WAC 388-538-150  Managed care medical audit.
(1) At least once a year, the department shall conduct a medical audit of managed care contractors to ensure the quality and accessibility of health care services provided or arranged by the contractors for enrolled clients.

(2) Managed care contractors shall permit such medical audit.

(3) The department may conduct or contract independently for such medical audit.

[Statutory Authority: RCW 74.08.090 and 1995 2nd sp.s. c 18. 95-18-046 (Order 3886), § 388-538-140, filed 8/29/95 effective 9/1/95. Statutory Authority: RCW 74.08.090. 93-17-039 (Order 3621), § 388-538-140, filed 8/11/93, effective 9/11/93.]

Title 390 WAC
PUBLIC DISCLOSURE
COMMISSION

Chapters
390-17  Contribution limitations.
390-20  Forms for lobbying reports, elected officials and legislators.
solicit or accept contributions for its own fundraising purposes.

(10) During the legislative session freeze period, a state
official may sponsor, speak at or attend a fundraising event
held by or on behalf of a bona fide political party as long as
no contributions raised in conjunction with the event are
earmarked or otherwise designated for one or more candi­
dates for nonfederal office.

(11) During the legislative session freeze period, no
person shall solicit or accept contributions to a caucus
political committee or any other political committee fi­
nanced, controlled or operated by the legislative caucus as a
whole or the officers of the caucus political committee,
unless the purpose of the other political committee is to
support or oppose a ballot measure.

(12) RCW 42.17.710 does not apply to the solicitation
or acceptance of a contribution from a member of a legisla­
tive caucus using his or her personal funds as defined in
WAC 390-17-305 or surplus funds as defined in RCW
42.17.020(41) by a caucus political committee or any other
political committee financed, controlled or operated by the
legislative caucus as a whole or by the officers of the caucus
political committee.

(13) RCW 42.17.710 does not apply to a candidate’s
acceptance or use of his or her personal funds as defined in
WAC 390-17-305 or his or her surplus funds as defined in
RCW 42.17.020(41).

(14) During the legislative session freeze period, a state
official is not prohibited from soliciting or accepting contribu­
tions on behalf of a nonprofit charitable organization.

[Statutory Authority: RCW 42.17.370(1). 96-01-103, §
390-17-400, filed 12/19/95, effective 1/19/96. Statutory Authority: RCW 42.17.370. 93-16-
064, § 390-17-400, filed 7/30/93, effective 8/30/93.]

Chapter 390-20 WAC
FORMS FOR LOBBYING REPORTS, ELECTED
OFFICIALS AND LEGISLATORS

WAC

390-20-020 Forms for lobbyist report of expenditures.
390-20-110 Forms for lobbyist employers report.

WAC 390-20-020 Forms for lobbyist report of
expenditures. The official form for the lobbyist report of
expenditures is designated “L-2,” revised [which includes the
are available at the Commission Office, Room 403, Ever­
green Plaza Building, Olympia, Washington 98504. [Any
attachments shall be on 8-1/2" x 11" white paper.]
1. Lobbyist Name

Mailing Address

City State Zip + 4

New Address? Yes No

2. This report is for the period ______/_____ (Month) ______/_____ (Year) This report corrects or amends the report for ______/_____ (Month) ______/_____ (Year)

Business Telephone ( )

ALL COMPLETE THIS PART

EXPENSE CATEGORY TOTAL AMOUNT THIS MONTH Amount paid from lobbyist's own funds, not reimbursed or attributed to an employer.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
</tr>
</tbody>
</table>

Include all reportable expenditures by lobbyist and lobbyist's employer for or on behalf of the lobbyist for the period incurred during the reporting period.

EXPENSE CATEGORY 3. COMPENSATION earned for lobbying this period (salary, wages, retainer) 4. PERSONAL EXPENSES for travel, food and refreshments 5. ENTERTAINMENT, GRATUITIES, TRAVEL, SEMINARS for state officials, employees, their families (See #15) 6. CONTRIBUTIONS to elected officials, candidates and political committees (See #16) 7. ADVERTISING, PRINTING, INFORMATIONAL LITERATURE 8. POLITICAL ADS, PUBLIC RELATIONS, POLLING, TELEMARKETING, ETC. (See #17) 9. OTHER EXPENSES AND SERVICES (See #18) 10. TOTAL COMPENSATION AND EXPENSES INCURRED THIS MONTH

Amount attributed to each employer.

