedures, rules, and regulations—Suppliers. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-140, filed 7/11/78; Order 3274, § 106-72-140, filed 12/6/71.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-72-230 Procedures, rules, and regulations—Community relations. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-230, filed 7/11/78; Order 3274, § 106-72-230, filed 12/6/71.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-72-260 Procedures, rules, and regulations—Implementation and administration—Human rights commission. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-260, filed 7/11/78; Order 3274, § 106-72-260, filed 12/6/71.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-72-270 Procedures, rules, and regulations—Grievance procedure. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-270, filed 7/11/78; Order 3274, § 106-72-270, filed 12/6/71.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- WAC 106-72-005 Affirmative action policy statement.** It is the policy of Central Washington University to:
- (1) Recruit, hire, train, and promote persons in all job titles, without regard to race, color, religion, creed, age, national origin, disabled or Vietnam era veteran status, the presence of any physical, mental, or sensory handicap, marital status, sexual orientation, or sex except where a bona fide occupational qualification exists.
- (2) Insure that all personnel actions such as compensation, benefits, terminations, layoffs, return from layoff, reductions in force (RIF), university sponsored training, education, tuition assistance, and social and recreation programs, will be administered without regard to race, color, religion, sex, age, national origin, creed, marital status, or the presence of any physical, mental or sensory handicap.
- [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-005, filed 11/7/86.]
- WAC 106-72-015 Annual workforce analysis.** (1) The affirmative action office will conduct an annual workforce analysis for each department and a separate utilization analysis for minorities and women in each major job group. If underutilization exists, the university will set forth specific goals and timetables for minorities and women. Underutilization is defined as "having fewer women or minorities in a particular job than would reasonably be expected by their availability." (Higher Education Guidelines, Executive Order 11246.)
- (2) The university and each organizational unit will make every possible effort to recruit and employ qualified minorities and women to fill vacancies in order to achieve its goals, searching for personnel in areas and channels previously unexplored to the extent necessary to overcome underutilization. Before each vacancy can be officially filled, a designee of the affirmative action office or the personnel and benefits office must certify that the appropriate recruitment and hiring procedures have been followed.
- [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-015, filed 11/7/86.]
- WAC 106-72-025 Nondiscrimination in delivery of services.** Central Washington University will provide equal access to all programs for all students on the basis of merit without regard to race, color, religion, sex, age, national origin, or the presence of any sensory, physical, or mental handicap.
- No person will be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity sponsored by the university.
- [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-025, filed 11/7/86.]
- WAC 106-72-130 Procedures, rules, and regulations—Contractors.** Every department of the university which awards contracts for the construction, alteration

or repair of any building or other public work shall utilize procedures which will ensure that minority group persons are employed on all public works projects of the university. This goal is to be sought whenever university funds, from any source, are expended.

The university shall include in the bid specifications for a public works contract a requirement that the prospective contractor and his subcontractors must agree to take affirmative action to employ minority group workers in the performance of the contract. The bid specifications shall express as precisely as possible what affirmative action a contractor will be obligated to take.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-130, filed 7/11/78; Order 3274, § 106-72-130, filed 12/6/71.]

WAC 106-72-150 Procedures, rules, and regulations--Student employment. Students employed by the university on a part-time basis shall be hired first on the basis of qualifications to accomplish job specifications and secondly on the basis of need. A sincere effort, however, must be made by those employing such students that the student work force be composed of a significant number of minority students and members of both sexes. Job placement and opportunity for promotion shall be no different for one student than for another but shall be solely a matter of competence.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-150, filed 7/11/78; Order 3274, § 106-72-150, filed 12/6/71.]

WAC 106-72-200 Procedures, rules, and regulations--Student services. It is the goal of this university to create and maintain all student services which are responsible to the needs and desires of all students and which reflect a policy of nondiscrimination. In all areas of student services, students are to be treated as individuals without regard for race, religion, color, national origin, sex, age, or physical disability.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-200, filed 7/11/78; Order 3274, § 106-72-200, filed 12/6/71.]

WAC 106-72-220 Procedures, rules, and regulations--Academic program. It shall be the goal of this university to recruit and enroll a student body which reflects a significant number of minority group members. The test for significance shall be determined by the percentage of such minority groups in the population of the state. The university shall, in the fulfillment of this goal, make special efforts within its financial resources to bring about this desired student mix.

No students are to be given special consideration in fulfilling graduation requirements at the university, except as may be available for all students through established university policy.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-220, filed 7/11/78; Order 3274, § 106-72-220, filed 12/6/71.]

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WAC 106-72-250 Procedures, rules, and regulations--Government contracts. The university will establish and maintain nondiscriminatory practices in the fulfillment of all its contracts with any governmental agency. It will fully comply with any federal, state, or local governmental regulations which request a policy or procedural statement on nondiscrimination.

In the case of federal contracts for research grants and awards, the office of graduate studies and research will be charged with development and inclusion in any contract a statement of nondiscrimination in the fulfillment of such contract.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-250, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-72-250, filed 7/11/78; Order 3274, § 106-72-250, filed 12/6/71.]

WAC 106-72-400 Affirmative action grievance procedure. (1) A person who believes he or she has been discriminated against by Central Washington University because of race, color, ethnic background, religion, national origin, sex, physical or mental handicap, or Vietnam era or disabled veteran status is encouraged to utilize the grievance procedures provided by Central Washington University. There are informal and formal means of addressing complaints through the affirmative action office. These should be used as soon as possible after the alleged act of discrimination.

(2) All persons who seek the advice and assistance of the affirmative action office shall have explained to them the informal and the formal grievance procedures available to them through the university as well as the existence of external complaint procedures available through state and federal agencies. They shall also receive a copy of the affirmative action grievance procedure.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-400, filed 11/7/86.]

WAC 106-72-410 Informal grievance procedure. Informal review and consultative processes are highly desirable means of resolving problems. Use of those methods by individuals (e.g., students, employees, applicants) at the lowest possible level within the university is strongly encouraged.

(1) Individuals who believe that they have been the target of discrimination by Central Washington University are encouraged to discuss the matter initially with their department chair, dean, administrative supervisor or department head. Students are encouraged to discuss the matter with the appropriate department chair, dean, or the dean of students. The matter may be concluded by mutual consent at this point. However, complainants should feel free to bring the alleged act of discrimination to the attention of the director of affirmative action at any time.

(2) Any person may contact the affirmative action office for informal discussion, advice, and assistance. These contacts are kept confidential. The affirmative action director or a designee will assist the complainant(s) in determining whether there exists any

relationship of the complaint to civil rights legislation and the university's affirmative action program.

(3) With the consent of the complainant, there may be facilitation or informal intervention by the affirmative action director or a designee. Discussion of the grievance by the affirmative action director or a designee with the immediate supervisor of the respondent may follow the visit to the affirmative action office by the complainant. The discussion between the director of affirmative action and the immediate supervisor shall be confidential. The complainant may choose to participate in this discussion at his/her option. At this time it shall be the option of the director of affirmative action to notify the respondent's next higher supervisory authority of the complaint.

(4) All discussions held under this informal procedure shall have the goal of resolving the matter without the necessity of entering into a formal complaint procedure.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-410, filed 11/7/86.]

WAC 106-72-420 Formal grievance procedure. The procedures hereunder pertain to the filing of a formal complaint. Any aggrieved person may file a formal complaint against any employee of the university if he or she believes illegal discrimination has taken place by filing a written description of the alleged discrimination with the affirmative action office on a form provided by that office. Statements should be as detailed and accurate as possible, including a statement of the specific allegation of discrimination. The complaint should be filed within thirty days of the alleged act of discrimination except at the discretion of the affirmative action director.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-420, filed 11/7/86.]

WAC 106-72-430 Formal grievance procedure-- Acknowledgement of written complaint. A complainant shall receive acknowledgement of the filing of a formal, written complaint. Upon written notice, the complainant may withdraw the complaint at any point during the formal procedure.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-430, filed 11/7/86.]

WAC 106-72-440 Formal grievance procedure-- Grievance committee. An affirmative action grievance committee shall be appointed annually by the president and shall consist of five individuals representing the various university constituencies, including minority group members and both men and women. The committee shall be made up of one administrator, two faculty members and two civil service employees and shall select its own chair. If a complainant is a student and so requests, two students may be substituted by the president for a like number of existing members of the committee. Members of the affirmative action grievance committee shall remove themselves from the case if they deem themselves biased or personally interested in its outcome.

(1990 Ed.)

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-440, filed 11/7/86.]

WAC 106-72-450 Formal grievance procedure-- Distribution of copies of complaint. The vice-president or other equivalent unit head, other appropriate administrators, and the respondent shall receive a copy of the complaint from the director of affirmative action within five working days of the filing by the complainant.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-450, filed 11/7/86.]

WAC 106-72-460 Formal grievance procedure-- Appointment of investigating officer. The director of affirmative action or a designee appointed in consultation with the affirmative action grievance committee shall serve as investigating officer in a given complaint.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-460, filed 11/7/86.]

WAC 106-72-470 Formal grievance procedure-- Responsibilities of investigating officer. The investigating officer shall have twenty working days to:

- (1) Meet with the complainant and respondent.
- (a) The complainant and respondent may each be accompanied by one advocate or an observer.
- (b) The complainant and the respondent must submit the names of all witnesses they wish the investigator to interview and all statements and documents they wish the investigator to examine.
- (2) Examine documentation and interview witnesses.
- (3) Consult with the appropriate vice-president, or equivalent unit head and/or other appropriate administrator, and the assigned assistant attorney general.
- (4) Prepare a written investigative report.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-470, filed 11/7/86.]

WAC 106-72-480 Formal grievance procedure-- Separate meetings with complainant and respondent/filing investigative report. The investigating officer may meet individually with the complainant and respondent to discuss the report in the hope that a resolution can be reached which will lead to a withdrawal of the formal complaint by the complainant. If such a withdrawal is not received in writing by the office of affirmative action within ten working days of the completion of the investigative report, copies of the investigative report shall be provided to:

- (1) The university president;
- (2) The affirmative action grievance committee;
- (3) The complainant(s);
- (4) The respondent(s);
- (5) The appropriate administrator(s);
- (6) The director of affirmative action (if the investigation is conducted by a designee).

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-480, filed 11/7/86.]

WAC 106-72-490 Formal grievance procedure-- Committee recommendation. The affirmative action grievance committee shall review the complaint and the

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findings of the investigating officer and determine whether or not the facts warrant a hearing. The committee's decision shall be limited to one of the following statements:

(1) Based on the evidence presented to us, we find probable cause for believing that a discriminatory act has been committed; or

(2) Based on the evidence presented, we find no probable cause for believing that a discriminatory act has been committed.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-490, filed 11/7/86.]

WAC 106-72-500 Formal grievance procedure—Written committee report. The committee shall make its report in writing to the university president, the affirmative action director, and the parties involved within fifteen working days of receipt of the report by the investigating officer. The deliberations of the committee shall not be disclosed to anyone except the affirmative action director who shall hold them confidential.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-500, filed 11/7/86.]

WAC 106-72-510 Formal grievance procedure—Hearing notice. If probable cause is found, a hearing will be held.

(1) The chair of the committee shall establish a date for the hearing. A notice establishing the date, time and place of the hearing shall be provided the parties not more than ten working days from the issuance of the probable cause or no cause decision. The composition of the hearing committee shall be provided also.

(2) The hearing shall be held not less than fifteen working days from the mailing of the notice of hearing unless all of the parties, with the consent of the chair, agree to shorten the time to less than fifteen days.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-510, filed 11/7/86.]

WAC 106-72-520 Formal hearing—Challenges. Each party shall have the privilege of one challenge without stated cause and unlimited challenges for stated bias or interest. In the case of a challenge for stated bias or interest, a majority of the affirmative action grievance committee members must be satisfied that a challenged member cannot hear the case impartially before the member can be disqualified. In the case of removal of a member through the challenge process, the president shall restore the committee to full membership.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-520, filed 11/7/86.]

WAC 106-72-530 Formal hearing—Expeditious conduct. The hearing shall be conducted as expeditiously as possible and on successive days if possible.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-530, filed 11/7/86.]

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WAC 106-72-540 Formal hearing—Availability of necessary parties. The parties and any others the affirmative action grievance committee deems necessary to the proceedings shall make themselves available to appear at the hearing unless they can verify to the committee that their absence is unavoidable.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-540, filed 11/7/86.]

WAC 106-72-550 Formal hearing—Counsel. The complainant and the respondent shall be permitted to have with him/her a party of his/her own choosing to act as advisor and counsel.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-550, filed 11/7/86.]

WAC 106-72-560 Formal hearing—Confidentiality. Hearings shall be closed to all except those persons directly involved in the case as determined by the grievance committee. Statements, testimony, and all other evidence given at the hearing shall be confidential and shall not be released to anyone and may be used by the committee only for the purpose of making its findings and recommendations to the president. (However, it will be made available to federal and/or state compliance agencies upon request.)

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-560, filed 11/7/86.]

WAC 106-72-570 Formal hearing—Responsibilities of parties. The chair of the grievance committee shall convene and regulate the hearing. All parties and members of the panel must be present during the hearing unless excused by the chair for good cause. Repeated failure, without reasonable explanation, of either party to appear shall be grounds for defaulting that party's case. The complainant shall have the burden of presenting the case and the respondent shall have the burden of challenging sufficiency of the evidence presented.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-570, filed 11/7/86.]

WAC 106-72-580 Formal hearing—Rights of parties. (1) Opportunity shall be afforded all parties to respond and present evidence and argument on all issues involved and to examine and cross examine witnesses.

(2) No individual shall be compelled to divulge information in any form which she/he could not be compelled to divulge in, or in connection with, superior court proceedings.

(3) Any legal opinion or interpretation given to the grievance committee by the parties may be shared with all parties to the case.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-580, filed 11/7/86.]

WAC 106-72-590 Formal hearing—Powers of hearing panel. The hearing panel shall be empowered to: Examine witnesses and receive evidence; suspend the hearing on account of or exclude from attendance any

person(s) felt to be unreasonably disruptive of the proceedings; hold conferences for the settlement and/or simplification of the issues involved; make decisions or proposals for decisions; and take any other action authorized by rule consistent with this procedure.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-590, filed 11/7/86.]

WAC 106-72-600 Findings of grievance committee. The affirmative action grievance committee shall file its findings and recommendations with the president, the affirmative action director, the complainant and the respondent within fifteen working days after the conclusion of the hearing. If the findings and recommendations of the affirmative action grievance committee are acceptable to the complainant and the respondent, the president may direct implementation of the recommendations.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-600, filed 11/7/86.]

WAC 106-72-610 Appeal procedure. (1) If the complainant or respondent objects to the findings and recommendations and wishes to appeal, a written appeal may be submitted to the president within ten working days from the date the report is delivered to the complainant and the respondent. The appeal must specify in detail the findings, recommendations or other aspects of the report or decision to which exception is taken, as well as the reasons for the exceptions and the desired corrective action after consideration of the appeal by the president.

(2) After considering an appeal, the president shall issue a written decision to the parties involved within ten working days of receipt of the appeal. The decision of the president will not be further appealable within the university.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-72-610, filed 11/7/86.]

**Chapter 106-116 WAC
PARKING AND TRAFFIC REGULATIONS**

WAC

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- 106-116-850 Purpose.
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- 106-116-856 Skateboard regulations.
- 106-116-859 Enforcement.
- 106-116-901 Bicycle parking and traffic regulations.
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DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 106-116-010 General information. [Order 15, § 106-116-010, filed 8/17/73.] Repealed by Order 24, filed 7/30/75.
- 106-116-041 Delegation of authority. [Order 15, § 106-116-041, filed 8/17/73.] Repealed by Order 24, filed 7/30/75.
- 106-116-050 Modification of these regulations. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-08-010 (Order 46), § 106-116-050, filed 3/23/81; 80-11-027 (Order 45), § 106-116-050, filed 8/14/80; Order 24, § 106-116-050, filed 7/30/75; Order 15, § 106-116-050, filed 8/17/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-116-101 Motor vehicles. [Order 15, § 106-116-101, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-104 Failure to register. [Order 15, § 106-116-104, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-200 Metered parking. [Order 24, § 106-116-200, filed 7/30/75; Order 16, § 106-116-200, filed 10/19/73; Order 15, § 106-116-200, filed 8/17/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-116-209 Repairs of vehicles. [Order 19, § 106-116-209, filed 8/22/74; Order 15, § 106-116-209, filed 8/17/73.] Repealed by Order 24, filed 7/30/75.
- 106-116-211 Small car parking. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-211, filed 11/3/81; 80-11-027 (Order 45), § 106-116-211, filed 8/14/80; Order 24, § 106-116-211, filed 7/30/75; Order 15, § 106-116-211, filed 8/17/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-116-3051 Pool permits. [Order 24, § 106-116-3051, filed 7/30/75.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-116-309 Change of residence. [Order 15, § 106-116-309, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.

- 106-116-510 Establishment of court and appointment of judges. [Order 15, § 106-116-510, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-511 Compensation for judges. [Order 15, § 106-116-511, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-512 Jurisdiction of the CWSC parking court. [Order 15, § 106-116-512, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-516 Procedure—Pleas at hearing. [Order 16, § 106-116-516, filed 10/19/73; Order 15, § 106-116-516, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-517 Procedure—Oath or solemn affirmation. [Order 15, § 106-116-517, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-518 Procedure—Rules of evidence. [Order 15, § 106-116-518, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-519 Procedure—Examination of witnesses. [Order 15, § 106-116-519, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-520 Procedure—Judgment. [Order 15, § 106-116-520, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-522 Mitigation and suspension of penalties. [Order 15, § 106-116-522, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-523 Enforcement of judgments of the college parking court. [Order 15, § 106-116-523, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-524 Enforcement of violations of college parking rules and regulations. [Order 15, § 106-116-524, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-600 Citations. [Order 15, § 106-116-600, filed 8/17/73.] Repealed by Order 24, filed 7/30/75.
- 106-116-604 Certain violations—When complete. [Order 15, § 106-116-604, filed 8/17/73.] Repealed by Order 19, filed 8/22/74.
- 106-116-802 Motorcycle parking. [Order 19, § 106-116-802, filed 8/22/74; Order 15, § 106-116-802, filed 8/17/73.] Repealed by Order 24, filed 7/30/75.
- 106-116-803 Motorcycle permits. [Order 19, § 106-116-803, filed 8/22/74; Order 15, § 106-116-803, filed 8/17/73.] Repealed by Order 24, filed 7/30/75.

WAC 106-116-011 Preamble. Drivers of vehicles on the property of Central Washington University are responsible for their safe and lawful operation. Individuals operating or parking vehicles on university owned property must do so in compliance with these regulations, and ordinances and laws of the city of Ellensburg, county of Kittitas, and state of Washington.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-011, filed 1/13/78; Order 24, § 106-116-011, filed 7/30/75.]

WAC 106-116-020 Objectives of parking and traffic rules and regulations. (1) To protect and control pedestrian and vehicular traffic.

(2) To assure access at all times for emergency equipment.

(3) To minimize traffic disturbance during class hours.

(4) To facilitate the work of the university by assuring access by vehicles and by assigning the limited parking space for the most efficient use.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-116-020, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-020, filed 1/13/78; Order 15, § 106-116-020, filed 8/17/73.]

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WAC 106-116-030 Applicable traffic rules and regulations. (1) The motor vehicle code and other traffic laws of the state of Washington shall be applicable upon all lands located within the state of Washington.

(2) The traffic code of the city of Ellensburg shall be applicable upon all lands located within the city of Ellensburg.

(3) These regulations shall be applicable to all lands owned and leased by Central Washington University.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-030, filed 1/13/78; Order 15, § 106-116-030, filed 8/17/73.]

WAC 106-116-040 Authority of campus safety officers. Campus safety officers, duly appointed and sworn pursuant to RCW 28B.10.555 are peace officers of the state and have police powers as are vested in sheriffs and peace officers generally under the laws of Washington state.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-040, filed 11/3/81; 80-11-027 (Order 45), § 106-116-040, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-040, filed 1/13/78; Order 24, § 106-116-040, filed 7/30/75; Order 15, § 106-116-040, filed 8/17/73.]

WAC 106-116-042 Infractions. (1) The entire campus, including parking and traffic areas, is patrolled by the campus safety department with authority to issue infractions for on-campus violations. This authority is further shown in WAC 106-116-040 of this policy.

(2) The campus safety department and its duly sworn officers have authority to issue infractions for violations of Washington Administrative Codes and ordinances and laws of the city of Ellensburg, county of Kittitas, and state of Washington, which violations occur on university owned property.

[Statutory Authority: RCW 28B.35.120(11). 83-13-034 (Order 53), § 106-116-042, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-08-010 (Order 46), § 106-116-042, filed 3/23/81; 80-11-027 (Order 45), § 106-116-042, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-042, filed 1/13/78; Order 24, § 106-116-042, filed 7/30/75.]

WAC 106-116-102 Faculty-staff and students. (1) Faculty, staff and students shall obtain a permit for all motor vehicles they park on posted university grounds at specified times. Fees may be charged and parking permits issued, which will allow vehicles to be parked in specific areas.

