

# Title 132L WAC

## COMMUNITY COLLEGES—CENTRALIA COLLEGE

### Chapters

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### DISPOSITION OF CHAPTERS FORMERLY CODIFIED IN THIS TITLE

#### Chapter 132L-10 SOUTH PUGET SOUND STUDENT RIGHTS AND RESPONSIBILITIES

132L-10-010	Preamble. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-010, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-020	Jurisdiction. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-020, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-030	Right to demand identification. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-030, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-040	Freedom of association and organization. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-040, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-050	Student records. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-050, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-100	Student publications. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-100, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-110	Use of college facilities. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-110, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-120	Student complaints. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-120, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-130	Violations. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-130, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

#### Chapter 132L-12 FACULTY TENURE— PROBATIONARY EMPLOYMENT

132L-12-010	Purpose. [Order 71-3, § 132L-12-010, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-020	Definitions. [Order 71-3, § 132L-12-020, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-030	Duties and responsibilities of probationary review committees. [Order 71-3, § 132L-12-030, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-040	Policy relating to the dismissal of tenured and probationary faculty members. [Order 71-3, § 132L-12-040, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-050	Duties and responsibilities of the dismissal review committee. [Order 71-3, § 132L-12-050, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-060	Procedure relating to the dismissal of a tenured or probationary faculty member. [Order 71-3, § 132L-12-060, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-070	Designation of administrative appointments. [Order 71-3, § 132L-12-070, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-080	Confidentiality of reports. [Order 71-3, § 132L-12-080, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-090	Policy relating to the terms of employment and tenured faculty members. [Order 71-3, § 132L-12-090, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.

#### Chapter 132L-21 SOUTH PUGET SOUND CODE PROCEDURES

132L-21-010	Initial proceedings. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-010, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-21-020	Appeals. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-020, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-21-030	Disciplinary sanctions. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-030, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-21-040	Readmission after suspension. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-040, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

#### Chapter 132L-23 SOUTH PUGET SOUND SUMMARY SUSPENSION RULES

132L-23-010	Summary suspension procedures. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-010, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-23-020	Permission to enter or remain on campus. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-020, filed 6/11/87.] Repealed by 88-21-071

	(Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.		4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-23-030	Notice of summary suspension proceedings. [Statutory Authority: RCW 28B.50.140, 87-13-026 (Order 87-3), § 132L-23-030, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.	132L-30-130	Delegation of authority. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-130, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-23-040	Emergency procedures. [Statutory Authority: RCW 28B.50.140, 87-13-026 (Order 87-3), § 132L-23-040, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.	132L-30-140	Enforcement. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-140, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
<b>Chapter 132L-30</b>			
<b>PARKING AND TRAFFIC REGULATIONS—</b>			
<b>SOUTH PUGET SOUND COMMUNITY COLLEGE</b>			
132L-30-010	Purpose for adopting parking and traffic regulations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-010, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-150	Violation of parking and traffic regulations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-150, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-020	Applicable parking and traffic regulations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-020, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-160	Issuance of traffic tickets or summons. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-160, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-030	Definitions. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-030, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-170	Fines and penalties. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-170, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-040	Authorization for issuance of permits. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-040, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-180	Grievance proceedings—Appeal of fines and penalties. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-180, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-050	Parking fees for vehicle permits. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-050, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-190	Parking advisory committee. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-190, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-060	Parking fee exceptions. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-060, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-200	Liability of college. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-200, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-070	Responsibility of person to whom permit is issued. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-070, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-210	Designation of parking. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-210, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-080	Display of permits. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-080, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-220	Parking within designated spaces. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-220, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-090	Transfer of permits. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-090, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-230	Regulatory signs, markings, barricades, etc. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-230, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-100	Permit revocation. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-100, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-240	Speed limit. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-240, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-110	Right to refuse permit. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-110, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-250	Pedestrian's right of way. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-250, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-120	Right to appeal permit revocation/refusal. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-120, filed 3/24/80.] Repealed by 90-17-060 (Order A-	132L-30-260	Two-wheeled motorbikes or bicycles. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-260, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).

- 132L-30-270 Report of accidents. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-270, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
  - 132L-30-280 Disabled and inoperative vehicles—Impounding. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-280, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
  - 132L-30-290 Authority to establish parking fee. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-290, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
  - 132L-30-300 Parking permit fees. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-300, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
- Chapter 132L-112  
PERSONNEL RULES**
- 132L-112-010 Definition. [Order 72-1, § 132L-112-010, filed 1/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-020 Instructional work load. [Order 72-1, § 132L-112-020, filed 1/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-030 Other than instructional work load. [Order 72-1, § 132L-112-030, filed 1/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-040 The hours of duty. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-040, filed 3/24/80; Order 72-1, § 132L-112-040, filed 1/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-100 Granted leave for institutions and conferences. [Order 74-54, § 132L-112-100, filed 10/16/74 and 10/21/74; Order 72-1, § 132L-112-100, filed 1/19/72.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-200.
  - 132L-112-110 Earned leave for disability, family emergency, and bereavement. [Order 74-54, § 132L-112-110, filed 10/16/74 and 10/21/74; Order 72-1, § 132L-112-110, filed 1/19/72.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-210.
  - 132L-112-120 Procedures for obtaining disability, family emergency, bereavement, or other leaves. [Order 74-54, § 132L-112-120, filed 10/16/74 and 10/21/74; Order 72-1, § 132L-112-120, filed 1/19/72.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-230.
  - 132L-112-130 Leave without pay. [Order 74-54, § 132L-112-130, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-240.
  - 132L-112-140 Part-time faculty leave. [Order 74-54, § 132L-112-140, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77.
  - 132L-112-150 Attendance at institutions of higher learning. [Order 74-54, § 132L-112-150, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-240.
  - 132L-112-160 Jury duty. [Order 74-54, § 132L-112-160, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-220.
  - 132L-112-170 Other leave. [Order 74-54, § 132L-112-170, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77.
  - 132L-112-180 Notification of leave entitlement. [Order 74-54, § 132L-112-180, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-270.
  - 132L-112-200 Leave with pay. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, and RCW 41.48.140. 81-03-037 (Resolution No. 81-1), § 132L-112-200, filed 1/14/81. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-200, filed 3/24/80; Order 76-66, § 132L-112-200, filed 3/22/77. Formerly WAC 132L-112-100.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-205 Part-time faculty leave. [Order 76-66, § 132L-112-205, filed 3/22/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-210 Illness, injury, bereavement and emergency. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, and RCW 41.48.140. 81-03-037 (Resolution No. 81-1), § 132L-112-210, filed 1/14/81; Order 76-66, § 132L-112-210, filed 3/22/77. Formerly WAC 132L-112-110.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-220 Other leaves with pay. [Order 76-66, § 132L-112-220, filed 3/22/77. Formerly WAC 132L-112-160.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-230 Procedures of obtaining leaves with pay. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-230, filed 3/24/80; Order 76-66, § 132L-112-230, filed 3/22/77. Formerly WAC 132L-112-120.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-240 Leaves without pay. [Order 76-66, § 132L-112-240, filed 3/22/77. Formerly WAC 132L-112-130 and 132L-112-150.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-250 Unauthorized absences. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-250, filed 3/24/80; Order 76-66, § 132L-112-250, filed 3/22/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-270 Notification of leave entitlement. [Order 76-66, § 132L-112-270, filed 3/22/77. Formerly WAC 132L-112-180.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-280 Compensation for sick leave. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, and RCW 41.48.140. 81-03-037 (Resolution No. 81-1), § 132L-112-280, filed 1/14/81. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-280, filed 3/24/80.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-290 Separation and reemployment. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-290, filed 3/24/80.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-900 Purpose—Elections and recognition. [Order 72-27, § 132L-112-900, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-901 Definitions. [Order 72-27, § 132L-112-901, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-902 Request for election—Canvass of academic employees by independent and neutral person or association. [Order 72-27, § 132L-112-902, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
  - 132L-112-903 Notice of election—Organization to be included on ballot—Time for filing. [Order 72-27, § 132L-112-903, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1,

- 132L-112-904 Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.  
Contents of notice of election—Designation of chief election officer—Duties. [Order 72-27, § 132L-112-904, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-905 List of academic employees—Posting of list. [Order 72-27, § 132L-112-905, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-906 Election inspectors—Duties—Right to challenge voter—Improper conduct. [Order 72-27, § 132L-112-906, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-907 Ballots. [Order 72-27, § 132L-112-907, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-908 Record of vote—Signature—Challenge. [Order 72-27, § 132L-112-908, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-909 Incorrectly marked ballot. [Order 72-27, § 132L-112-909, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-910 Privacy for voter—Equipment. [Order 72-27, § 132L-112-910, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-911 Folding ballot—Ballot box. [Order 72-27, § 132L-112-911, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-912 Challenged ballot—Procedure. [Order 72-27, § 132L-112-912, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-913 Employees present entitled to vote—Sealing ballot box—Unused ballots. [Order 72-27, § 132L-112-913, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-914 Election inspectors duties after voting has terminated. [Order 72-27, § 132L-112-914, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-915 Disposition of challenged ballots—Tally sheets—Investigation by chief election officer. [Order 72-27, § 132L-112-915, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-916 Counting of ballots—Procedure—Certification of results of election—Retention of ballots—Signed voting lists. [Order 72-27, § 132L-112-916, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-917 Electioneering within the polls forbidden. [Order 72-27, § 132L-112-917, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-918 Contest of election—Time for filing objections—Investigation of objections. [Order 72-27, § 132L-112-918, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-919 Persons eligible to vote—Definition of "academic employee." [Order 72-27, § 132L-112-919, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-920 Election determined by majority of valid votes cast—Run-off election. [Order 72-27, § 132L-112-920, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-921 Time lapse for new election. [Order 72-27, § 132L-112-921, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-922 Recognition of the employee organization. [Order 72-27, § 132L-112-922, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-923 Effect of board/academic employee agreement. [Order 74-48, § 132L-112-923, filed 8/9/74 and 10/23/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.

**Chapter 132L-116  
RULES AND PROCEDURES  
FOR ADMINISTRATIVE LEAVE IN  
COMMUNITY COLLEGE DISTRICT NO. 12**

- 132L-116-010 Leave policies for administrative employees. [Order 77-2, § 132L-116-010, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.
- 132L-116-020 Accrual type leave—Paid. [Order 77-2, § 132L-116-020, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.
- 132L-116-030 Sick leave—Accrual, accumulation, usage and reporting. [Order 77-2, § 132L-116-030, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.
- 132L-116-040 Nonaccrual type leave—Paid. [Order 77-2, § 132L-116-040, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.
- 132L-116-050 Nonaccrual type leave—Unpaid. [Order 77-2, § 132L-116-050, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.

**Chapter 132L-128  
FACULTY TENURE AND  
PROBATIONARY EMPLOYMENT IN  
COMMUNITY COLLEGE DISTRICT NO. 12**

- 132L-128-010 Purpose. [Order 76-65, § 132L-128-010, filed 3/30/77; Order 74-47, § 132L-128-010, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-128-020 Definitions. [Order 74-47, § 132L-128-020, filed 8/9/74 and 10/3/74.] Repealed by Order 76-65, filed 3/30/77.
- 132L-128-025 Definitions. [Order 76-65, § 132L-128-025, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-128-030 Duties and responsibilities of probationary review committees. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-019 (Resolution No. 81-8), § 132L-128-030, filed 6/12/81; Order 76-65, § 132L-128-030, filed 3/30/77; Order 74-47, § 132L-128-030, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-128-040 Policy relating to the dismissal of tenured and probationary faculty members. [Order 76-65, § 132L-128-040, filed 3/30/77; Order 74-47, § 132L-128-040, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-128-050 Duties and responsibilities of the dismissal review committee. [Order 76-65, § 132L-128-050, filed 3/30/77; Order 74-47, § 132L-128-050, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-128-060 Procedure relating to the dismissal of a tenured or probationary faculty member. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-019 (Resolution No. 81-8), § 132L-128-060, filed 6/12/81; Order 76-65, § 132L-128-060, filed 3/30/77; Order 74-47, § 132L-128-060, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83.

