CHAPTER 286 WAC
INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION

DISPOSITION OF CHAPTERS FORMERLY CODIFIED IN THIS TITLE

Chapter 286-12
STATEWIDE OUTDOOR RECREATION AND OPENSPACE PLAN (UNCODIFIED).

Chapter 286-16
ELIGIBILITY FOR STATE OUTDOOR RECREATION GRANT-IN-AID ASSISTANCE

Chapter 286-20
APPLICATION PROCEDURE


WAC 286-04-010 Definitions. For purposes of Title 286 WAC, unless the context clearly indicates otherwise:

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"Acquisition" means the gaining of rights of public ownership by purchase, negotiation, or other means, of fee or less than fee interests in real property.

"Applicant" means any agency or organization that meets qualifying standards, including deadlines, for submission of an application soliciting a grant of funds from the committee. Generally, a federal, state, local, tribal or special purpose government is an applicant.

"Application" means the form, including project information form, approved by the director for use by applicants in soliciting project funds administered by the committee.

"Chair" means the chair of the committee. See RCW 43.99.110.

"Committee" means the interagency committee for outdoor recreation, (IAC) created by RCW 43.99.110.

"Development" means the construction of facilities to enhance outdoor recreation or habitat conservation resources.

"Director" means the director of the committee or that person's designee. See RCW 43.99.130.

"Nonhighway and off-road vehicle activities (NOV A) program" means the grants and planning program administered by the committee under chapter 46.09 RCW.

"Manual(s)" mean a compilation of state and federal policies, procedures, rules, forms, and instructions that have been assembled in manual form and which have been approved by the committee for dissemination to agencies and organizations that may wish to participate in the committee's grant program(s).

"Preliminary expense" means project costs incurred prior to committee approval, other than site preparation/development costs, necessary for the preparation of a development project.

"Project" means the undertaking which is, or may be, funded in whole or in part with funds administered by the committee.

"Project agreement" means a project agreement, supplemental agreement, intergovernmental agreement, or project contract between the committee and a sponsor.

"Sponsor" means an applicant who has been awarded a grant of funds, and has an executed project agreement.

[Statutory Authority: RCW 43.99.080(2) and 46.09.240(1). 98-08-04, § 286-04-010, filed 3/18/98, effective 4/18/98.]

WAC 286-04-015 Address. All communications with the committee shall be directed to its office at the Natural Resources Building, 1111 Washington Street S.E., P.O. Box 40917, Olympia, Washington 98504-0917, telephone (360) 902-3000.

[Statutory Authority: RCW 43.99.080(2) and 46.09.240(1). 98-08-04, § 286-04-010, filed 3/18/98, effective 4/18/98.]

Chapter 286-04 WAC

GENERAL

WAC

286-04-010 Definitions.

286-04-015 Address.

286-04-020 Organization and operations.

286-04-030 Goals.

286-04-040 Compliance with Environmental Act guidelines.

286-04-045 Manuals and waivers guidance.

286-04-050 Project evaulations.

286-04-070 Director's authority.

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286-04-085 Declaratory order—Petition requisites—Consideration—Disposition.

286-04-090 History of fund sources.

Chapter 286-24 FUNDED PROJECTS


Chapter 286-24-010 Definitions.

For purposes of Title 286 WAC, unless the context clearly indicates otherwise:

[TITLE 286 WAC—P. 2]
The committee:

(1) Is an unsalaried body consisting of the (a) commissioner of public lands, (b) director of the department of fish and wildlife, (c) director of the parks and recreation commission, (or the designees of these individuals) and five citizens appointed by the governor from the public-at-large, with the consent of the senate, for a term of three years each. The chair of the committee is a voting member, appointed by the governor from among the five citizen members.

(2) Was created by Initiative 215 (Marine Recreation Land Act of 1964). It is authorized to allocate and administer funds to agencies and organizations from the state’s outdoor recreation and other such accounts as may now or hereafter be established.

(3) Is authorized and obligated to prepare, maintain and update state-wide plans, including:

(a) A strategic recreation resource and open space or assessment and policy plan (RCW 43.99.025);

(b) A nonhighway and off-road vehicle plan (RCW 46.09.250);

(c) A trails plan (RCW 67.32.050).

(4) Performs and accomplishes work by a staff under the supervision of a director appointed by the governor.

(a) Conducts regular meetings, pursuant to RCW 42.30.075, according to a schedule it adopts in an open public meeting.

(b) May conduct special meetings at any time, pursuant to RCW 42.30.080, if called by the chair.

(c) Maintains an official record of its meetings in a recorded audio format, unless written minutes are otherwise indicated for logistical reasons.