(2) A faculty, staff, or student owner, operator, and/or permit holder for a motor vehicle shall be held responsible for any violation involving that vehicle.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-08-010 (Order 46), § 106-116-102, filed 3/23/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-102, filed 1/13/78; Order 19, § 106-116-102, filed 8/22/74; Order 15, § 106-116-102, filed 8/17/73.]

WAC 106-116-103 Additional vehicles. When a new or different motor vehicle is acquired, it shall be necessary to obtain a new permit for that vehicle. When such a change of vehicles has been accomplished, the old

permit will be surrendered to the campus safety department and a new permit with the same expiration date assigned will be issued at no charge by the cashier's office.

[Statutory Authority: RCW 28B.35.120(11), 83-13-034 (Order 53), § 106-116-103, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120, 80-11-027 (Order 45), § 106-116-103, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120, 78-02-023 (Order 37), § 106-116-103, filed 1/13/78; Order 19, § 106-116-103, filed 8/22/74; Order 15, § 106-116-103, filed 8/17/73.]

WAC 106-116-10401 Animal traffic. It shall be unlawful for any person to drive, lead, walk or ride any cattle, horse or beast of burden upon any of the lawns, beds, sidewalks, malls, service drives or parking lots of Central Washington University except as authorized by permit by the chief of campus safety for parades and university sponsored activities.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120, 80-11-027 (Order 45), § 106-116-10401, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120, 78-02-023 (Order 37), § 106-116-10401, filed 1/13/78; Order 32, § 106-116-10401, filed 3/1/77.]

WAC 106-116-201 Permitted parking areas. (1) University owned parking areas are marked with signs reading, "Parking by university permit only." Vehicles parked without valid parking permits will be ticketed from 7:30 a.m. to 4:30 p.m. Monday through Friday, except:

(2) No parking permitted daily in J-8, Q-14, and S-10 lots from 4:00 a.m. to 6:00 a.m. except in designated areas of those lots as posted.

(3) Enforcement shall be in effect twenty-four hours a day in the following parking areas:

- (a) Buttons Apartments;
- (b) Limited time zones;
- (c) I-15 and N-19 lot;
- (d) Handicapped areas.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120, 90-01-006, § 106-116-201, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120(12), 87-23-012 (Order 61), § 106-116-201, filed 11/9/87. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11), 86-23-007 (Order 59), § 106-116-201, filed 11/7/86. Statutory Authority: RCW 28B.35.120(11), 84-08-044 (Order 55), § 106-116-201, filed 4/2/84; 83-13-034 (Order 53), § 106-116-201, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120, 81-22-051 (Order 47), § 106-116-201, filed 11/3/81; 81-08-010 (Order 46), § 106-116-201, filed 3/23/81; 80-11-027 (Order 45), § 106-116-201, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120, 79-06-046 (Order 43), § 106-116-201, filed 5/16/79; 78-02-023 (Order 37), § 106-116-201, filed 1/13/78; Order 32, § 106-116-201, filed 3/1/77; Order 28, § 106-116-201, filed 8/2/76; Order 24, § 106-116-201, filed 7/30/75; Order 15, § 106-116-201, filed 8/17/73.]

WAC 106-116-202 No parking areas. Parking is permitted only in areas designated and marked for parking in accordance with all signs posted in the designated parking area.

For example, prohibited areas include fire hydrants, fire lanes, yellow curb zones, crosswalks, driveways, service drives or any area not expressly permitted by sign or these regulations. Vehicles are not permitted to be parked on any undeveloped university property without

the approval of the chief of the campus safety department. This section will be enforced twenty-four hours a day.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120, 81-22-051 (Order 47), § 106-116-202, filed 11/3/81; 80-11-027 (Order 45), § 106-116-202, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120, 78-02-023 (Order 37), § 106-116-202, filed 1/13/78; Order 24, § 106-116-202, filed 7/30/75; Order 19, § 106-116-202, filed 8/22/74; Order 15, § 106-116-202, filed 8/17/73.]

WAC 106-116-203 Specific parking prohibitions.

(1) Parking in areas and places normally used for moving traffic is a specific violation of these regulations.

(2) Parking in such a position with relation to other parked cars or marked parking spaces as to impede, restrict, or prevent free ingress or egress by other automobiles violates these regulations.

(3) Parking in areas marked for a special permit or clearly designated by signing for special use not available to the general public or regular permit holders is prohibited. Examples: Parking in a space marked "handicapped permits only" or "health center permit only."

(4) Parking and/or driving on sidewalks is prohibited.

(5) Parking or driving on lawns or flower beds is prohibited.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120, 90-01-006, § 106-116-203, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120(12), 87-23-012 (Order 61), § 106-116-203, filed 11/9/87. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11), 86-23-007 (Order 59), § 106-116-203, filed 11/7/86. Statutory Authority: RCW 28B.35.120(11), 83-13-034 (Order 53), § 106-116-203, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120, 81-22-051 (Order 47), § 106-116-203, filed 11/3/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120, 78-02-023 (Order 37), § 106-116-203, filed 1/13/78; Order 16, § 106-116-203, filed 10/19/73.]

WAC 106-116-204 Commuter students. Students who commute and park in university parking areas must purchase and display a valid parking permit. They may not park in staff and faculty zones or areas, nor in student reserved lots or zones.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120, 81-08-010 (Order 46), § 106-116-204, filed 3/23/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120, 78-02-023 (Order 37), § 106-116-204, filed 1/13/78; Order 24, § 106-116-204, filed 7/30/75; Order 15, § 106-116-204, filed 8/17/73.]

WAC 106-116-205 Apartment residents. (1) Residents of Brooklane Village, Roy P. Wahle University Complex, Student Village Apartments, Getz Short Apartments and Buttons Apartments do not need parking permits to park in the parking area adjacent to their respective apartments but must register their vehicles with the housing office.

(2) Apartment residents may purchase a commuter parking permit.

(3) Residents of Student Village may park in lots T-22, U-22, and X-22 without a permit.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120, 90-01-006, § 106-116-205, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120(12), 87-23-012 (Order 61), § 106-116-205, filed 11/9/87. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11), 86-23-007 (Order 59), § 106-116-205, filed

11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-205, filed 11/3/81; 81-08-010 (Order 46), § 106-116-205, filed 3/23/81; 80-11-027 (Order 45), § 106-116-205, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-116-205, filed 5/16/79; 78-02-023 (Order 37), § 106-116-205, filed 1/13/78; Order 24, § 106-116-205, filed 7/30/75; Order 15, § 106-116-205, filed 8/17/73.]

WAC 106-116-206 Locating legal parking space.

(1) The responsibility for locating legal parking space rests with the operator of the motor vehicle. Lack of space will not be considered a valid excuse for violating any parking regulation.

(2) The fact that a person may park or observe others parked in violation of the regulations without receiving an infraction notice does not mean that the regulation is no longer in effect.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-206, filed 11/7/86; Order 15, § 106-116-206, filed 8/17/73.]

WAC 106-116-207 Faculty-staff parking. Faculty and staff parking areas are posted with signs reading, "faculty and staff parking only." Student parking is not permitted in any designated faculty and staff parking area Monday through Friday from 7:30 a.m. to 4:30 p.m.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 90-01-006, § 106-116-207, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-207, filed 11/3/81; 80-11-027 (Order 45), § 106-116-207, filed 8/14/80; Order 15, § 106-116-207, filed 8/17/73.]

WAC 106-116-208 Fire lanes and service drives. Parking is not allowed at any time in the service drives or fire lanes of all campus buildings. Service drives may be used by service and emergency vehicles: Load/unload permits are required for unloading personal items.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 90-01-006, § 106-116-208, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-208, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-116-208, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-208, filed 1/13/78; Order 24, § 106-116-208, filed 7/30/75; Order 15, § 106-116-208, filed 8/17/73.]

WAC 106-116-210 Parking within designated spaces. All vehicles shall be parked perpendicular to the bumper blocks and/or within the painted lines. In J-8 and Q-14 lots the front of the vehicle shall be facing toward and against the bumper blocks.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 90-01-006, § 106-116-210, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-210, filed 11/7/86; Order 15, § 106-116-210, filed 8/17/73.]

WAC 106-116-212 Liability. Neither the university nor its employees shall be liable for damages to or theft from a vehicle while parked in university parking lots.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-212, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-212, filed 1/13/78; Order 15, § 106-116-212, filed 8/17/73.]

WAC 106-116-213 Parking of trailers, campers, and similar purpose vehicles on campus. It shall be unlawful for any individual, firm, or corporation to park any type of vehicle on the grounds of Central Washington University for the purpose of using such vehicle as a living unit.

Any exception must be approved by the chief of campus safety, in writing.

[Statutory Authority: RCW 28B.35.120(11). 83-13-034 (Order 53), § 106-116-213, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-116-213, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-213, filed 1/13/78; Order 28, § 106-116-213, filed 8/2/76; Order 24, § 106-116-213, filed 7/30/75; Order 15, § 106-116-213, filed 8/17/73.]

WAC 106-116-214 Mall traffic. (1) Only service vehicles are permitted on pedestrian malls at times of very light pedestrian traffic.

(2) Vehicles on clear emergency business with warning equipment operating are an exception to the provisions of this paragraph. Examples: Fire trucks, ambulances, police cars, and equipment for emergency repair.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-214, filed 11/3/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-214, filed 1/13/78; Order 16, § 106-116-214, filed 10/19/73.]

WAC 106-116-301 Purchasing parking permits. Parking permits may be purchased from the cashier's office, Mitchell Hall.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 90-01-006, § 106-116-301, filed 12/7/89, effective 1/7/90; 78-02-023 (Order 37), § 106-116-301, filed 1/13/78; Order 28, § 106-116-301, filed 8/2/76; Order 24, § 106-116-301, filed 7/30/75; Order 16, § 106-116-301, filed 10/19/73; Order 15, § 106-116-301, filed 8/17/73.]

WAC 106-116-302 Purchaser's responsibility. The person to whom a permit is issued pursuant to these regulations shall be responsible for all violations of these rules and regulations involving the vehicle for which the permit was issued and to which it was affixed: *Provided, however,* That such responsibility shall not relieve other persons who violate these rules and regulations while operating said vehicle.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-302, filed 1/13/78; Order 15, § 106-116-302, filed 8/17/73.]

WAC 106-116-303 Display of permits. (1) Parking permits shall be displayed conspicuously by hanging over the inside rear view mirror.

(2) Special permits must be displayed in the manner described at time of issuance.

(3) Motorcycle parking permits are to be placed in a conspicuous location on the front fork, handlebar, or fender of the motorcycle.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-303, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-303, filed 11/3/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-303, filed 1/13/78; Order 15, § 106-116-303, filed 8/17/73.]

24, § 106-116-303, filed 7/30/75; Order 15, § 106-116-303, filed 8/17/73.]

WAC 106-116-304 Disability permit. Any university employee, student or visitor who can show physical disability may apply to the handicapped student services office for a handicapped parking permit. Certification by a physician may be required.

Disability permits issued by the state of Washington in all forms and disability permits issued by other state agencies or institutions shall be honored.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-304, filed 11/3/81; 81-08-010 (Order 46), § 106-116-304, filed 3/23/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-116-304, filed 5/16/79; 78-02-023 (Order 37), § 106-116-304, filed 1/13/78; Order 19, § 106-116-304, filed 8/22/74; Order 15, § 106-116-304, filed 8/17/73.]

WAC 106-116-305 Special parking permits. Special parking permits are available from the campus safety department or automatic ticket dispensers. These permits must be displayed in clear view on the dash of the vehicle, numbered side up, readable from outside the vehicle.

(1) A special permit is available when permitted vehicle is inoperative and replacement vehicle is being used.

(2) Permits are available for loading or unloading. The time limit is thirty minutes.

(3) Vendor permits are available for vendors conducting business on campus.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-305, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-305, filed 11/3/81; 81-08-010 (Order 46), § 106-116-305, filed 3/23/81; 80-11-027 (Order 45), § 106-116-305, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-305, filed 1/13/78; Order 24, § 106-116-305, filed 7/30/75; Order 15, § 106-116-305, filed 8/17/73.]

WAC 106-116-306 Temporary parking permits. Temporary parking permits may be:

(1) Purchased on a daily basis from coin-operated dispensers in lots where available.

(2) Purchased from the cashier in Mitchell Hall, on a weekly basis.

(3) Obtained through the scheduling center in the Samuelson Union Building or at the conference center, Courson Hall, for attendees of conferences, workshops, and meetings scheduled through those offices.

(4) Valid only in areas not falling within prohibitions of WAC 106-116-202 and 106-116-203.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-306, filed 11/3/81; 81-08-010 (Order 46), § 106-116-306, filed 3/23/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-306, filed 1/13/78; Order 24, § 106-116-306, filed 7/30/75; Order 15, § 106-116-306, filed 8/17/73.]

WAC 106-116-307 Parking fees. Parking fees for university parking lots will be charged through the sale of permits according to a schedule of charges maintained in the cashier's office in Mitchell Hall. Governmental vehicles are fee exempt.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-307, filed 1/13/78; Order 28, § 106-116-307, filed 8/2/76; Order 24, § 106-116-307, filed 7/30/75; Order 19, § 106-116-307, filed 8/22/74; Order 16, § 106-116-307, filed 10/19/73; Order 15, § 106-116-307, filed 8/17/73.]

WAC 106-116-308 Replacement of parking permit.

(1) Parking permits will be issued at no cost for a newly acquired vehicle if that vehicle replaces one which had a permit.

(2) Remains of the original parking permit must be presented to the campus safety department.

(3) Lost or stolen parking permits will be replaced without cost upon presentation of satisfactory proof of loss.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-116-308, filed 8/14/80; Order 24, § 106-116-308, filed 7/30/75; Order 15, § 106-116-308, filed 8/17/73.]

WAC 106-116-310 Contractor parking permits. All contractors responsible for construction projects on the campus or for repair and maintenance contracts and those who make continuous deliveries of supplies must contact the campus safety department prior to starting work to obtain permits for the parking of those vehicles necessary to carry on the work.

[Statutory Authority: RCW 28B.35.120(11). 83-13-034 (Order 53), § 106-116-310, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-116-310, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-310, filed 1/13/78; Order 24, § 106-116-310, filed 7/30/75; Order 15, § 106-116-310, filed 8/17/73.]

WAC 106-116-311 Parking fee refunds. (1) Application for parking permit fee refunds are to be made at the auxiliary services office. The parking permit must be surrendered upon application for a refund.

(2) A full parking fee refund is obtainable only within the first seven calendar days of any academic quarter in which the permit is issued.

(3) Refunds are permitted only under the following conditions:

(a) Student teaching, or other off-campus program;

(b) Withdrawal from the university;

(c) Termination of employment.

(4) Refunds will not be made for daily permits.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 90-01-006, § 106-116-311, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-311, filed 11/3/81; 80-11-027 (Order 45), § 106-116-311, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-311, filed 1/13/78; Order 24, § 106-116-311, filed 7/30/75; Order 15, § 106-116-311, filed 8/17/73.]

WAC 106-116-312 Permit revocation. Parking permits are the property of the university and will be recalled for any of the following reasons:

(1) When the purpose for which the permit was issued, changes or no longer exists.

(2) When a permit is used on an unregistered vehicle or by an unauthorized individual.

(3) When there is falsification of the vehicle ownership statement.

(4) When there is counterfeiting or altering of a parking permit.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-312, filed 1/13/78; Order 24, § 106-116-312, filed 7/30/75; Order 15, § 106-116-312, filed 8/17/73.]

WAC 106-116-401 Definition of a visitor. For the purpose of issuance of parking permits, a visitor is considered to be any person who is on Central Washington University property and is not a university employee or student. Parents and other individuals specifically invited to the campus by faculty, staff, or students for a specific period of time are considered to be visitors.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-116-401, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-401, filed 1/13/78; Order 24, § 106-116-401, filed 7/30/75; Order 15, § 106-116-401, filed 8/17/73.]

WAC 106-116-402 Responsibility of visitor. Visitors shall comply with all university parking and traffic regulations.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-402, filed 1/13/78; Order 24, § 106-116-402, filed 7/30/75; Order 15, § 106-116-402, filed 8/17/73.]

WAC 106-116-403 Visitor parking permits. Visitors may obtain parking permits from the automatic permit dispensers.

Visitors on official business may obtain a courtesy permit from the campus safety office, located 1/2 block west of D Street on 11th Avenue.

[Statutory Authority: RCW 28B.35.120(11). 83-13-034 (Order 53), § 106-116-403, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-403, filed 11/3/81; 81-08-010 (Order 46), § 106-116-403, filed 3/23/81; 80-11-027 (Order 45), § 106-116-403, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-403, filed 1/13/78; Order 24, § 106-116-403, filed 7/30/75; Order 15, § 106-116-403, filed 8/17/73.]

WAC 106-116-404 Visitor parking areas. Visitors, after obtaining a proper permit, may park in only the areas designated on the permit.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(12). 87-23-012 (Order 61), § 106-116-404, filed 11/9/87. Statutory Authority: RCW 28B.35.120(11). 83-13-034 (Order 53), § 106-116-404, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-404, filed 11/3/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-404, filed 1/13/78; Order 24, § 106-116-404, filed 7/30/75; Order 15, § 106-116-404, filed 8/17/73.]

WAC 106-116-410 Continuous parking. Vehicles which have received an infraction notice for violating parking and traffic regulations and which have not been moved for twenty-four hours since the original infraction notice was issued shall be in violation of this section.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-410, filed 11/7/86.]

WAC 106-116-501 Basic speed limit. The speed limit on the university owned streets shall be as posted except:

(1) The speed limit in the parking areas is 15 m.p.h.

(2) No person shall operate a motor vehicle on the campus at a speed greater than is reasonable and prudent for existing conditions.

(3) The speed limit on malls and service drives is 5 m.p.h.

[Statutory Authority: RCW 28B.35.120(11). 84-08-044 (Order 55), § 106-116-501, filed 4/2/84. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-501, filed 11/3/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-501, filed 1/13/78; Order 24, § 106-116-501, filed 7/30/75; Order 15, § 106-116-501, filed 8/17/73.]

WAC 106-116-513 Procedure--Infractions and service thereof. Upon probable cause to believe that a violation of these regulations has occurred, an appropriate notice of infraction may be issued setting forth the date, the approximate time, the locality, and the nature of the violation. Such notice may be served by delivering or attaching a copy thereof to the alleged violator, or by placing a copy thereof in some prominent place within or upon the vehicle. Service by mail shall be accomplished by placing a copy of the notice in the mail addressed to the alleged violator at the address shown on the records of the office of the registrar or the personnel and benefits office for that person or any other last known address of that person.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-513, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-08-010 (Order 46), § 106-116-513, filed 3/23/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-513, filed 1/13/78; Order 24, § 106-116-513, filed 7/30/75; Order 16, § 106-116-513, filed 10/19/73; Order 15, § 106-116-513, filed 8/17/73.]

WAC 106-116-514 Election to forfeit or contest. The notice of infraction issued pursuant to WAC 106-116-513 of these regulations shall inform the alleged violator that he/she may elect either to forfeit the monetary penalty to the infraction(s) charged or to contest the matter(s).

(1) If the alleged violator chooses to forfeit the penalty, he/she may do so by paying the appropriate amount to the cashier's office. Payment will be in cash, check, certified check, or by money order. Such payment may also be made by mail. Such forfeiture shall constitute a waiver of a right to a hearing.

(2) If the alleged violator chooses to contest, he/she may do so by contacting the auxiliary services office, Barge Hall, CWU, where parking infraction appeal forms are available upon request. The completed form stating the reasons for challenging the validity of the assessed obligation must be filed in the auxiliary services office within fifteen days of the date of the infraction notice. The appeal must be reviewed by the university parking appeal board, consisting of three student members, one faculty member, one staff member, the chief of campus safety (ex officio) and the director of student activities (ex officio). The parking appeal board will render a decision in good faith.

(3) A person charged with a parking infraction who deems himself or herself aggrieved by the final decision of the university parking appeal board may, within ten days after written notice of the final decision, appeal by

filing a written notice thereof with the campus safety office. Documents relating to the appeal shall immediately be forwarded to the lower Kittitas County district court which shall have jurisdiction over such offense and such appeal shall be heard de novo.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 90-01-006, § 106-116-514, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-514, filed 11/7/86. Statutory Authority: RCW 28B.35.120(11). 83-13-034 (Order 53), § 106-116-514, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-514, filed 11/3/81; 81-08-010 (Order 46), § 106-116-514, filed 3/23/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-514, filed 1/13/78; Order 19, § 106-116-514, filed 8/22/74; Order 16, § 106-116-514, filed 10/19/73; Order 15, § 106-116-514, filed 8/17/73.]

WAC 106-116-515 Procedure--Complaint and information. (1) An infraction notice served in accordance with the provisions of WAC 106-116-513 of these regulations shall constitute the complaint or information against the person to whom delivered or mailed. The person to whom the vehicle permit was issued shall be held liable, or if no permit has been issued, the owner of the vehicle shall be held liable.