- 132L-128-070 Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.  
Designation of administrative appointments. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-019 (Resolution No. 81-8), § 132L-128-070, filed 6/12/81; Order 76-65, § 132L-128-070, filed 3/30/77; Order 74-47, § 132L-128-070, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-128-080 Confidentiality of reports. [Order 76-65, § 132L-128-080, filed 3/30/77; Order 74-47, § 132L-128-080, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-128-090 Policy relating to the terms of employment and tenured faculty members. [Order 76-65, § 132L-128-090, filed 3/30/77; Order 74-47, § 132L-128-090, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.

**Chapter 132L-520**

**STUDENT RIGHTS AND RESPONSIBILITIES**

- 132L-520-010 Preamble. [Order 77-29, § 132L-520-010, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-010.
- 132L-520-020 Definitions. [Order 77-29, § 132L-520-020, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-020.
- 132L-520-030 Jurisdiction. [Order 77-29, § 132L-520-030, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-520-040 Authority to prohibit trespass. [Order 77-29, § 132L-520-040, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-040.
- 132L-520-050 Right to demand identification. [Order 77-29, § 132L-520-050, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-050.
- 132L-520-060 Freedom of access to higher education. [Order 77-29, § 132L-520-060, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-060.
- 132L-520-070 Freedom of expression. [Order 77-29, § 132L-520-070, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-070.
- 132L-520-080 Freedom of association and organization. [Order 77-29, § 132L-520-080, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-080.
- 132L-520-090 Student participation in college governance. [Order 77-29, § 132L-520-090, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-090.
- 132L-520-100 Student records. [Order 77-29, § 132L-520-100, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-100.
- 132L-520-110 Student publications. [Order 77-29, § 132L-520-110, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-110.
- 132L-520-120 Distribution and posting of materials. [Order 77-29, § 132L-520-120, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-120.
- 132L-520-130 Commercial and promotional activities. [Order 77-29, § 132L-520-130, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-520-140 Use of college facilities. [Order 77-29, § 132L-520-140, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-140.
- 132L-520-150 Noncollege speaker policy. [Order 77-29, § 132L-520-150, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-150.
- 132L-520-160 Violations. [Order 77-29, § 132L-520-160, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-160.
- 132L-520-170 Emergency procedures. [Order 77-29, § 132L-520-170, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-170.

**Chapter 132L-522  
CODE PROCEDURES**

- 132L-522-010 Purpose of disciplinary actions. [Order 77-29, § 132L-522-010, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-020 Initial proceedings. [Order 77-29, § 132L-522-020, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-030 Appeals. [Order 77-29, § 132L-522-030, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-040 Student hearing committee. [Order 77-29, § 132L-522-040, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-050 Final decision regarding disciplinary sanction. [Order 77-29, § 132L-522-050, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-060 Disciplinary sanctions. [Order 77-29, § 132L-522-060, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-070 Readmission after suspension. [Order 77-29, § 132L-522-070, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-080 Reestablishment of academic standing. [Order 77-29, § 132L-522-080, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.

**Chapter 132L-524  
SUMMARY SUSPENSION RULES**

- 132L-524-010 Initiation of summary suspension proceedings. [Order 77-29, § 132L-524-010, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-020 Permission to enter or remain on campus. [Order 77-29, § 132L-524-020, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-030 Notice of summary suspension proceedings. [Order 77-29, § 132L-524-030, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-040 Procedures of summary suspension hearing. [Order 77-29, § 132L-524-040, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-050 Decision by the director of student services. [Order 77-29, § 132L-524-050, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-060 Notice of suspension. [Order 77-29, § 132L-524-060, filed 9/1/77.] Repealed by 80-04-009 (Resolution No.

- 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-070 Suspension for failure to appear. [Order 77-29, § 132L-524-070, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-080 Appeal. [Order 77-29, § 132L-524-080, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-090 Summary suspension proceedings not duplicitous. [Order 77-29, § 132L-524-090, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.

### Chapter 132L-20 WAC

#### CENTRALIA COLLEGE STUDENT RIGHTS AND RESPONSIBILITIES

##### WAC

- 132L-20-010 Preamble.
- 132L-20-030 Jurisdiction.
- 132L-20-050 Right to demand identification.
- 132L-20-070 Freedom of association and organization.
- 132L-20-080 Prohibitions.
- 132L-20-130 Commercial and promotional activities.
- 132L-20-135 Handicapped students.
- 132L-20-140 Use of college facilities.

##### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 132L-20-020 Definitions. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-020, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-020, filed 3/22/78; Order 71-11, § 132L-20-020, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-040 Authority to prohibit trespass. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-040, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-040, filed 3/22/78; Order 71-11, § 132L-20-040, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-060 Freedom of access to higher education. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-060, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-060, filed 3/22/78; Order 71-11, § 132L-20-060, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-090 Student records. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-090, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-090, filed 3/7/80; Order 71-11, § 132L-20-090, filed 2/17/71.] Repealed by 90-05-004, filed 2/9/90, effective 3/12/90. Statutory Authority: RCW 28B.50.140(13).
- 132L-20-100 Student records. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-100, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-100, filed 3/22/78; Order 71-11, § 132L-20-100, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-110 Student publications. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-110, filed 3/7/80; Order 71-11, § 132L-20-110, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-120 Distribution and posting of materials. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-120, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-120, filed 3/22/78; Order 71-11, § 132L-20-120, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-150 Noncollege speaker policy. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-150, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-150, filed 3/22/78; Order 71-11, § 132L-20-150, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-160 Violations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-160, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-160, filed 3/22/78; Order 71-11, § 132L-20-160, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-170 Emergency procedures. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-170, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-170, filed 3/22/78; Order 71-11, § 132L-20-170, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

**WAC 132L-20-010 Preamble.** Unless otherwise limited by this chapter, students have the same fundamental rights as all citizens. These rules shall be liberally construed to eliminate procedural impediments to discipline.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-010, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-010, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-010, filed 3/22/78; Order 71-11, § 132L-20-010, filed 2/17/71.]

**WAC 132L-20-030 Jurisdiction.** These rules apply to students engaged in or present at any on-campus or off-campus college-related activity.

A student's off-campus conduct may be considered in determining discipline.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-030, filed 8/14/87; Order 71-11, § 132L-20-030, filed 2/17/71.]

**WAC 132L-20-050 Right to demand identification.** College personnel may demand that any person on college facilities produce evidence of student enrollment.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-050, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-050, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-050, filed 3/22/78; Order 71-11, § 132L-20-050, filed 2/17/71.]

**WAC 132L-20-070 Freedom of association and organization.** Students are free to organize and join associations to promote any legal purpose.

Student organizations must be granted a charter by the Associated Students of Centralia College senate before they may be officially recognized. Prior to becoming chartered, a student organization must submit to the Associated Students of Centralia College senate a statement of purpose, criteria for membership, a statement of operating rules or procedures, and the name of college personnel who has agreed to serve as advisor. All chartered student organizations must also submit to the Associated Students of Centralia College senate a list of officers and keep that list updated when changes occur. In order to qualify for issuance of a charter, a student organization must be open to all students without respect to race, sex,

creed, or national origin. Affiliation with a noncampus organization shall not be grounds for denial of charter provided that other conditions for charter issuance have been met.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-070, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-070, filed 3/7/80; Order 71-11, § 132L-20-070, filed 2/17/71.]

**WAC 132L-20-080 Prohibitions.** Any student shall be subject to disciplinary action who, either as a principal actor or aider or abetter commits any of the following which are hereby prohibited:

(1) **Abusive conduct.** Physical and/or verbal abuse of any person or conduct which is intended unlawfully to threaten imminent bodily harm or to endanger the health or safety of any person on college-owned or controlled property or at college-sponsored or supervised functions including: Assault and battery; harassment; or hazing.

(2) **Destroying or damaging property.** Malicious damage to or malicious misuse of college property, or the property of any person where such property is located on the college campus.

(3) **Dishonesty.** All forms of dishonesty including: Cheating; plagiarism; knowingly furnishing false information to the college; intentionally initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency, on college premises or at any college-sponsored activity; forgery; any alteration or use of college documents or instruments of identification with intent to defraud.

(4) **Disorderly conduct.** Materially and substantially interfering with the personal rights or privileges of others or the educational process of the college.

(5) **Drugs.** Using, possessing, furnishing, or selling any narcotic or dangerous drug as those terms are used in Washington statutes, except when the use or possession of a drug is specifically prescribed as medication by an authorized medical doctor or dentist.

(6) **Inciting others.** Any student who intentionally incites others to engage in any prohibited conduct as defined herein, which incitement directly leads to such conduct. Inciting is the advocacy which prepares the group or individual addressed for immediate action and compels that individual or group to engage in the prohibited conduct.

(7) **Insubordination.** Failure to comply with lawful directions of college personnel acting in performance of their lawful duties.

(8) **Liquor.** Possessing, consuming, or furnishing of alcoholic beverages on college-owned or controlled property or at college-sponsored or supervised functions where prohibited by law.

(9) **Theft/conversion.** Theft or conversion of college property or private property.

(10) **Trespass/unauthorized presence.** Entering or remaining unlawfully, as defined by state law including computer trespass as defined in RCW 9A.52.010 through 9A.52.130, or using college premises, facilities, or property, without authority.

(1999 Ed.)

(11) **Unauthorized use of supplies and equipment.** Using, possessing, furnishing, or selling college supplies or equipment without authority.

(12) **Weapons, firearms, explosives, and dangerous chemicals.** Possession or use of firearms, explosives, dangerous chemicals, or other dangerous weapons or instrumentalities (as defined in RCW 9.41.010(3) and 9.41.250) on the college campus, except for authorized college purposes; unless prior written approval has been obtained from the dean of educational services, or any other person designated by the college president.

(13) **Other violations.** Students may be accountable to both civil authorities and to the college for acts which constitute violations of federal, state, or local law as well as college rules and policy.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-080, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-080, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-080, filed 3/22/78; Order 71-11, § 132L-20-080, filed 2/17/71.]

**WAC 132L-20-130 Commercial and promotional activities.** College facilities may not be used for commercial solicitation, advertising, or promotional activities except when such activities clearly serve educational objectives (as in display of books or technical equipment of interest to the academic community), and when they are conducted under the sponsorship or at the request of a college department or the associated students, and so long as such use does not interfere with or operate to the detriment of the conduct of college affairs.

[Order 71-11, § 132L-20-130, filed 2/17/71.]

**WAC 132L-20-135 Handicapped students.** Prospective students who are handicapped and who are eligible for department of social and health services division of vocational rehabilitation (DVR) funding and in need of auxiliary aids, are asked to give the college six weeks notice prior to enrolling in order to allow the student to arrange funding with DVR.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-135, filed 8/14/87.]

**WAC 132L-20-140 Use of college facilities.** In accordance with state board for community college education regulations, any recognized Associated Students of Centralia College organization may request use of available college facilities for authorized activities. Facilities will be provided free of charge to the organization except when such use necessitates staffing and services beyond regular college requirements. Standard college fees will be charged in these cases.

Use of facilities for purposes other than those approved or in an irresponsible manner may result in withdrawal of this privilege for an organization.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-140, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-140, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-140, filed 3/22/78; Order 71-11, § 132L-20-140, filed 2/17/71.]

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## Chapter 132L-22 WAC

## CENTRALIA COLLEGE CODE PROCEDURES

## WAC

132L-22-020	Nonacademic disciplinary procedures.
132L-22-060	Sanctions.
132L-22-070	Readmission after suspension.
132L-22-080	Reestablishment of academic standing.

