

registrar to collect an administrative fee when a student adds or drops course(s) or withdraws from the college. In addition, the registrar is also authorized to refund fees when a student withdraws from college or a course(s). The registrar has the authority to make judgments regarding refunds in extraordinary circumstances. A student who is requested to withdraw for disciplinary reasons will not be eligible for a refund. Refund provisions for students receiving Title IV Federal Aid are described in WAC 132H-160-185, Refund for Title IV Federal Aid Recipients.

Tuition and related fees for fall, winter, and spring quarters are refunded upon withdrawal from college or a course(s) as follows:

(1) Tuition and fees will be refunded at 100% prior to the third instructional day of the quarter for complete withdrawal from college, withdrawal from a course(s) (reduction of class load below 10 credits), and for classes the college has cancelled.

(2) Tuition and fees will be refunded at 80% beginning with instructional day three through instructional day five of the quarter for complete withdrawal from college or withdrawal from a course(s) (reduction of class load below 10 credits).

(3) Tuition and fees will be refunded at 50% beginning with instructional day six of the quarter through calendar day twenty of the quarter for complete withdrawal from college, withdrawal from a course(s) (reduction of class load below 10 credits).

(4) Tuition and fees will not be refunded after calendar day twenty of the quarter. Tuition and related fees for summer quarter are refunded upon withdrawal from college or a course(s) as follows:

Tuition and related fees for summer quarter are refunded upon withdrawal from college or a course(s) as follows:

(5) Tuition and fees will be refunded at 100% prior to the second instructional day of the quarter for withdrawal from college, withdrawal from a course(s) (reduction of class load below 10 credits), and for classes the college has canceled.

(6) Tuition and fees will be refunded at 80% beginning with instructional day two of the quarter through instructional day three of the quarter for withdrawal from college, or withdrawal from a course(s) (reduction of class load below 10 credits).

(7) Tuition and fees will be refunded at 50% beginning with instructional day four of summer quarter through calendar day eleven of the quarter for withdrawal from college, or withdrawal from a course(s) (reduction of class load below 10 credits).

(8) Tuition and fees will not be refunded after calendar day eleven of the quarter.

(9) If an insurance claim has been filed, no refund will be granted for insurance fees.

(10) Self support programs may develop different refund policies based upon programmatic reasons, with institutional approval. Policies pertaining to these programs will be listed in the quarterly schedule.

[Statutory Authority: RCW 28B.50.140, 96-01-056, § 132H-160-182, filed 12/15/95, effective 1/15/96; 94-01-181, § 132H-160-182, filed 12/22/93, effective 1/22/94.]

Title 132I WAC COMMUNITY COLLEGES— HIGHLINE COMMUNITY COLLEGE

Chapters

132I-130

Tuition and fee schedule.

132I-160

Admissions and registration procedures.

Chapter 132I-130 WAC

TUITION AND FEE SCHEDULE

WAC

132I-130-030 Tuition and fee waivers.

WAC 132I-130-030 Tuition and fee waivers. (1) Highline may periodically establish tuition and fee waivers as authorized by state law and by the state board for community and technical colleges. This will be done in accordance with chapter 131-28 WAC and under regular college fiscal processes. Information regarding specific waivers will be available as provided in WAC 132I-130-020.

(2) Upon an applicant's request, individual determinations on tuition and fee waivers will be reviewed by the college (registrar), in a brief adjudicative proceeding under RCW 34.05.482 through 34.05.494.

[Statutory Authority: RCW 28B.50.140(13), 95-09-072, § 132I-130-030, filed 4/19/95, effective 5/20/95.]

Chapter 132I-160 WAC

ADMISSIONS AND REGISTRATION PROCEDURES

WAC

132I-160-110 Refunds.

WAC 132I-160-110 Refunds. Refunds resulting from official withdrawal from courses will be computed as follows for state supported courses:

(1) One hundred percent. The refund will be one hundred percent of the amount paid if an official withdrawal form is received in the registration office or at the Highline College Federal Way Center before the sixth day of instruction of the quarter for which the fees have been paid. The deadlines vary for summer quarter courses, late-starting courses, or short courses. Deadlines are published in the quarterly class schedule.

(2) Cancelled courses. When Highline Community College cancels a course, Highline will refund the total amount paid for the course unless the student enrolls in a course to replace the cancelled course. If the new course is for fewer credits, Highline will refund the difference.

