

board employs a president, who acts as the chief executive officer of the institution. The president establishes the structure of the administration.

(2) Operation. The administrative office is located at the following address:

President's Office
Everett Community College
801 Wetmore
Everett, WA 98201

The office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, except legal holidays. Educational operations are also located at the following addresses:

Everett Community College
Aviation Maintenance Technician School
Building C-80
Paine Field
Everett, WA 98204

Everett Community College
Applied Technology Training Center
2333 Seaway Blvd.
Everett, WA 98204

Everett Community College
Cosmetology Program
9315 State Street
Marysville, WA 98270

(3) Information. Additional and detailed information concerning the educational offerings may be obtained from the catalog, copies of which are available at the following address:

Everett Community College
801 Wetmore
Everett, WA 98201

[Statutory Authority: Chapters 34.05 and 28B.50 RCW. 97-24-055, § 132E-133-020, filed 12/1/97, effective 1/1/98. Statutory Authority: Chapter 34.05 RCW. 90-09-049, § 132E-133-020, filed 4/13/90, effective 5/14/90.]

Title 132K WAC

COMMUNITY COLLEGES— PIERCE COLLEGE

(Formerly: Fort Steilacoom Community
College)

Chapters

132K-04 Board of trustees.
132K-08 A code of ethics for boards of trustees.

Chapter 132K-04 WAC BOARD OF TRUSTEES

WAC

132K-04-001	Introduction.
132K-04-010	Office of board.
132K-04-020	Board meetings.
132K-04-030	Board meetings—Information for board members.
132K-04-050	Board meetings—Participation.
132K-04-070	Repealed.
132K-04-080	Officers of board.
132K-04-110	Official seal.
132K-04-130	Delegation of responsibility.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132K-04-070 Board meetings--Parliamentary procedure. [D-1, § 1525.00, filed 9/20/67.] Repealed by 97-12-071, filed 6/3/97, effective 7/4/97. Statutory Authority: RCW 28B.50.140.

WAC 132K-04-001 Introduction. The Pierce College board of trustees, under law, is charged with the responsibility of Community College District #11. It shall be the responsibility of the board of trustees to establish policy and to evaluate the total college program. The board of trustees shall appoint a district president to administer the college and shall delegate to him/her the authority and responsibility for implementation of board policy.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-001, filed 6/3/97, effective 7/4/97; 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-04-001, filed 7/11/86; D-1, § 1500.00, filed 9/20/67.]

WAC 132K-04-010 Office of board. The board of trustees shall maintain an office at 9401 Farwest Dr. S.W., Lakewood, Washington 98499-1999, where all records, minutes, and the official college seal shall be kept. This office shall be open during normal business hours.

Correspondence or other business for the board shall be sent to the secretary of the board, who is located in this office.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-010, filed 6/3/97, effective 7/4/97; D-1, § 1510.00, filed 9/20/67.]

WAC 132K-04-020 Board meetings. The board of trustees customarily holds a regular meeting on the second Wednesday of each month at such time and place as it may designate. Special meetings may be requested by the chair of the board or by a majority of the members of the board.

All regular and special meetings of the board of trustees shall be publicly announced prior to the meeting and shall be open to the general public.

No official business shall be conducted by the board of trustees except during a regular or special meeting held at a preannounced time and place.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-020, filed 6/3/97, effective 7/4/97; D-1, § 1520.00, filed 9/20/67.]

WAC 132K-04-030 Board meetings—Information for board members. Information and materials pertinent to the agenda of all regular meetings of the board shall be sent

to the trustees prior to each meeting. Any matters of business or correspondence must be received by the secretary of the board by 12:00 noon three work days before the meeting in order to be included on the agenda. The chair or secretary may, however, present a matter of urgent business received too late for inclusion on the agenda if in his/her judgment the matter is of an emergency nature.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-030, filed 6/3/97, effective 7/4/97; D-1, § 1521.00, filed 9/20/67.]

WAC 132K-04-050 Board meetings—Participation.

The chair shall announce at the beginning of each meeting that members of the audience may speak to any item on the agenda at the time of its presentation to the board. The chair shall have the right to limit the length of time used by a speaker for the discussion of a subject.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-050, filed 6/3/97, effective 7/4/97; 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-04-050, filed 7/11/86; D-1, § 1523.00, filed 9/20/67.]

WAC 132K-04-070 Repealed. See Disposition Table at beginning of this chapter.

WAC 132K-04-080 Officers of board. Annually, normally during its September meeting, the board shall elect, from its membership, a chair and vice-chair to serve for the ensuing year. The district president shall serve as secretary to the board of trustees as specified by state law. The secretary may, at his/her discretion, appoint an appropriate college staff member to act as recording secretary for all regular and special meetings of the board.

The chair, in addition to any duties imposed by rules and regulations of the state board, shall preside at each regular or special meeting of the board, sign all legal and official documents recording actions of the board, and review the agenda prepared for each meeting of the board. The chair shall, while presiding at official meetings, have full right of discussion and vote.

The vice-chair, in addition to any duties imposed by rules and regulations of the state board shall act as chair of the board in the absence of the chair.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-080, filed 6/3/97, effective 7/4/97; 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-04-080, filed 7/11/86; D-1, § 1530.00, filed 9/20/67.]

WAC 132K-04-110 Official seal. The board of trustees shall maintain an official seal for use upon any or all official documents of the board. The seal shall have inscribed upon it the name of the college which shall be:

COMMUNITY COLLEGE DISTRICT NO. 11

PIERCE COLLEGE

STATE OF WASHINGTON

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-110, filed 6/3/97, effective 7/4/97; 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-04-110, filed 7/11/86; D-1, § 1560.00, filed 9/20/67.]

WAC 132K-04-130 Delegation of responsibility. It shall be the responsibility of the Pierce College board of trustees to establish policy and to evaluate the success of the college operation. To administer the college, the board of

trustees shall employ a district president and hold him/her responsible for the interpretation of board policy into administrative action and for the administration of the college in general.

Specific policies and their administrative interpretation shall be described in detail in the several sections of the official policies and procedures manual of the district.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-130, filed 6/3/97, effective 7/4/97; 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-04-130, filed 7/11/86; D-1, § 1600.00, filed 9/20/67.]

Chapter 132K-08 WAC

A CODE OF ETHICS FOR BOARDS OF TRUSTEES

WAC

132K-08-010 Repealed.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132K-08-010 Code of ethics. [D-1, §§ 1700.00-1, 1700.00-2, filed 9/20/67.] Repealed by 97-12-070, filed 6/3/97, effective 7/4/97. Statutory Authority: RCW 28B.50.140.

WAC 132K-08-010 Repealed. See Disposition Table at beginning of this chapter.

Title 132N WAC COMMUNITY COLLEGES— CLARK COLLEGE

Chapters

- 132N-20** Code of student conduct.
- 132N-108** Procedure.
- 132N-120** Code of student conduct.
- 132N-122** Withholding services for outstanding debts.
- 132N-156** Parking and traffic rules and regulations.

Chapter 132N-20 WAC

CODE OF STUDENT CONDUCT

WAC

132N-20-010 through 132N-20-090 Repealed.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 132N-20-010 Student responsibilities and standards of conduct. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. 88-16-068 (Order 88-01), § 132N-20-010, filed 8/2/88.] Repealed by 97-17-013, filed 8/8/97, effective 9/8/97. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.
- 132N-20-020 Authority. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. 88-16-068 (Order 88-01), § 132N-20-020,