DISPOSITION OF SECTIONS FORMERLY  
CODIFIED IN THIS CHAPTER

132L-22-010	Purpose of disciplinary actions. [Statutory Authority: RCW 28B.19.030, 78-04-043 (Order 78-9), § 132L-22-010, filed 3/22/78; Order 71-11, § 132L-22-010, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
132L-22-030	Appeals. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-009 (Resolution No. 80-9), § 132L-22-030, filed 3/7/80. Statutory Authority: RCW 28B.19.030, 78-04-043 (Order 78-9), § 132L-22-030, filed 3/22/78; Order 71-11, § 132L-22-030, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
132L-22-040	Student hearing committee. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-009 (Resolution No. 80-9), § 132L-22-040, filed 3/7/80. Statutory Authority: RCW 28B.19.030, 78-04-043 (Order 78-9), § 132L-22-040, filed 3/22/78; Order 71-11, § 132L-22-040, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
132L-22-050	Final decision regarding disciplinary sanction. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-009 (Resolution No. 80-9), § 132L-22-050, filed 3/7/80. Statutory Authority: RCW 28B.19.030, 78-04-043 (Order 78-9), § 132L-22-050, filed 3/22/78; Order 71-11, § 132L-22-050, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

**WAC 132L-22-020 Nonacademic disciplinary procedures.** (1) **Initiation of disciplinary action.** Anyone may report, orally or in writing, violations to the dean of educational services, or designee, who may initiate disciplinary action.

(2) **Notice.** Any student charged with a violation shall receive written notice delivered to the student personally or by registered or certified mail to the student's last known address no later than two weeks after a reported violation. This notice shall not be ineffective if presented later due to the student's absence. The notice shall contain:

- (a) The time, date, place, and nature of the alleged misconduct;
- (b) Set forth those specific provisions allegedly violated;
- (c) The time and date the student is required to meet with the dean of educational services or designee;
- (d) That anything the student says at the meeting with the dean or designee may be used against the student;
- (e) Inform the student that failure to appear may subject the student to any sanction authorized by this code.

(3) **Meeting with the dean of educational services.**

(a) At the meeting with the dean of educational services the student shall be informed of provisions of the code of student rights and responsibilities that are involved, that the student may appeal any sanction imposed by the dean of educational services, and that if a hearing is required it may be open to the public at the chairperson's discretion, if requested by the student. If the student requests a formal hearing, the dean of educational services shall take no action nor make any

determination in the matter other than to inform the student again of the time, date, and location of the formal hearing.

(b) After considering the evidence in the case and interviewing the student or students involved, the dean of educational services may take any of the following actions:

Impose any sanction; exonerate a student or students; refer the case to the student services committee with or without a recommendation; or dismiss the case (after whatever counseling or advice may be appropriate.)

(c) **Dean's decision - notice:** The student shall receive written notice of the dean's decision, as well as a summary of the evidence and notice of the right to appeal within ten days to the student services committee.

(d) Disciplinary action taken by or at the recommendation of the dean of educational services or designee is final unless the student appeals.

(4) **Student services committee.** A standing committee composed of eight members: Two administrators chosen by the president; two faculty members chosen by the faculty representative; two students chosen by the student senate; and two classified employees chosen by the classified representative. The committee shall select a chairperson from their membership and make decisions according to a majority vote.

(5) **Hearing procedures.**

(a) The student services committee will hear, de novo, and make recommendations to the college president or designee on all disciplinary cases appealed to the committee by the student or referred to it by the dean of educational services or designee. Recommendations involving suspension, dismissal, or expulsion will be referred to the college president or designee.

(b) The student may be represented by counsel of the student's own choosing provided that the student shall bear the cost and shall tender three days' notice thereof to the dean of educational services.

(c) The college may be represented by the dean of educational services or designee, including an assistant attorney general.

(d) The chairperson shall exercise control over the hearing to avoid needless consumption of time and to prevent the harassment or intimidation of witnesses. Any person, including the student, who disrupts the hearing or who fails to adhere to the rulings of the chairperson or committee advisor may be excluded from the proceedings.

(e) Hearings will be closed to the public, except for the dean and/or designee; immediate members of the student's family; and the student's representative. An open hearing may be held, at the discretion of the chairperson, if requested by the student. All parties, the witnesses, and the public shall be excluded during committee deliberations.

(f) The student may: Question witnesses; bring an advocate to defend him/her, including legal counsel; and have a maximum of three character witnesses appear on the student's behalf.

(g) The burden of proof shall be on the dean or designee, who must establish the guilt of the student by preponderance of the evidence.

(h) Formal rules of evidence and procedures shall not be applicable to disciplinary proceedings conducted pursuant to



this code. The chairperson shall admit all matters into evidence which reasonable persons would accept as having probative value in the conduct of their affairs. Unduly repetitious or irrelevant evidence may be excluded.

(i) The dean may appoint a special presiding officer to the committee in complex cases or in any case in which the respondent is represented by legal counsel. Special presiding officers may participate in committee deliberations but shall not vote.

(j) Final decisions of the student services committee shall be by majority vote of the members present and voting. A tie vote will result in an affirmation of the original decision.

(k) Final decisions of the committee, including findings of fact or reasons for the decision, shall be accompanied by a brief written opinion which will be delivered to the student personally or by registered or certified mail to the student's last known address.

(l) In order that a complete record of the proceedings, including all evidence presented, can be made, hearings may be tape recorded or transcribed. If a recording or transcription is made, a copy thereof shall be on file at the office of the dean of educational services. If a recording or transcription is not made, the decision of the committee, president, or designee should include a summary of the testimony and should be sufficiently detailed to permit appellate review.

(6) **Appeals.** All appeals by a student must be made in writing and presented to the dean or designee within ten calendar days after the student has been notified of the action from which he/she has the right to appeal. Appeals contesting the dean's decision to suspend, dismiss or expel or appeals contesting disciplinary recommendations by the student services committee may be taken to the college president. Appeals contesting disciplinary recommendations by the college president may only be taken to the Community College District Twelve board of trustees whose decision is final.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-22-020, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-020, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-020, filed 3/22/78; Order 71-11, § 132L-22-020, filed 2/17/71.]

**WAC 132L-22-060 Sanctions.** The following definitions of disciplinary terms have been established and shall be the sanctions imposed upon violators of the code of student rights and responsibilities:

(1) **Warning.** Notice to a student, either verbally or in writing, that the student has been in violation of college rules or regulations or has otherwise failed to meet the college's standards of conduct. Such warnings will include the statement that continuation or repetition of the specific conduct involved or other misconduct will normally result in one of the more serious disciplinary actions described below.

(2) **Reprimand.** Formal action censuring a student for violation of the college rules or regulations or for failure to meet the college's standards of conduct. Reprimands shall be made in writing to the student by the officer or agency taking action, with copies filed in the office of the dean of educational services. A reprimand will include the statement that continuation or repetition of the specific conduct involved or

other misconduct will normally result in one of the more serious disciplinary actions described below.

(3) **Restitution.** An individual student may be required to make restitution for damage or loss to college or other property and for injury to persons. Failure to make restitution within thirty days will result in suspension for an indefinite period of time as set forth in subsection (5) of this section provided that a student may be reinstated upon payment.

(4) **Disciplinary probation.** Formal action placing conditions upon the student's continued attendance for violation of college rules or regulations or the failure to meet the college standards of conduct. The office or agency placing the student on disciplinary probation will specify, in writing, the period of probation and the conditions, such as limiting the student's participation in extracurricular activities. Disciplinary probation warns the student that any further misconduct will automatically raise the question of suspension from the college. Disciplinary probation may be for a specified period which may extend to graduation or other termination of the student's enrollment in the college.

(5) **Suspension/dismissal.** Temporary, indefinite, or permanent dismissal from the college of a student for violation of college rules and regulations. The notification suspending/dismissing a student will indicate, in writing, the term of the suspension, if applicable, and any special conditions which must be met before readmission. Copies of the notification shall be kept on file in the office of the dean of educational services and in the student's official educational record.

Refund of fees for the quarter in which disciplinary action is taken shall be in accord with the college's refund policy.

Students who are suspended or dismissed from the college may be denied access to all or any part of the campus or other facility during the duration of the period of suspension.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-22-060, filed 8/14/87. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-060, filed 3/22/78; Order 71-11, § 132L-22-060, filed 2/17/71.]

**WAC 132L-22-070 Readmission after suspension.** Any student suspended from the college for disciplinary reasons may be readmitted upon expiration of the time period for which the suspension was issued. If the student has been suspended for an indefinite period, or feels that circumstances warrant reconsideration of the temporary suspension prior to its expiration, the student may be readmitted following approval of a written petition submitted to the dean of educational services. Such petitions must state reasons which support a reconsideration of the matter. Before readmission may be granted, such petitions must be reviewed and approved by the college president or designee, or by the board of trustees in those cases in which it made the final disciplinary action decision.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-22-070, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-070, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-070, filed 3/22/78; Order 71-11, § 132L-22-070, filed 2/17/71.]

**WAC 132L-22-080 Reestablishment of academic standing.** Students who have been suspended pursuant to disciplinary procedures set forth in code procedures or summary suspension rules, and whose suspension upon appeal is found to have been unwarranted shall be provided the opportunity to reestablish their academic and student standing to the extent possible within the abilities of the college, including an opportunity to retake examinations or otherwise complete course offerings missed by reason of such action.

[Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-080, filed 3/22/78; Order 71-11, § 132L-22-080, filed 2/17/71.]

### Chapter 132L-24 WAC

#### CENTRALIA COLLEGE SUMMARY SUSPENSION RULES

##### WAC

132L-24-010	Summary suspension procedures.
132L-24-020	Permission to enter or remain on campus.
132L-24-030	Notice of summary suspension proceedings.
132L-24-090	Summary suspension proceedings not duplicitous.

##### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132L-24-040	Procedures of summary suspension hearing. [Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-040, filed 3/22/78; Order 71-11, § 132L-24-040, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
132L-24-050	Decision by the dean of students. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-050, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-050, filed 3/22/78; Order 71-11, § 132L-24-050, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
132L-24-060	Notice of summary suspension. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-060, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-060, filed 3/22/78; Order 71-11, § 132L-24-060, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
132L-24-070	Suspension for failure to appear. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-070, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-070, filed 3/22/78; Order 71-11, § 132L-24-070, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
132L-24-080	Appeal. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-080, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-080, filed 3/22/78; Order 71-11, § 132L-24-080, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

**WAC 132L-24-010 Summary suspension procedures.** The dean of educational services or designee may suspend any student of the college for not more than ten academic calendar days pending investigation, action or prosecution on charges of an alleged violation or violations of college policy, and if the dean of educational services has reason to believe the student's physical or emotional safety and well-being, or the safety and well-being of the other college community members, or the safety and well-being of the college property requires such suspension.

[Title 132L WAC—p. 10]

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-24-010, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-010, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-010, filed 3/22/78; Order 71-11, § 132L-24-010, filed 2/17/71.]

**WAC 132L-24-020 Permission to enter or remain on campus.** During the period of summary suspension, the suspended student shall not enter the campus of the college or facility under the operation of the college other than to meet with the dean of educational services or to attend the hearing. However, the dean of educational services may grant the student special permission to enter the campus for the express purpose of meeting with faculty, staff, or students in preparation for the hearing.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-24-020, filed 8/14/87. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-020, filed 3/22/78; Order 71-11, § 132L-24-020, filed 2/17/71.]

**WAC 132L-24-030 Notice of summary suspension proceedings.** (1) If the dean of educational services or designee finds it necessary to exercise the authority to summarily suspend a student, he/she shall give the student notice, orally or in writing, stating: The time, date, place, and nature of the alleged misconduct; the evidence in support of the charge(s); the corrective action or punishment which may be imposed against the student; that anything the student says to the dean may be used against the student; and that the student may either accept the disciplinary action or, within forty-eight hours or two work days following receipt of this notification, file at the office of the dean of educational services, a written request for a hearing by the student services committee. If the request is not filed within the prescribed time, it will be deemed as waived.

