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19-026, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140.

Title 132P WAC COMMUNITY COLLEGES— YAKIMA VALLEY COMMUNITY COLLEGE

Chapters

132P-116 **Yakima Valley Community College
parking and traffic regulations.**

Chapter 132P-116 WAC

YAKIMA VALLEY COMMUNITY COLLEGE PARKING AND TRAFFIC REGULATIONS

WAC

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DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132P-116-090	Transfer of permit. [Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-090, filed 8/27/80.] Repealed by 97-19-026, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140.
132P-116-160	Night parking. [Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-160, filed 8/27/80.] Repealed by 97-

WAC 132P-116-010 Purpose. Pursuant to the authority granted by RCW 28B.50.140, the board of trustees of Yakima Valley Community College, District 16 is granted authority to make rules and regulations for pedestrian and vehicular traffic over property owned, operated or maintained by the college district. The rules and regulations contained herein are established for the following purposes:

- (1) To protect and control pedestrian and vehicular traffic.
- (2) To assure access at all times for emergency equipment.
- (3) To minimize traffic disturbances during class hours.
- (4) To facilitate the operation of the college.
- (5) To regulate the use of parking spaces.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-010, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-010, filed 8/27/80.]

WAC 132P-116-020 Definitions. As used in this chapter, the following words shall mean:

- (1) "College." Yakima Valley Community College, or any additional community college hereafter established with Community College District 16, state of Washington, and collectively, those responsible for its control and operations.
- (2) "College community." Trustees, students, employees, and guests on college owned or controlled facilities.
- (3) "College facilities." Includes any or all property owned or operated by the college.
- (4) "Student." Includes all individuals enrolled at the college, or in any educational program operating on the college facilities, both full and part time.
- (5) "Director of facilities operations." An employee of Yakima Valley Community College, District 16, state of Washington, who is responsible to the vice-president for administrative services for campus security, safety, parking and traffic control.
- (6) "Vehicle." All modes of transportation including, but not limited to automobiles, trucks, motor-driven cycles, scooters, or any vehicle powered by a battery or engine, and also including bicycles and other nonengine vehicles.
- (7) "Visitor." Any individual who comes to campus who is neither an employee nor a registered student of the college.
- (8) "Permanent permits." Permits valid for a college year or quarter.
- (9) "Temporary permits." Permits valid for less than a quarter and/or a specific period designated on the permit.
- (10) "College year." Unless otherwise designated, the time period commencing with the fall quarter of a community college calendar year and extending through the immediately subsequent winter, spring, and summer quarters. The fall quarter shall be considered the first quarter of the college year for parking and traffic control purposes.
- (11) "Special permits." Permits issued for specific purposes by campus security to enhance the business or operation of the college.

(12) "Car pool permits." Permits issued to individuals by campus security to individuals driving a car pool consisting of a minimum of two adults.

(13) "Resident student permits." Permits issued by campus security to students living in the student residence center.

(14) "Reserved parking permits." Permits issued by campus security for a specified parking space reserved for that permit holder only.

(15) "Disabled person permit." A permit issued to a person with a physical, mental, or sensory impairment.

(16) "Designated permit areas." Designated areas of parking on college facilities requiring a permit to park.

(17) "Parking/traffic appeals board." Board responsible for hearing appeals of parking/traffic citations.

(18) "Business day." Set forth in RCW 42.04.060.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-020, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-020, filed 8/27/80.]

WAC 132P-116-040 Permits required for vehicles in designated permit areas. Students, faculty and staff shall not stop, park or leave a vehicle attended or unattended in designated permit areas without a parking permit. All persons parking in designated permit areas must have the permit properly placed in or on the vehicle by the first business day of the second week of each quarter. Warning citations will be issued during the first week of the quarter.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-040, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-040, filed 8/27/80.]

WAC 132P-116-050 Registration of student, faculty, staff, and visitors vehicles. Students shall register their vehicles per WAC 132P-116-060(1). Student permits are not required unless the student is a resident of the student residence center per WAC 132P-116-060(3). Faculty and staff shall obtain parking permits at the security office. Visitors shall park in areas designated as "visitor" parking and shall obtain a permit at the college information office or security office.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-050, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-050, filed 8/27/80.]

WAC 132P-116-060 Authorization for issuance of permits. The campus security office is authorized to issue parking permits to faculty and staff of the college pursuant to the following regulations:

(1) Students will register their vehicle(s) with the registration office at the beginning of each academic quarter.

(2) Faculty and staff shall be issued a parking permit upon the registration of their vehicles at the beginning of fall quarter or at the time of their employment.