11. EMPLOYERS' NAMES No. (B) No. (C) No. (D)

12. Subject matter of proposed legislation or other legislative activity or rulemaking the lobbyist was supporting or opposing.

Subject Matter, Issue or Bill No. Legislative Committee or State Agency Considering Matter Employer Represented

13. Of the time spent lobbying, what percentage was devoted to lobbying: the Legislature ______ % State Agencies ______ %.

14. TERMINATION: (COMPLETE THIS ITEM ONLY IF YOU WISH TO TERMINATE YOUR REGISTRATION)

Date registration ends: Employer's name:

I understand that an L-2 report is required for any month or portion thereof in which I am a registered lobbyist, I also understand that once I have terminated my registration, I must file a new registration prior to lobbying for that employer in the future. All registrations terminate automatically on the second Monday in January of each odd numbered year.

CERTIFICATION

I certify that this report is true and complete to the best of my knowledge.

LOBBYIST SIGNATURE DATE

CONTINUE ON REVERSE SIDE

PDC FORM L-2 11/95-1

[1996 WAC Supp—page 1391]
15. Itemize all of the following expenditures that were incurred by lobbyist or lobbyist employer(s) for legislators, state officials, state employees and members of their immediate families. Show the actual amount incurred for each individual or the amount fairly attributed to each.
   - Entertainment expenditures exceeding $25 per occasion (including lobbyist's expense) for meals, beverages, tickets, passes, or for other forms of entertainment.
   - Travel, lodging and subsistence expenses in connection with a speech, presentation, appearance, trade mission, seminar or educational program.
   - Enrollment and course fees in connection with a seminar or educational program.

Lobbyists must provide an elected official with a copy of the L-2 or Memo Report if the lobbyist reports: 1) spending on one occasion over $50 for food or beverages for the official and/or his or her family member(s); or 2) providing travel, lodging, subsistence expenses or enrollment or course fees for the official and, if permitted, the official's family.

<table>
<thead>
<tr>
<th>Date</th>
<th>Names of all Persons Entertained or Provided Travel, etc.</th>
<th>Description, Place, etc.</th>
<th>Sponsoring Employer</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>Total expenses itemized on attached Memo Reports</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If a monetary or in-kind contribution exceeding $25 was given or transmitted by the lobbyist to any of the following, itemize the contribution below or on a Memo Report: local and state candidates or elected officials; local and state officers or employees; political committees supporting or opposing any candidate, elected official, officer or employee or any local or state ballot proposition. If a contribution exceeding $25 was given to the following, itemize the contribution below: a caucus political committee; a political party; or a grass roots lobbying campaign.

<table>
<thead>
<tr>
<th>Date</th>
<th>Name of Individual or Committee Receiving Contribution</th>
<th>Source of Contribution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>Total contributions itemized on attached Memo Reports</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[1996 WAC Supp—page 1392]
**Lobbying Reports**

**L-2 Memo Report**

**Instructions:** This Memo Report may be used by a lobbyist to notify a state elected official or other recipient of contributions, meals, travel expenses or educational benefits that have been provided during the preceding calendar month. The specific list of persons to whom a copy of this report must be delivered is shown below in the "Contributions" and "Meals, Travel, Seminars" sections. If the expenditures disclosed on this Memo Report do not also appear on the lobbyist's L-2 Report, a copy of this Memo Report must accompany the L-2 filing. See L-2 Instruction manual for further details.

<table>
<thead>
<tr>
<th>TO</th>
<th>Recipient's Name*</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM</td>
<td>Lobbyist's Name</td>
</tr>
<tr>
<td>Mailing Address</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>State</td>
</tr>
</tbody>
</table>

This report is for the period (Month) (Year)

This report corrects or amends the report for (Month) (Year)

**CONTRIBUTIONS** to state or local candidate, elected official, or employee, legislative staff person or ballot issue committee.