(2) Appeal and hearing: If oral notice is given, it shall be followed by a written notice within forty-eight hours or two working days. The hearing shall be accomplished according to the procedures set forth in WAC 132L-22-010. Failure by the student to appear at the hearing with the student services committee shall result in the dean of educational services suspending the student from the college.

(3) Nothing herein shall prevent faculty members from taking reasonable summary action as may be reasonably necessary to maintain order when they have reason to believe that such action is necessary for the physical safety and well-being of the student, or the safety and protection of other students or of college property or where the student's conduct materially and substantially disrupts the educational process.

(a) Such summary action in the form of removal from the classroom shall be effective for a period not to exceed two scheduled classroom days.

(b) Any summary action taken by faculty members may be appealed to the dean of educational services pursuant to appeal procedures set forth in WAC 132L-22-010(6).

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-24-030, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-030, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-030, filed 3/22/78; Order 71-11, § 132L-24-030, filed 2/17/71.]

(1999 Ed.)

**WAC 132L-24-090 Summary suspension proceedings not duplicitous.** (1) The summary suspension proceedings shall in no way substitute for the disciplinary proceedings provided for in provisions of the code procedures. At the end of the suspension, the student shall be reinstated to full rights and privileges as a student, subject to whatever sanctions may have been or may be in the future imposed for violation of the code of student rights and responsibilities.

(2) Any disciplinary proceeding initiated against the student because of violations alleged against any student in the course of the summary suspension proceedings provided for herein shall be heard de novo: *Provided*, That the records made and evidence presented during the course of any facet of the summary suspension proceedings brought against the student shall be available for the use of the student and of the college in the disciplinary proceeding initiated under the provisions of the code procedures.

[Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-090, filed 3/22/78; Order 71-11, § 132L-24-090, filed 2/17/71.]

### Chapter 132L-25 WAC EMERGENCY PROCEDURES

#### WAC

132L-25-010 Emergency procedures.

**WAC 132L-25-010 Emergency procedures.** In the event of activities which interfere with the orderly operation of the college, the dean of educational services or the college president shall determine the course of action which appears to offer the best possibility for resolution of the problem. The emergency procedures outlined below will be followed if deemed essential:

(1) Inform those involved in such activities that they are in violation of college and/or civil regulations.

(2) Inform them that they should cease and desist. Indicate an area on campus where they are able to conduct their activities without interfering with the operation of the college, if such an area is available.

(3) If they do not respond within a reasonable time, call the civil authorities.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-25-010, filed 8/14/87.]

### Chapter 132L-26 WAC EMERGENCY PROCEDURES

#### WAC

132L-26-010	Authority to suspend operations.
132L-26-020	Remuneration for classified employees.
132L-26-025	Authority to staff campus—Limitations.
132L-26-030	Employee notification—Time.
132L-26-035	Return to work.
132L-26-040	Voluntary staffing.
132L-26-050	Mandatory staffing.
132L-26-055	Temporary duties.
132L-26-060	Suspended operation procedures after fifteen days.
132L-26-065	Layoffs—Conditions.
132L-26-070	Closure notification plan—Recall plan.
132L-26-075	Option to recover time loss.
132L-26-080	Suspended operations—Not a lock-out.

**WAC 132L-26-010 Authority to suspend operations.** The president of District 12 is authorized to suspend the operation of any or all campuses in the district if, in his opinion, an emergency condition beyond his control makes this closure advisable, and the public health, or property, or safety is jeopardized.

of any or all campuses in the district if, in his opinion, an emergency condition beyond his control makes this closure advisable, and the public health, or property, or safety is jeopardized.

In accordance with WAC 251-22-240, as amended by the higher education personnel board, April 6, 1981, Community College District 12 adopts the following suspended operation rules.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-021 (Resolution No. 81-9), § 132L-26-010, filed 6/12/81; Order 77-30, § 132L-26-010, filed 9/1/77.]

**WAC 132L-26-020 Remuneration for classified employees.** All compensation paid classified employees during a period of suspended operations shall be in accordance with the provisions of WAC 251-22-240, higher education personnel board rules.

[Order 77-30, § 132L-26-020, filed 9/1/77.]

**WAC 132L-26-025 Authority to staff campus—Limitations.** In the event of suspended operation, the president or his designee shall have the option to staff any campus or any portion thereof in any manner during the first five days of suspended operation.

[Order 77-30, § 132L-26-025, filed 9/1/77.]

**WAC 132L-26-030 Employee notification—Time.** If the president declares a condition of suspended operations and provides notification of this closure to employees via local radio station transmission at least one hour prior to the employees' reporting time, or by telephone or personal contact prior to the time the individual employee would depart home for work, the provisions of WAC 251-22-240 would not apply. Employees not notified prior to their usual departure time from home would be covered by the provision of WAC 251-22-240.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-03-036 (Resolution No. 81-2), § 132L-26-030, filed 1/14/81; Order 77-30, § 132L-26-030, filed 9/1/77.]

**WAC 132L-26-035 Return to work.** If operations are suspended, employees are directed to contact the district dean of administration's office or other designated office prior to returning to work on the following day to determine whether the institution will be reopened or if partial staffing is required. Teaching personnel will contact the dean/director of the appropriate division for this purpose.

[Order 77-30, § 132L-26-035, filed 9/1/77.]

**WAC 132L-26-040 Voluntary staffing.** When the period of suspended operation is expected to exceed five working days, staffing shall be on a volunteer basis. Employees qualified to perform the task with the most layoff seniority shall be given the first option to work.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-021 (Resolution No. 81-9), § 132L-26-040, filed 6/12/81; Order 77-30, § 132L-26-040, filed 9/1/77.]

**WAC 132L-26-050 Mandatory staffing.** If sufficient volunteers cannot be found, the president shall have the

authority to require employees to work. If the employees who are requested to work withhold their services (except for illness or prearranged leave not related to or precipitated by the suspended operation) they shall not be allowed to use compensatory time or annual leave. Employees will be called in reverse seniority.

[Order 77-30, § 132L-26-050, filed 9/1/77.]

**WAC 132L-26-055 Temporary duties.** During periods of suspended operations, employees may be required to temporarily perform tasks above or below their assigned categories.

[Order 77-30, § 132L-26-055, filed 9/1/77.]

**WAC 132L-26-060 Suspended operation procedures after fifteen days.** If the period of suspended operation is expected to exceed fifteen days, the personnel director shall request an extension from the director of the higher education personnel board subject to confirmation by the board. If the period of suspended operation exceeds fifteen days and no extension is granted, the full classified personnel layoff provisions apply.

If the suspended operation exceeds the period for which an extension was granted, the full classified personnel layoff provisions shall apply.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-021 (Resolution No. 81-9), § 132L-26-060, filed 6/12/81; Order 77-30, § 132L-26-060, filed 9/1/77.]

**WAC 132L-26-065 Layoffs—Conditions.** Layoffs necessitated by conditions causing suspended operations shall be accomplished in accordance with WAC 251-10-030.

[Order 77-30, § 132L-26-065, filed 9/1/77.]

**WAC 132L-26-070 Closure notification plan—Recall plan.** The district will provide all employees with a copy of the closure notification plan and the recall plan.

[Order 77-30, § 132L-26-070, filed 9/1/77.]

**WAC 132L-26-075 Option to recover time loss.** The district shall have the option to make up lost time due to suspended operations by extending the calendar. Classified and administrative employees who lose regular work time as a result of suspended operation may request to work additional hours in accordance with WAC 251-22-240. The district president shall have the option to approve or deny such requests. This response must be made within fifteen days after receipt of the request. Compensation for additional work hours shall be granted on a compensatory time basis at straight time.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-021 (Resolution No. 81-9), § 132L-26-075, filed 6/12/81; Order 77-30, § 132L-26-075, filed 9/1/77.]

**WAC 132L-26-080 Suspended operations—Not a lock-out.** Suspended operations shall not be interpreted as a lock-out by District 12.

[Order 77-30, § 132L-26-080, filed 9/1/77.]

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## Chapter 132L-108 WAC PRACTICE AND PROCEDURE

### WAC

132L-108-010	Adoption of model rules of procedure.
132L-108-020	Appointment of presiding officers.
132L-108-030	Method of recording.
132L-108-040	Application for adjudicative proceeding.
132L-108-050	Brief adjudicative procedures.
132L-108-060	Discovery.
132L-108-070	Procedure for closing parts of the hearings.
132L-108-080	Recording devices.

**WAC 132L-108-010 Adoption of model rules of procedure.** The model rules of procedure adopted by the chief administrative law judge pursuant to RCW 34.05.250, as now or hereafter amended, are hereby adopted for use at this institution. Those rules may be found at chapter 10-08 WAC. Other procedural rules adopted in this title are supplementary to the model rules of procedure. In the case of a conflict between the model rules of procedure and procedural rules adopted in this title, the procedural rules adopted by this institution shall govern. Rules adopted at this institution prior to July 1, 1989, remain in full force and effect unless specifically repealed or amended.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-010, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-020 Appointment of presiding officers.** The president or president's designee shall designate a presiding officer for adjudicative proceeding. The presiding officer shall be an administrative law judge, a member in good standing of the Washington State Bar Association, a panel of individuals, the president or his or her designee, or any combination of the above. Where more than one individual is designated to be the presiding officer, one person shall be designated by the president or president's designee to make decisions concerning discovery, closure, means of recording adjudicative proceedings, and similar matters.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-020, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-030 Method of recording.** Proceedings shall be recorded by a method determined by the presiding officer, among those available pursuant to the model rules of procedure in WAC 10-08-170.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-030, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-040 Application for adjudicative proceeding.** An application for adjudicative proceeding shall be in writing. Application forms are available at the following address: Administrative Services, Administration Building, Corner of Walnut and Rock Streets. The mailing address is 600 West Locust, Centralia, WA 98531.

Written application for an adjudicative proceeding should be submitted to the above address within 20 days of the agency action giving rise to the application, unless provided for otherwise by statute or rule.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-040, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-050 Brief adjudicative procedures.**

This rule is adopted in accordance with RCW 34.05.482-494, the provisions of which are hereby adopted. Brief adjudicative procedures shall be used in all matters related to:

- (1) Residency determinations made pursuant to RCW 28B.15.013, conducted by the admissions office;
- (2) Challenges to contents of education records;
- (3) Student conduct proceedings;
- (4) Parking violations;
- (5) Outstanding debts owed by students or employees;
- (6) Loss of eligibility for participation in institution sponsored athletic events, pursuant to chapter 132L-400 WAC.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-050, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-060 Discovery.** Discovery in adjudicative proceedings may be permitted at the discretion of the presiding officer. In permitting discovery, the presiding officer shall make reference to the civil rules of procedure. The presiding officer shall have the power to control the frequency and nature of discovery permitted, and to order discovery conferences to discuss discovery issues.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-060, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-070 Procedure for closing parts of the hearings.** A party may apply for a protective order to close part of a hearing. The party making the request should state the reasons for making the application to the presiding officer. If the other party opposes the request, a written response to the request shall be made within 10 days of the request to the presiding officer. The presiding officer shall determine which, if any, parts of the proceeding shall be closed, and state the reasons therefore in writing within 20 days of receiving the request.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-070, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-080 Recording devices.** No cameras or recording devices shall be allowed in those parts of proceedings which the presiding officer has determined shall be closed pursuant to WAC 132L-108-010, except for the method of official recording selected by the institution.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-080, filed 2/9/90, effective 3/12/90.]

**Chapter 132L-117 WAC**

**PARKING AND TRAFFIC REGULATIONS—  
CENTRALIA COLLEGE**

**WAC**

132L-117-010	Purpose for adopting parking and traffic regulations.
132L-117-020	Applicable parking and traffic regulations.
132L-117-030	Definitions.
132L-117-040	Authorization for issuance of permits.
132L-117-050	Vehicle parking permits.
132L-117-060	Visitor permits.
132L-117-070	Responsibility of person to whom permit is issued.
132L-117-080	Display of permits.
132L-117-090	Transfer of permits.
132L-117-100	Permit revocation.
132L-117-110	Right to refuse permit.
132L-117-120	Right to appeal permit revocation/refusal.