(2) The complaint or information may be amended at any time, either in writing delivered or mailed to the alleged violator or upon motion at trial in his presence, to include new charges of violations of these regulations.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-515, filed 11/3/81; 81-08-010 (Order 46), § 106-116-515, filed 3/23/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-515, filed 1/13/78; Order 19, § 106-116-515, filed 8/22/74; Order 15, § 106-116-515, filed 8/17/73.]

WAC 106-116-521 Monetary penalties. (1) The monetary penalties to be assessed for violations of these regulations shall be those detailed in WAC 106-116-603.

(2) The chief of campus safety will cause:

(a) These regulations or a reasonable condensation thereof to be prominently displayed in the campus safety department.

(b) The amount of the monetary penalty to be written on the parking violation notices served on alleged violators.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-08-010 (Order 46), § 106-116-521, filed 3/23/81; 80-11-027 (Order 45), § 106-116-521, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-521, filed 1/13/78; Order 24, § 106-116-521, filed 7/30/75; Order 19, § 106-116-521, filed 8/22/74; Order 15, § 106-116-521, filed 8/17/73.]

WAC 106-116-601 Traffic regulation signs, markings, barricades, etc. (1) The campus safety office and the auxiliary services office are authorized to erect signs, barricades and other structures and to paint marks and other directions upon the streets and roadways for the regulation of traffic and parking upon state lands devoted mainly to the educational or research activities of Central Washington University. Such signs, barricades, structures, markings, and directions shall be so made and placed as to, in the opinion of the chief of campus

safety and the director of auxiliary services, best effectuate the objectives stated in WAC 106-116-020 of these regulations.

(2) No sign, barricade, structure, marking, or direction for the purpose of regulating traffic or parking shall be moved, defaced, or in any way changed by any person without authorization from the chief of campus safety.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 90-01-006, § 106-116-601, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.35.120(11). 83-13-034 (Order 53), § 106-116-601, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-116-601, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-601, filed 1/13/78; Order 24, § 106-116-601, filed 7/30/75; Order 15, § 106-116-601, filed 8/17/73.]

WAC 106-116-603 Monetary penalty schedule.

Offense	Penalty
(1) Improper display of permit	\$ 5.00
(2) Parking faculty-staff area	12.00
(3) Parking yellow stripe or curb	7.00
(4) Parking outside designated parking area	7.00
(5) Obstructing traffic	25.00
(6) Parking at improper angle or using more than one stall, or backing into parking stall	7.00
(7) Violation of the bicycle parking rules in WAC 106-116-901	7.00
(8) Reserved parking area	12.00
(9) No parking area	10.00
(10) Overtime parking	7.00
(11) Using counterfeit, falsely made or altered permit	100.00
(12) Illegal use of permit	25.00
(13) No current permit	7.00
(14) Parking service drive	12.00
(15) Parking/driving sidewalks, malls	15.00
(16) Parking/driving lawns	20.00
(17) Parking fire lane	25.00
(18) Parking fire hydrant	25.00
(19) Driving, walking, leading, etc., certain animals on campus without permit (WAC 106-116-10401)	12.00
(20) Other violations of the objectives of the CWU parking and traffic regulations	7.00 to 12.00
(21) Parking in a space marked "handicapped permits only"	30.00
(22) Continuous parking	20.00

The first \$5.00 to \$7.00 infraction notice between September 1 and August 31 each year shall be considered a written warning and no monetary penalty will be imposed if brought to the campus safety (police) office within seven calendar days from the date of the infraction. Parking warning transactions will be handled by that office between the hours of 7:00 a.m. and 4:00 p.m. Monday through Friday.

Failure to respond within fifteen days will result in the issuance of an overdue notice and an administrative charge of \$2.00 will be added. If payment has not been received within ten days after issuance of the overdue notice, the original monetary penalty will be doubled except that, in accordance with RCW 46.63.110(3), the penalty for failure to respond shall not exceed twenty-five dollars for any single infraction. Further failure to

respond may result in one or more of the following sanctions:

- (a) Withholding of transcripts;
- (b) Deduction from payroll checks; and/or
- (c) Withholding of parking permits.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 90-01-006, § 106-116-603, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120(12). 87-23-012 (Order 61), § 106-116-603, filed 11/9/87. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-116-603, filed 11/7/86. Statutory Authority: RCW 28B.35.120(11). 84-08-044 (Order 55), § 106-116-603, filed 4/2/84; 83-13-034 (Order 53), § 106-116-603, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-603, filed 11/3/81; 81-08-010 (Order 46), § 106-116-603, filed 3/23/81; 80-11-027 (Order 45), § 106-116-603, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-116-603, filed 5/16/79; 78-02-023 (Order 37), § 106-116-603, filed 1/13/78; Order 34, § 106-116-603, filed 4/21/77; Order 32, § 106-116-603, filed 3/1/77; Order 24, § 106-116-603, filed 7/30/75; Order 19, § 106-116-603, filed 8/22/74; Order 15, § 106-116-603, filed 8/17/73.]

WAC 106-116-701 Impounding procedures. (1) Any vehicle parked upon the Central Washington University campus lands in violation of these regulations, including the motor vehicle and other traffic laws of the state of Washington and the traffic code of the city of Ellensburg, may be impounded and taken to such place for storage as the chief of campus safety selects.

(2) The expense of such impounding and storage shall be charged to the owner or operator of the vehicle and paid prior to the release of the vehicle.

(3) CWU and its employees shall not be liable for loss or damage of any kind resulting from such immobilization, impounding and storage.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-116-701, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-701, filed 1/13/78; Order 24, § 106-116-701, filed 7/30/75; Order 15, § 106-116-701, filed 8/17/73.]

WAC 106-116-702 Inoperative vehicles. Disabled or inoperative vehicles shall be removed from the campus within 72 hours (3 days). Vehicles which have been parked in excess of 72 hours (3 days) and which appear to be inoperative or unmovable may be impounded and stored at the expense of the owner and/or operator.

[Order 19, § 106-116-702, filed 8/22/74; Order 15, § 106-116-702, filed 8/17/73.]

WAC 106-116-801 Motorcycle regulations. Motorcycle operators will be expected to obey the same traffic, parking, and registration regulations as automobile operators on campus.

[Order 19, § 106-116-801, filed 8/22/74; Order 15, § 106-116-801, filed 8/17/73.]

WAC 106-116-850 Purpose. The purposes of WAC 106-116-850 through 106-116-859 are:

(1) To protect and control pedestrian traffic and traffic of persons using skateboards.

(2) To protect wooden and concrete benches, ramps for the disabled, brick and paved walkways, stairs, steps,

loading ramps, and plazas from physical damage and more than ordinary wear caused by use of skateboards.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(12). 88-11-066 (Order 63), § 106-116-850, filed 5/18/88.]

WAC 106-116-853 Definitions. As used in WAC 106-116-850 through 106-116-859 "skateboard" means a device made of wood, plastic, metal or components thereof, with wheels, ridden, as down and incline, usually in a standing position. It may or may not be motorized.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(12). 88-11-066 (Order 63), § 106-116-853, filed 5/18/88.]

WAC 106-116-856 Skateboard regulations. Skateboards may not be used on campus.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(12). 88-11-066 (Order 63), § 106-116-856, filed 5/18/88.]

WAC 106-116-859 Enforcement. A skateboard user who refuses to abide by these regulations will be asked to leave the campus. Refusal to obey will subject the person to being cited for trespass under the provisions of chapter 9A.52 RCW.

If the user is a student, the student will be asked to remove the skateboard from use on campus. If the student refuses, a proceeding may be initiated under chapter 106-120 WAC, the student judicial code.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(12). 88-11-066 (Order 63), § 106-116-859, filed 5/18/88.]

WAC 106-116-901 Bicycle parking and traffic regulations. (1) The primary aim of the bicycle control program is safety, and this aim will be achieved by keeping bicycles out of buildings, away from building exits, and parking them off paths and sidewalks. Bicycles must never be parked in stairwells, hallways, or any place which will be a safety hazard or hinder exit from buildings.

(2) Bicycles must be parked in racks. At times, rack space may not be available and parking near the racks is permitted provided the parked bicycles do not interfere with pedestrian traffic.

(3) The following specific regulations must be observed while operating bicycles on campus:

(a) Do not ride bicycles inside buildings at any time.

(b) Do not lean or park bicycles near or against windows.

(c) Pedestrians have the right of way on all malls and sidewalk areas of the university. At all times and places of congested pedestrian traffic, the bicycle rider must go slowly and yield to pedestrians. A violation of this provision shall constitute a moving violation and shall be referred directly to the court of the judge of the Lower Kittitas County district court.

(d) Bicyclists must observe the 5 m.p.h. speed limits on malls and service drives.

(e) Bicyclists must ride in designated lanes where they exist.

(4) Impoundment policy:

(a) Bicycles parked on paths, sidewalks, in buildings or near building exits may be impounded, except in areas adjacent to residence halls, or as otherwise permitted and designated by the director of housing as bike storage rooms. Bicycles left over 72 hours may be impounded.

(b) Impounded bicycles will be stored in a location determined by the chief of campus safety. Bicycles will be released at specific times and upon presentation of proof of ownership. Owners of impounded bicycles, if identifiable, will be notified immediately upon impoundment and must reclaim the bicycle within seven days.

(c) Abandoned, lost or found bicycles that have been impounded shall be subject to sale in accordance with the laws of the state of Washington.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(12). 88-11-066 (Order 63), § 106-116-901, filed 5/18/88. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 81-22-051 (Order 47), § 106-116-901, filed 11/3/81; 81-08-010 (Order 46), § 106-116-901, filed 3/23/81; 80-11-027 (Order 45), § 106-116-901, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-02-023 (Order 37), § 106-116-901, filed 1/13/78; Order 24, § 106-116-901, filed 7/30/75; Order 15, § 106-116-901, filed 8/17/73.]

WAC 106-116-902 Severability. If any provision of these regulations or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications which can be given effect without the invalid provision or application, and to this end the separate paragraphs and provisions of these regulations are severable.

[Order 24, § 106-116-902, filed 7/30/75.]

Chapter 106-120 WAC STUDENT JUDICIAL CODE

WAC

106-120-003	Purpose.
106-120-004	Definitions.
106-120-005	Provision for due process.
106-120-006	Students subject to judicial code.
106-120-007	Cooperation with law enforcement agencies.
106-120-021	Campus judicial council.
106-120-022	Subsidiary judicial agencies.
106-120-023	Campus judicial council—Membership.
106-120-024	Campus judicial council—Chair.
106-120-025	Campus judicial council—Quorum.
106-120-026	Campus judicial council—Advisor.
106-120-027	Proscribed conduct.
106-120-028	Disciplinary sanctions.
106-120-033	Readmission after suspension.
106-120-131	Initiation, investigation, and disposition of complaints.
106-120-132	Procedures for hearing before the campus judicial council.
106-120-143	Summary suspension proceedings.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

106-120-001	Rights and responsibilities. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-001, filed 10/4/78; Order 7, § 106-120-001, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-010	Rights and responsibilities of students. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-010, filed 5/16/79; 78-10-106 (Order 41), § 106-120-010, filed 10/4/78;

	Order 22, § 106-120-010, filed 7/29/75; Order 7, § 106-120-010, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-011	Internal solution of problems. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-011, filed 10/4/78; Order 22, § 106-120-011, filed 7/29/75; Order 7, § 106-120-011, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-012	Rights and responsibilities of students—Student representation in college governance. [Order 7, § 106-120-012, filed 8/18/72, effective 9/20/72.] Repealed by Order 22, filed 7/29/75.
106-120-013	Definitions. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-013, filed 10/4/78; Order 22, § 106-120-013, filed 7/29/75; Order 7, § 106-120-013, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-020	Proscribed conduct. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-020, filed 5/16/79; 78-10-106 (Order 41), § 106-120-020, filed 10/4/78; Order 22, § 106-120-020, filed 7/29/75; Order 7, § 106-120-020, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-030	Disciplinary sanctions. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-030, filed 10/4/78; Order 22, § 106-120-030, filed 7/29/75; Order 7, § 106-120-030, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-031	Readmission after suspension. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-031, filed 10/4/78; Order 22, § 106-120-031, filed 7/29/75; Order 7, § 106-120-031, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-032	Readmission after suspension—Reestablishment of academic standing. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-032, filed 10/4/78; Order 7, § 106-120-032, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-040	Complaints—Disposition. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-040, filed 10/4/78; Order 22, § 106-120-040, filed 7/29/75; Order 7, § 106-120-040, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-041	Complaints—Disposition—Pending criminal proceedings for the campus judicial council. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-041, filed 10/4/78; Order 7, § 106-120-041, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-042	Notice requirements. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-042, filed 10/4/78; Order 22, § 106-120-042, filed 7/29/75; Order 7, § 106-120-042, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-120-043	Meeting with the dean of student development. [Statutory Authority: RCW 28B.19.050 and 28B.40.120.

- 79-06-046 (Order 43), § 106-120-043, filed 5/16/79; 78-10-106 (Order 41), § 106-120-043, filed 10/4/78; Order 22, § 106-120-043, filed 7/29/75; Order 7, § 106-120-043, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-050 Campus judicial council. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-050, filed 5/16/79; 78-10-106 (Order 41), § 106-120-050, filed 10/4/78; Order 22, § 106-120-050, filed 7/29/75; Order 7, § 106-120-050, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-051 Membership in campus judicial council. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-051, filed 5/16/79; 78-10-106 (Order 41), § 106-120-051, filed 10/4/78; Order 22, § 106-120-051, filed 7/29/75; Order 7, § 106-120-051, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-052 Campus judicial council—Term of office. [Order 7, § 106-120-052, filed 8/18/72, effective 9/20/72.] Repealed by Order 22, filed 7/29/75.
- 106-120-053 Quorum. [Order 22, § 106-120-053, filed 7/29/75; Order 7, § 106-120-053, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-054 Extraordinary hearing boards. [Order 22, § 106-120-054, filed 7/29/75; Order 7, § 106-120-054, filed 8/18/72, effective 9/20/72.] Repealed by 78-10-106 (Order 41), filed 10/4/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-055 Procedures for hearing. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-120-055, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-055, filed 5/16/79; 78-10-106 (Order 41), § 106-120-055, filed 10/4/78; Order 22, § 106-120-055, filed 7/29/75; Order 7, § 106-120-055, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-056 Procedures for hearing—Admissible evidence. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-056, filed 10/4/78; Order 7, § 106-120-056, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-057 Procedures for hearing—Interference with proceedings. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-057, filed 10/4/78; Order 7, § 106-120-057, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-058 Decision by the hearing board. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-058, filed 10/4/78; Order 22, § 106-120-058, filed 7/29/75; Order 7, § 106-120-058, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-059 Decision by the hearing board—Final decision regarding disciplinary sanction. [Order 7, § 106-120-059, filed 8/18/72, effective 9/20/72.] Repealed by 78-10-106 (Order 41), filed 10/4/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-060 Initiation of summary suspension proceedings. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-060, filed 10/4/78; Order 22, § 106-120-060, filed 7/29/75; Order 7, § 106-120-060, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-061 Permission to enter or remain on campus. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-061, filed 5/16/79; 78-10-106 (Order 41), § 106-120-061, filed 10/4/78; Order 22, § 106-120-061, filed 7/29/75; Order 7, § 106-120-061, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-062 Notice of summary suspension proceedings. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-062, filed 5/16/79; 78-10-106 (Order 41), § 106-120-062, filed 10/4/78; Order 22, § 106-120-062, filed 7/29/75; Order 7, § 106-120-062, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-063 Notice of summary suspension proceedings—Procedures of summary suspension hearing. [Order 7, § 106-120-063, filed 8/18/72, effective 9/20/72.] Repealed by 78-10-106 (Order 41), filed 10/4/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-064 Decision by the dean. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-064, filed 5/16/79; 78-10-106 (Order 41), § 106-120-064, filed 10/4/78; Order 7, § 106-120-064, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-065 Notice of summary suspension proceedings—Notice of suspension. [Order 7, § 106-120-065, filed 8/18/72, effective 9/20/72.] Repealed by 78-10-106 (Order 41), filed 10/4/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-066 Suspension for failure to appear. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-120-066, filed 10/4/78; Order 7, § 106-120-066, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-067 Notice of summary suspension proceedings—Appeal. [Order 7, § 106-120-067, filed 8/18/72, effective 9/20/72.] Repealed by 78-10-106 (Order 41), filed 10/4/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-068 Notice of summary suspension proceedings—Summary suspension proceedings not duplicative. [Order 7, § 106-120-068, filed 8/18/72, effective 9/20/72.] Repealed by 78-10-106 (Order 41), filed 10/4/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-070 Appeals. [Order 7, § 106-120-070, filed 8/18/72, effective 9/20/72.] Repealed by 78-10-106 (Order 41), filed 10/4/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-200 Purpose of the residence hall arbitration council. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-200, filed 5/16/79; Order 22, § 106-120-200, filed 7/29/75.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-210 The residence hall arbitration council. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-210, filed 5/16/79; Order 22, § 106-120-210, filed 7/29/75.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

- 106-120-220 Membership of the residence hall arbitration council. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-220, filed 5/16/79; Order 22, § 106-120-220, filed 7/29/75.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-230 Hearing procedures. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-230, filed 5/16/79; Order 22, § 106-120-230, filed 7/29/75.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-240 Disruptions of a council hearing. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-240, filed 5/16/79; Order 22, § 106-120-240, filed 7/29/75.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-250 Annual review of the residence hall arbitration council. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-250, filed 5/16/79; Order 22, § 106-120-250, filed 7/29/75.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-700 Demonstrations on campus. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-700, filed 5/16/79; Order 7, § 106-120-700, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-800 Right to form organizations. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-800, filed 5/16/79; Order 7, § 106-120-800, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-900 Student government. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-120-900, filed 5/16/79; Order 7, § 106-120-900, filed 8/18/72, effective 9/20/72.] Repealed by 85-07-032 (Order 58), filed 3/15/85. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-120-910 Constitution of the associated students of Central—Preamble. [Order 20, § 106-120-910, filed 3/24/75; Order 7, § 106-120-910, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-911 Constitution of the associated students of Central—Name. [Order 20, § 106-120-911, filed 3/24/75; Order 7, § 106-120-911, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-912 Constitution of the associated students of Central—Membership. [Order 20, § 106-120-912, filed 3/24/75; Order 7, § 106-120-912, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-913 Constitution of the associated students of Central—Organization. [Order 20, § 106-120-913, filed 3/24/75; Order 7, § 106-120-913, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-914 Constitution of the associated students of Central—The board of control. [Order 31, § 106-120-914, filed 8/17/76; Order 20, § 106-120-914, filed 3/24/75; Order 14, § 106-120-914, filed 7/23/73; Order 7, § 106-120-914, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-915 Constitution of the associated students of Central—Executive manager. [Order 31, § 106-120-915, filed 8/17/76; Order 20, § 106-120-915, filed 3/24/75; Order 14, § 106-120-915, filed 7/23/73; Order 7, § 106-120-915, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-916 Constitution of the associated students of Central—The judicial branch. [Order 31, § 106-120-916, filed 8/17/76; Order 20, § 106-120-916, filed 3/24/75; Order 14, § 106-120-916, filed 7/23/73; Order 7, § 106-120-916, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-917 Constitution of the associated students of Central—Elections. [Order 20, § 106-120-917, filed 3/24/75; Order 7, § 106-120-917, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- 106-120-918 Constitution of the associated students of Central—Organization. [Order 20, § 106-120-918, filed 3/24/75; Order 14, § 106-120-918, filed 7/23/73; Order 7, § 106-120-918, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- *106-120-919 Constitution of the associated students of Central—Publications. [Order 7, § 106-120-919, filed 8/18/72, effective 9/20/72.] Repealed by Order 22, filed 7/29/75. Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- *106-120-920 Constitution of the associated students of Central—Initiative and referendums. [Order 20, § 106-120-919 (codified and amended as WAC 106-120-920), filed 3/24/75; Order 7, § 106-120-920, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- *106-120-921 Constitution of the associated students of Central—Amendments. [Order 20, § 106-120-920 (codified and amended as WAC 106-120-921), filed 3/24/75; Order 7, § 106-120-921, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- *106-120-922 Constitution of the associated students of Central—The Enabling Act. [Order 20, § 106-120-921 (codified and amended as WAC 106-120-922), filed 3/24/75; Order 7, § 106-120-922, filed 8/18/72, effective 9/20/72.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.
- *106-120-923 Constitution of the associated students of Central—Verification. [Order 20, § 106-120-922 (codified as WAC 106-120-923), filed 3/24/75.] Repealed by 78-09-045 (Order 40), filed 8/18/78. Statutory Authority: RCW 28B.19.050 and 28B.40.120.

*Reviser's note: Order 40 (WSR 78-09-045) repeals sections 106-120-919 through 106-120-122 by section number, however, it repeals sections 106-120-920 through 106-120-923 by section caption. Since section 106-120-919 had previously been repealed by Order 22, filed July 29, 1975, it appears the intent was to repeal WAC 106-120-923 which appears in the above disposition table.