(7) Members who have been appointed from the public-at-large shall be reimbursed at the rate established by the office of financial management in accordance with WAC 43.03.050(1) for each day or portion thereof spent on official business and shall be entitled to receive all necessary travel expenses on the same basis as is provided by law for state officials and employees generally.

(8) Defines a quorum as five of its members.

(9) Adopts parliamentary meeting procedure generally as described in Robert’s Rules of Order.


WAC 286-04-050 Compliance with Environmental Act guidelines. (1) The committee has determined that all of its activities and programs in effect as of December 12, 1975, or pursuant to WAC 197-11-800 are exempt from threshold determinations and environmental impact statement requirements under the provisions of WAC 197-11-875.

(2) To the extent applicable, it is the responsibility of applicants and sponsors to comply with the provisions of chapter 197-11 WAC, the State Environmental Policy Act rules for acquisition or development of projects, the National Environmental Protection Act, and to obtain associated land-use permits.


WAC 286-04-060 Manuals and waivers-guidance. (1) The committee shall adopt manuals that describe its general administrative policies for use by applicants, potential applicants, sponsors, and others. These manuals shall not have the force or effect of administrative code rules.

(2) Committee policies, including those in the manuals shall be considered and approved by the committee in an open public meeting. Notice of such considerations will be given by distribution of the agenda for the meeting, press releases, formal meeting notice in the Washington State Register, or other such means.

(3) Project applicants, sponsors, or other interested parties may petition the director for a waiver or waivers of those items dealing with general administrative matters and procedures within the manuals. Determinations on petitions for waivers made by the director are subject to review by the committee at the request of the petitioner.

(4) Petitions for waivers of subjects dealing with committee policy, and those petitions that in the judgment of the director require committee review, shall be referred to the committee for deliberation. Such waivers may be granted after consideration by the committee at an open public meeting.

[Statutory Authority: RCW 43.98A.060(1), 43.98A.070(5), 43.99.080(2), 46.09.240(1) and 77.12.720, 98-08-014, § 286-04-060, filed 3/18/98, effec-
Many of these requirements may be found in the Land and Water Conservation Fund Grants Manual (National Park Service). In addition, most of the federal requirements are restated or clarified in the manuals.

WAC 286-04-085 Declaratory order—Petition requisites—Consideration—Disposition. (1) Any person may submit a petition for a declaratory order in accordance with RCW 34.05.240 in any form so long as it:

(a) Clearly states the question the declaratory order is to answer; and
(b) Provides a statement of the facts which raise the question.

(2) The director may conduct an independent investigation in order to fully develop the relevant facts.

(3) The director will present the petition to the committee at the first meeting when it is practical to do so and will provide the petitioner with at least five days notice of the time and place of such meeting. Such notice may be waived by the petitioner.

(4) The petitioner may present additional material and/or argument at any time prior to the issuance of the declaratory order.

(5) The committee may decide that a public hearing would assist its deliberations and decisions. If such a hearing is ordered, it will be placed on the agenda of a meeting and at least five days notice of such meeting shall be provided to the petitioner.

WAC 286-04-090 History of fund sources. (1) As of July 1, 1995, the "recreation resource account" included appropriations and funds, under RCW 43.99.040, in support of the committee's boating facilities and other programs. These funds are derived from:

(a) Unclaimed marine fuel tax refunds;
(b) Moneys made available to the state of Washington by the federal government for outdoor recreation; and
(c) Such other sources as may be provided.

(2) As of July 1, 1995, the "NOVA program account" included appropriations and funds, under RCW 46.09.110 and 46.09.170, in support of the committee's nonhighway and off-road vehicle activities program. These funds are derived from:

(a) Refunds from the motor vehicle fund for nonhighway and off-road purposes; and
(b) Off-road vehicle permit fees; and
(c) Such other sources as may be provided.

(3) As of July 1, 1990, the "habitat conservation account" included appropriations and funds, under chapter 43.98A RCW, in support of the committee's Washington Conservation Fund. The result of this interrelationship is that there are many federal requirements imposed on the committee and its applicants over which the committee has no control.
wildlife and recreation program. These funds are derived from:

(a) Sales of bonds approved in capital budget appropriations;
(b) Such other sources as may be provided.

(4) As of July 1, 1995, the "outdoor recreation account" included appropriations and funds, under chapter 43.98A RCW, in support of the committee's Washington wildlife and recreation program. These funds are derived from:

(a) Sales of bonds approved in capital budget appropriations;
(b) Such other sources as may be provided.