(3) Resident students shall obtain a parking permit at the security office within five business days of becoming a resident of the student residence center.

(4) Campus security may issue temporary and special parking permits when such permits are necessary to enhance the business or operation of the college.

(5) Any permit holder may obtain temporary parking permits at the campus security office without charge for an unregistered vehicle when necessary due to the nonavailability of his or her registered vehicle. Issuance of such permit is left to the discretion of the campus security office.

(6) Permits are issued to an individual and are not transferable. If the individual is no longer attending or employed by the college, the permit is invalid.

(7) Any permit holder may obtain a replacement permit for a replacement fee from the security office upon request and explanation of loss or destruction of original permit.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-060, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-060, filed 8/27/80.]

WAC 132P-116-070 Valid permit. A valid parking permit is:

(1) An unexpired **permanent** permit registered and properly displayed.

(2) A **temporary** permit issued by campus security and properly displayed.

(3) A **special** permit issued by campus security and properly displayed.

(4) A **disabled person** permit issued by campus security and properly displayed.

(5) A valid **disabled person** parking sticker issued by the state of Washington and properly displayed.

(6) A **resident student** permit issued by campus security and properly displayed.

(7) A **car pool** permit issued by campus security and properly displayed.

(8) A **reserved** permit issued by campus security and properly displayed.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-070, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-070, filed 8/27/80.]

WAC 132P-116-080 Display of permit. All parking permits shall be placed at a designated location within the vehicle in plain view. If the permit is not in plain view, a citation will be issued.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-080, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-080, filed 8/27/80.]

WAC 132P-116-090 Repealed. See Disposition Table at beginning of this chapter.

WAC 132P-116-100 Permit revocation. Parking permits are the property of the college and may be recalled for any of the following reasons:

(1) When the purpose for which the permit was issued changes or no longer exists.

(2) When a permit is used for an unregistered vehicle or by an unregistered individual.

(3) Continued violation of college parking and traffic rules and regulations.

(4) Counterfeiting or altering a parking permit.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-100, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-100, filed 8/27/80.]

WAC 132P-116-110 Right to refuse permit. The college reserves the right to refuse to issue a parking permit to anyone who has an outstanding parking fine(s) or penalties, or who has had a previous permit revocation, or for other good cause shown.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-110, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-110, filed 8/27/80.]

WAC 132P-116-120 Responsibility of person to whom permit is issued. The person to whom a permit is issued is responsible for all violations of the parking and traffic rules and regulations involving the vehicle to which the permit is affixed. In the event that a vehicle in violation does not have a permit displayed, the current registered owner will be responsible for the violation(s).

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-120, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-120, filed 8/27/80.]

WAC 132P-116-130 Designation of parking spaces. The parking spaces available on campus shall be designated and allocated in such a manner as will best achieve the objective of the rules and regulations contained in this chapter and shall include, but not be limited to:

- (1) Faculty and staff spaces.
- (2) Student spaces.
- (3) Disabled person spaces.
- (4) Such parking spaces may be designated for other purposes as deemed necessary.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-130, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-130, filed 8/27/80.]

WAC 132P-116-140 Parking within designated spaces. (1) Any person parking a vehicle at a college facility shall park the vehicle in designated parking areas only. These areas are marked by curbs, signs, or white or yellow line(s). Parking on or over a line constitutes a violation.

(2) No vehicle may be parked on any area that has been landscaped or designated as a walkway or pathway (paved or unpaved), except for college vehicles, emergency vehicles, or approved agents.

(3) No vehicle may be stopped, parked, or left at a college facility in a designated permit area without a valid parking permit, with the exception of trucks or cars making deliveries.

(4) No vehicle shall be parked on campus for a period in excess of seventy-two hours, unless cleared through the campus security office. Vehicles which have been parked in

excess of seventy-two hours shall be impounded and stored at the expense of either or both owner and operator.

(5) Staff who require parking longer than normal parking hours may apply through the campus security office for permission.

(6) All vehicles shall follow traffic arrows and other markings established for the purpose of directing traffic on campus.

(7) No vehicle shall be parked so as to occupy any portion of more than one parking space as designated within the parking area. The fact that other vehicles may have been so parked as to require the vehicle to occupy a portion or more than one space or stall shall not constitute an excuse for a violation of this section unless weather conditions are such as to make this impossible.

(8) No vehicle shall be parked in such a manner as to interfere with traffic, create a hazardous condition, hinder maintenance, or emergency vehicles, or otherwise interfere with the operation of the college.