WAC 106-120-003 Purpose. The students of Central Washington University are responsible for complying with policies, standards, rules, and requirements for academic and social behavior formulated by the university for the maintenance of and orderly and responsible functioning of the university community. At the same

time, students have protection through orderly procedures against arbitrary or capricious actions or decisions by university authorities. Due process is recognized as essential to the proper enforcement of university rules. The purpose of this chapter is to provide a procedure and rules by which a student will be afforded due process in the matter of alleged violations of university standards, rules and requirements governing academic and social conduct of students.

The university recognizes a responsibility to resolve behavior problems before they escalate into serious problems requiring the application of these rules. Therefore, the dean shall generally review and/or investigate student behavioral problems which are referred by university community members or any subsidiary judicial agencies to the campus judicial council, or which otherwise come to the attention of the dean through campus safety reports or other official university reports. The dean shall be as proactive as is possible concerning the resolution of student behavioral problems and use reasonable arbitration and conflict resolution methods in order to prevent such problems from further interfering with the university community or the student's own educational progress.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-003, filed 3/15/85.]

WAC 106-120-004 Definitions. (1) "University" shall mean Central Washington University.

(2) "Dean" shall mean the dean of students of the university or the dean's designee.

(3) "Student" shall mean a person enrolled at the university either full or parttime, pursuing undergraduate, graduate, or extension studies, or a person accepted for admission or readmission to the university.

(4) "University community" shall include the employees and students of Central Washington University and all property and equipment of the university.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-004, filed 3/15/85.]

WAC 106-120-005 Provision for due process. The dean shall provide for due process for students throughout the behavioral problem solving intervention by following the proper steps related to the initiation, investigation, and disposition of complaints against a student which is outlined in WAC 106-120-131.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-005, filed 3/15/85.]

WAC 106-120-006 Students subject to judicial code. Any student is subject to these rules, independent of any other status the individual may have with the university. Any action taken against a student under these rules shall be independent of other actions taken by virtue of another relationship with the university in addition to that of student.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-006, filed 3/15/85.]

WAC 106-120-007 Cooperation with law enforcement agencies. Central Washington University distinguishes its responsibility for student conduct from the controls imposed by the larger community beyond the university, and of which the university is a part. The university does not have the responsibilities of a parent for the conduct of students, and is not responsible for conduct of students off campus. When students are charged with violations of laws of the nation or state, or ordinances of the county or city, the university will neither request nor agree to special consideration for students because of their status as students, but the university will cooperate with law enforcement agencies, courts, and any other agencies in programs for rehabilitation of students.

Central Washington University reserves the right to impose the provisions of this chapter and apply further sanctions before or after law enforcement agencies, courts, and other agencies have imposed penalties or otherwise disposed of a case.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-007, filed 3/15/85.]

WAC 106-120-021 Campus judicial council. The campus judicial council shall be the principal campus-wide judicial body with jurisdiction over all students, whether graduate or undergraduate, and student organizations and authority to hear all charges of misconduct. It has authority to impose the sanctions described in WAC 106-120-028.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-021, filed 3/15/85.]

WAC 106-120-022 Subsidiary judicial agencies. Other divisions of the university may elect to establish subsidiary judicial agencies over which the campus judicial council will have appellate jurisdiction. Subsidiary judicial agencies or persons levying sanctions should devise sanctions which are in proportion to both the nature and extent of the misconduct, and which redress injury, damage, expense, inconvenience and/or grievance as far as possible. Appeal from subsidiary councils or agencies must be made within five working days from the time of publication of findings by said subsidiary judicial agency. Failure to file such an appeal will constitute and be construed as full acceptance by all parties of the findings.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-022, filed 3/15/85.]

WAC 106-120-023 Campus judicial council--Membership. The campus judicial council shall consist of three faculty members holding the rank of assistant professor or above, and six students, at least one of whom should be a graduate student if a graduate student files for appointment to the council.

(1) The faculty members of the council shall be designated in accordance with procedures established by the faculty senate.

(2) The student members of the council shall be selected in accordance with procedures established by the

constitution of the associated students of central. Six student members shall be appointed, each student being appointed for a term of one calendar year. Terms of office for students begin with the first day of instruction of the academic year for which the student is appointed.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-023, filed 3/15/85.]

WAC 106-120-024 Campus judicial council--Chair.

A campus judicial council chair shall be elected at the first meeting each academic year and shall continue in office until the person resigns or is recalled. The duties of the chair are as follows:

(1) To call regular and special meetings of the council by notification to members at least twenty-four hours in advance of the meeting time, except in bona fide emergency situations.

(2) To preside over all regular and special meetings.

(3) To act as hearing officer at all meetings of the hearing board.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-024, filed 3/15/85.]

WAC 106-120-025 Campus judicial council--Quorum. Two of the faculty members and three of the student members of the council shall constitute a quorum.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-025, filed 3/15/85.]

WAC 106-120-026 Campus judicial council--Advisor. The dean shall appoint a faculty member as a judicial council advisor whose duties shall be to convene the council, and advise the council during all meetings and hearings.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-026, filed 3/15/85.]

WAC 106-120-027 Proscribed conduct. A student shall be subject to disciplinary action or sanction upon violation of any of the following conduct proscriptions:

(1) Disruptive and disorderly conduct which interferes with the rights and opportunities of other students to pursue their academic studies.

(2) Academic dishonesty in all its forms including, but without being limited to:

(a) Cheating on tests.

(b) Copying from another student's test paper.

(c) Using materials during a test not authorized by the person giving the test.

(d) Collaboration with any other person during a test without authority.

(e) Knowingly obtaining, using, buying, selling, transporting, or soliciting in whole or in part the contents of an unadministered test or information about an unadministered test.

(f) Bribing any other person to obtain an unadministered test or information about an unadministered test.

(g) Substitution for another student or permitting any other person to substitute for oneself to take a test.

(h) "Plagiarism" which shall mean the appropriation of any other person's work and the unacknowledged incorporation of that work in one's own work offered for credit.

(i) "Collusion" which shall mean the unauthorized collaboration with any other person in preparing work offered for credit.

(3) Filing a formal complaint with the dean of students with the intention of falsely accusing another with having violated a provision of this code.

(4) Furnishing false information to the campus judicial council with the intent to deceive, the intimidation of witnesses, the destruction of evidence with the intent to deny its presentation to the campus judicial council or the willful failure to appear before the campus judicial council or the dean of students when properly notified to appear.

(5) Intentionally setting off a fire alarm or reporting a fire or other emergency or tampering with fire or emergency equipment except when done with the reasonable belief in the existence of a need therefore.

(6) Forgery, alteration, or misuse of university documents, records, or identification cards.

(7) Physically abusing or intentionally inflicting severe emotional distress upon another person, whether a member or nonmember of the university community, whether occurring on or off campus.

(8) Theft or malicious destruction, damage or misuse of university property, private property of another member of the university community, whether occurring on or off campus; or theft or malicious destruction, damage or misuse on campus of property of a nonmember of the university community.

(9) Unauthorized seizure or occupation or unauthorized presence in any university building or facility.

(10) Intentional disruption or obstruction of teaching, research, administration, disciplinary proceedings, or other university activities or programs whether occurring on or off campus or of activities or programs authorized or permitted by the university to be conducted on campus.

(11) Intentional participation in a demonstration which is in violation of rules and regulations governing demonstrations promulgated by the university.

(12) Unauthorized entry upon the property of the university or into a university facility or any portion thereof which has been reserved, restricted in use, or placed off limits; unauthorized presence in any university facility after closing hours; or unauthorized possession or use of a key to any university facility.

(13) Possession or use on campus of any firearm, dangerous weapon or incendiary device or explosive unless such possession or use has been authorized by the university.

(14) Possession, use, or distribution on campus of any controlled substance as defined by the laws of the United States or the state of Washington except as expressly permitted by law.

(15) Violation of the university policy on alcoholic beverages which states:

(a) Persons twenty-one years of age or older may possess and/or consume alcoholic beverages within the privacy of their residence hall rooms or apartments. Washington state law provides severe penalties for the possession or consumption of alcoholic beverages by persons under twenty-one years of age and for persons who furnish alcoholic beverages to minors. All university students should be aware of these laws and the possible consequences of violations.

(b) The university does not condone the consumption of alcoholic beverages by minors at functions sponsored by Central Washington University organizations. Organizations are held responsible for the conduct of their members at functions sponsored by the organization and for failure to comply with Washington state law.

(c) The campus judicial council may place on probation any organization or prohibit a specific campus social function when the consumption of alcoholic beverages has become a problem of concern to the university.

(16) Violation of clearly stated proscriptions in any published rule or regulation promulgated by any official campus committee or commission or council acting within the scope of its authority.

(17) Violation on campus of any state or federal law or violation of any state or federal law off campus while participating in any university sponsored activity.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-120-027, filed 11/7/86; 85-07-032 (Order 58), § 106-120-027, filed 3/15/85.]

WAC 106-120-028 Disciplinary sanctions. The following definitions of disciplinary terms have been established and may be the sanctions imposed by the dean or by the campus judicial council.

(1) Warning. Notice in writing that the student has violated university rules or regulations or has otherwise failed to meet the university's standard of conduct. Such warning will contain the statement that continuation or repetition of the specific conduct involved or other misconduct will normally result in one of the more serious disciplinary actions described below.

(2) Disciplinary probation. Formal action specifying the conditions under which a student may continue to be a student at the university including limitation of specified activities, movement, or presence on the CWU campus. The conditions specified may be in effect for a period of time or for the duration of the student's attendance at the university.

(3) Restitution. An individual student may be required to make restitution for damage or loss to university or other property and for injury to persons. Failure to make restitution will result in suspension for an indefinite period of time as set forth in subsection (4) below provided that a student may be reinstated upon payment.

(4) Suspension. Dismissal from the university and from status as a student for a stated period. The notice suspending the student will state in writing the term of the suspension and any condition(s) that must be met before readmission is granted. The student so suspended

must demonstrate that the conditions for readmission have been met. There is to be no refund of fees for the quarter in which the action is taken, but fees paid in advance for a subsequent quarter are to be refunded.

(5) Deferred suspension. Notice of suspension from the university with the provision that the student may remain enrolled contingent on meeting a specified condition. Not meeting the contingency shall immediately invoke the suspension for the period of time and under the conditions originally imposed.

(6) Expulsion. The surrender of all rights and privileges of membership in the college community and exclusion from the campus without any possibility for return.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-028, filed 3/15/85.]

WAC 106-120-033 Readmission after suspension. Any student suspended from the university under the provisions of the student judicial code may be readmitted upon expiration of the time period specified in the document of original suspension.

If circumstances warrant reconsideration of the suspension prior to its time of expiration, the student may be readmitted following approval of a written petition submitted to the dean. Such petitions must state reasons which either provide new evidence concerning the situation which resulted in the suspension, or demonstrate that earlier readmission is in the best interest of the student and the university. Approval for such readmission must be given by the dean or by the campus judicial council.

Students who have been suspended and whose suspension upon appeal is found to have been unwarranted shall be provided full opportunity to reestablish their academic and student standing to the extent possible within the abilities of the university, including an opportunity to retake examinations or otherwise complete course offerings missed by reason of such action.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-033, filed 3/15/85.]

WAC 106-120-131 Initiation, investigation, and disposition of complaints. The following rules will govern the processing of alleged violations of the proscribed conduct listed in the campus judicial code.

(1) A complaint alleging misconduct against any student at the university may be filed by anyone at the office of the dean. Students, faculty members, administrators and other employees of the university shall have concurrent authority to request the commencement of the disciplinary proceedings provided for in this chapter. A person filing a complaint shall be complainant of record.

(2) Any student charged in a complaint shall receive oral or written notification from the dean. Such notice shall:

(a) Inform the student that a complaint has been filed alleging that the student violated specific provisions of the students judicial code and the date of the violation(s); and

- (b) Set forth those provisions allegedly violated; and
- (c) Specify a time and date the student is required to meet with the dean; and

(d) Inform the student that failure to appear at the appointed time at the dean's office may subject the student to suspension from the university.

(3) When the dean meets with the student, the dean shall:

(a) Provide for the student a copy of the student judicial code;

(b) Review the facts of the alleged violation with the student; and

(c) Conduct an investigation into the alleged violation.

(4) Upon completion of the review with the student and/or the investigation, the dean may:

(a) Drop the charges, when they appear to be invalid or without substance or capricious;

(b) Issue a verbal warning;

(c) Apply any of the sanctions as outlined in WAC 106-120-028 if such sanction is warranted by the evidence;

(d) Refer the case to the campus judicial council; or

(e) Invoke the summary suspension procedure as outlined in WAC 106-120-143 when deemed appropriate.

The dean shall inform the student that the dean's sanction may be appealed to the campus judicial council, and that if an appeal is made, the dean shall take no action nor make any determination, except for summary suspension, in the matter other than to inform the student of the time, date, and location of the hearing by the campus judicial council.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-131, filed 3/15/85.]

WAC 106-120-132 Procedures for hearing before the campus judicial council. (1) When a case is referred to the campus judicial council the dean shall forward to the council:

(a) A statement describing the alleged misconduct;

(b) The name and address of the complainant;

(c) The name and address of the student charged; and

(d) All relevant facts and statements.

(2) The council chair shall call a special meeting of the council and arrange for a hearing in the following manner:

(a) The council shall determine the time and place of the hearing, which shall be at least ten days after delivery of written notice to the student. Time and place shall be set to make the least inconvenience for all interested parties. The chair may change the time and place of the hearing for sufficient cause.

(b) The council shall draw lots to determine a hearing board, consisting of four student members and two faculty members of the council, and the chair acting as hearing officer.

(c) No case shall be heard unless the full membership of the hearing board is present.

(d) All cases will be heard de novo, whether the case be an appeal from a subsidiary judicial body or is heard as an original complaint.

(3) The council chair shall send written notice by certified mail of the hearing to the student to the student's last known address. The notice shall contain:

(a) A statement of the date, time, place and nature of the hearing;

(b) To the extent known, a list of witnesses who will appear; and

(c) A summary description of any documentary or other physical evidence that would be presented by the university.

(4) The student shall have all authority possessed by the university to obtain information he/she specifically describes in writing and tenders to the council chair no later than two days prior to the hearing or to request the presence of witnesses, or the production of other evidence relevant to the hearing. However, the university shall not be liable for information requested by the student or the presence of any witnesses when circumstances beyond the control of the university prevent the obtaining of such information or the attendance of such witnesses at the hearing.

(5) Hearings will ordinarily be held in closed session unless the hearing board determines there is a compelling reason for the hearing to be open, or the student requests an open hearing. A closed hearing shall include only members of the hearing board, persons directly involved in the hearing as parties and persons called as witnesses.

(6) The hearing shall be audio tape recorded, and the tape shall be on file at the office of the dean for a period of three years.

(7) The university shall be represented by the dean who shall present the university's case against the student.

(8) The student may be accompanied by counsel, or another third party, who may offer advice. If the student utilizes an attorney as advisor, the student must give to the dean two days notice of intent to do so. If the student elects to be advised by an attorney, the dean may elect to have the university advised by an assistant attorney general.

(9) The council chair shall insure that:

(a) The hearing is held in an orderly manner giving full care that the rights of all parties to a full, fair and impartial hearing are maintained.

(b) The charges and supporting evidence or testimony shall be presented first, and that there is full opportunity for the accused student to challenge the testimony and/or evidence, and to cross examine appropriately.

(c) The student charged shall next present evidence or testimony to refute the charge, and that there is full opportunity for the accuser to challenge testimony and/or evidence, and to cross examine appropriately.

(d) Only those materials and matters presented at the hearing will be considered as evidence. The hearing officer shall exclude incompetent, irrelevant, immaterial, and unduly repetitious evidence.

(10) Any person disruptive of the hearing or any other procedure described in this document may be excluded from the process by the chair of the campus judicial

council or by the dean, using such means as are necessary to insure an orderly process. Any student engaging in such interference shall be in contempt and may be summarily suspended from the university by the campus judicial council or the dean immediately. The student shall be subject to a suspension or any lesser sanction as may be determined by the campus judicial council or the dean at the time the interference takes place or within fifteen working days thereafter.

(11) The student has a right to a fair and impartial hearing, but the student's failure to cooperate with or attend a hearing procedure shall not preclude the committee from making its finding of facts, conclusions, and recommendations. Failure by the student to cooperate may be taken into consideration by the campus judicial council and the dean in deciding the appropriate disciplinary action.

(12) Upon conclusion of the hearing, the hearing board in closed session shall consider all the evidence presented and decide by majority vote to exonerate the student or to impose one of the sanctions authorized by this document.

(13) The student shall be provided with a copy of the board's findings of fact and conclusions regarding whether the student did violate any rule or rules of the student judicial code and the board's decision as to the appropriate sanction to be imposed.

(14) If a student charged with misconduct under this code has been charged with a crime for the same act or closely related acts by federal, state, or local authorities, or if it appears that such criminal charge is under consideration, the campus judicial council may postpone action on the complaint until there has been a disposition of the criminal charge or of the consideration of filing such charge. However, prior to action by other agencies, the council may proceed to hear and decide the case if in the judgment of the council, the nature of the alleged misconduct and the circumstances surrounding it pose a serious risk to the health or well being of the student or other members of the university. If there is a determination of guilt by the council and if the subsequent criminal proceedings result in a judgment of acquittal, the student may petition the campus judicial council for a rehearing.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-132, filed 3/15/85.]

WAC 106-120-143 Summary suspension proceedings. The dean may summarily suspend any student from the university pending investigation, action of prosecution of charges of an alleged proscribed conduct violation or violations, if the dean has reason to believe that the student's physical or emotional safety and well-being, or the safety and well-being of other university community members, or the protection of property requires such suspension.

(1) If the dean finds it necessary to exercise the authority to summarily suspend a student the dean shall:

(a) Give to the student an oral or written notice of intent to determine if summary suspension is an appropriate action;

(b) Give an oral or written notice of the alleged misconduct and violation(s) to the student;

(c) Give an oral or written explanation of the evidence in support of the charge(s) to the student;

(d) Give an oral or written notice of the time and place of the summary suspension hearing before the dean; and

(e) Determine a time for the summary suspension hearing to be held within 36 hours;

(f) Give an oral or written explanation of the summary suspension which may be imposed on the student.

(2) At the place and time designated for the summary suspension hearing, the dean shall:

(a) Consider the evidence relating specifically to the probability of danger to the student, to others on the campus, or to property;

(b) Provide the student with an opportunity to show why continued presence on campus does not constitute a danger to the physical and emotional well being of self or others, or a danger to property;

(c) Give immediate oral notice of his decision to the student to be followed by written notice; and

(d) If summary suspension is warranted, summarily suspend the student for no more than 15 working days with a judicial council hearing of the allegations to have commenced by the end of the suspension period.

(3) If a student has been instructed by the dean to appear for summary suspension proceedings and then fails to appear at the time designated, the dean may suspend the student from the university, and shall give written notice of suspension to the student at his last address of record on file with the university.

(4) During the period of summary suspension, the suspended student shall not enter the campus of the university other than to meet with the dean. However, the dean may grant the student special permission for the express purpose of meeting with faculty, staff, or students in preparation for a hearing before the campus judicial council.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 85-07-032 (Order 58), § 106-120-143, filed 3/15/85.]

Chapter 106-124 WAC

GENERAL CONDUCT—RIGHTS AND RESPONSIBILITIES OF COLLEGE COMMUNITY MEMBERS

WAC

106-124-010	Financial obligations of students.
106-124-011	Financial obligations of students—Appeal procedure.
106-124-150	Alumni records.
106-124-700	Firearms, explosives, dangerous chemicals—Restrictions.
106-124-801	Animals prohibited.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

106-124-100	Speakers and programs. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-100, filed 8/14/80; Order 7, § 106-124-100, filed 8/18/72, effective 9/20/72.] Repealed by
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- 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-101 Speakers and programs—Scope of regulations—Exceptions. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-101, filed 8/14/80; Order 7, § 106-124-101, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-102 Speakers and programs—Convention restrictions. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-102, filed 8/14/80; Order 7, § 106-124-102, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-105 Definitions. [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 84-22-011 (Order 57), § 106-124-105, filed 10/29/84. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-105, filed 8/14/80; Order 7, § 106-124-105, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-110 College divisions—Right to invite speakers and/or programs. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-110, filed 8/14/80; Order 7, § 106-124-110, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-120 Organizations—Right to invite speakers or programs. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-120, filed 8/14/80; Order 7, § 106-124-120, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-121 Organizations—No assumption of obligation. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-121, filed 8/14/80; Order 7, § 106-124-121, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-122 Organizations—Procedures. [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 84-22-011 (Order 57), § 106-124-122, filed 10/29/84. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-122, filed 8/14/80; Order 7, § 106-124-122, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-123 Organizations—Scheduling limitations on use of facilities for speakers and programs. [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 84-22-011 (Order 57), § 106-124-123, filed 10/29/84. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-123, filed 8/14/80; Order 7, § 106-124-123, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-130 Organizations—Registry. [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 84-22-011 (Order 57), § 106-124-130, filed 10/29/84. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-130, filed 8/14/80; Order 7, § 106-124-130, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-131 Organizations—Organizational conduct—General policy. [Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-131, filed 8/14/80; Order 7, § 106-124-131, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-124-802 Animals prohibited—Exception. [Order 7, § 106-124-802, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

WAC 106-124-010 Financial obligations of students. Admission to or registration with the university, conferring of degrees and issuance of academic transcripts or grade reports may be withheld for failure to meet financial obligations to the university.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-10-106 (Order 41), § 106-124-010, filed 10/4/78; Order 4, § 106-124-010, filed 6/16/72, effective 7/20/72.]