(3) Forty percent. Highline Community College will refund forty percent of the total amount paid if an official withdrawal form is received in the registration office or at the Highline Community College Federal Way Center on or after the sixth day of instruction, provided such withdrawal occurs within the first twenty calendar days following the

beginning of instruction. The deadlines vary for summer quarter courses, late-starting courses, or short courses. Deadlines are published in the quarterly class schedule.

(4) Summer quarter, late starting, and short courses. Refunds for these courses will be determined by the registrar.

(5) Continuing education classes. To obtain refunds for self-support courses, withdrawals must be received forty-eight hours before the first scheduled course meeting. Other refunds, except for course cancellation, will be made at the discretion of the director of continuing education.

(6) There is no refund of the nonrefundable fall quarter registration deposit to students who did not pay the total amount of their tuition and fees before the deadline. This deadline is published in the quarterly class schedule.

(7) A processing fee will be withheld from all refunds issued, except when Highline Community College cancels a course, in accordance with chapter 131-28 WAC and under regular college fiscal processes.

[Statutory Authority: RCW 28B.50.140(13). 95-15-026, § 132I-160-110, filed 7/11/95, effective 8/11/95. Statutory Authority: Chapter 34.05 RCW et seq., RCW 28B.50.100 and 28B.50.140. 92-15-115, § 132I-160-110, filed 7/21/92, effective 8/21/92; Order 013, § 132I-160-110, filed 1/6/76.]

Title 132K WAC
COMMUNITY COLLEGES—PIERCE
COLLEGE
(Formerly: Fort Steilacoom Community
College)

Chapters

- 132K-120** Student publications code of the associated students of Pierce College.
132K-130 Tuition and fee waivers.

Chapter 132K-120 WAC

**STUDENT PUBLICATIONS CODE OF THE
ASSOCIATED STUDENTS OF PIERCE COLLEGE**

WAC

132K-120-005 through 132K-120-085 Repealed.

**DISPOSITION OF SECTIONS FORMERLY
CODIFIED IN THIS CHAPTER**

- 132K-120-005 Preamble. [Order 28, § 132K-120-005, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-010 Student publications board. [Statutory Authority: RCW 28B.50.140. 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-120-010, filed 7/11/86; Order 28, § 132K-120-010, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-015 Student government authority and responsibility. [Statutory Authority: RCW 28B.50.140. 86-15-020 (Order 86-1,

- Resolution No. 86-1), § 132K-120-015, filed 7/11/86; Order 28, § 132K-120-015, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-020 College authority and responsibility. [Statutory Authority: RCW 28B.50.140. 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-120-020, filed 7/11/86; Order 28, § 132K-120-020, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-025 Student publications board membership and rules. [Statutory Authority: RCW 28B.50.140. 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-120-025, filed 7/11/86; Order 28, § 132K-120-025, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-030 Board meetings. [Order 28, § 132K-120-030, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-035 Board decisions. [Order 28, § 132K-120-035, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-040 Role of student publications. [Order 28, § 132K-120-040, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-045 Student publications board responsibilities. [Statutory Authority: RCW 28B.50.140. 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-120-045, filed 7/11/86; Order 28, § 132K-120-045, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-050 Student publications board authority. [Order 28, § 132K-120-050, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-055 Faculty advisors. [Order 28, § 132K-120-055, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-060 Student editors-in-chief. [Order 28, § 132K-120-060, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-065 Budgets and fiscal affairs. [Statutory Authority: RCW 28B.50.140. 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-120-065, filed 7/11/86; Order 28, § 132K-120-065, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-070 Creation of student publications. [Order 28, § 132K-120-070, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-075 Staff handbook. [Order 28, § 132K-120-075, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-080 Operational directives. [Order 28, § 132K-120-080, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.
132K-120-085 Amendment procedures. [Statutory Authority: RCW 28B.50.140. 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-120-085, filed 7/11/86; Order 28, § 132K-120-085, filed 11/10/75.] Repealed by 95-17-073, filed 8/17/95, effective 9/17/95. Statutory Authority: RCW 28B.50.140.

WAC 132K-120-005 through 132K-120-085 Repealed. See Disposition Table at beginning of this chapter.