(9) No vehicle shall back into parking stalls.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-140, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-140, filed 8/27/80.]

WAC 132P-116-150 Designated permit area hours. The rules and regulations pertaining to designated permit areas are in force as posted in the security office.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-150, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-150, filed 8/27/80.]

WAC 132N-116-160 Repealed. See Disposition Table at beginning of this chapter.

WAC 132P-116-170 Parking in prohibited places. (1) No person shall stop, stand, or park any vehicle so as to obstruct traffic along or upon any street or sidewalk.

(2) No vehicle shall be parked at any place where official signs or other markings prohibit parking, or within fifteen feet of a fire hydrant.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-170, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-170, filed 8/27/80.]

WAC 132P-116-200 Pedestrian's right of way. (1) The operator of a vehicle shall yield the right of way for any pedestrian.

(2) Whenever any vehicle slows or stops to yield to pedestrian traffic, the operator of any other vehicle approaching from the rear shall not overtake and pass such vehicle.

(3) Where a sidewalk is provided, pedestrians shall proceed upon such a sidewalk.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-200, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-200, filed 8/27/80.]

WAC 132P-116-210 Two-wheeled motorbikes, bicycles, skateboards, or rollerblades. (1) All two-wheeled

vehicles powered by a battery or engine shall park in a space designated for motorcycles only.

(2) Bicycles and other nonengine cycles shall be subject to the posted or published regulations as established.

(3) No bicycle shall be parked inside a building, near a building exit, or on a path or sidewalk. Bicycles must be secured to racks as provided.

(4) Skateboarding and rollerblading is not permitted on campus.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-210, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-210, filed 8/27/80.]

WAC 132P-116-220 Report of accident. The operator of any vehicle involved in an accident on campus resulting in injury to, or death of any person, or claimed damage to either or both vehicles in any amount, shall within twenty-four hours, report such accident to the campus security office. This does not relieve any person so involved in an accident from the responsibility to file a state of Washington motor vehicle accident report as required by state law.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-220, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-220, filed 8/27/80.]

WAC 132P-116-230 Specific traffic and parking regulations and restrictions authorized. Upon special occasions causing additional and/or heavy traffic and during emergencies, the director of facilities operations is authorized to impose additional traffic and parking regulations and restrictions, in coordination with the vice-president of administrative services or official designee, for the achievement of the objectives specified in this policy.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-230, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-230, filed 8/27/80.]

WAC 132P-116-240 Enforcement. Parking rules and regulations will be enforced throughout the calendar year.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-240, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-240, filed 8/27/80.]

WAC 132P-116-250 Issuance of traffic citations. Upon violation(s) of any of the rules and regulations contained in this document, security officers or designee are authorized to issue traffic citations, setting forth the date, permit number, the approximate time, license number, name of permit holder, infraction, officer and schedule of fines. Such traffic citations may be served by attaching or affixing a copy thereof in some prominent place outside such vehicle or by personally serving the citation to the operator.

Violation(s) of the campus traffic code include but are not limited to:

(1) **No parking permit displayed.** A college parking permit is necessary when parking in any designated permit

area on college facilities. The permit must be displayed as set forth herein.

(2) **Failure to stop at stop signs/signals.** Failure to bring a vehicle to a complete stop at properly erected and identified stop signs/signals.

(3) **Failure to yield right of way.** The act of depriving another vehicle or pedestrian of the right of way at an intersection or crosswalk.

(4) **Improper parking.** Parking a vehicle in areas that are intended for purposes other than parking, i.e., fire lanes, driveways, sidewalk, lawns, or taking up more than one parking stall.

(5) **Permit violations.** Parking in designated permit areas without proper permit.

(6) **Negligent/reckless driving.** The operation of a vehicle in such a manner as to place persons or property in danger of injury or grievous harm.

(7) **Speeding.** The operation of a vehicle in excess of posted speed limits.

(8) **Other violations.** Such other actual violations of these regulations or city, county, or state laws or ordinances.

(9) **Impoundment.** Violations that create a hazardous condition, impede traffic or otherwise interfere with the operation of a college facility may result in the immediate impoundment (removal) of the vehicle.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-250, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-250, filed 8/27/80.]

WAC 132P-116-260 Fines and penalties. (1) Fines will be levied for violations of the rules and regulations contained in this chapter.

(2) In addition to fines imposed under these regulations, vehicles violating these regulations may be impounded. Impounded vehicles will be taken to a place for storage as designated by the administration. The expenses of such impoundings and storage shall be the responsibility of the registered owner or driver of the vehicle. The college shall not be liable for loss or damage of any kind resulting from such impounding and storage.