WAC 106-124-011 Financial obligations of students—Appeal procedure. Every student has the right to appeal an assessment by the university of a fee, fine, charge, debt, or other financial obligation by filing a written petition with the appropriate dean or nonacademic area director stating the student's reasons for challenging the validity of the assessed obligation. The written petition must be filed not more than thirty days after the notice of assessment was sent to the student. The dean or director, or his designee, shall review the university's decision to assess the fee, fine, charge, debt, or other financial obligation in light of the student's petition appealing the assessment and shall render a decision thereon which shall be final.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 79-06-046 (Order 43), § 106-124-011, filed 5/16/79; 78-10-106 (Order 41), § 106-124-011, filed 10/4/78; Order 4, § 106-124-011, filed 6/16/72, effective 7/20/72.]

WAC 106-124-150 Alumni records. Alumni records are not considered to be student records and do not fall within the provisions of the Family Educational Rights and Privacy Act of 1974. The alumni affairs office shall be the office through which the university maintains communication with its alumni, and it shall be responsible for the maintenance of current files covering alumni information. Alumni records and mailing lists maintained by the alumni affairs office shall be confidential property of the university and the alumni association and shall not generally be available to any other agency or casual inquirers.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-124-150, filed 11/7/86.]

WAC 106-124-700 Firearms, explosives, dangerous chemicals—Restrictions. No person shall have in his possession any gun, pistol, firearm, explosive, dangerous chemicals, or other dangerous weapons or instruments on university owned or leased property except as follows:

(1) Authorized law enforcement officers shall be permitted to carry arms while on duty and engaged in their regular duties;

(2) Activities requiring use of the prohibited items may be conducted upon approval of the president or his designee;

(3) Persons with firearms in their possession shall be permitted to travel enroute to or from the university—provided firearm storage facilities only.

Violators of this WAC shall be subject to appropriate disciplinary or legal action.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 84-12-027 (Order 56), § 106-124-700, filed 5/29/84.]

WAC 106-124-801 Animals prohibited. (1) No animals, including dogs and cats, except seeing eye dogs, will be allowed, under any circumstances, in any university operated building.

(2) All dogs on campus shall be under direct physical control, leashed by their owner or custodian.

(3) Dogs not under direct physical control of their owner or custodian, i.e., unleashed or tied and owner or custodian not present, shall be subject to impoundment and their owners subject to fines as determined under city ordinances.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-124-801, filed 11/7/86; 84-22-011 (Order 57), § 106-124-801, filed 10/29/84. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-124-801, filed 8/14/80; Order 7, § 106-124-801, filed 8/18/72, effective 9/20/72.]

Chapter 106-140 WAC USE OF FACILITIES

WAC

106-140-010	Business sales.
106-140-011	Business sales—Restrictions.
106-140-020	Advertising—Advertising in recognized student and faculty publications.
106-140-021	Advertising—Advertising on bulletin boards.
106-140-023	Advertising rates—Student publications.
106-140-025	Advertising rates—KCAT radio station.
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106-140-031	Publicity and literature—Outdoor signs.
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106-140-033	Publicity and literature—Personal "for sale" notices.
106-140-034	Publicity and literature—Free dissemination of literature.
106-140-035	Publicity and literature—Use of tables.
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106-140-040	Selling on campus.
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106-140-130	Prohibition of smoking.
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106-140-135	Keys—Transferring/loaning prohibited.
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106-140-401	Facilities scheduling and use.

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106-140-601	Entertainment defined.
106-140-605	Entertainment—Approval required.
106-140-632	Entertainment—Damages bond—Responsibilities of sponsor.
106-140-640	Festivals prohibited.
106-140-660	Authority of athletic director to administer athletic events.
106-140-670	Authority of dean of students to administer recreation program.
106-140-680	Authority of academic departments to administer their sponsored public events.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

106-140-001	Business enterprises policy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-001, filed 7/11/78; Order 2, § 106-140-001, filed 1/13/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-140-030	Publicity and literature. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-030, filed 7/11/78; Order 2, § 106-140-030, filed 1/13/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-140-053	Soliciting and selling of published materials—Time, place and manner of soliciting and selling of published materials. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-053, filed 7/11/78; Order 2, § 106-140-053, filed 1/13/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-140-101	Use of university facilities—Business office. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-101, filed 7/11/78; Order 4, § 106-140-101, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-140-140	Business office hours—Cashier. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-140, filed 7/11/78; Order 4, § 106-140-140, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-140-145	Check cashing—cashier's office. [Order 4, § 106-140-145, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-140-146	Check cashing—cashier's office—Partial return in cash. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-146, filed 7/11/78; Order 4, § 106-140-146, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-140-150	University bookstore—Refunds. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-150, filed 7/11/78; Order 4, § 106-140-150, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-140-151	University bookstore—Used book purchases. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-151, filed 7/11/78; Order 4, § 106-140-151, filed 6/16/72, effective 7/20/72.] Repealed by 83-11-033 (Order

- 52), filed 5/16/83. Statutory Authority: RCW 28B.35.120(11).
- 106-140-152 University bookstore—Bookstore check cashing policy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-152, filed 7/11/78; Order 4, § 106-140-152, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-140-153 University bookstore—Methods of purchase. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-153, filed 7/11/78; Order 4, § 106-140-153, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-140-154 University bookstore—Book orders. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-154, filed 7/11/78; Order 4, § 106-140-154, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-140-155 College bookstore—Pricing. [Order 4, § 106-140-155, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-140-157 University bookstore—Animals prohibited. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-157, filed 7/11/78; Order 4, § 106-140-157, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-140-159 University bookstore—Hours. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-159, filed 7/11/78; Order 4, § 106-140-159, filed 6/16/72, effective 7/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

WAC 106-140-010 Business sales. The soliciting, selling, exposing for sale, or offering to sell of any goods, services, articles, wares or merchandise of any nature whatsoever, within the boundaries of Central Washington University property is prohibited except by written permission of the board of trustees, president or his designee: *Provided*, That this section shall not apply to private, personal, noncommercial sales between individuals where no general or public solicitation, exposure for sale or offer to sell is involved, or to the soliciting, selling, exposing for sale, or offering to sell of individual books, newspapers, magazines, pamphlets and similar published materials.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-010, filed 7/11/78; Order 2, § 106-140-010, filed 1/13/72.]

WAC 106-140-011 Business sales—Restrictions. Central Washington University property and facilities may not be used for the activities set forth in WAC 106-140-010 unless such activities serve the purposes and needs of the university and are sponsored by a university department, agency, or recognized organizations. Such activities should only be permitted where they complement the services provided by local businesses.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-011, filed 7/11/78; Order 2, § 106-140-011, filed 1/13/72.]

WAC 106-140-020 Advertising—Advertising in recognized student and faculty publications. Advertising in publications of the university and its recognized student or faculty organizations or on university operated radio or television broadcasts is permitted within the requirements of journalistic policies, prices, rules, and regulations established by each program.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-020, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-020, filed 7/11/78; Order 2, § 106-140-020, filed 1/13/72.]

WAC 106-140-021 Advertising—Advertising on bulletin boards. Advertising in order of priority, by students, university employees and recognized organizations thereof on bulletin boards is approved but shall be subject to regulation by the dean of students or his designated representative with respect to priority when there is a lack of space, and to the size and duration of the posting. This section applies to bulletin boards located at the following places:

Location	Users
(1) Samuelson Union Building Nature of advertisements: Activities of the sponsoring organizations only.	Student government activities Campus sponsored groups Campus sponsored events
(2) Mitchell Hall Nature of advertisements: Activities of the sponsoring organization only.	Student government activities Campus sponsored groups Campus sponsored events
(3) Bookstore Nature of advertisements: Activities of the sponsoring organization only.	All recognized campus organizations and students.
(4) Any additional ASC bulletin board space which may be provided by the university or by a recognized organization. Nature of advertisements: Activities of the sponsoring organization only.	All recognized campus organizations.
(5) Residence halls Nature of advertisements: Activities of the sponsoring organization only.	All recognized campus organizations.

Advertising by other than Central Washington University affiliated or recognized groups is not permitted at any time on university property and will be removed upon discovery.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-021, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-021, filed 7/11/78; Order 2, § 106-140-021, filed 1/13/72.]

WAC 106-140-023 Advertising rates—Student publications. The following rules shall be followed regarding advertising rates in student publications:

(1) Display advertising rates shall be appropriately and publicly announced prior to each year's publication period.

(2) Rates shall bear reasonable relationship to prevailing commercial standards and shall be based upon current economic conditions, publication financial requirements, and competitive situations.

(3) Differentials in display advertising rates shall be permitted based upon frequency and amount of advertising by advertisers and upon classification of advertisements, such as "local" or "national."

(4) Classified advertising rates, appropriately set and properly announced, shall be on the basis of cost per line.

(5) Closing dates for receipt of advertising material shall be set according to current mechanical publication requirements.

(6) Acceptability of advertisements shall be determined prior to each year's publication period and based upon current state law, other university rules and regulations and commonly accepted practices and mores.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-023, filed 11/7/86.]

WAC 106-140-025 Advertising rates--KCAT radio station. Whenever possible, the advertising rates of KCAT shall be in accordance with the standards set by the Intercollegiate Broadcasting System.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-025, filed 11/7/86.]

WAC 106-140-027 Gallery art display. Displays of art in the Sarah Spurgeon Gallery shall be subject to the following conditions:

(1) All work displayed in the gallery shall be invited, authorized, and scheduled by the gallery director and/or department chair and shall comply with United States supreme court rulings on the display of works of art.

(2) All campus displays of art authorized by the gallery director and/or department chair shall comply with these rules and be subject to the supervision of the gallery director and/or department chair.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-027, filed 11/7/86.]

WAC 106-140-031 Publicity and literature--Outdoor signs. These signs may include banners, posters, stick signs, sandwich boards, or other types of signs. Any sign causing destruction of property will be removed upon discovery.

(1) Student activity signs approved by the scheduling center may be placed anywhere on the major walkways or malls immediately adjacent to the Samuelson Union Building.

(2) Stick signs and banners or posters may be posted in the immediate area of Commons and Holmes dining hall entrances. Signs in these areas will be limited to two feet by three feet in size. Pep banners or any other large signs to be posted in the immediate area of Commons or

Holmes dining hall entrances must receive specific approval of the scheduling center and the director of food services.

(3) For Central Washington University student election campaigns, other areas such as the west end of Black Hall or the east end of Hertz Hall may be designated by the election committee subject to the approval of the university official responsible for that area.

(4) All signs, banners, and posters on the physical property immediately surrounding dormitories must be approved by the scheduling center and housing manager.

(5) Signs shall not be posted on trees or doors anywhere on campus; any so placed may be removed and destroyed by Central Washington University and Central Washington University may charge the group or individual responsible for such sign placement for the labor required to restore the premises.

(6) Outdoor signs shall be removed within thirty-six hours after an event.

(7) If signs and debris are not removed by the individuals or groups responsible for their erection within thirty-six hours after an event, after warning the individual or group, the university may take steps to remove the debris, litter or material and charge the group or individual responsible for such erection, installation or placement, for the labor required to restore the premises to the original condition.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-031, filed 7/11/78; Order 2, § 106-140-031, filed 1/13/72.]

WAC 106-140-032 Publicity and literature--Bulletin boards. Posting on bulletin boards for regularly scheduled meetings shall not be earlier than three days before an event; posters for major activities such as speakers and dances shall not be placed on bulletin boards until 7 days before the event. All posters shall be removed within 36 hours after the event. Maximum allowable size of any sign is 12 x 18 inches; any sign in excess of the stated size may be removed at any time.

[Order 2, § 106-140-032, filed 1/13/72.]

WAC 106-140-033 Publicity and literature--Personal "for sale" notices. The items may be posted in the designated areas of the Samuelson Union Building only when neatly typed or written on a 3 x 5 inch card for no longer than one month after posting and shall be subject to approval by the scheduling office.

[Order 2, § 106-140-033, filed 1/13/72.]

WAC 106-140-034 Publicity and literature--Free dissemination of literature. Individuals may use campus walkways to disseminate free literature, except commercial advertising; however, such dissemination shall not be permitted to interfere with individuals entering or leaving buildings or with building occupants. This privilege may be revoked if deemed necessary by the university. Dissemination of literature within any buildings, limited or restricted use areas, including the stadium or tennis courts, is prohibited.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-034, filed 7/11/78; Order 2, § 106-140-034, filed 1/13/72.]

WAC 106-140-035 Publicity and literature--Use of tables. Representative of organizations recognized by the associated students of Central may arrange for use of literature tables through the scheduling office. Such tables shall be used only for literature from students, faculty or departments.

[Order 2, § 106-140-035, filed 1/13/72.]

WAC 106-140-036 Publicity and literature--Commercial advertising prohibited. University facilities and property shall not be used for commercial advertising by nonuniversity groups or individuals.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-036, filed 7/11/78; Order 2, § 106-140-036, filed 1/13/72.]

WAC 106-140-040 Selling on campus. Selling within the boundaries of Central Washington University property may be permitted in the manner and at the locations as set forth below:

(1) University housing:

(a) The selling of food in vending machines is controlled by and administered through the office of the director of auxiliary services.

(b) Residents in university housing are allowed to sell or to offer services on commission with a special permit from the director of auxiliary services or his designee. Students may request such a permit for their assigned room or housing unit only since door to door selling is not allowed on campus.

(2) Other campus areas, as follows:

(a) Selling by individual students or by recognized organizations in classroom buildings, administrative buildings or service buildings is not allowed without special permission that must be obtained from the vice president for business affairs or his designee not less than five business days prior to the date the requested activity is to take place.

(b) The university athletic committee regulates the selling policy at university athletic events. Applications for permission to sell at such events shall be made to the university athletic director or his designee.

(c) The SUB facilities council regulates selling by individuals and groups in the Samuelson Union Building. Applications for permission to sell in the Samuelson Union Building shall be made to the dean of students or his designee through the scheduling center. Off-campus vendors may rent table space in the union building for a maximum of two days (five if ware fairs are included) per academic quarter. Requests for exceptions to this regulation will be made to the dean of students or his designee.

(3) Violations of the foregoing on any university property should be reported promptly to the dean of students.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-040, filed 11/7/86. Statutory Authority:

RCW 28B.40.120. 78-02-048 (Order 38), § 106-140-040, filed 1/19/78; Order 2, § 106-140-040, filed 1/13/72.]

WAC 106-140-050 Soliciting and selling of published materials. The personal, noncommercial soliciting, selling, exposing for sale, or offering to sell by an person or persons, of any books, newspapers, magazines, pamphlets and similar published materials shall be permitted within the boundaries of Central Washington University property, provided that such published materials are not already available for sale at the university, and shall be subject to regulation by the university president or his designee as to the time, place, and manner thereof. Applications for permission to solicit or sell under this policy shall be submitted to the president or his designee twenty-four hours prior to the time such use of the university facilities is desired. The president or his designee shall establish the time, place and manner that such soliciting and selling shall occur within the boundaries of university property. All rules and regulations, orders or directives adopted by the president or his designee pursuant to this section shall be promulgated.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-050, filed 7/11/78; Order 2, § 106-140-050, filed 1/13/72.]

WAC 106-140-051 Soliciting and selling of published materials--Exceptions. WAC 106-140-050 shall not apply to private sales between individuals where no general or public solicitation, exposure for sale or offer to sell is involved.

[Order 2, § 106-140-051, filed 1/13/72.]

WAC 106-140-052 Soliciting and selling of published materials--Prohibitions. The soliciting, selling, exposing for sale or offering to sell of any material in violation of Washington state law is prohibited.

[Order 2, § 106-140-052, filed 1/13/72.]

WAC 106-140-110 Telephone services--Long distance calls. Personal long distance calls may not be charged to any university telephone number; any individual doing so shall pay for the cost of the toll charge, plus an additional penalty charge established by the university. Long distance telephone calls may be placed from college telephones by charging the call to a nonuniversity telephone number or to a credit card.

Repeated violations of this section may result in disciplinary action.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-110, filed 7/11/78; Order 4, § 106-140-110, filed 6/16/72, effective 7/20/72.]

WAC 106-140-111 Telephone services--Requests for repairs. All requests for repair of university telephones are to be made with the university telephone office.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-111, filed 7/11/78; Order 4, § 106-140-111, filed 6/16/72, effective 7/20/72.]

WAC 106-140-112 Telephone services--Approval of installations. Telephones may be installed on the Central Washington University campus only with the approval of the director of auxiliary services or his designee.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-112, filed 7/11/78; Order 4, § 106-140-112, filed 6/16/72, effective 7/20/72.]

WAC 106-140-113 Telephone services--Right to restrict or modify services. The university reserves the right at any time it deems necessary to restrict or change:

- (1) The telephone services,
- (2) Access to controlled long distance networks,
- (3) The hours of having operators on duty,
- (4) The amounts and types of information it will make available to the public through the telephone office.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-113, filed 7/11/78; Order 4, § 106-140-113, filed 6/16/72, effective 7/20/72.]

WAC 106-140-120 Motor pool--University vehicles--University personnel. University vehicles shall be utilized and operated only by university employees, or students of Central Washington University authorized by university officials, provided they have a valid operator's license on their person.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-120, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-120, filed 7/11/78; Order 4, § 106-140-120, filed 6/16/72, effective 7/20/72.]

WAC 106-140-121 Motor pool--University vehicles--Student personnel. Student employee use of vehicles is limited to that use authorized by departmental chairs and administrative heads.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-121, filed 11/7/86; Order 4, § 106-140-121, filed 6/16/72, effective 7/20/72.]

WAC 106-140-130 Prohibition of smoking. Smoking is prohibited in college buildings except campus living facilities and designated areas.

[Order 4, § 106-140-130, filed 6/16/72, effective 7/20/72.]

WAC 106-140-131 Building key--Authority to issue. (1) Only department chairs and administrative heads may authorize issuance of submaster, building entrance, or individual room keys for their departments to faculty, staff, administrators, students, contractors, vendors, or service agents.

(2) Only deans, vice-presidents, the director of auxiliary services and the director of physical plant are authorized to issue building masters for their respective operational areas.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-131, filed 11/7/86.]

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WAC 106-140-133 Responsibility for expenses resulting from failure to return keys. (1) The administrative head authorizing issuance of keys to contractors, vendors, or service agents will be responsible for the return of the keys to the lock shop as scheduled, and if the keys are not returned as scheduled, will be required to pay the cost of recombining work necessary to retain building security and function as determined by the director of physical plant.

(2) The department responsible for the issuance of keys may be billed the cost of recombining work necessary to restore security when faculty, staff, administrators, or students fail to return keys to the key shop. The work required to restore security will be determined by the director of physical plant for state-funded facilities and by the director of auxiliary services for auxiliary service facilities. The responsible department chair or administrative head will be informed of the cost estimate prior to the rekeying process.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-133, filed 11/7/86.]

WAC 106-140-135 Keys--Transferring/loaning prohibited. Transferring university keys between individuals is prohibited. Loaning keys to university facilities is prohibited. Individuals who loan their keys will be held responsible should they be improperly used.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-135, filed 11/7/86.]

WAC 106-140-137 Failure to return keys to lock shop--Penalties. Failure to return keys to the lock shop may result in withholding of salary/wages, transcripts, registration, and/or graduation.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-137, filed 11/7/86.]

WAC 106-140-156 University bookstore--Packages. The public is required to leave all packages, books, supplies, packs, bags, large handbags, etc., outside the university bookstore sales display area, provided that those carried in shall be subject to search prior to leaving the sales display area.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-156, filed 7/11/78; Order 4, § 106-140-156, filed 6/16/72, effective 7/20/72.]

WAC 106-140-158 University bookstore--Sales restrictions. Only merchandise or items sold by the university bookstore as a part of its operation may be sold within the university bookstore premises.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-158, filed 7/11/78; Order 4, § 106-140-158, filed 6/16/72, effective 7/20/72.]

WAC 106-140-160 Use of university mailing and stationery services. No one may employ university stationery, services (mail, duplicating, equipment, etc.) and supplies for personal use or for organizations not sponsored solely by the university.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-140-160, filed 7/11/78; Order 4, § 106-140-160, filed 6/16/72, effective 7/20/72.]

WAC 106-140-401 Facilities scheduling and use. The coordinator of the university scheduling center shall have authority for approving and scheduling the use of the following facilities:

(1) Classrooms (lecture and seminar) and certain specified conference rooms within academic facilities: *Provided*, That scheduling of these facilities by academic departments for academic purposes shall have priority over other uses;

(2) Samuelson Union Building facilities;

(3) Limited housing and dining hall facilities, except that such facilities are made available only through the director of auxiliary services or his designee. Policies and procedures which individuals and organizations must follow in scheduling the use of facilities are provided in the Central Washington University Facilities Use Policy which is maintained in the scheduling center in the Samuelson Union Building. In addition, use of university facilities must comply with the provisions of WAC 106-140-410 through 106-140-528.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-401, filed 11/7/86.]

