Title 399 WAC
PUBLIC WORKS BOARD

Chapters
399-10 General provisions.
399-30 Public works loans and pledges.

Chapter 399-10 WAC
GENERAL PROVISIONS

WAC
399-10-010 Organization and operation of the public works board.
399-10-020 Board meeting.
399-10-030 Communications with the board.

WAC 399-10-010 Organization and operation of the public works board. (1) The public works board, hereinafter referred to as the board, is a thirteen-member board appointed by the governor and created pursuant to RCW 43.155.030.

(2) The governor shall appoint one of the general public members of the board as chair. The board may elect such other officers for such terms as it may from time to time deem necessary in accordance with the board’s bylaws.

(3) The board’s staff support and office space is provided by the department of community development, whose main office is located at 906 Columbia Street S.W., P.O. Box 48319, Olympia, Washington 98504-8319; phone (AC (206) 753-2200.

(4) The purpose of the board is to encourage self-reliance by local governments in meeting their public works needs and to assist in the financing of critical public works projects by making loans, financing guarantees, and technical assistance available to local governments for these projects.


[1993 WAC Supp—page 1971]
WAC 399-10-020 Board meeting. (1) Notice of the times and places of the regular meetings will be published annually in a January edition of the Washington State Register. A copy of the schedule of regular meetings may also be obtained upon request from the board.

(2) Special meetings of the board may be called at any time by the chair of the board or by a majority of the board members. Notice of such meetings will be as provided by law.

WAC 399-10-030 Communications with the board. Any and all written communications with the board, including but not limited to requests for information or copies of agency records, or submittals of any nature, shall be addressed to the public works board, in care of the chair, at the address which appears in WAC 399-10-010(3). Telephonic communications may be initiated by calling the phone number also listed in WAC 399-10-010(3).

WAC 399-30 Application evaluation procedure and board deliberations. (1) The board will consider and prioritize, or disapprove, all applications for loans or financing guarantees at regular or special meetings of the board. The applicant will be notified of meetings at which its application will be considered.

(2) Applications will be evaluated and prioritized in accordance with the following procedures:
   (a) Staff will log in all applications as received.
   (b) Staff will review all applications for compliance with the minimum qualification requirements of WAC 399-30-030(2). Jurisdictions whose applications do not meet the minimum qualification requirements will be notified in writing of the disqualification.
   (c) Staff will perform a preliminary evaluation of all applications which meet the requirements of WAC 399-30-030(2). Applications will be scored according to the number of points awarded for responses provided in the statements of local management efforts and project need.
      (i) Up to forty points may be awarded in the evaluation of each application's demonstration of need for the proposed project. Responses to questions 3.04, 4.01, 4.021, 4.03, 4.04, and 4.05 will be evaluated to determine this score.
      (ii) Up to sixty points may be awarded in the evaluation of the applicant jurisdiction's demonstration of local management effort. Responses to questions 5.01 through 5.141 will be evaluated to determine this score.
   (d) Staff will provide the board with preliminary evaluation and scoring of the applications. All application materials will be available to the board for their deliberations. The board will develop a ranked list of projects based on the information provided to them by the staff and the applications.
      (e) The board may adjust the ranked list in consideration of the following factors:
         (i) Geographical balance;
         (ii) Economic distress;
         (iii) Type of projects;
         (iv) Type of jurisdiction;
         (v) Other criteria that the board considers advisable.
      (f) Staff will verify critical information on each project as required by the board.
      (g) In order to ensure fair treatment to all applicants, the board will not accept oral testimony from any applicant while deliberating loan priorities, other than information requests initiated by the board as provided in (h) of this subsection.
      (h) The board may consult with officials of jurisdictions having projects submitted for funding on any issue it wishes to address.

(3) Applicants will be notified in writing of board decisions.

Chapter 399-30 WAC
PUBLIC WORKS LOANS AND PLEDGES

WAC
399-30-040 Application evaluation procedure and board deliberations.

WAC 399-30-040 Application evaluation procedure and board deliberations. (1) The board will consider and prioritize, or disapprove, all applications for loans or financing guarantees at regular or special meetings of the board. The applicant will be notified of meetings at which its application will be considered.

(2) Applications will be evaluated and prioritized in accordance with the following procedures:
   (a) Staff will log in all applications as received.
   (b) Staff will review all applications for compliance with the minimum qualification requirements of WAC 399-30-030(2). Jurisdictions whose applications do not meet the minimum qualification requirements will be notified in writing of the disqualification.
   (c) Staff will perform a preliminary evaluation of all applications which meet the requirements of WAC 399-30-030(2). Applications will be scored according to the number of points awarded for responses provided in the statements of local management efforts and project need.
      (i) Up to forty points may be awarded in the evaluation of each application's demonstration of need for the proposed project. Responses to questions 3.04, 4.01, 4.021, 4.03, 4.04, and 4.05 will be evaluated to determine this score.
      (ii) Up to sixty points may be awarded in the evaluation of the applicant jurisdiction's demonstration of local management effort. Responses to questions 5.01 through 5.141 will be evaluated to determine this score.
   (d) Staff will provide the board with preliminary evaluation and scoring of the applications. All application materials will be available to the board for their deliberations. The board will develop a ranked list of projects based on the information provided to them by the staff and the applications.
      (e) The board may adjust the ranked list in consideration of the following factors:
         (i) Geographical balance;
         (ii) Economic distress;
         (iii) Type of projects;
         (iv) Type of jurisdiction;
         (v) Other criteria that the board considers advisable.
      (f) Staff will verify critical information on each project as required by the board.
      (g) In order to ensure fair treatment to all applicants, the board will not accept oral testimony from any applicant while deliberating loan priorities, other than information requests initiated by the board as provided in (h) of this subsection.
      (h) The board may consult with officials of jurisdictions having projects submitted for funding on any issue it wishes to address.

(3) Applicants will be notified in writing of board decisions.

[1993 WAC Supp—page 1972]

Title 415 WAC
RETIREMENT SYSTEMS, DEPARTMENT OF

Chapters
415-04 Procedure.
415-08 Appeals.
415-104 Law enforcement officers' and fire fighters' retirement system.
415-108 Public employees' retirement system.
415-112 Teachers' retirement board of trustees.

Chapter 415-04 WAC
PROCEDURE

WAC
415-04-010 Petition—Procedure.