132L-117-130	Delegation of authority.
132L-117-140	Enforcement.
132L-117-150	Violation of parking and traffic regulations.
132L-117-160	Issuance of traffic tickets or summons.
132L-117-170	Fines and penalties.
132L-117-180	Appeal proceedings—Appeal of fines and penalties.
132L-117-190	Parking advisory committee.
132L-117-200	Liability of college.
132L-117-210	Designation of parking.
132L-117-220	Parking within designated spaces.
132L-117-230	Regulatory signs, markings, barricades, etc.
132L-117-240	Speed limit.
132L-117-250	Pedestrians right of way.
132L-117-260	Two-wheeled motorcycles or bicycles.
132L-117-270	Report of accidents.
132L-117-280	Disabled and inoperative vehicles—Impounding.
132L-117-290	Authority to establish parking fee.
132L-117-300	Parking permit fees.

**WAC 132L-117-010 Purpose for adopting parking and traffic regulations.** Pursuant to the authority granted RCW 28B.50.140(10), the board of trustees of Community College District 12 is granted authority to adopt rules and regulations for pedestrian and vehicular traffic upon public lands devoted to, operated by or maintained by the college. The objectives of these regulations are:

- (1) To protect and control pedestrian and vehicular traffic.
- (2) To assure access at all times for emergency traffic.
- (3) To minimize traffic disturbances during class hours.
- (4) To facilitate the work of the college by assuring access to its vehicles and by assigning limited parking space for the most efficient use by all.
- (5) To regulate the use of parking spaces.
- (6) To protect state owned property.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-010, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-020 Applicable parking and traffic regulations.** (1) All regulations in this chapter and all motor vehicle and other traffic laws of the state of Washington shall apply on the campus.

(2) The traffic code of the city of Centralia shall apply upon all lands located within the city of Centralia.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-020, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-030 Definitions.** As used in this chapter, the following words and phrases shall mean:

- (1) "Board": The board of trustees of Community College District 12.
- (2) "Campus": All lands and buildings devoted to, operated by, or maintained by Centralia College, District 12.
- (3) "Campus security officer": Employee of the college who is responsible to the dean of administration for campus traffic control, parking, security, and safety.
- (4) "College": Centralia College, District 12.
- (5) "Safety and security supervisor": The college's safety and security supervisor.
- (6) "Employee": An individual appointed to the faculty, staff, or administration of the college.
- (7) "Guests/visitors": Person or persons who come upon the campus as guests and person or persons who lawfully visit the campus.

(8) "Continuing permits": Permits issued to full-time employees for an indefinite period of time.

(9) "Annual permits": Permits which are valid from the date of issue until the first day of the following fall quarter.

(10) "Temporary permits": Permits which are valid for a specific period designated on the permit.

(11) "Vehicle": Automobile, truck, motor-driven cycle, scooter or and vehicle otherwise powered.

(12) "Full-time student": Any person who is enrolled on campus for ten credit hours or more at the college.

(13) "Part-time student": Any person who is enrolled on campus for nine credit hours or less at the college.

(14) "Full-time employee": An employee of the college employed twenty hours or more per week on a permanent regular basis.

(15) "Part-time employee": An employee of the college employed less than twenty hours per week.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-030, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-040 Authorization for issuance of permits.** (1) The safety and security supervisor, or designee, is authorized to issue parking permits to students, employees, and guests upon the following:

(1a) When the vehicle is properly registered with the college.

(1b) When a permanent or special parking permit is necessary to enhance the business or operation of the college.

(2) Additional permits are available at the current fee schedule to individuals who may be registered to drive any one of several vehicles. Only one vehicle registered to an individual under one permit fee shall be permitted to park on campus at any one time.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-040, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-050 Vehicle parking permits.** (1) All part-time and full-time employees and students of the college shall obtain and display a currently valid parking permit on all vehicles parked or left standing unattended upon the college campus for both day and night classes, in accordance with WAC 132L-117-040.

(2) All persons parking on the campus shall secure and display a currently valid parking permit within five days from date of registration or from the first day of employment.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-050, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-060 Visitor permits.** All guests/visitors (including salespersons, maintenance or service personnel) will park in appropriate parking areas after obtaining a temporary permit from central services.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-060, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-070 Responsibility of person to whom permit is issued.** The person to whom a parking permit is issued shall be responsible for all violations of said rules and regulations involving the vehicle; however, such responsibility shall not relieve said driver of the responsibility

for violations of the regulations established by this chapter. In the event that a vehicle in violation is not registered with the college, the current registered owner will be responsible for the violations of the campus regulations.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-070, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-080 Display of permits.** The parking permit issued by the college shall be visibly affixed on the outside of the rear window of the vehicle, for which the permit is issued, on the lower left hand corner of the window as viewed front [from] the rear of the vehicle. If the vehicle is a convertible or has no rear window the permit shall be affixed to the driver side rear bumper or driver side windshield lower corner. Motorcycle permits must be affixed in a conspicuous place.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-080, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-090 Transfer of permits.** Parking permits are not transferable. If a vehicle is sold or traded, the new vehicle must be registered with central services and the permit will be reissued.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-090, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-100 Permit revocation.** Permits are licenses and the property of the college, and may be revoked for any of the following reasons:

(1) When the purpose for which the permit was issued changes or no longer exists.

(2) When a permit is used on an unregistered vehicle or by an unauthorized person.

(3) Falsification on a vehicle registration application.

(4) Continued violations of parking and traffic regulations.

(5) Counterfeiting or altering of permits.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-100, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-110 Right to refuse permit.** The college dean of administration, or designee, reserves the right to refuse the issuance of a parking permit to anyone who has had a previous permit revoked, or whose driving or parking record indicates a disregard for the rights or safety of others.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-110, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-120 Right to appeal permit revocation/refusal.** When a parking permit has been revoked pursuant to WAC 132L-117-100 or has been refused in accordance with WAC 132L-117-110 or when a fine or penalty has been levied against a violator of the rules and regulations set forth in this chapter, such action by the dean of administration, or designee, may be appealed in accordance with WAC 132L-117-180.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-120, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-130 Delegation of authority.** The authority and powers conferred upon the dean of administration by these regulations shall be subject to delegation to that individual's subordinates.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-130, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-140 Enforcement.** (1) Parking and traffic regulations will be enforced at all times.

(2) The dean of administration, or designee shall be responsible for the enforcement of the regulations contained in this chapter.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-140, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-150 Violation of parking and traffic regulations.** (1) Operators of illegally operated or parked vehicles shall be warned or cited through an appropriate means that they are in violation of these regulations. All fines are payable at the cashier's office.

(2) In instances where violations are repeated, and in the judgment of the safety and security supervisor, with appropriate documented evidence, said vehicles may be impounded.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-150, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-160 Issuance of traffic tickets or summons.** (1) The safety and security supervisor or designee may issue a warning or citation for a violation of these regulations. The warning or citation should set forth the date, the approximate time, permit number, license information and nature of violation.

(2) Such warning or citation may be served by attaching or affixing a copy thereof in some prominent place outside such vehicle or by personally serving the operator.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-160, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-170 Fines and penalties.** The safety and security supervisor, or designee, is authorized to impose the following fines and penalties for violation of the regulations contained in this chapter:

(1) A schedule of fines shall be set by the board of trustees. The schedule shall be published by the college in the parking and traffic regulations and on the traffic parking citation form.

(2) Fines will be assessed in accordance with the fees and fines schedules as established by the board of trustees for the following violations:

- (a) No valid permit displayed
- (b) Visitor parking violations
- (c) Occupying more than one parking space
- (d) Occupying space/area not designated for parking
- (e) Handicapped parking violation
- (f) Parking in area not authorized by permit
- (g) Parking in reserved staff space without authorization
- (h) Blocking or obstructing traffic (may be towed if creating a safety hazard)
- (i) Parking adjacent to fire hydrant (may be towed if creating a safety hazard)

(1999 Ed.)

(j) Parking in fire lane (may be towed if creating a safety hazard)

(k) Parking in zone or area marked no parking

(l) Other violations of college parking traffic regulations and its objectives

(3) At the discretion of the dean of administration, or designee, an accumulation of citations by a staff, administrator, or faculty member may be turned over to a private collection agency for the collection of past due fines. Other appropriate collection procedures may be initiated as deemed necessary.

(4) Vehicles parking in a manner so as to obstruct traffic, including access to and from parking spaces and areas, may be subject to a fine and may be impounded and taken to such place for storage as the safety and security supervisor, or designee, selects. The expenses of such impounding and storage shall be the responsibility of the registered owner or driver of the vehicle.

(5) Vehicles impounded by means of an immobilizing device shall be charged a service fee according to the current fee schedule.

(6) The college shall not be liable for loss or damage of any kind resulting from impounding and storage of vehicles.

(7) Vehicles involved in violations of these regulations may be impounded as provided for in these regulations.

(8) Persons may appeal the issuance of a citation according to WAC 132L-117-180.

(9) In the event a person fails or refuses to pay an uncontested fine which has been outstanding in excess of five days, the dean of administration, or designee, may initiate the following actions:

(a) Student may not be able to obtain transcript of credits until all fines are paid.

(b) Student may not receive a degree/diploma until all fines are paid.

(c) Students will not be able to register for subsequent quarters until all fines are paid.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-170, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-180 Appeal proceedings—Appeal of fines and penalties.** (1) Appeals must be presented in writing, giving full particulars, listing witnesses, evidence, etc.

(2) Appeals must be submitted to the dean of students within five days from date of citation.

(3) If an appeal is not resolved to the satisfaction of the alleged violator, he/she shall have five additional days from receipt of decision by the dean of students to appeal to the parking advisory committee.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-180, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-190 Parking advisory committee.** The parking advisory committee shall be structured and responsible for the following purposes:

(1) To review and recommend necessary changes to the college parking and traffic regulations annually.

(2) To receive and hear appeals related to parking and traffic violations. All decisions made by the parking advisory committee relative to parking/traffic appeals shall be final.

(3) Membership shall consist of at least: Three student representatives, one faculty representative, one classified representative, one administrator, and the dean of administration - ex officio.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-190, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-200 Liability of college.** The college assumes no liability under any circumstances for theft or damage occurring to vehicles, bicycles or their contents. No bailment of any sort is created by the purchase of a parking permit.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-200, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-210 Designation of parking.** The parking spaces available on campus may be allocated and designated by the dean of administration in such a manner as will best achieve the objectives of these rules and regulations.

(1) Special provisions shall be made for physically disabled employees, visitors, students, or their designee. Physically disabled individuals utilizing handicapped parking spaces must display in that vehicle a valid state issued disabled parking permit or license plate. Temporarily handicapped permits will be issued by the safety and security supervisor. In addition to the disabled permit, valid college parking permits must be purchased and displayed on the vehicle.

(2) Spaces specifically designated as "visitor" are to be used only by visitors driving vehicles without continuing or annual permits, for a maximum time period of 30 minutes. A temporary permit is not required. Visitors requiring parking for longer than 30 minutes may obtain a temporary permit at Central Services, and will park in normal undesignated spaces.

(3) Parking spaces may be designated for special purposes as deemed necessary.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-210, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-220 Parking within designated spaces.** (1) No vehicle shall be parked on the campus except in those areas set aside and designated for parking.

(2) No vehicle shall be parked so as to occupy any portion of more than one parking space or stall.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-220, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-230 Regulatory signs, markings, barricades, etc.** The dean of administration, or designee, is authorized to make and erect signs, barricades, and other structures and to paint marks and other directions upon the streets, entry/exits, and roadways for the regulation of traffic and parking upon the various public lands devoted to, operated by, or maintained or [by] the college. Drivers or vehicles shall observe and obey all the signs, barricades, structures, markings and directions given them by the campus security officer in the control and regulation of traffic and parking.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-230, filed 8/14/90, effective 9/14/90.]