WAC 106-140-410 Use of facilities for campaign purposes. No political candidate or group supporting specific candidates for political office, or persons or groups campaigning for specific political issues, or political candidates can use university space or facilities free of charge, such as the campus newspaper, campus radio or TV station, or receive university support for those political activities. Furthermore, no university equipment, including duplicating machines, computers, telephones, mailing services, or supplies may be used free of charge for political or other nonuniversity purposes.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-410, filed 11/7/86.]

WAC 106-140-411 Use of facilities for campaign purposes--Requirements. The purpose of Central Washington University is to provide a liberal education in a number of academic fields; it has been established for public benefit rather than for the benefit of any private endeavors. In no case may university facilities or services be used to establish or maintain an office or headquarters for a political candidate or partisan political cause. Rules, regulations, policies, procedures, and practices regarding the use of university facilities shall not discriminate or promote discrimination among political parties or groups solely on the basis of their particular political viewpoint.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-411, filed 11/7/86.]

WAC 106-140-527 Available space--Prohibition. University organizations or members of the staff, faculty, students, or administration of Central Washington University shall not be permitted to assume cosponsorship for another group or individual in order to favorably

affect scheduling priority or to reduce the costs otherwise chargeable to such other group or individual.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-527, filed 11/7/86.]

WAC 106-140-528 Available space--Limitations. University facilities available to nonuniversity organizations through the scheduling office may be used for religious worship, training, instruction, or prayer meetings when available and at full rental charge rates: *Provided*, That such facilities may not be scheduled, leased, rented, or used on a regular series basis, daily, weekly, monthly, etc., or in any manner that establishes a consistent pattern of the aforementioned religious usage of university facilities.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-528, filed 11/7/86.]

WAC 106-140-600 Entertainment policy. The entertainment policy for Central Washington University shall be maintained by the director of student activities. All entertainment as defined in WAC 106-140-601 shall be presented in accordance with this policy and in accordance with the provisions of WAC 106-140-602 through 106-140-632.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-600, filed 11/7/86.]

WAC 106-140-601 Entertainment defined. "Entertainment" wherever used in chapter 106-140 WAC shall be defined as follows: "Any performance, dance, concert, attraction, fund-raising event, or other event presented on campus which shall require the use of Central Washington University facilities and is sponsored by either the Associated Students of Central, an officially recognized organization, or private entity."

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-601, filed 11/7/86.]

WAC 106-140-605 Entertainment--Approval required. All entertainment, except athletic events administered by academic departments and events sponsored through the university office of recreation and intramurals must have the signed approval of the dean of students or his designee.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-605, filed 11/7/86.]

WAC 106-140-632 Entertainment--Damages bond--Responsibilities of sponsor. Officially recognized organizations and private entities may be required to furnish Central Washington University with a certificate of insurance or other satisfactory proof that such organization or private entity has purchased reasonable broad form insurance coverage (e.g., \$1,000,000 liability coverage and \$250,000 property damage coverage for use of Nicholson Pavilion) for the entertainment event presented by such organization or private entity, of which Central Washington University is the sole beneficiary.

The following shall be required of all officially recognized organizations and private entities presenting entertainment:

(1) Each organization or private entity shall provide the scheduling office with a complete list of all the officers, agents and representatives of the organization, including full names, local addresses and permanent addresses of each.

(2) Each organization or private entity shall be responsible for the admissions, attendance and crowd control in the university facilities during the time reserved for their organization.

(3) Each organization or private entity assumes responsibility for all violations of campus regulations and policies, state law, and federal law which occur in connection with the use of the facilities and shall hold the university harmless from any claims or liability for any act or failure to act on the part of the organization.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-632, filed 11/7/86.]

WAC 106-140-640 Festivals prohibited. The presentation of festivals will not be permitted. For purposes of this section, a festival is an assembly of more than two thousand persons gathered primarily for outdoor, live, or recorded musical entertainment where the duration of the program is five hours or longer.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-640, filed 11/7/86.]

WAC 106-140-660 Authority of athletic director to administer athletic events. The athletic director of Central Washington University shall establish reasonable admission fees, rules, and regulations regarding attendance and crowd control at athletic events at Central Washington University. Advance notice of such admissions fees, rules and regulations regarding attendance and crowd control at athletic events at Central Washington University will be provided to interested parties, whenever possible, by the athletic director.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-660, filed 11/7/86.]

WAC 106-140-670 Authority of dean of students to administer recreation program. The dean of students or his designee may establish reasonable admission charges, schedules, rules and regulations regarding uses, attendance and crowd control at Nicholson Pavilion and Pool, and admission charges will be assessed for university employees and their immediate families during such periods. Advance notice of such charges, schedules, rules and regulations shall be provided to interested parties, whenever possible, by the dean of students or his designee.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-670, filed 11/7/86.]

WAC 106-140-680 Authority of academic departments to administer their sponsored public events. Following approval by the appropriate dean, academic departments may establish reasonable admissions fees,

rules, and regulations regarding attendance and crowd control for public events which they sponsor. Such admission charges may be assessed for university staff, faculty, student body, and the general public. However, when Central Washington University student fees are allocated for the direct support of an academically related public event, Central Washington University students shall normally be provided a reduced student admission charge for such event. Advance notice of such admission fees, rules, and regulations shall be provided to interested parties as soon as possible after their adoption, by the respective academic departments.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-140-680, filed 11/7/86.]

Chapter 106-156 WAC

HOUSING AND DINING HALL SERVICES

WAC

- 106-156-010 Students required to live in university residence halls.
- 106-156-011 Students required to live in university residence halls—Exceptions.
- 106-156-012 Students required to live in university residence halls—Definitions.
- 106-156-013 Students required to live in university residence halls—Verification and time requirement.
- 106-156-015 Eligibility for university family housing.
- 106-156-050 Use of housing facilities.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 106-156-016 Eligibility for university family housing—Loss of eligibility grounds for termination of lease. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-016, filed 7/11/78; Order 7, § 106-156-016, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-017 Eligibility for college family housing—Waiting lists. [Order 7, § 106-156-017, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-020 Residence hall and single student applicants responsibilities. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-020, filed 7/11/78; Order 7, § 106-156-020, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-021 Residence hall and single student applicants responsibilities—Additional charges. [Order 7, § 106-156-021, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-022 Residence hall and single student applicants responsibilities—Accommodation assignments—Residence halls and single student apartments. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-022, filed 7/11/78; Order 7, § 106-156-022, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-023 Residence hall and single student applicants responsibilities—Housing and food service rates. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-023, filed 7/11/78; Order 7, § 106-156-023, filed 8/18/72, effective 9/20/72.]

- Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-024 Residence hall and single student applicants responsibilities—Payment requirements—Cancellation of registration. [Order 7, § 106-156-024, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-025 Residence hall and single student applicants responsibilities—Extra services. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-025, filed 7/11/78; Order 7, § 106-156-025, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-026 Residence hall and single student applicants responsibilities—Nondiscriminatory assignment. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-026, filed 7/11/78; Order 7, § 106-156-026, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-027 Residence hall and single student applicants responsibilities—Deposit required. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-027, filed 7/11/78; Order 7, § 106-156-027, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-028 Residence hall and single student applicants responsibilities—Final acceptance. [Order 7, § 106-156-028, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-030 Conferences and workshops—Participants. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-030, filed 7/11/78; Order 7, § 106-156-030, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-040 Payment—Third party requirements. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-040, filed 7/11/78; Order 7, § 106-156-040, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-041 Payment—Payment charges. [Order 7, § 106-156-041, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-051 Use of housing facilities—Bicycles and motorcycles. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-051, filed 7/11/78; Order 7, § 106-156-051, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-052 Use of housing facilities—Laundry facilities. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-052, filed 7/11/78; Order 7, § 106-156-052, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-053 Use of housing facilities—Room inspection. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-053, filed 7/11/78; Order 7, § 106-156-053, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-054 Use of housing facilities—Overnight guests. [Order 7, § 106-156-054, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-055 Use of housing facilities—Firearms. [Order 7, § 106-156-055, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-056 Use of housing facilities—Associate members. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-056, filed 7/11/78; Order 7, § 106-156-056, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-060 Family housing applicants. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-060, filed 7/11/78; Order 7, § 106-156-060, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-061 Family housing applicants—Accommodation assignments—Family housing. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-061, filed 7/11/78; Order 7, § 106-156-061, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-062 Family housing applicants—Marriage requirements—Exceptions. [Order 7, § 106-156-062, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-063 Family housing applicants—Marriage certificate. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-063, filed 7/11/78; Order 7, § 106-156-063, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-064 Family housing applicants—Family housing deposit requirements. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-064, filed 7/11/78; Order 7, § 106-156-064, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-065 Family housing applicants—Lease required. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-065, filed 7/11/78; Order 7, § 106-156-065, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-066 Family housing applicants—Family housing rates. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-066, filed 7/11/78; Order 7, § 106-156-066, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-067 Family housing applicants—Payment requirements. [Order 7, § 106-156-067, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-070 Food services. [Order 7, § 106-156-070, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-071 Food services—Admittance to dining halls. [Order 7, § 106-156-071, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

- 106-156-072 Food services—Guests. [Order 7, § 106-156-072, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-073 Food services—Removal of food. [Order 7, § 106-156-073, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-074 Food services—Removal of dining hall property. [Order 7, § 106-156-074, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-075 Food services—Persons eligible to purchase an off-campus meal ticket. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-075, filed 7/11/78; Order 7, § 106-156-075, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-076 Food services—Choice of servings and seconds. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-076, filed 7/11/78; Order 7, § 106-156-076, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-077 Food services—Dress standards. [Order 7, § 106-156-077, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-078 Food services—Smoking prohibited—Exceptions. [Order 7, § 106-156-078, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-079 Food services—Serving hours. [Order 7, § 106-156-079, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-080 Food services—Pets prohibited. [Order 7, § 106-156-080, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-081 Food services—Outside services restricted. [Order 7, § 106-156-081, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-156-082 Food services—Additional food services. [Order 7, § 106-156-082, filed 8/18/72, effective 9/20/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

WAC 106-156-010 Students required to live in university residence halls. All full time single freshman and sophomore students of Central Washington University under twenty-one years of age are required to live in university residence hall facilities. Residence hall facilities do not include apartments for single or married students.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-010, filed 7/11/78; Order 27, § 106-156-010, filed 4/22/76; Order 7, § 106-156-010, filed 8/18/72, effective 9/20/72.]

WAC 106-156-011 Students required to live in university residence halls—Exceptions. Exceptions to WAC 106-156-010 may be granted to the following students:

- (1) Those who are living with parents or relatives.
- (2) Those with medical reasons.

(3) Those employed off campus and housing and/or board is a part of their overall compensation received.

(4) Those who will reach the age of twenty-one within thirty days after the start of the quarter.

(5) Those who have completed six quarters as a full time student.

(6) Those who have unique situations not otherwise covered in this paragraph of exceptions and obtain the approval of the director of auxiliary services, or the director's designee.

The director of auxiliary services has established a committee of whom the student may request a hearing and ruling on the student's request for an exception. The decision of the committee may be appealed to the undergraduate council.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-156-011, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-156-011, filed 8/14/80; Order 27, § 106-156-011, filed 4/22/76; Order 7, § 106-156-011, filed 8/18/72, effective 9/20/72.]

WAC 106-156-012 Students required to live in university residence halls—Definitions. Definitions of exceptions as stated in WAC 106-156-011 shall mean and are defined as follows:

(1) Living with shall mean those whose domiciles are in the place of residence of a parent or relative and will be commuting from such place of residence on a daily basis.

(2) Parents or relatives shall mean a parent, legal guardian, grandparent, brother, sister, aunt, uncle, or first cousin.

(3) Medical reason shall mean a medical problem that shall require a student to live in other than a university residence hall. Written verification of the medical problem and the requirement not to live in a residence hall must be obtained and submitted from a licensed physician or licensed psychologist.

(4) Employment in nonuniversity housing and housing and/or board is part of their overall compensation received shall mean employment for an established place of business or for an established family unit when a landlord/employer requires the student to reside where the work is performed and a substantial portion of the rent and/or room and board is reduced as a part of the overall compensation for the work performed for the landlord/employer at the place of the residence of the student.

(5) Completed six quarters as a full time student shall mean enrollment in and completion of a minimum of ten credit quarter hours of academic work in each of the six quarters.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-012, filed 7/11/78; Order 27, § 106-156-012, filed 4/22/76.]

WAC 106-156-013 Students required to live in university residence halls—Verification and time requirement. Acceptable written verification shall be provided to the university for all exceptions at the time the request for an exception is made.

(1) A currently enrolled student wishing to apply for an exception to the university housing policy as set forth in WAC 106-156-010 shall reduce such request to writing and file it as required by the director of auxiliary services no later than 5:00 p.m. on the last day of the fifth week of classes in the quarter preceding the quarter the exception is requested for.

(2) A newly admitted or reenrolling student who has not been enrolled as a student at Central the previous quarter wishing to apply for an exception to the university housing policy as set forth in WAC 106-156-010 shall reduce such request to writing and file such request in the office of the director of auxiliary services as required by the director of auxiliary services within twenty days after such student's acceptance to the university; however, in no event later than 5:00 p.m. on the day following such student's day of registration.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-013, filed 7/11/78; Order 27, § 106-156-013, filed 4/22/76.]

WAC 106-156-015 Eligibility for university family housing. Generally eligibility to lease and occupy university family housing is limited to students, full time faculty, and full time staff members of the university. A student is one who maintains a minimum of twelve quarter hours as an undergraduate student or ten quarter hours as a graduate student, exclusive of correspondence courses. Concurrent enrollment of husband and wife to maintain the minimum hours does not fulfill this requirement. This regulation applies to each quarter, with the exception of a tenant living in family housing during spring quarter who wishes to remain as a non-student during the summer. He may do so if he indicates in writing his intention to reenroll fall quarter.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-156-015, filed 7/11/78; Order 7, § 106-156-015, filed 8/18/72, effective 9/20/72.]

WAC 106-156-050 Use of housing facilities. Only residents, their guests, persons having official business, and associate members of housing facilities, are authorized to enter or use the buildings or their facilities. Use of common areas by nonresidents may be approved by the director of housing services.

[Order 7, § 106-156-050, filed 8/18/72, effective 9/20/72.]

Chapter 106-160 WAC

ADMISSION AND REGISTRATION PROCEDURES

WAC

106-160-001	Admission and registration procedures and catalog requirements.
106-160-002	Admission and registration procedures and catalog requirements—Changes in catalog.
106-160-005	Finances.
106-160-010	Graduating students.
106-160-015	Registration.
106-160-016	Registration—Deadlines.
106-160-017	Registration—Changes in registration and withdrawal.
106-160-020	Admission requirements—To freshman standing.
106-160-021	Admission requirements—Prospective students.

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106-160-022	Admission requirements—Admission to advanced undergraduate standing.
106-160-023	Admission requirements—Admission of international students.
106-160-024	Admission requirements—Readmission of former students.
106-160-026	Admission requirements—Admission of nonmatriculated students.
106-160-027	Admission requirements—Admission of veterans.
106-160-029	Admission requirements—Application and admission to graduate study.
106-160-030	Admission requirements—Application for study leading to a master's degree.
106-160-031	Admission requirements—Application for fifth year or nondegree study.
106-160-032	Admission requirements—Admission procedure.
106-160-033	Admission requirements—Procedures for high school graduates.
106-160-034	Admission requirements—Procedures for advanced undergraduate standing.
106-160-035	Admission requirements—Admission to credential program.
106-160-040	Summer session admission and registration procedures.
106-160-041	Summer session admission and registration procedures—Workshop registration.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

106-160-006	Finances—Tuition refund schedule. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-006, filed 7/11/78; Order 3, § 106-160-006, filed 2/28/72, effective 3/30/72.] Repealed by 81-22-051 (Order 47), filed 11/3/81. Statutory Authority: RCW 28B.19.050 and 28B.35.120.
106-160-007	Finances—Sanctions. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-007, filed 7/11/78; Order 3, § 106-160-007, filed 2/28/72, effective 3/30/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-160-025	Admission requirements—Admission of transient students. [Order 3, § 106-160-025, filed 2/28/72, effective 3/30/72.] Repealed by Order 30, filed 8/12/76.
106-160-028	Admission requirements—Admission of part-time students and auditors. [Order 3, § 106-160-028, filed 2/28/72, effective 3/30/72.] Repealed by Order 30, filed 8/12/76.
106-160-036	Admission requirements—Medical history. [Order 3, § 106-160-036, filed 2/28/72, effective 3/30/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

WAC 106-160-001 Admission and registration procedures and catalog requirements. The provisions of WAC 106-160-001 through 106-160-099 shall contain admission and registration procedures and catalog requirements of Central Washington University.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-001, filed 7/11/78; Order 3, § 106-160-001, filed 2/28/72, effective 3/30/72.]

WAC 106-160-002 Admission and registration procedures and catalog requirements—Changes in catalog. The board of trustees reserves the right of the board of trustees or president to make changes in any of the provisions of the university's catalogs without prior notice. When changes are made, the changes shall be filed in

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the office of the president and other appropriate university offices and placed with the appropriate catalog in the reference area of the library.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-002, filed 7/11/78; Order 3, § 106-160-002, filed 2/28/72, effective 3/30/72.]

WAC 106-160-005 Finances. Each applicant for admission to Central Washington University must pay the tuition and fees as established by the board of trustees or the president on or before the dates for payment as designated by the board of trustees or the president.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-160-005, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-005, filed 7/11/78; Order 3, § 106-160-005, filed 2/28/72, effective 3/30/72.]

WAC 106-160-010 Graduating students. Students shall submit their applications for the appropriate degrees on or before the date designated for that purpose by the board of trustees or the president, which shall be published in the appropriate university catalog. No application shall be accepted after the designated dates. However, the president or his designee may waive this requirement.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-160-010, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-010, filed 7/11/78; Order 3, § 106-160-010, filed 2/28/72, effective 3/30/72.]

WAC 106-160-015 Registration. Currently enrolled students and all other individuals desiring to enroll in Central Washington University shall do so on or before the preregistration or registration dates designated by the board of trustees or president, which shall be published in the appropriate university catalog. No registration or preregistration shall be accepted after the designated dates: *Provided*, That the registrar may, whenever possible, waive this requirement within the time designated by the board of trustees or president for late registration.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-015, filed 7/11/78; Order 3, § 106-160-015, filed 2/28/72, effective 3/30/72.]

WAC 106-160-016 Registration--Deadlines. All students registering with the university must meet those deadlines as established by the board of trustees or the president for registration.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-016, filed 7/11/78; Order 3, § 106-160-016, filed 2/28/72, effective 3/30/72.]

WAC 106-160-017 Registration--Changes in registration and withdrawal. Students who wish to change their registration or withdraw from a particular course or the university after having completed their registration must do so on or before the dates established for such changes or withdrawal by the board of trustees or

president and by the completion of the "change in registration" or "withdrawal" forms maintained by the university. Students who leave the university and do not withdraw shall receive failing grades for work not completed.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-017, filed 7/11/78; Order 3, § 106-160-017, filed 2/28/72, effective 3/30/72.]

WAC 106-160-020 Admission requirements--To freshman standing. Applicants who have had no university work may apply for admission under one of the following provisions:

(1) Applicants who have graduated from a Washington state high school and whose records show a cumulative high school grade point average which meets the minimum requirements for admission as established by the university will be considered for admission to the university. These applicants may apply for admission to the university under the "early admissions plan" at the close of their sixth semester if their records show a cumulative high school grade point average at or above the minimum established and required by the university for admission. The "uniform application for admission to colleges and universities in the state of Washington" should be filed with the office of admissions at the close of the sixth semester but not before that date occurring in the applicant's senior year as established by the board of trustees or the president after which applications for admission will be accepted by the university. An applicant under the "early admissions plan" is not officially admitted to the university until his graduation records are on file with the office of admissions and indicate that he has fulfilled the general requirements for admission to the university. Applicants whose cumulative grade point average is below that required by the university for admission may be considered for admission to the university only if space and facilities permit. Such applicants are encouraged to file the "uniform application for admission to colleges and universities in the state of Washington" at the close of their sixth semester but not before that date occurring in their senior year as specified by the board of trustees or president after which applications for admission to the university will be accepted.

(2) Applicants who have graduated from a high school in other states must meet the standards of admission as established by the board of trustees or the president as published in the appropriate university catalog and may be considered for admission to the university only if space and facilities permit and must file their application for admission on or after the date established under subsection (1) above.

(3) Applicants who have not graduated from a high school may be considered for admission to the university on the basis of the results of the "general education development examination" which they may be required to take after having conferred with the appropriate university officials, provided they are at or over the age established by the board of trustees or president for admission of such applicants; all other applicants are encouraged to

complete high school requirements before applying for admission.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-020, filed 7/11/78; Order 3, § 106-160-020, filed 2/28/72, effective 3/30/72.]

WAC 106-160-021 Admission requirements—Prospective students. All prospective students applying for admission to the university or to any program of the university must file appropriate applications for admission and other required documents not later than the established deadline. Applicants must be officially admitted to the university to enroll in classes.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-021, filed 7/11/78; Order 3, § 106-160-021, filed 2/28/72, effective 3/30/72.]