<table>
<thead>
<tr>
<th>Date Made</th>
<th>Amount or Value</th>
<th>Description (If in-kind)</th>
<th>Source of Contribution (Employer's Name or Own Funds)</th>
</tr>
</thead>
</table>

**MEALS, TRAVEL, SEMINARS** to a state elected official, including a legislator, or members of the official's immediate family. Disclose: a) expenditures totaling over $50 on one occasion for food or beverages for the official and/or the official's family; or b) expenditures for providing permissible travel, lodging, subsistence expenses or enrollment or course fees for the official and the official's family.

<table>
<thead>
<tr>
<th>Date Given</th>
<th>Amount or Value</th>
<th>Description</th>
<th>Source of Gift (Employer's Name or Own Funds)</th>
<th>Recipient (If family member)</th>
</tr>
</thead>
</table>

Lobbyist's Signature Date

*Recipients of contributions will report receipt of a cash donation on a C-3 report or in-kind on a Schedule B to the C-4 report; recipients of meals, travel and seminars will report receipt of these items on their annual F-1 statement.*

[1996 WAC Supp—page 1393]
WAC 390-20-110 Forms for lobbyist employers report. The official form for statement by employers of registered lobbyists as required by RCW 42.17.180 is designated "L-3," revised 11/95. Copies of this form are available at the commission office, Room 403, Evergreen Plaza Building, Olympia, Washington, 98504. Any attachments shall be on 8-1/2" x 11" white paper.
**Lobbying Reports**

**EMPLOYER’S LOBBYING EXPENSES**

1. **Employer’s Name (Use complete company, association, union or entity name.)**
   - [Company Name]

   **Attention (Identity person to whom inquiries about the information below should be directed; NOT the lobbyist.)**
   - [Name]
   - **Mailing Address**
   - **Telephone**
   - **City**
   - **State**
   - **Zip + 4**

   **THIS REPORT MUST BE FILED BY THE LAST DAY OF FEBRUARY. Include expenditures made and accrued during the previous calendar year for lobbying the Washington State Legislature and/or any state agency. Complete all sections. Use “none” or “0” when applicable.**

2. **Identify each of your lobbyists/lobbying firms below. In column 1, show the full amount of salary or fee each earned for lobbying. In column 2, show the full amount paid (plus obligated) for other lobbying related expenses that were made by or through the lobbyist reported by the lobbyist on the monthly L-2 report (e.g., contributions to legislative candidates, reimbursement for entertainment expenses, etc.). Compute the subtotals across and down the columns; put the grand total of expenses incurred by or through lobbyists in the space designated.**

<table>
<thead>
<tr>
<th>Names of Registered Lobbyists (If payments were to lobbying firm, list firm name)</th>
<th>Col 1-Salary</th>
<th>Col 2-Other</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Lobbyists/Companies]</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total From Attached Page</th>
<th>Total Expenses By or Through Lobbyists</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Amount]</td>
<td>[Amount]</td>
</tr>
</tbody>
</table>

☐ **DO NOT INCLUDE EXPENDITURES ALREADY ACCOUNTED FOR IN ITEM 2 ABOVE when completing Items 3 through 7 below.**

3. **Other expenditures made by the employer for lobbying purposes. Show total expenditures made/accrued;**
   - a. to vendors on behalf of or in support of registered lobbyists (e.g., entertainment credit card purchases);
   - b. to or on behalf of expert witnesses or others retained to provide lobbying services who offer specialized knowledge or expertise that assist the employer’s lobbying effort;
   - c. for entertainment, tickets, passes, travel expenses (e.g., transportation, meals, lodging, etc.) and enrollment or course fees provided to legislators, state officials, state employees and members of their immediate families; (Also complete item 5.)
   - d. for composing, designing, producing and distributing informational materials for use primarily to influence legislation; and
   - e. for grassroots lobbying expenses, including those previously reported by employer on Form L-6, and payments for lobbying communications to clients/customers (other than to corporate stockholders and members of an organization or union).