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**WAC 132L-117-240 Speed limit.** No vehicle shall be operated on the campus at a speed in excess of five miles per hour, or such slower speed as is reasonable and prudent to the circumstances.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-240, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-250 Pedestrians right of way.** (1) The operator of a vehicle shall yield right of way to any pedestrian. Pedestrian shall not leave a curb or other place of safety and walk or run into the path of an oncoming vehicle.

(2) When a sidewalk or crosswalk is provided, pedestrians shall proceed upon the sidewalk or crosswalk.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-250, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-260 Two-wheeled motorcycles or bicycles.** (1) All two-wheeled vehicles powered by an engine shall park in areas designated for motorcycles only and will not use spaces assigned to automobiles or bicycles.

(2) Bicycles and other nonengine powered cycles are to be parked in bicycle racks where provided. No person shall park a bicycle inside a building, by a doorway, on a path, sidewalk, walkway, or in such a manner as to block or obstruct the normal flow of pedestrian traffic.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-260, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-270 Report of accidents.** (1) The operator of any vehicle involved in an accident on campus resulting in injury or death of any person or claimed damage to either or both vehicles exceeding five hundred dollars shall immediately report such accident to central services. Accidents occurring after the close of business shall be reported the next working day. Operator shall within twenty-four hours after such accident file a state of Washington motor vehicle report.

(2) Other minor accidents may be reported to central services for insurance record purposes.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-270, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-280 Disabled and inoperative vehicles—Impounding.** (1) Disabled or inoperative vehicles shall not be parked on the campus for a period exceeding seventy-two hours, without authorization from the dean of administration, or designee.

(2) Vehicles parked over seventy-two hours without authorization may be impounded and stored at the expense of either or both the owner and operator thereof.

(3) Notice of intent to impound will be posted on the vehicle and sent by registered mail to the legal owner forty-eight hours prior to impound.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-280, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-290 Authority to establish parking fee.** The board shall set and review as necessary parking permit fees in accordance with WAC 132L-117-300 and a



schedule of fines and penalties in accordance with WAC 132L-117-170.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-290, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-300 Parking permit fees.** Fees shall be levied in accordance with the current published fee schedule.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-300, filed 8/14/90, effective 9/14/90.]

**Chapter 132L-120 WAC**

**CENTRALIA COLLEGE—STUDENT CONDUCT CODE—POLICY**

**WAC**

132L-120-010 Student attendance policy.  
132L-120-020 Implementation.

**WAC 132L-120-010 Student attendance policy.** Students are expected to attend all classes for which they enroll during the particular quarter. Nonattendance by a student may cause him to forfeit his right to continue in any class. He may be subject to withdrawal from the class roll and be assigned a grade of "W" by his instructor should he, without prior arrangement or without early report to the college, be absent the first four calendar days after his class begins, be absent during the quarter for four consecutive class days in a course of 3 credits or more, or for two consecutive days in a course of 2 credits or less, or be absent in a consistent manner during the quarter.

Integral components of this policy which faculty members should give consideration are:

(1) Unavoidable absence due to emergencies, such as illness or bereavement. These should be reported, by the student, to the Registrar by letter or telephone so that arrangements with the student's instructors for the necessary extension of absence can be made.

(2) Hardships beyond the student's control which cause him to miss class. The instructor may approve alternative methods for the student to satisfy the attendance requirements of the course.

(3) Courses oriented more toward student proficiency and achieved competency than they are toward exposing subject matter to the students. Prior to or during the first week of the quarter the instructor shall set forth the conditions under which competency or proficiency may be considered in lieu of student class attendance.

(4) The student who has received eight hours or one-half of his class load or more of "W" in his preceding quarter. The administration will request his instructors to keep an account of his attendance pursuant to *Academic Standards* more fully described under that heading in the Handbook.

(5) Students whose tuition fees are paid by a state or federal agency. These students may have their attendance records reported at the request of their benefactor.

[Order 72-1, § 132L-120-010, filed 1/19/72.]

**WAC 132L-120-020 Implementation.** The success in implementing both this policy and its exceptions rests heavily on communications between the instructor and his students.

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As the student has fewer instructors than the instructor has students, the burden of initiating the communication relating to exceptions in reality becomes that of the student.

[Order 72-1, § 132L-120-020, filed 1/19/72.]

**Chapter 132L-133 WAC  
ORGANIZATION**

**WAC**

132L-133-020 Organization—Operation—Information.

**WAC 132L-133-020 Organization—Operation—Information.** (a) Organization. Centralia College is established in Title 28B RCW as a public institution of higher education. The institution is governed by a five-member board of trustees, appointed by the governor. The board employs a president, who acts as the chief executive officer of the institution. The president establishes the structure of the administration.

(b) Operation. The administrative office is located at the following address: [Hanson] Administration Building, Corner of Walnut and Rock Streets. The mailing address is 600 West Locust, Centralia, WA 98531.

The [office] [operating] hours are 8 a.m. to 5 p.m., Monday through Friday, except legal holidays [for fall, winter and spring quarters (approximately September 1 through June 15). Summer hours (approximately June 16 through August 31) are 7:30 a.m. to 5:00 p.m. Monday through Thursday, and 7:30 a.m. to 11:30 a.m. on Friday, except holidays]. Educational operations are [also] located at the following addresses: 600 West Locust, Centralia[;] [and] East County Center, Morton[; and Tenino].

(c) Additional and detailed information concerning the educational offerings may be obtained from the catalog, copies of which are available at the following address: Admissions Office, 600 West Locust, Centralia, WA 98531.

[Statutory Authority: RCW 28B.50.090(10), 93-13-050 (Order A-1(93)), § 132L-133-020, filed 6/15/93, effective 7/16/93. Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250, 90-05-005, § 132L-133-020, filed 2/9/90, effective 3/12/90.]

**Reviser's note:** RCW 34.05.395 requires the use of underlining and deletion marks to indicate amendments to existing rules, and deems ineffectual changes not filed by the agency in this manner. The bracketed material in the above section does not appear to conform to the statutory requirement.

**Chapter 132L-136 WAC  
USE OF DISTRICT FACILITIES**

**WAC**

**SMOKING POLICY**

132L-136-010 Definitions.

**GENERAL POLICY**

132L-136-020 General policy.  
132L-136-030 Administrative control.  
132L-136-040 Trespass regulations.  
132L-136-050 Scheduling.  
132L-136-060 Users.  
132L-136-070 Limitations of use.  
132L-136-080 Fees.

**SMOKING POLICY**

**WAC 132L-136-010 Definition.** Because of the fire hazard and as a courtesy to nonsmokers, smoking is prohibited in classrooms and laboratories during scheduled classes and in other areas where posted.

[Order 72-1, § 132L-136-010, filed 1/19/72.]

**GENERAL POLICY**

**WAC 132L-136-020 General policy.** Community College District #12 is an educational institution provided and maintained by the people of the state. Its campuses, buildings, properties and facilities shall be reserved at all times for those activities which are related to its broad educational objectives and goals. However, the facilities, when not required for scheduled district use, are available for rental by the public in accordance with specified fee schedules and other regulations and procedures for such use.

[Order 74-18, § 132L-136-020, filed 3/19/74.]

**WAC 132L-136-030 Administrative control.** The board of trustees delegates to the president authority to establish procedures for proper review and approval of the use of the district's facilities; to establish, within the framework of these policies, regulations governing such use; and to establish and revise fee schedules consistent with WAC 132L-136-080.

[Order 74-18, § 132L-136-030, filed 3/19/74.]

**WAC 132L-136-040 Trespass regulations.** (1) Individuals who are not students or members of the faculty or staff, whose actions are in violation of trespass regulations, WAC 132L-20-040 - Authority to prohibit trespass, will be advised by the president, or his designee, of the specific nature of the violation, and if the individuals persist in the violation, they will be requested to leave the district property. Failure to comply with such a request will subject such individuals to arrest under provisions of chapter 9.83 RCW.

(2) Members of the district community (students, faculty, or staff) who do not comply with these regulations will be reported to the appropriate district office for action in accord with established district policies.

[Order 74-18, § 132L-136-040, filed 3/19/74.]

**Reviser's note:** Chapter 9.83 RCW was repealed by section 9A.92.010, chapter 260, Laws of 1975 1st ex. sess., effective July 1, 1976. For later enactment, see chapter 9A.52 RCW.

**WAC 132L-136-050 Scheduling.** The administrative regulations and procedures, schedule of fees, and application forms for use may be obtained at the office of the dean of administration on the Centralia college campus and at the office of the assistant director for administration on the Olympia Vocational Technical Institute campus. The scheduling of facilities by groups or organizations will be through these offices for the specific campus.

[Order 74-18, § 132L-136-050, filed 3/19/74.]

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**WAC 132L-136-060 Users.** In order to assure appropriate scheduling of Community College District #12 facilities, the following priorities will serve as guidelines:

1. Community College District #12 scheduled programs and activities.

2. Community College District #12 related activities, recognized college organizations, and those public or private agencies, whose purpose relate to the advancement of District #12 programs, and/or sponsored activities.

3. Nonprofit organizations that are nonsectarian, nonpolitical, and noncommercial:

a. Public education groups that would be engaging in activities serving public education goals and objectives, and

b. Other than public education groups or organizations,  
(1) That would be engaging in activities that serve governmentally supported objectives, or

(2) That would be engaging in activities related to community improvement objectives, or

(3) That would be engaging in activities related to the organization's goals and objectives.

4. Private organizations and those organizations of a religious or sectarian, political or commercial nature requesting facilities on an emergency basis.

5. Other organizations or groups.

[Order 74-18, § 132L-136-060, filed 3/19/74.]

**WAC 132L-136-070 Limitations of use.** 1. District facilities may not be used in ways which interfere with or are detrimental to the district's own instructional and educational programs.

2. District facilities may not be used for commercial sales, advertising, or promotional activities except when such activities serve educational purposes of the district and are conducted under the sponsorship of a district department of office.

3. Each group or organization which uses district facilities must abide by the regulations and procedure of use as determined by the board of trustees and/or the district president and shall be subject to revocation of their privilege to use the facilities for failing to do so.

4. The administration reserves the right to deny or cancel the use of facilities when such use or meeting may in any way be prejudicial to the best interests of the district.

[Order 74-18, § 132L-136-070, filed 3/19/74.]

**WAC 132L-136-080 Fees.** Fees, when applicable, will be determined by the following categories and assessed accordingly:

1. Direct charges: Will include charges for utilities (heat, light, etc.) and custodial services.

2. Special charges: Will include charges for use of audio-visual or television equipment and operator; for law enforcement services, and/or any other similar kind of expenses incurred.

3. Rental charges: Will include charges (depreciation, overhead costs, amortization, etc.) for use of facilities.

4. Damage charges: Will include charges to defray any expense for the repair or replacement of damaged property or equipment incurred as a result of a rental agreement.

[Order 74-18, § 132L-136-080, filed 3/19/74.]

**Chapter 132L-140 WAC**  
**ENVIRONMENTAL PROTECTION**

**WAC**

132L-140-010	Environmental protection policy.
132L-140-020	Responsible officer.
132L-140-030	SEPA information center.

**WAC 132L-140-010 Environmental protection policy.** It shall be the policy of Community College District 12 that capital projects proposed and developed by the district shall comply with the provisions of chapter 43.21C RCW, the State Environmental Policy Act (SEPA); chapter 197-10 WAC, WAC guidelines for SEPA implementation; and WAC 131-24-030, SEPA implementation rules of the state board for community college education.

[Order 77-3, § 132L-140-010, filed 3/30/77.]

**WAC 132L-140-020 Responsible officer.** In compliance with WAC 197-10-820, the district director of facilities and capital planning is designated to be the "responsible official" for carrying out this policy.