WAC 106-160-022 Admission requirements—Admission to advanced undergraduate standing. (1) Applicants who meet the requirements for admission to freshman standing and who have earned credit in one or more accredited community or junior colleges, colleges, or universities may be admitted to advanced undergraduate standing if they have attained the cumulative grade point average as established by the board of trustees or the president and required for admission to advanced undergraduate standing in the total program attempted at such colleges and universities.

(2) Applicants who meet the requirements for admission to freshman standing and who have earned credit in a nonaccredited college or university will be considered for admission to advanced undergraduate standing on a probationary basis if they have attained a cumulative grade point average in their college work as is required by the board of trustees or the president for admission to advanced undergraduate standing on a probationary basis.

[Order 3, § 106-160-022, filed 2/28/72, effective 3/30/72.]

WAC 106-160-023 Admission requirements—Admission of international students. (1) All international students applying for admission to Central Washington University must submit those forms and meet the requirements established by the board of trustees or president for admission of international students to Central Washington University to the office of admissions.

(2) All international students applying for admission to Central Washington University for whom English is not a native tongue are required to demonstrate proficiency in the English language by submitting the results of the "test of English as a foreign language" to the office of admissions.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-023, filed 7/11/78; Order 3, § 106-160-023, filed 2/28/72, effective 3/30/72.]

WAC 106-160-024 Admission requirements—Re-admission of former students. A student previously enrolled in the university, planning to return after an absence of one or more quarters (not including summer session), must file a reenrollment application with the

university office of admissions not later than the established deadline.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-024, filed 7/11/78; Order 3, § 106-160-024, filed 2/28/72, effective 3/30/72.]

WAC 106-160-026 Admission requirements—Admission of nonmatriculated students. A nonmatriculated student is one who is authorized to enroll for study but does not intend to pursue a degree or certificate program. Each student will be required to sign a statement indicating that published admission criteria to the university have been met. Enrollment may not exceed nine credits a quarter. Subject to approval, up to forty-five quarter credits earned with nonmatriculated status may later be applied to a baccalaureate degree should formal admission to the university be granted.

High school students may enroll with nonmatriculated status only if they have a signed release from their school principal.

Students wishing to audit courses may enroll with nonmatriculated status.

Nonmatriculated students will be enrolled on a space available basis.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-026, filed 7/11/78; Order 30, § 106-160-026, filed 8/12/76; Order 3, § 106-160-026, filed 2/28/72, effective 3/30/72.]

WAC 106-160-027 Admission requirements—Admission of veterans. Central Washington University has established an open enrollment policy to the university regarding eligible veterans, war widows, war orphans, and others drafted for alternative services. This preferential treatment will be given to those academically qualified above-mentioned persons regardless of any enrollment limitations set by this institution.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-027, filed 7/11/78; Order 21, § 106-160-027, filed 7/11/75; Order 3, § 106-160-027, filed 2/28/72, effective 3/30/72.]

WAC 106-160-029 Admission requirements—Application and admission to graduate study. (1) Each prospective graduate student must submit a formal application and receive a formal letter of admission before registering for courses. A graduate student is expected to have a bachelor's degree from a college or university of recognized standing. Prospective graduate students must submit their formal applications on or before those dates specified by the board of trustees or the president for such admission.

(2) Applicants for graduate assistantships should have their admission and assistantship applications completed and filed with the college on that date specified by the board of trustees or president for the filing of such applications.

(3) All prospective graduate students must apply for admission either in a degree program, fifth year program, or nondegree study (professional improvement, scholarly development), or other study.

[Order 3, § 106-160-029, filed 2/28/72, effective 3/30/72.]

WAC 106-160-030 Admission requirements—Application for study leading to a master's degree. Applicants for admission to graduate study must make application on the "university admission form" and the "application for admission to graduate study" provided by Central Washington University. Both forms must be returned to the office of admissions prior to the dates established by the board of trustees or president for such application. Each applicant for graduate study is required to have two official transcripts of all undergraduate and graduate study sent directly to the office of admissions. Three letters of recommendation should be sent to the graduate office directly from the persons making the recommendations. Two of the letters should come from instructors familiar with the applicant's academic preparation. Scores on the aptitude test and appropriate advanced test of the graduate record examination must be submitted to the graduate office before admission to graduate study will be considered.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-030, filed 7/11/78; Order 3, § 106-160-030, filed 2/28/72, effective 3/30/72.]

WAC 106-160-031 Admission requirements—Application for fifth year or nondegree study. The "university admission form" and the "application for admission to graduate study" supplied by the university must be filed with the office of admissions prior to the deadlines as established by the board of trustees or the president for the submission of such applications for admission to the university. In addition to the filing of the application, two official transcripts of all undergraduate and graduate study must be sent directly to the office of admissions.

(1) An applicant for fifth year certification must contact the office of teacher education and certification to organize an approved program.

(2) Admission to nondegree study is subject to the approval of the graduate office.

(3) An applicant admitted to nondegree study desiring to apply for degree study must reapply for admission to graduate study.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-031, filed 7/11/78; Order 3, § 106-160-031, filed 2/28/72, effective 3/30/72.]

WAC 106-160-032 Admission requirements—Admission procedure. Applicants for graduate study may not be admitted where they have not completed all the application requirements. Admission to master's degree study is determined by the graduate office upon the recommendation of the department involved. A formal letter of admission will be directed to the student from the graduate office. Applicants not meeting the scholastic requirements may be admitted on probation provided the department to which admission is requested recommends admission to master's degree study. If admitted, the student must meet those requirements as established by the university for his progress in the university. Upon the

recommendation of the appropriate department, applicants may be admitted to masters' programs with additional conditions stipulated.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-032, filed 7/11/78; Order 3, § 106-160-032, filed 2/28/72, effective 3/30/72.]

WAC 106-160-033 Admission requirements—Procedures for high school graduates. All high school graduates must file the "uniform application for admission to colleges and universities in the state of Washington" together with a transcript of all high school work with the office of admissions prior to registration. The results of the "Washington precollege test" may be filed in lieu of the transcript until the high school program is complete.

[Order 3, § 106-160-033, filed 2/28/72, effective 3/30/72.]

WAC 106-160-034 Admission requirements—Procedures for advanced undergraduate standing. Resident and nonresident students making application for advanced standing must file the "uniform application for admission to colleges and universities in the state of Washington" and two official transcripts of all previous scholastic work from each school or college attended with the office of admissions of the college. Applicants who have completed less than thirty-five transferable college credits are also required to file the results of the "Washington precollege test" and their high school transcript with the office of admissions.

[Order 3, § 106-160-034, filed 2/28/72, effective 3/30/72.]

WAC 106-160-035 Admission requirements—Admission to credential program. Admission to the university as a student does not constitute admission to the teacher education program. Students who plan to work toward a teaching certificate must apply to the director of teacher education and certification.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-035, filed 7/11/78; Order 3, § 106-160-035, filed 2/28/72, effective 3/30/72.]

WAC 106-160-040 Summer session admission and registration procedures. Students registering for summer session must pay all fees and complete registration on or before the dates indicated on the calendar as published in the summer session bulletin. Students planning to attend the entire summer session, the first or second term only must complete admission procedures by the date so specified and register on the date so specified by the board of trustees or president for such purposes, as published in the summer session bulletin. All summer session students must pay fees and tuition to the appropriate university office as established by the board of trustees or the president, as published in the summer session bulletin.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-040, filed 7/11/78; Order 3, § 106-160-040, filed 2/28/72, effective 3/30/72.]

WAC 106-160-041 Summer session admission and registration procedures--Workshop registration. Workshop registration shall be permitted and must be completed in the manner established by the board of trustees or the president, as published in the appropriate catalog.

[Order 3, § 106-160-041, filed 2/28/72, effective 3/30/72.]

Chapter 106-168 WAC LIBRARY POLICIES

WAC

- 106-168-008 Violation of library regulations.
- 106-168-009 Food, beverages, smoking.
- 106-168-010 Circulation records.
- 106-168-065 Borrower identification cards.
- 106-168-095 Service charges for late return or loss of materials.
- 106-168-097 Payment of charges.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 106-168-001 Central Washington University library. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-168-001, filed 7/11/78; Order 9, § 106-168-001, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-002 Priorities of service. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-168-002, filed 7/11/78; Order 9, § 106-168-002, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-005 Priorities of service--Selection of services, personnel, resources. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-168-005, filed 7/11/78; Order 9, § 106-168-005, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-015 Inspection. [Order 9, § 106-168-015, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-020 Prohibited entry. [Order 9, § 106-168-020, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-025 Smoking. [Order 9, § 106-168-025, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-028 Displays. [Order 25, § 106-168-028, filed 7/31/75; Order 9, § 106-168-028, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-030 Library carrels. [Order 9, § 106-168-030, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-035 Duplicating, copying facilities. [Order 9, § 106-168-035, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-040 Gifts. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-168-040, filed 7/11/78; Order 9, § 106-168-040, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-050 Library borrowers. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-168-050, filed 7/11/78; Order 9, § 106-168-050, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-051 Library borrowers--Library circulation policy. [Order 9, § 106-168-051, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-052 Library borrowers--Library service fees. [Order 9, § 106-168-052, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-100 Consumed supplies. [Order 9, § 106-168-100, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).
- 106-168-105 Electronic maintenance. [Order 9, § 106-168-105, filed 10/16/72.] Repealed by 83-01-036 (Order 50), filed 12/10/82. Statutory Authority: RCW 28B.35.120(11).

WAC 106-168-008 Violation of library regulations. Violators of library regulations may be subject to appropriate disciplinary action, including assessment of service charges and revocation of library privileges.

[Statutory Authority: RCW 28B.35.120(11). 83-01-036 (Order 50), § 106-168-008, filed 12/10/82.]

WAC 106-168-009 Food, beverages, smoking. Users are expected to maintain appropriate public behavior while using the library facilities. Eating food or drinking beverages is not allowed in any of the areas open to public use. Smoking is restricted to those areas designated by the dean of library services or his designee.

[Statutory Authority: RCW 28B.35.120(11). 83-01-036 (Order 50), § 106-168-009, filed 12/10/82.]

WAC 106-168-010 Circulation records. Circulation records are not a matter of public record and borrower information is confidential.

[Statutory Authority: RCW 28B.35.120(11). 83-01-036 (Order 50), § 106-168-010, filed 12/10/82; Order 9, § 106-168-010, filed 10/16/72.]

WAC 106-168-065 Borrower identification cards. In order to borrow library materials, borrowers must present in authorized university identification card.

(1) University identification cards are issued to all members of the university community.

(2) Individuals outside the university community may purchase identification cards.

(3) An identification card is authorized for use only by the individual whose name appears on the card.

(4) Cards used in an unauthorized manner may be confiscated.

(5) Each borrower is responsible for notifying the appropriate university office of changes of address or loss of card.

[Statutory Authority: RCW 28B.35.120(11). 83-01-036 (Order 50), § 106-168-065, filed 12/10/82.]

WAC 106-168-095 Service charges for late return or loss of materials. All borrowers are subject to a uniform system of service charges for late return of materials and for replacement costs when appropriate. Charges

do not accrue when library facilities are not open to the public.

[Statutory Authority: RCW 28B.35.120(11), 83-01-036 (Order 50), § 106-168-095, filed 12/10/82.]

WAC 106-168-097 Payment of charges. (1) Charges may be paid at the library circulation desk until the charges have been referred to the controller. Payment may be made by cash, check, or money order. Departmental purchase orders or interdepartmental funds transfers are not acceptable in payment of charges.

(2) Failure to pay charges will result in the total amount assessed being referred to the controller's office for collection. The controller may, if other collection methods fail, deduct outstanding charges from salary warrants of employees, or withhold outstanding charges from damage deposits or other funds held by the university for any student. When collection efforts are unsuccessful, the controller may notify the registrar to withhold permission to enroll until outstanding charges are paid, to refrain from issuing requested transcript copies or to forward the amount outstanding to a collection agency for recovery.

(3) Failure to pay charges may result in the revocation of borrowing privileges.

[Statutory Authority: RCW 28B.35.120(11), 83-01-036 (Order 50), § 106-168-097, filed 12/10/82.]

Chapter 106-172 WAC STUDENT RECORDS POLICY

WAC

106-172-700	Purpose.
106-172-711	Definitions.
106-172-721	Notification by educational institution.
106-172-731	Access to education records.
106-172-733	Limitations on access to education records.
106-172-735	Exception to consent requirements and record of access.
106-172-740	Information not to be required.
106-172-750	Timely disposal of records.
106-172-761	Right to a hearing.
106-172-763	Informal proceedings.
106-172-765	Conduct of the hearing.
106-172-772	Release of information for health or safety emergencies.
106-172-775	Limitation on liability.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

106-172-710	Definitions and requirements. [Order 10, § 106-172-710, filed 12/7/72.] Repealed by Order 23, filed 7/31/75. Later promulgation, see WAC 106-172-711.
106-172-720	Right to review. [Order 10, § 106-172-720, filed 12/7/72.] Repealed by Order 23, filed 7/31/75. Later promulgation, see WAC 106-172-731.
106-172-725	Waivers. [Order 23, § 106-172-725, filed 7/31/75.] Repealed by Order 35, filed 7/13/77.
106-172-730	Research uses of information. [Order 10, § 106-172-730, filed 12/7/72.] Repealed by Order 23, filed 7/31/75.
106-172-760	Emergency procedures. [Order 10, § 106-172-760, filed 12/7/72.] Repealed by Order 23, filed 7/31/75. Later promulgation, see WAC 106-172-772.

106-172-770 Consent and confidentiality. [Order 23, § 106-172-770, filed 7/31/75.] Repealed by Order 35, filed 7/13/77.

WAC 106-172-700 Purpose. The purpose of WAC 106-172-700 through 106-172-799 is to set forth the policies of Central Washington University regarding the legitimate and appropriate use of official student records developed and used throughout the various offices of the university. Moreover, the guidelines implement the general policy and respond to the requirements of Public Law 93-380, the Family Educational Rights and Privacy Act of 1974.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120, 78-08-011 (Order 39), § 106-172-700, filed 7/11/78; Order 35, § 106-172-700, filed 7/13/77; Order 29, § 106-172-700, filed 8/2/76; Order 23, § 106-172-700, filed 7/31/75; Order 10, § 106-172-700, filed 12/7/72.]

WAC 106-172-711 Definitions. The following definitions shall apply for the interpretation of these regulations:

(1) The "university" means Central Washington University as a whole, including any and all of its component departments, offices, or units.

(2) "Directory information" means the student's name, hometown address, university address and telephone number, date of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, class, previous institutions attended, major field of study, awards, honors (including honor roll), degrees conferred (including dates), and other similar information. The university may release directory information concerning a student to the public unless the student submits a signed request in writing, within two weeks after the first day of classes for the fall quarter. Requests for nondisclosure must be forwarded to the office of the dean of students where an appropriate notation will be entered in the student's computer file. These requests will then be forwarded to the university relations and information office which maintains a complete file of nondisclosure requests. Authorization to withhold the information must be filed annually since the request for nondisclosure will be honored by the university for only one year.

(3) "Eligible student" means any person who is officially registered at this university.

(4)(a) "Education records" mean those records which:

- (i) Are directly related to a student, and
- (ii) Are maintained by the university or by a party acting for the university.

(b) The term education record does not include the following:

(i) Records of instructional, supervisory, and administrative personnel and educational personnel ancillary thereto which are in the sole possession of the maker of the record and which are not accessible or revealed to any other person except a temporary substitute;

(ii) Records of the campus police which are maintained separately and solely for law enforcement officials

of the same jurisdiction—provided that education records maintained by the university are not disclosed to the law enforcement unit;

(iii) Records of someone employed by the university, which are made in the normal course of business, related exclusively to the person as an employee, and are not used for any other purpose;

(iv) Records made by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional directly related to the treatment of a student, and not disclosed to anyone other than individuals providing treatment provided records can be reviewed by a physician or other appropriate professional of the student's choice.

(5) "Personally identifiable" means that the data or information includes:

(a) The name of a student, the student's parent, or other family member,

(b) The address of the student,

(c) A personal identifier, such as the student's social security number or student number,

(d) A list of personal characteristics which would make the student's identity easily traceable, or

(e) Other information which would make the student's identity easily traceable.

(6) "Record" means information or data recorded in any medium including but not limited to: Handwriting, print, tapes, film, microfilm, and microfiche.

(7) "Financial aid" means a payment of funds provided to an individual which is conditioned on the individual's attendance at an educational agency or institution.

(8) "Dean of students" means the dean of student development or his/her designee.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-172-711, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-711, filed 7/11/78; Order 35, § 106-172-711, filed 7/13/77; Order 29, § 106-172-711, filed 8/2/76; Order 23, § 106-172-711, filed 7/31/75. Formerly WAC 106-172-710 (part).]

WAC 106-172-721 Notification by educational institution. (1) The university shall inform eligible students, annually, of the following:

(a) The types of education records and information contained therein which are maintained by the institution;

(b) The titles and addresses of official responsible for the maintenance of each type of record, the persons who have access to those records, and the purposes for which they have access;

(c) The policies and procedures of the university for reviewing and expunging those records, and for challenging the accuracy of them;

(d) the procedures for gaining access to the educational records;

(e) The cost, as approved by the board of trustees, which will be charged to the eligible student for reproducing single copies of records, provided that the cost shall not exceed the actual cost of reproducing the record;

(f) The categories of information which the university has designated as directory information.

(2) Notice of the existence of this policy and the availability of the information described in subsection (1)(a) through (f) of this section may be published in any official university print medium publication having general circulation among students. This may be a special publication for this purpose only, or included in another publication. Students may consult the office of the dean of students for the information described.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-172-721, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-721, filed 7/11/78; Order 35, § 106-172-721, filed 7/13/77; Order 29, § 106-172-721, filed 8/2/76; Order 23, § 106-172-721, filed 7/31/75.]

WAC 106-172-731 Access to education records. The university shall provide each student access to his/her education records except as otherwise limited according to WAC 106-172-733.

The right of access shall include:

(1) The right to inspect and review the content of education records in the presence of appropriate university personnel.

(2) The right to obtain single copies of each record, at the expense of the eligible student but not to exceed the actual cost to the university of reproducing such copies.

(3) The right to a response from the university to reasonable requests for explanations and interpretations of those records.

(4) The right of an opportunity for a hearing to challenge the content and accuracy of those records according to WAC 106-172-761.

(5) (a) Students wishing access under provisions of this policy to education records maintained by the university should address a request in writing to the person in charge of maintenance of that record. If copies are requested, copies may be supplied at no more than the cost of making the copy, including supplies and staff time.

(b) The individual responsible for maintenance of any record shall respond to written requests only, and provide copies as requested, within twenty working days. The university registrar is not prohibited from providing a student with a copy of the student's academic transcript from CWU, but is prohibited from providing a student with a copy of the student's official academic transcripts from other institutions.

(6) The office of the dean of students will maintain a file showing what education records are maintained by any department or entity of the university and the title and address of the official responsible for maintenance of each record.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-172-731, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-731, filed 7/11/78; Order 35, § 106-172-731, filed 7/13/77; Order 29, § 106-172-731, filed 8/2/76; Order 23, § 106-172-731, filed 7/31/75. Formerly WAC 106-172-720 (part).]

WAC 106-172-733 Limitations on access to education records. Central Washington University shall not

make available to a student the following types of materials:

(1) Financial records and statements provided by parents "or any information contained therein."

(2) Confidential letters and statements of recommendation or evaluation which were provided to the university, with written assurance of a "documented understanding of confidentiality," prior to January 1, 1975, provided such letters or statements are not used for purposes other than those for which they were specifically intended.

(3) Post-1974 confidential recommendations involving possible admission, employment, or honor, but only if the student has signed a waiver of the right to inspect them. Such a waiver shall apply to recommendations only if:

(a) The student is upon request, notified of the names of all persons making confidential recommendations; and

(b) Such recommendations are used solely for the purpose for which they were specifically intended.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-172-733, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-733, filed 7/11/78; Order 35, § 106-172-733, filed 7/13/77.]

WAC 106-172-735 Exception to consent requirements and record of access. (1) The university may disclose personally identifiable information from the education records of a student without the written consent of the student if the disclosure is to:

(a) University officials, including faculty members, when the information is required for a legitimate educational purpose,

(b) Officials of another school in which the student seeks or intends to enroll, providing a reasonable attempt has been made to notify the student of the transfer of the records at the last known address of the student — except when the transfer of the records is initiated by the student;

(c) Federal or state officials requiring access to education records in connection with the audit or evaluation of federally or state supported educational programs. Such surveys must be administered in a manner which will not permit personal identification of students by individuals other than those conducting the study, and such information will be destroyed when no longer needed for the purposes for which it was provided;

(d) Agencies requesting information in connection with a student's application for, or receipt of, financial aid;

(e) Accrediting organizations in order to carry out their accrediting functions;

(f) Any personal subpoena and/or subpoena duces tecum, when lawfully prepared and served upon the university or an appropriate administrator of the university. The university will notify the student by certified or registered mail to the address or addresses on file with the university of any such subpoena. Such a notice will be sent to the student in advance of compliance with the subpoena.