4. **Political contributions to candidates for legislative or statewide executive office, committees supporting or opposing these candidates, or committees supporting or opposing statewide ballot measures. (Also complete Item 10.)**
   - a. Contributions made directly by the employer, including those previously reported on PDC Form L-3c.
   - b. If contributions were made by a political committee associated, affiliated or sponsored by the employer, show the PAC name below. (Information reported by the PAC on C-4 reports need not be again included as part of this L-3 report.)
      - [PAC Name]

5. **Independent expenditures supporting or opposing a candidate for legislative or statewide executive office or a statewide ballot measure. (Also complete item 11.)**

6. **Expenditures to or on behalf of legislators, state officials, their spouses and dependents for this purpose of influencing, honoring or benefiting the legislator or official. (Normal course of business payments are not reportable.) (Also complete item 14.)**

7. **Other lobbying-related expenditures, whether through or on behalf of a registered lobbyist. Attach list itemizing each expense (i.e., show date, recipient, purpose and amount). Do not include payments accounted for above.**

   **Total Lobbying Expenses**
   - **(Items 2 thru 7)**

8. **This report must be certified by the president, secretary-treasurer or similar officer of lobbying employer.**

   **Certification:** I certify that this report is true, complete and correct to the best of my knowledge.

   **Signature of Employer Officer**

   **Printed Name and Title of Officer:**

   **CONTINUED ON REVERSE**

[1996 WAC Supp—page 1395]
9. Entertainment, tickets, passes, travel expenses (including transportation, meals, lodging, etc.) and enrollment or course fees provided to legislators, state officials, state employees and members of their immediate families. See instruction manual for details.

<table>
<thead>
<tr>
<th>Name and Title</th>
<th>Cost or Value</th>
<th>Date and Description of Expense</th>
</tr>
</thead>
</table>

Information continued on attached pages

10. Contributions (not reported by the lobbyist) totaling over $25 to a legislative or statewide executive office candidate, a committee formed to support or oppose one of these candidates or a committee supporting or opposing a statewide ballot measure. Do not list employer-affiliated PAC contributions.

<table>
<thead>
<tr>
<th>Name of Recipient</th>
<th>Amount</th>
<th>Date (and, if In-Kind, Description)</th>
</tr>
</thead>
</table>

Information continued on attached pages

11. Independent expenditures totaling $500 or more in support of or opposition to a) a legislative or statewide executive office candidate or b) a statewide ballot proposition. See instruction manual for definition of "independent expenditure" and correct way to determine if threshold has been met.

<table>
<thead>
<tr>
<th>Candidate's Name, Office Sought &amp; Party or Ballot Proposition Number &amp; Brief Description</th>
<th>Amount</th>
<th>Date and Description of Expense (Note if Support or Oppose)</th>
</tr>
</thead>
</table>

Information continued on attached pages

12. Compensation of $1,000 or more during the preceding calendar year for employment or professional services paid to state elected officials, successful candidates for state office and each member of their immediate family.

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship to Candidate or Elected Official (Code)</th>
<th>Description of Consideration or Services Exchanged for Compensation</th>
</tr>
</thead>
</table>

DOLLAR AMOUNT
A - $1 to $1,999  
B - $2,000 to $9,999  
C - $10,000 to $19,999  
D - $20,000 to $49,999  
E - $50,000 or more

Information continued on attached pages

13. Compensation of $1,000 or more during the preceding calendar year for professional services paid to any corporation, partnership, joint venture, association or other entity in which state elected official, successful state candidate or member of their immediate family holds office, partnership, directorship or ownership interest of 10% or more.

<table>
<thead>
<tr>
<th>Firm Name</th>
<th>Person's Name</th>
<th>Amount (Code)</th>
<th>Description of Consideration or Services Exchanged for Compensation</th>
</tr>
</thead>
</table>

Information continued on attached pages

14. Any expenditure, not otherwise reported, made directly or indirectly to a state elected official, successful candidate for state office or member of their immediate family, if made to honor, influence or benefit the person because of his or her official position.