[Statutory Authority: Chapters 28B.50, 28B.19 and 28B.52 RCW. 85-18-056 (Order 85-1, Motion No. 85-56), § 132L-140-020, filed 9/3/85; 83-17-022 (Order 83-2, Motion No. 83-50), § 132L-140-020, filed 8/9/83; Order 77-3, § 132L-140-020, filed 3/30/77.]

**WAC 132L-140-030 SEPA information center.** (1) In compliance with WAC 197-10-830, a SEPA public information center will be maintained which will be the repository for all required documents. This office shall, upon written request, make these documents available to the public. A reasonable charge shall be made for copying and for the cost of mailing such documents.

(2) In the event a regional SEPA public information office is established in Lewis County, the District 12 SEPA public information office may be discontinued and all documents and registers forwarded to that regional office in accordance with WAC 197-10-835.

[Order 77-3, § 132L-140-030, filed 3/30/77.]

**Chapter 132L-276 WAC**  
**PUBLIC RECORDS**

**WAC**

132L-276-010	Purpose.
132L-276-020	Definitions.
132L-276-030	Description of central and field organization of Community College District No. 12.
132L-276-040	Operations and procedures.
132L-276-050	Public records available.
132L-276-060	Public records officer.
132L-276-070	Office hours.
132L-276-080	Requests for public records.
132L-276-090	Copying.
132L-276-100	Exemptions.
132L-276-110	Review of denials of public records requests.
132L-276-120	Protection of public records.
132L-276-130	Records index.
132L-276-140	Adoption of form.
132L-276-900	Appendix "A"—Request for public record to Community College District No. 12.

**WAC 132L-276-010 Purpose.** The purpose of this chapter shall be to ensure compliance by the Community College District No. 12 with the provisions of chapter 1, Laws of 1973 (Initiative 276), Disclosure—Campaign

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finances—Lobbying—Records; and in particular with sections 25-32 of that act, dealing with public records.

[Order 73-20, § 132L-276-010, filed 5/18/73.]

**WAC 132L-276-020 Definitions.** (1) Public records. "Public record" includes any writing containing information relating to the conduct of governmental or the performance of any governmental or proprietary function prepared, owned, used or retained by any state or local agency regardless of physical form or characteristics.

(2) Writing. "Writing means handwriting, typewriting, printing, photostating, photographing, and every other means of recording any form of communication or representation, including letters, words, pictures, sounds; or symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punched cards, discs, drums and other documents."

(3) Community College District No. 12. The Community College District No. 12 is an agency organized by statute pursuant to RCW 28B.50.040. The Community College District No. 12 shall hereinafter be referred to as the "district" and including the two institutions known as Centralia College and Olympia Vocational Technical Institute. Where appropriate, the term district also refers to the staff, the board of trustees, and the employees of the district on both campuses.

[Order 73-20, § 132L-276-020, filed 5/18/73.]

**WAC 132L-276-030 Description of central and field organization of Community College District No. 12.** District No. 12 is a community college district organized under RCW 28B.50.040. The district administrative office and its staff are located at Centralia College, Locust and Oak, Centralia, Washington, 98531. The Centralia College Administrative Offices are located at the same address and the Olympia Vocational Technical Institute Administrative Offices are located at 2011 Mottman Road S.W., Olympia, Washington, 98502.

[Order 73-20, § 132L-276-030, filed 5/18/73.]

**WAC 132L-276-040 Operations and procedures.** The district is established under RCW 28B.50.040 to implement the educational purposes established by RCW 28B.50.020. The college district is operated under the supervision and control of a board of trustees. The board of trustees is made up of five members each appointed by the governor to a term of five years. The trustees meet the second Thursday of each month on either the Centralia College or Olympia Vocational Technical Institute campus in accordance with public notice and hold such special meetings as are announced by public notice. At such time the trustees exercise the powers and duties granted it under RCW 28B.50.140.

[Order 73-20, § 132L-276-040, filed 5/18/73.]

**WAC 132L-276-050 Public records available.** All public records of the district, as defined in WAC 132L-276-020 are deemed to be available for public inspection and copying pursuant to these rules, except as otherwise provided by section 31, chapter 1, Laws of 1973 and WAC 132L-276-100.

[Order 73-20, § 132L-276-050, filed 5/18/73.]

**WAC 132L-276-060 Public records officer.** The district's public records shall be in the charge of the public records officer designated by the district president. The person so designated shall in turn designate persons in the administrative office on each campus to implement this section. The public records officer and his designees shall be responsible for the following: The implementation of the district's rules and regulations regarding release of public records, coordinating the staff of the district in this regard, and generally insuring compliance by the staff with the public records disclosure requirements of chapter 1, Laws of 1973.

[Order 73-20, § 132L-276-060, filed 5/18/73.]

**WAC 132L-276-070 Office hours.** Public records shall be available for inspection and copying during the customary office hours of the district. For the purposes of this chapter, the customary office hours shall be from 9:00 a.m. to noon and from 1:00 p.m. to 4:00 p.m., Monday through Friday, excluding legal holidays.

[Order 73-20, § 132L-276-070, filed 5/18/73.]

**WAC 132L-276-080 Requests for public records.** In accordance with requirements of chapter 1, Laws of 1973 that agencies prevent unreasonable invasions of privacy, protect public records from damage or disorganization, and prevent excessive interference with essential functions of the agency, public records may be inspected or copied or copies of such records may be obtained, by members of the public, upon compliance with the following procedures:

(1) A request shall be made in writing upon a form prescribed by the district which shall be available at its administrative office on the appropriate campus. The form shall be presented to the public records officer and/or his designees, at the administrative office on the appropriate campus during customary office hours. The request shall include the following information:

- (a) The name of the person requesting the record;
- (b) The time of day and calendar date on which the request was made;
- (c) The nature of the request;
- (d) If the matter requested is referenced within the current index maintained by the records officer, a reference to the requested record as it is described in such current index;
- (e) If the requested matter is not identifiable by reference to the district's current index, an appropriate description of the record requested.

(2) In all cases in which a member of the public is making a request, it shall be the obligation of the public records officer and/or his designees, to assist the member of the public in appropriately identifying the public record requested.

(3) The public records officer and/or his designee to whom the request is presented shall, by the close of that business day, if the request is presented before noon, or noon the following business day if the request is presented in the afternoon,

- (a) Make the requested document available, or
- (b) State that such a document does not exist, or
- (c) Ask for clarification of the document requested, or

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(d) Deny access because the document is exempt from public inspection under WAC 132L-276-050.

[Order 73-20, § 132L-276-080, filed 5/18/73.]

**WAC 132L-276-090 Copying.** No fee shall be charged for the inspection of public records. The district shall charge a fee of 10¢ per page of copy for providing copies of public records and for use of the district's copy equipment. This charge is the amount necessary to reimburse the district for its actual costs incident to such copying. If a particular request for copies requires an unusually large amount of time, or the use of any equipment not readily available, the district will provide copies at a rate sufficient to cover any additional cost. All fees must be paid by money order, cashier's check or cash in advance.

[Order 73-20, § 132L-276-090, filed 5/18/73.]

**WAC 132L-276-100 Exemptions.** (1) The district reserves the right to determine that a public record requested in accordance with the procedures outlined in WAC 132L-276-080 is exempt under the provisions of section 31, chapter 1, Laws of 1973.

(2) In addition, pursuant to section 26, chapter 1, Laws of 1973, the district reserves the right to delete identifying details when it makes available or publishes any public record, in any cases when there is reason to believe that disclosure of such details would be an invasion of personal privacy protected by chapter 1, Laws of 1973. The public records officer and/or his designee will fully justify such deletion in writing.

(3) All denials of requests for public records must be accompanied by a written statement specifying the reason for the denial, including a statement of the specific exemption authorizing the withholding of the record and a brief explanation of how the exemption applies to the record withheld.

[Order 73-20, § 132L-276-100, filed 5/18/73.]

**WAC 132L-276-110 Review of denials of public records requests.** (1) Any person who objects to the denial of a request for a public record may petition for prompt review of such decision by tendering a written request for review. The written request shall specifically refer to the written statement by the public records officer and/or his designees which constituted or accompanied the denial.

(2) Immediately after receiving a written request for review of a decision denying a public record, the public records officer and/or his designee denying the request shall refer it to the district president. The district president or his designee shall immediately consider the matter and either affirm or reverse such denial or consult with the attorney general to review the denial. In any case, the request shall be returned with a final decision, within two business days following the original denial.

(3) Administrative remedies shall not be considered exhausted until the district has returned the petition with a decision or until the close of the second business day following denial of inspection, whichever occurs first.

[Order 73-20, § 132L-276-110, filed 5/18/73.]

WAC 132L-276-120 Protection of public records.

Requests for public records shall be to the public records officer and/or his designees in the appropriate locations on both or either campuses in the district. Public records and a facility for their inspection will be provided by the public records officer and/or his designees. Such records shall not be removed from the place designated for their inspection. Copies shall be made at Centralia College. If copying facilities are not available at the college, the college will arrange to have copies made commercially according to the provisions of WAC 132L-276-090.

[Order 73-20, § 132L-276-120, filed 5/18/73.]

WAC 132L-276-130 Records index. (1) Index. The public records officer and/or his designees have available to all persons a current index which provides identifying information as to those records adopted or promulgated and indexed since June 30, 1972, in the following areas:

(a) Final opinions, including concurring and dissenting opinions, as well as orders, made in the adjudication of cases; (b) Those statements of policy and interpretations of policy, statute and the Constitution which have been adopted by the agency;

(c) Administrative staff manuals and instructions to staff that affect a member of the public; (d) Planning policies and goals, and interim and final planning decisions;

(e) Factual staff reports and studies, factual consultant's reports and studies, scientific reports and studies, and any other factual information derived from tests, studies, reports or surveys, whether conducted by public employees or others;

(f) Correspondence, and materials referred to therein, by and with the agency relating to any regulatory, supervisory or enforcement responsibilities of the agency, whereby the agency determines, or opines upon, or is asked to determine or opine upon, the rights of the state, the public, a subdivision of state government, or of any private party;

(g) Financial records and budgets; and (h) Board of trustees' minutes and reports.

(2) Availability. The current index promulgated by the district shall be available to all persons under the same rules and on the same conditions as are applied to public records available for inspection.

[Order 73-20, § 132L-276-130, filed 5/18/73.]

WAC 132L-276-140 Adoption of form. The district hereby adopts for use by all persons requesting inspection and/or copying or copies of its records, the form attached hereto as Appendix A, entitled "Request for public record."

[Order 73-20, § 132L-276-140, filed 5/18/73.]

WAC 132L-276-900 Appendix "A"—Request for public record to Community College District No. 12.

Appendix "A"
Request for public record to
Community College District No. 12

(a) Signature Signature (Please Print)

(1999 Ed.)

Name of Organization, if Applicable
Mailing Address of Applicant Phone Number
(b) Date Request Made at Community College District No. 12 Time of Day Request Made
(c) Nature of Request
(d) Identification Reference on Current Index Please Describe
(e) Description of Record, or Matter, Requested if not Identifiable by Reference to the Community College District No. 12's Current Index
Request: Approved By Date Public Records Officer and/or his designee
Denied Date
Reasons for Denial:
Referred to. By Date Public Records Officer and/or his designee

[Order 73-20, Appendix A (codified as WAC 132L-276-900), filed 5/18/73.]

Chapter 132L-280 WAC
STUDENT RECORDS POLICY

Table with 2 columns: WAC number and description. Includes 132L-280-010 General policy, 132L-280-015 Definitions, 132L-280-020 Annual notification of rights, 132L-280-030 Procedure to inspect education records, 132L-280-040 Disclosure of education records, 132L-280-050 Limits on rights to review and inspect and obtain copies of education records, 132L-280-060 Record of request and disclosures, 132L-280-070 Disclosure of directory information, 132L-280-080 Requests for corrections, hearings, adding statements to education records, 132L-280-090 Fees for copies, 132L-280-100 Waiver, 132L-280-110 Type and location of education records, 132L-280-120 Remedy for students protected by this act.