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(2) Any student may grant permission for use of information about himself/herself by giving specific permission in writing, signed and dated by the student giving such consent to include:

(a) A specification by title of the records released;

(b) The reasons for such release;

(c) The names of the parties to whom such records will be released; and

(d) A written statement indicating that the information cannot subsequently be released in a personally identifiable form to any other party without the written consent of the student involved.

(3) The university shall maintain a record which will indicate all parties, other than those parties specified in WAC 106-172-735 (1)(a), who have been granted access to a student's education records. The record will:

(a) Indicate specifically the legitimate interest that each such party has in obtaining the information.

(b) Be available only to the student, to the employees of the university responsible for maintaining the records, and to the parties identified under WAC 106-172-735(1)(a) and (d).

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-735, filed 7/11/78; Order 35, § 106-172-735, filed 7/13/77; Order 23, § 106-172-735, filed 7/31/75.]

WAC 106-172-740 Information not to be required.

(1) The university shall not require from any student the following information, for purposes of record:

(a) Religious affiliations or religious/ethical value systems;

(b) Political affiliations or views;

(c) Membership status in any organization not directly connected with recognized educational functions of the university;

(d) Ethnic background.

(2) The university shall enable the student to record this information if he or she should desire.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-740, filed 7/11/78; Order 23, § 106-172-740, filed 7/31/75; Order 10, § 106-172-740, filed 12/7/72.]

WAC 106-172-750 Timely disposal of records. (1) Provisions of the laws and regulations of the state of Washington regarding the time during which records must be maintained will be complied with.

(2) Except as required in subsection (1) above, records will be maintained only during the minimum time in which they may ordinarily be expected to be useful or valid. Each record keeping entity of the university shall make periodic review of its records to insure compliance with this provision.

(3) Records of disclosure shall be maintained as long as the record itself is maintained.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-750, filed 7/11/78; Order 35, § 106-172-750, filed 7/13/77; Order 10, § 106-172-750, filed 12/7/72.]

WAC 106-172-761 Right to a hearing. (1) The university shall provide students an opportunity for a hearing in order to challenge the content of a student's

education records to insure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students.

(2) A student shall have the right, in accordance with the procedures set forth in WAC 106-172-763 and 106-172-765, to:

(a) Correct or delete inaccurate, misleading, or otherwise inappropriate data contained within education records;

(b) Challenge the release of education records to specific persons as contrary to the provisions of this chapter; and

(c) Challenge a decision by the university to deny the student access to particular types of records.

(3) A student shall not be permitted under this chapter to contest grades given in academic courses, except on the grounds that, as a result of clerical error, the records fail to accurately reflect the grades actually assigned by an instructor.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-761, filed 7/11/78; Order 35, § 106-172-761, filed 7/13/77; Order 29, § 106-172-761, filed 8/2/76; Order 23, § 106-172-761, filed 7/31/75.]

WAC 106-172-763 Informal proceedings. (1) Whenever possible the university shall attempt to settle disputes regarding requests to amend education records through informal proceedings.

(2) A student who wishes to exercise the rights set forth in WAC 106-172-761(2) shall:

(a) First, attempt a resolution with the university official who has custody of the education records; and

(b) Second, discuss with the dean of students or his/her designee the nature of the corrective action recommended by the student.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-172-763, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-763, filed 7/11/78; Order 35, § 106-172-763, filed 7/13/77.]

WAC 106-172-765 Conduct of the hearing. (1) If informal proceedings fail to resolve the complaint of a student, the student may file with the dean of students a written request for the hearing before a hearing officer of the university to be designated by the dean of students, and who does not have a direct interest in the outcome of the hearing.

(2) The hearing shall be held within a reasonable time (not to exceed twenty working days) after the university has received the request and the student shall be given notice of the date, place and time reasonably in advance of the hearing.

(3) The student shall be given an opportunity to present evidence relevant to the issues raised in WAC 106-172-761(2) and may be represented by any person (including an attorney) of the student's choosing at his or her expense.

(4) A decision in writing shall be prepared within a reasonable period of time (not to exceed ten working days), which decision shall be based solely upon the evidence presented, and which includes a summary of the evidence and the reasons for the decision.

(5) If, as a result of the hearing, the decision is:

(a) To amend the record, the university must do so accordingly and give notice to the student.

(b) Not to amend, the student must be allowed to place a written comment or explanation in the student's file, and it must be kept in the file as long as the file itself is kept. If the contested portion of the file is disclosed to anybody, the student's statement must also be disclosed.

(6) The designated hearing officer shall be advised by the assistant attorney general representing the university.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-172-765, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-765, filed 7/11/78; Order 35, § 106-172-765, filed 7/13/77.]

WAC 106-172-772 Release of information for health or safety emergencies. (1) The university (president or his designee, dean of students) may release information from education records to appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health or safety of a student or other persons.

(2) The factors which should be taken into account in determining whether records may be released shall include:

(a) The seriousness of the threat to the health or safety of the student or other persons;

(b) The need for such records to meet the emergency;

(c) Whether the persons to whom such records are released are in a position to deal with the emergency; and

(d) The extent to which time is of the essence in dealing with the emergency.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-172-772, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-772, filed 7/11/78; Order 23, § 106-172-772, filed 7/31/75. Formerly WAC 106-172-760 (part).]

WAC 106-172-775 Limitation on liability. The university shall not be liable for student records when information available only from the student is not provided initially or kept up to date by the student. This provision shall apply when the university has made adequate provision for supplying the information.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-172-775, filed 7/11/78; Order 23, § 106-172-775, filed 7/31/75.]

Chapter 106-276 WAC PUBLIC RECORDS

WAC

106-276-001	Public records policy.
106-276-005	Definitions.
106-276-010	Definition of public record.
106-276-030	Description of central and field organization at Central Washington University.
106-276-040	General course and method of decision-making.
106-276-050	Informal procedures regarding the general course and methods of decision.

106-276-060	Designation of public records officers.
106-276-070	Availability for public inspection and copying or reproduction of public records.
106-276-080	Requests for public records.
106-276-090	Charges for copying or reproduction.
106-276-100	Determination regarding exempt records.
106-276-110	Review of denials of public records requests.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

106-276-200	Legislative liaison policy. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-200, filed 7/11/78; Order 11, § 106-276-200, filed 2/27/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-276-210	Designation. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-210, filed 7/11/78; Order 11, § 106-276-210, filed 2/27/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
106-276-220	Responsibility. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-220, filed 7/11/78; Order 11, § 106-276-220, filed 2/27/73.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).

WAC 106-276-001 Public records policy. The provisions of WAC 106-276-001 through 106-276-199 shall constitute the public records policy of Central Washington University, adopted in compliance with chapter 42.17 RCW enacted by the voters of the state of Washington on November 7, 1972.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-001, filed 7/11/78; Order 11, § 106-276-001, filed 2/27/73.]

WAC 106-276-005 Definitions. As used in the provisions of this chapter, the following definitions shall apply wherever the following words are used:

(1) "Request for a public record" means a written request submitted on a proper CWU public records request form for a public record, a review of public records or a copy or reproduction of a public record.

(2) "Students in public schools" means all past, present and future students enrolled at Central Washington University.

(3) "Vital governmental interest" includes, but is not limited to, matters affecting national security; the selection of a site or the purchase of real estate when publicity regarding such consideration would cause a likelihood of increased price.

(4) "Writing" means handwriting, typewriting, printing, photostating, photographing, and every other means of recording any form of communication or representation, including letters, words, pictures, sounds; or symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punched cards, discs, drums and other documents.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-005, filed 7/11/78; Order 11, § 106-276-005, filed 2/27/73.]

WAC 106-276-010 Definition of public record. (1)

A public record includes any writing containing information relating to the conduct of government or the performance of any governmental or proprietary function prepared, owned, used, or retained by Central Washington University, regardless of the physical form or characteristics: *Provided, however,* That in accordance with RCW 42.17.310, the following personal and other records are exempt from the definition of public record:

(a) Personal information in any files maintained for students in public schools and the information, data and records subject to the student records policy, WAC 106-172-700 through 106-172-799.

(b) Personal information in any files maintained for patients or clients of public institutions or public health agencies, welfare recipients, prisoners, probationers or parolees.

(c) Personal information in files maintained for employees, appointees or elected officials of any public agency to the extent that disclosure would violate their right to privacy.

(d) Information required of any taxpayer in connection with the assessment or collection of any tax if the disclosure of the information to other persons would violate the taxpayer's right to privacy or would result in unfair competitive disadvantage to such taxpayer.

(e) Specific intelligence information and specific investigative records compiled by investigative, law enforcement and penology agencies, and state agencies vested with the responsibility to discipline members of any profession, the nondisclosure of which is essential to effective law enforcement or for the protection of any person's right to privacy.

(f) Information revealing the identity of persons who file complaints with investigative, law enforcement or penology agencies, other than the public disclosure commission, if disclosure would endanger any person's life, physical safety, or property: *Provided,* That if at the time the complaint is filed the complainant indicates a desire for disclosure or nondisclosure, such desire shall govern: *Provided further,* That all complaints filed with the public disclosure commission about any elected official or candidate for public office must be made in writing and signed by the complainant under oath.

(g) Test questions, scoring keys, and other examination data used to administer a license, employment or academic examination.

(h) Except as provided by chapter 8.26 RCW, the contents of real estate appraisals, made for or by any agency relative to the acquisition of property, until the project or prospective sale is abandoned or until such time as all of the property has been acquired or the property to which the sale appraisal relates is sold, but in no event shall disclosure be denied for more than three years after the appraisal.

(i) Valuable formulae, designs, drawings and research data obtained by any agency within five years of the request for disclosure when disclosure would produce private gain and public loss.

(j) Preliminary drafts, notes, recommendations, and intra-agency memorandums in which opinions are expressed or policies formulated or recommended except that a specific record shall not be exempt when publicly cited by an agency in connection with any agency action.

(k) Records which are relevant to a controversy to which an agency is a party but which records would not be available to another party under the rules of pretrial discovery for causes pending in the superior courts.

(l) Records, maps, or other information identifying the location of archaeological sites in order to avoid the looting or depredation of such sites.

(m) Any library record, the primary purpose of which is to maintain control of library materials, or to gain access to information, which discloses or could be used to disclose the identity of a library user.

(2) The exemptions of this section shall be inapplicable to the extent that information, the disclosure of which would violate personal privacy or vital governmental interest, can be deleted from the specific records sought. No exemption shall be construed to permit the nondisclosure of statistical information not descriptive of any readily identifiable person or persons.

(3) Inspection or copying of any specific records exempt under the provisions of this section may be permitted if the superior court in the county in which the record is maintained finds, after a hearing with notice thereof to every person in interest and the agency, that the exemption of such records is clearly unnecessary to protect any individual's right of privacy or any vital governmental function.

(4) Any response refusing, in whole or in part, inspection of any public record shall include a statement of the specific exemption authorizing the withholding of the record (or part) and a brief explanation of how the exemption applies to the record withheld.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-276-010, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-010, filed 7/11/78; Order 11, § 106-276-010, filed 2/27/73.]

WAC 106-276-030 Description of central and field organization at Central Washington University. (1) Central Washington University is located on a campus in and near the city of Ellensburg, Washington. This campus comprises the central headquarters for all operations of the university; any "field" activities of the university are administered by personnel located on the campus at Ellensburg. The university is governed by a board of trustees appointed by the governor; such board meets at regular intervals, as provided in WAC 106-08-001. The board employs a president, his assistants, members of the faculty and other employees. It establishes such organizational units as are necessary to carry out the purposes of the university, provides the necessary property, facilities and equipment and promulgates such rules, regulations and policies as are necessary to the administration of the university.

(2) The board of trustees, either directly or by delegation, has caused to be created various administrative, academic and support divisions to enable the university

to discharge its obligations. Academic matters and student affairs are the concern of the vice president for academic affairs; business and physical planning functions are the concern of the vice president for business and financial affairs; university services are the concern of the executive assistant to the president. These offices report to the president of the university.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-276-030, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-030, filed 7/11/78; Order 11, § 106-276-030, filed 2/27/73.]

WAC 106-276-040 General course and method of decision-making. (1) The formal procedures for decision-making at the university are governed by the board of trustees through rules promulgated by it in accordance with the requirements of chapter 28B.19 RCW, the Higher Education Administrative Procedure Act (HEAPA). Accordingly, all rules, orders or directives, or regulations of the university which affect the relationship of the general public with the institution, or the relationship of particular segments of the university, such as students, faculty, or other employees, with the university or with each other,

(a) The violation of which subjects the person to a penalty or administrative sanction; or

(b) Which establishes, alters, or revokes any procedures, practice, or requirement relating to institutional hearings; or

(c) Which establishes, alters, or revokes any qualification or requirement relating to the enjoyment of benefits or privileges conferred by law;

are implemented through the procedures of the HEAPA and appear in Title 106 WAC, provided, however, that in accordance with RCW 28B.19.020(2), the university reserves the right to promulgate as internal rules not created or implemented in accordance with the HEAPA, the following: Rules, regulations, orders, statements, or policies relating primarily to the following: Standards for admissions; academic advancement, academic credits, graduation and the granting of degrees; tuition and fees, scholarships, financial aids, and similar academic matters; employment relationships; fiscal processes; or matters concerning only the internal management of an institution and not affecting private rights or procedures available to the general public; and such matters need not be established by rule adopted under HEAPA unless otherwise required by law. Internal rules and regulations to the extent not already set forth in the university's published catalogs and handbooks shall be collected in a general university handbook, a copy of which shall be maintained on file in the university library and be available to the public.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-040, filed 7/11/78; Order 11, § 106-276-040, filed 2/27/73.]

WAC 106-276-050 Informal procedures regarding the general course and methods of decision. Informal procedures regarding the methods and general course of operations at the university are, for the purposes of these rules, either:

(1) Decisions made by persons authorized by board resolution, the president, or any designee to make a decision within the scope of responsibility assigned to such person; or

(2) Methods of human persuasion utilized by any member of the university's constituencies or of the public to attempt to influence one in power to make decisions within that person's scope of responsibility.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-050, filed 7/11/78; Order 11, § 106-276-050, filed 2/27/73.]

WAC 106-276-060 Designation of public records officers. (1) In accordance with the requirements of chapter 42.17 RCW, insofar as such initiative requires state agencies to adopt and enforce reasonable rules and regulations to provide full public access to official divisions while yet protecting the same from damage and to prevent excessive interference with essentials of the agency, all public records at the university shall be in the charge of persons holding positions as records officers.

(2) Overall responsibility for coordinating responses to requests for examination of public records shall be the responsibility of the person known as the "public records officer." The person holding such position will be headquartered in Mitchell Hall at the university. The exact location and name of the public records officer may be determined by inquiry at the office of the president of the university. The public records officer shall also be responsible for compiling and maintaining the index required by chapter 42.17 RCW.

(3) For purposes of this chapter, the custody of the university's records shall be deemed divided into the following divisions:

- (a) Office of the president;
- (b) Office of the vice president for academic affairs;
- (c) Office of the vice president for business and financial affairs;
- (d) Office of the dean of students. The above-designated division head shall be deemed custodian of the records in the possession or control of agencies, departments, officers and employees of his division and responsible for the care and custody of records within his division even though such person is not in actual possession or control of such records. Such division heads shall be known as the university "records custodians."

(4) In any cases where a question arises as to whether a given public record is a responsibility of one records custodian or another, the determination of such ministerial responsibility shall for the purposes of this chapter be made by the public records officer, or the president of the university.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-276-060, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120. 80-11-027 (Order 45), § 106-276-060, filed 8/14/80. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-060, filed 7/11/78; Order 11, § 106-276-060, filed 2/27/73.]

WAC 106-276-070 Availability for public inspection and copying or reproduction of public records. (1) Public

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records shall be available for inspection, copying and reproduction during the customary office hours of the university. For the purposes of this chapter, the customary office hours shall be from 9 a.m. to noon and from 1 p.m. to 4 p.m., Monday through Friday, excluding legal holidays, unless the person making the request and the university, acting through the public records officer or a records custodian, agree on a different time.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-070, filed 7/11/78; Order 11, § 106-276-070, filed 2/27/73.]

WAC 106-276-080 Requests for public records. In accordance with chapter 42.17 RCW the requirements that agencies prevent unreasonable invasions of privacy, protect public records from damage or disorganization, and prevent excessive interference with essential functions of the agency, public records are only obtainable by members of the public when those members of the public comply with the following procedures:

(1) A request shall be made in writing upon a form which shall be available at the office of the public records officer and shall be presented to the public records officer or any other of the persons designated by this chapter as a custodian of certain university records, per WAC 106-276-060. Such request shall include the following:

- (a) The name of the person requesting the record;
 - (b) The time of day and calendar date on which the request was made; and
 - (c) If the matter requested is referenced within the current index maintained by the university records officer, a reference to the requested record as it is described in such current index;
 - (d) If the requested matter is not identifiable by reference to the university records current index, a statement that succinctly describes the record requested;
 - (e) A verification that the records requested shall not be used to compile a commercial sales list.
- (2) In all cases in which a member of the public is making a request, it shall be the obligation of the university "public records officer" or records custodian, or that individual's designee, to assist the member of the public in succinctly identifying the public record requested.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-276-080, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-080, filed 7/11/78; Order 11, § 106-276-080, filed 2/27/73.]

WAC 106-276-090 Charges for copying or reproduction. (1) No fee shall be charged for inspection of public records. The university may impose a reasonable charge for providing copies or reproductions of public records and for the use by any person of agency equipment to copy or reproduce public records; such charges shall not exceed the amount necessary to reimburse the university for its actual costs incident to such copying or reproduction.

(2) No record shall be copied by photostatic process or otherwise reproduced until and unless the person requesting the copying or reproduction of the public record

has tendered payment for such copying or reproduction to the records official from whom the public record was obtained, or to any person designated by such records official.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-090, filed 7/11/78; Order 11, § 106-276-090, filed 2/27/73.]

WAC 106-276-100 Determination regarding exempt records. (1) The university reserves the right to determine that a public record requested in accordance with the procedures of this chapter is exempt under the provisions of RCW 42.17.310. Such determination may be made in consultation with any of the records officers of the university, president of the university, or an assistant attorney general assigned to the university.

(2) Responses to requests for records must be made promptly. For the purpose of these rules, a prompt response occurs if the person requesting the public record is notified within one business day as to whether or not his request for a public record will be granted or denied.

(3) No denial of a request for public records shall be valid unless accompanied by a written statement, signed by the public records officer or his designee, specifying the specific reasons therefor.

[Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-100, filed 7/11/78; Order 11, § 106-276-100, filed 2/27/73.]

WAC 106-276-110 Review of denials of public records requests. (1) Any person who objects to the denial of a request for a public record or his duly authorized representative shall petition for prompt review of such decision by tendering to the president's office a written request for a review of such denial. Such written request by a person or his duly authorized representative demanding prompt review shall specifically reference the written statement by the university denying that person's request for a public record.

(2) Within two business days after receiving the written request by a person or his duly authorized representative petitioning for prompt review of a decision denying a public record, the president of the university or any of his designees, which for the purposes of this section may include the public records officer or the records custodians, shall consider such petition.

(3) During the course of the two business days in which the president or his designee reviews the decision of the public records officer denying the request for a public record, the president or his designee may conduct an informal hearing. During the course of such informal hearing, the president or his designee may require that the person requesting the public record or his duly authorized representative appear at a reasonable time and place located on the campus and further explain and identify the exact nature of the public record he is seeking. Failure by the person requesting the review hearing or his duly authorized representative to appear at such informal hearing shall be deemed a waiver of that person's right to insist upon completion of the review of his

request within two business days. If the petitioner requesting review or his duly authorized representative does appear at such informal hearing, then the period for review by the university shall be extended to a period not exceeding twenty-four hours after such person requesting review or his duly authorized representative has appeared before the president or his designee.

(4) During the course of the informal hearing conducted by the president or his designee under this section, the hearing officer shall consider the obligations of the university fully to comply with the intent of chapter 42.17 RCW insofar as it requires providing public access to official records, but shall also consider the exemptions provided in RCW 42.17.310 and the requirement of RCW 42.17.290 insofar as it requires the university to protect public records from damage or disorganization, prevent excessive interference with essential functions of the agency, and to prevent any unreasonable invasion of personal privacy by deleting identifying details.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-276-110, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-276-110, filed 7/11/78; Order 11, § 106-276-110, filed 2/27/73.]

Chapter 106-325 WAC

STATE ENVIRONMENTAL POLICY ACT—RULE

WAC

106-325-010 Implementation of State Environmental Policy Act.

WAC 106-325-010 Implementation of State Environmental Policy Act. (1) All actions taken by Central Washington University shall comply with the provisions of chapter 43.21C RCW (the State Environmental Policy Act) and chapter 197-11 WAC, as presently enacted or hereafter amended.

(2) The president of Central Washington University shall be responsible for administering and implementing this rule. The president shall designate the personnel who will be responsible for carrying out the duties and functions of the university as set forth or incorporated herein.

[Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-325-010, filed 11/7/86.]