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
<th>Date and Purpose</th>
</tr>
</thead>
</table>

Information continued on attached pages

[1996 WAC Supp—page 1396]
excludes from reporting by lobbyists. It is the opinion of the Joint Committee that the Commission is attempting to obtain information from lobbyists' employers which the Commission would not otherwise be able to obtain under RCW 42.17.170 and 42.17.180. Therefore, pursuant to its authority under RCW 34.04.240, this notice of objection is filed.

The Joint Committee finds that WAC 390-20-110 requires the disclosure of information from lobbyists' employers which RCW 42.17.170 specifically excludes from reporting by lobbyists. It is the opinion of the Joint Committee that the Commission is attempting to obtain information from lobbyists' employers which the Commission would not otherwise be able to obtain from lobbyists themselves. This would thwart the express intent of the Legislature that such information is inappropriate for reporting. WAC 390-20-110 would effectively neuter the reporting exemptions in RCW 42.17.170—the Commission would have the information. This is not what the Legislature intended. [Joint Administrative Rules Review Committee, Memorandum, August 16, 1984—Filed August 28, 1984, WSR 84-18-014.]

**Title 392 WAC**

**PUBLIC INSTRUCTION, SUPERINTENDENT OF**

**Chapters**

392-121 Finance—General apportionment.
392-122 Finance—Categorical apportionment.
392-140 Finance—Special allocations, instructions, and requirements.
392-141 Transportation—State allocation for operations.
392-142 Transportation—Replacement and depreciation allocation.
392-162 Special service program—Learning assistance.
392-169 Special service programs running start program.
392-171 Special education programs—Education for all handicapped children.
392-172 Rules for the provision of special education to special education students.

**Chapter 392-121 WAC**

**FINANCE—GENERAL APPORTIONMENT**

392-121-106 Definition—Enrolled student.
392-121-107 Definition—Course of study.
392-121-182 Definition—Alternative learning experience requirements.
392-121-188 Contracting with an agency.
392-121-201 Definition—Agency certificated employee.
392-121-205 Definition—District certificated instructional employee.
392-121-206 Definition—Agency certificated instructional employee.
392-121-210 Definition—Basic education certificated instructional employee.
392-121-215 Definition—Full-time equivalent (FTE) basic education certificated instructional staff.
392-121-220 Definition—S-275 reporting process.
392-121-245 Definition—Certificated years of experience.
392-121-255 Definition—Academic credits.
392-121-257 Definition—In-service credits.
392-121-259 Definition—Nondegree credits.
392-121-261 Definition—Total eligible credits.
392-121-262 Definition—Additional criteria for all credits.
392-121-270 Placement of basic education certificated instructional employees on LEAP salary allocation documents.
392-121-280 Placement on LEAP salary allocation documents—Documentation required.
392-121-295 Definition—District average staff mix factor for basic education certificated instructional staff.

**WAC 392-121-106 Definition—Enrolled student.**

As used in this chapter, "enrolled student" means a person residing in Washington state who:

1. Is eligible to enroll in the school district's education programs because he or she:
   a. Resides in the school district with or without an address (RCW 28A.225.010, 28A.225.160 and 28A.225.215);
   b. Resides on a United States reservation, national park, national forest, or Indian reservation contiguous to the school district (RCW 28A.225.170);
   c. Resides in a school district not offering the grade for which they are eligible to enroll such as a nonhigh district (RCW 28A.225.210);
   d. Has been released from the school district he or she resides in and has been accepted by the school district claiming enrollment (RCW 28A.225.225 and 28A.225.230);
   e. Will be attending the school district as part of an interdistrict cooperative program (RCW 28A.225.250); or
   f. Will be attending school in a school district in another state per a reciprocity agreement pursuant to RCW 28A.225.260.

2. After the close of the prior school year has presented himself or herself, or has been presented, to the school district's appropriate official to be entered on the school district's rolls for the purpose of attending school in grades kindergarten through twelve;

3. Is under twenty-one years of age at the beginning of the school year;

4. Actually participated on a school day during the first four school days of the current school term (semester or quarter), or on a school day during the current school term or on prior to the date being counted, in a course of study offered by the school district as defined in WAC 392-121-107; and


**WAC 392-121-107 Definition—Course of study.**

As used in this chapter, "course of study" means those activities for which students enrolled pursuant to chapters 180-16, 180-