(3) An accumulation of traffic violations by a student shall be cause for disciplinary action as stated in WAC 132P-116-110 and in subsection (7) of this section.

(4) An accumulation of traffic violations by faculty and staff shall be cause for disciplinary action as stated in WAC 132P-116-100 and subsection (8) of this section.

(5) Parking and traffic violations will be processed by the college. Parking fines are to be paid at the college's cashier counter during business hours.

(6) A schedule of fines shall be reviewed annually by the director of facilities operations and the vice-president of administrative services or designee. This schedule shall be a supplement to the parking and traffic rules and regulations and attached and printed on all college citation forms.

(7) In the event a student fails or refuses to pay a fine, the following may result:

(a) The student shall not be eligible to register for any further courses.

(b) The student shall not be able to obtain a transcript of his or her grades or credits.

(c) The student may be denied future parking privileges.

(8) In the event that faculty or staff fails to pay a fine, they may have their parking privileges on campus revoked.

(9) In the event that a faculty member, staff member or student has multiple unpaid fines, the vehicle may be impounded or immobilized.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-260, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-260, filed 8/27/80.]

WAC 132P-116-270 Parking fees. Parking fees may be adopted by the board of trustees. The fee schedule shall be published in the quarterly class schedule and posted in the security office.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-270, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-270, filed 8/27/80.]

WAC 132P-116-280 Liability of the college. The college assumes no liability under any circumstances for the vehicles parking or traveling on college property, nor shall it be held liable for loss of goods or property from vehicles parked on college property.

(1) The college, the college facility operations department, the college security department, the college security officers, members and employees shall not be held liable for any damages or losses occurring to or from vehicles or equipment when rendering motorists assistance, impounding vehicles, or performing any duties as described in these parking and traffic rules and regulations. This section also applies to nonvehicular modes of transportation.

(2) The college provides only limited maintenance to college parking lots. Persons using the college parking lots do so at their own risk. The college will not be responsible for any liability or damage claims.

(3) No bailment is created by the issuance of a parking permit.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-280, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-280, filed 8/27/80.]

WAC 132P-116-290 Appeal of fines and penalties.

An appeal from any fine or penalty levied against an individual pursuant to these rules and regulations may be made in writing to the parking/traffic appeals board within five business days from the date of the citation. Within twenty business days from the receipt of any such appeal, the parking/traffic appeals board shall render a written decision that shall be final.

As an alternative, an individual may, within five business days, request an appearance before the parking/traffic appeals board. Failure to appeal in writing or request an appearance within the five-day period constitutes a waiver of right to appeal. The decision of the parking/traffic appeals board shall be final.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-290, filed 9/8/97, effective 10/9/97. Statutory Authority: RCW 28B.50.140(10). 80-12-026 (Order 21-80, Resolution No. 21-80), § 132P-116-290, filed 8/27/80.]

WAC 132P-116-300 Parking/traffic appeals board. The parking/traffic appeals board shall be appointed by the director of facilities operations. The board shall include a minimum representation of one student, one faculty, and one classified staff. The board shall meet on a regular basis at such times as the director of facilities operations shall designate. The board shall hear appeals of citations issued pursuant to these regulations and render a written decision within twenty business days of the hearing. The board's decision shall be final.

[Statutory Authority: RCW 28B.50.140. 97-19-026, § 132P-116-300, filed 9/8/97, effective 10/9/97.]

Title 132Q WAC

COMMUNITY COLLEGES— SPOKANE COMMUNITY COLLEGE—SPOKANE FALLS COMMUNITY COLLEGE

Chapters

132Q-06	Student confidential student records.
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132Q-94	Faculty and student health and safety regulations.

Chapter 132Q-06 WAC

STUDENT CONFIDENTIAL STUDENT RECORDS

WAC

132Q-06-030 Release of personally-identifiable records.

WAC 132Q-06-030 Release of personally-identifiable records. (1) The college shall not permit access to or the release of education records or personally-identifiable information contained therein, other than "directory information," without the written consent of the student, to any party other than the following:

(a) College personnel[,] faculty and students when officially appointed to a faculty council or administrative committee, when the information is required for a legitimate educational interest within the performance of their responsibilities to the college, with the understanding that its use will be strictly limited to the performance of those responsibilities.

(b) Federal and state officials requiring access to education record[s] in connection with the audit and evaluation of a federally-supported or state-supported education program or in connection with the enforcement of the federal or state legal requirements which relate to such programs. In such cases the information required shall be protected by the federal or state official in a manner which will not permit the personal identification of students and their parents to