WAC 132L-280-010 General policy. Centralia College implements the policy contained in this chapter in compliance with the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) and its implementing regulation (34 C.F.R. §99). Briefly, Centralia College is required to provide students with access to their own education records, to permit students to challenge their records on the grounds that they are inaccurate, misleading, or otherwise in violation of the student's privacy or other right, to obtain written consent

before releasing certain information and to notify students of these rights.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-010, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-015 Definitions.** For the purposes of this policy, the following definitions of terms apply:

(1) "Student" means any individual who is or has been in attendance at Centralia College and for whom the college maintains education records.

(2) "Education records" are defined as those records, files and documents (in handwriting, print, tapes, film, microfiche or other medium) maintained by Centralia College which contain information directly related to the individual student. Education records include only the following:

(a) Records pertaining to admission, advisement, registration, grading, and progress toward a degree that are maintained by the registrar.

(b) Testing information used for advisement purposes by the counseling center.

(c) Information concerning payment of fees as maintained by the registrar.

(d) Financial aid information as collected by the financial aid office.

(e) Information regarding students participating in student government or athletics that is maintained by the student programs office or the athletics office.

(3) "Directory Information" means the student's name, address, telephone number, date and place of birth, major field of study, eligibility for and participation in officially recognized activities, organizations, and sports, weight and height of members of athletic teams, dates of attendance, honor roll, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Directory information may be disclosed at the discretion of the college and without the consent of the student unless he or she elects to prevent disclosure as provided for in WAC 132L-280-070.

(4) "Written consent" means a written authorization for disclosure of student education records which is:

- (a) Signed,
- (b) Dated,
- (c) Which specifies the records to be disclosed,
- (d) Which specifies to whom disclosure is authorized.

(5) "Personally identifiable" means data or information which includes: The name of the student, the student's parent(s), or other family members; a personal identifier such as the student's Social Security number or student number; a list of personal characteristics which would make the student's identity easily traceable.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-015, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-020 Annual notification of rights.** Centralia College shall notify students of their rights under the Family Educational Rights and Privacy Act of 1974 by publication in the college catalog and to new students during the registration process. The college shall make available upon request a copy of the policy governing release of student records. In addition, the college shall post at conspicu-

[Title 132L WAC—p. 22]

ous places on the campus information regarding the existence of this policy and of the availability of copies.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-020, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-030 Procedure to inspect education records.** (1) Students may inspect and review their education records upon request to the appropriate college official as designated in WAC 132L-280-110.

(2) Students must submit to the appropriate college official a written request which identifies as precisely as possible the record or records he or she wishes to inspect.

(3) The appropriate college official will make the needed arrangements for access as promptly as possible and notify the student of the time and place where the records may be inspected. Access must be given in 45 days or less from the receipt of the request.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-030, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-040 Disclosure of education records.** (1) Disclosure of education records. In addition to "directory information" the college may, at its discretion, make disclosures from education records of students to the following listed parties:

(a) College officials including college administrative and clerical staff, faculty, and students where officially elected or appointed to the associated students of Centralia College senate or employed by the college. Access or release of records to the above is permissible only when the information is required for advisement, counseling, recordkeeping, reporting, or other legitimate educational interest consonant with their specific duties and responsibilities.

(b) To officials of another school in which the student seeks or intends to enroll.

(c) To authorized federal, state, or local officials as required by law.

(d) In connection with financial aid for which the student has applied or received.

(e) To appropriate parties in a health or safety emergency.

(f) To accrediting organizations to carry out their functions.

(g) To parents of an eligible student who claim the student as a dependent for income tax purposes.

(h) To comply with a judicial order or a lawfully issued subpoena.

(2) The college shall not permit access to or the release of education records or personally-identifiable information contained therein, other than "directory information," without the written consent of the student, to any party other than the above.

(3) Education records released to third parties shall be accompanied by a statement indicating that the information cannot be subsequently released in a personally identifiable form to other parties without obtaining the consent of the student. The college is not precluded from permitting third party disclosures to other parties listed in (a) through (h) of this subsection.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-040, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-050 Limits on rights to review and inspect and obtain copies of education records.** (1) When a record contains information about more than one student, the student may inspect and review only the records which relate to him.

(2) Centralia College reserves the right to refuse to permit a student to inspect the following records:

(a) The financial statement of the student's parents.

(b) Letters and statements of recommendation for which the student has waived his or her right of access, or which were placed in file before January 1, 1975.

(c) Records connected with an application to attend Centralia College if that application was denied.

(d) Those records which are excluded from the Federal Rights and Privacy Act definition of education records.

(3) Centralia College reserves the right to deny transcripts or copies of records not required to be made available by the Federal Educational Rights and Privacy Act in any of the following situations:

(a) The student has an unpaid financial obligation to the college.

(b) There is an unresolved disciplinary action against the student.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-050, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-060 Record of request and disclosures.** (1) The college shall maintain a record of requests for and disclosures of personally identifiable information in the education records of each student. The record maintained under this section shall be available for inspection and review as provided in WAC 132L-280-050.

(2) The college shall maintain the record with the education records of the student as long as the records are maintained.

(3) The record must include:

(a) The names of parties who have received personally-identifiable information,

(b) The legitimate interest the parties had in requesting or obtaining the information,

(c) The names and legitimate interests of additional parties to which the reviewing educational agency or institution may disclose or redisclose the information.

(4) The following parties may inspect the record of requests and disclosures relating to a student:

(a) The student,

(b) The college officials who are responsible for the custody of the records,

(c) Persons authorized to audit the record keeping procedures of the college.

(5) The college is not required to maintain a record if the request was from, or the disclosure was to:

(a) The student,

(b) A school official,

(c) A party with written consent from the student, or

(d) A party seeking directory information.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-060, filed 2/9/90, effective 3/12/90.]

(1999 Ed.)

**WAC 132L-280-070 Disclosure of directory information.** Directory information may be disclosed at the discretion of the college and without the consent of the student unless the student elects to prevent disclosure by filing a written request with the registrar to prevent disclosure. The request shall continue in effect according to its terms unless revoked in writing by the student.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-070, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-080 Requests for corrections, hearings, adding statements to education records.** Students have the right to request to have records corrected that they believe are inaccurate, misleading, or in violation of their privacy rights. Following are the procedures for the correction of records:

(1) A student must submit a written request to amend his or her education record to the appropriate college official responsible for the custody of the record as designated in WAC 132L-280-110. The request must identify the part of the record he/she wants changed and specify why the record is believed to be inaccurate, misleading or in violation of his or her privacy or other rights.

(2) A student whose request for amendment of his or her education record has been denied may request a hearing by submitting a written request to the dean of students within 10 days following the denial. The written request must be signed by the student and shall indicate the reasons why the records should be amended. The dean of students shall notify the student of the hearing within 30 days after receipt of a properly filed request. In no case will the notification be less than 10 days in advance of the date, time and place of the hearing.

(3) The hearing shall be a brief adjudicative proceeding as provided in RCW 34.05.482 and 34.05.485 through 34.05.494 and shall be conducted by the student services or other appropriate committee (the chair of the committee shall be an official of the college who does not have a direct interest in the outcome of the hearing). At the hearing, the student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised in the original request to amend the student's education records. The student may be assisted by one or more individuals, including an attorney.

(4) The student services or other appropriate committee will prepare a written decision, within 30 days after the conclusion of the hearing, based solely on the evidence presented at the hearing. The decision will include a summary of the evidence presented and the reasons for the decision. A copy of the decision shall be made available to the student.

(5) If the student services or other appropriate committee decides the information is inaccurate, misleading, or in violation of the student's right of privacy, the custodian of the record will amend the record and notify the student, in writing, that the record has been amended.

(6) If the student services or other appropriate committee decides that the challenged information is not inaccurate, misleading, or in violation of the student's right of privacy, the committee will notify the student in writing that the student has a right to place in the record a rebuttal statement commenting on the challenged information and/or a statement setting forth reasons for disagreeing with the decision.

(7) The student's rebuttal statement will be maintained as part of the student's education records as long as the contested portion is maintained. If the contested portion of the education record is disclosed, the statement will also be disclosed.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-080, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-090 Fees for copies.** Copies of student records shall be made at the expense of the requesting party at actual cost for copying as posted at the admissions/records office.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-090, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-100 Waiver.** A student may waive any of his or her rights under this chapter by submitting a written, signed, and dated waiver to the office of the registrar. Such a waiver shall be specific as to the records and persons or institutions covered. A waiver shall continue in effect according to its terms unless revoked in writing which is signed and dated.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-100, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-110 Type and location of education records.**

Types	Location	Custodian
Admission Records, Cumulative Academic Records, Testing Records, Registration and Payment of Tuition Records	Student Services Center	Director of Admissions & Records
Student Government Participation Records	Student Services Center	Director of Student Programs
Financial Aid Records, Student Employment Records	Student Services Center	Director of Financial Aid
Athletic Participation Records	Gym	Athletic Director

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-110, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-120 Remedy for students protected by this act.** A student may file a written complaint with the U.S. Department of Education regarding an alleged violation of the Federal Education Rights and Privacy Act. The address is:

Family Policy and Regulations Office  
U.S. Department of Education  
Washington, D.C. 20202

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-120, filed 2/9/90, effective 3/12/90.]

## Chapter 132L-400 WAC

### LOSS OF ELIGIBILITY—STUDENT ATHLETIC PARTICIPATION

#### WAC

132L-400-010 Grounds for ineligibility.  
132L-400-020 Suspension procedure—Right to informal hearing.

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132L-400-030 Hearing.  
132L-400-040 Decision.

**WAC 132L-400-010 Grounds for ineligibility.** Any student found by the college to have violated chapter 69.41 RCW by virtue of a criminal conviction or by decision of the college's presiding officer shall be disqualified from participation in any school-sponsored athletic event or activity.

[Statutory Authority: RCW 28B.50.140(13) and 1989 c 369. 90-05-009, § 132L-400-010, filed 2/12/90, effective 3/15/90.]

**WAC 132L-400-020 Suspension procedure—Right to informal hearing.** Any student notified of a claimed violation of WAC 132L-400-010 shall have the right to a brief adjudicative hearing if a written request for such a hearing is received by the dean of students within three days of receipt of a declaration of further athletic ineligibility. If no written request is received within three days after receipt of the declaration of athletic ineligibility, the student will be deemed to have waived any right to a brief adjudicative hearing and will be declared ineligible from further participation in school-sponsored athletic events for the remainder of the school year.

[Statutory Authority: RCW 28B.50.140(13) and 1989 c 369. 90-05-009, § 132L-400-020, filed 2/12/90, effective 3/15/90.]

**WAC 132L-400-030 Hearing.** If a timely written request for a hearing is made, the dean of students shall designate a presiding officer who shall be a college officer who is not involved with the athletic program to conduct the brief adjudicative hearing. The presiding officer shall promptly conduct the hearing and permit affected parties to explain both the college's view of the matter and the student's view of the matter. The brief adjudicative proceeding shall be conducted in accordance with the Administrative Procedure Act, RCW 34.05.482-494.

[Statutory Authority: RCW 28B.50.140(13) and 1989 c 369. 90-05-009, § 132L-400-030, filed 2/12/90, effective 3/15/90.]

**WAC 132L-400-040 Decision.** The college official who acts as presiding officer shall issue a written decision which shall include a brief statement of the reasons for the decision and a notice that judicial review may be available. All documents presented, considered or prepared by the hearing officer shall be maintained as the official record of the brief administrative proceeding. A decision must be promptly rendered after the conclusion of the brief adjudicative hearing and in no event later than 20 days after the request for hearing is received by the dean of students.

[Statutory Authority: RCW 28B.50.140(13) and 1989 c 369. 90-05-009, § 132L-400-040, filed 2/12/90, effective 3/15/90.]