(5) Prior to July 1, 1995, the "outdoor recreation account" included appropriations and funds, in support of the committee's programs. Funds were derived from:

(a) Unclaimed marine fuel tax refunds under RCW 43.99.040;
(b) Sales of bonds under Referenda 11, 18, and 28, and HJR 52;
(c) State apportionments of the federal land and water conservation fund;
(d) Moneys refunded from the motor vehicle fund under RCW 46.09.170 and funds received under RCW 46.09.110 for nonhighway and off-road vehicle purposes;
(e) Off-road vehicle permit fees;
(f) Sales of general obligation bonds for outdoor recreation purposes under RCW 43.98A.050; and
(g) Such other sources as were provided.

(6) As of July 1, 1990, the "Firearms range account" includes appropriations and funds, under RCW 77.12.720, in support of the committee's firearms and archery range recreation programs. These funds are derived from:

(a) Concealed pistol license fees under RCW 9.41.070;
(b) Destruction of firearms programs under RCW 9.41.098; and
(c) Such other sources as may be provided.

[Statutory Authority: RCW 43.98A.060(1), 43.98A.070(5), 43.99.080, 46.09.240 and 77.12.720.]

WAC 286-06-050 Public records available. All public records of the committee, as defined in RCW 42.17.260, as now or hereafter amended, are available for public inspection and copying pursuant to this regulation, except as otherwise provided by RCW 42.17.310 and WAC 286-06-100 - Exemptions.


Definitions. [Statutory Authority: Chapter 43.99 RCW. 78-03-032 (Order 78-1), § 286-06-020, filed 2/17/78; Order 73-4, § 286-06-020, filed 12/19/73.] Repealed by 83-01-030 (Order IAC 82-1), filed 12/1/82. Statutory Authority: RCW 43.99.010, 43.99.110, 43.99.080, 43.99.120, 43.99.060, 42.17.370, 46.09.020, 46.09.170 and 46.09.240.


Chapter 286-06 WAC
PUBLIC RECORDS

WAC
286-06-050 Public records available.
286-06-060 Responsibility.
286-06-065 Indexes.
286-06-070 Office hours.
286-06-080 Requests for public records.
286-06-090 Copying.
286-06-100 Exemptions.
286-06-110 Review of denials.
286-06-120 Protection of public records.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER


(1999 Ed.)
WAC 286-06-065  Indexes. (1) Through its public records officer, the committee shall maintain indexes for the records and files listed in subsection (2)(a) through (j) of this section. These indexes:
(a) Provide identifying information as to its files and records;
(b) Are available for public inspection and copying at its offices in the Natural Resources Building, Olympia, in the manner provided in this chapter for the inspection and copying of public records;
(c) Are updated at least once a year and revised at appropriate intervals;
(d) Are public records even if the records to which they refer may not, in all instances, be subject to disclosure.
(2) Indexes of the following records and files are available:
(a) Archived files;
(b) Equipment inventory;
(c) Summaries and memoranda of committee meetings;
(d) General committee policies and procedures;
(e) Active project files;
(f) Publications including grant program manuals, statewide plans, technical assistance and special reports;
(g) Final adjudicative proceeding orders entered after June 30, 1990, as defined in RCW 34.05.010(1) that contain an analysis or decision of substantial importance to the committee in carrying out its duties (each listed alphabetically by subject with a phrase describing the issue or issues and relevant citations of law);
(h) Declaratory orders entered after June 10, 1990, that contain an analysis or decision of substantial importance to the committee in carrying out its duties (each listed alphabetically by case name with a phrase describing the issue or issues and relevant citations of law);
(i) Interpretive statements as defined in RCW 34.05.010(8) (each indexed by the committee program);
(j) Policy statements entered after June 30, 1990, as defined in RCW 34.05.010(14) (also see grant program manuals).
(3) The following general records and files are available by reference to topic, and generally arranged alphabetically or chronologically within such topic. Due to volume, costs and complexity, however, no master index is maintained.
(a) Administrative files;
(b) Comprehensive park-recreation plans;
(c) Summaries of committee staff meetings;
(d) Closed/inactive project files;
(e) General correspondence;
(f) Attorney general opinions;
(g) Financial records.
(4) Before June 30, 1990, the committee maintained no index of:
(a) Declaratory orders containing analysis or decisions of substantial importance to the committee in carrying out its duties;
(b) Interpretive statements as defined in RCW 34.05.010(8);
(c) Policy statements as defined in RCW 34.05.010(14).
WAC 286-06-070  Office hours. Public records shall be available for inspection and copying during the committee's customary office hours. Those hours shall be consistent with RCW 42.04.060 and 42.17.280, from 8:00 a.m. to noon and from 1:00 p.m. to 5:00 p.m., Monday through Friday, excluding legal holidays.
WAC 286-06-080  Requests for public records. Public records may be inspected or copied or copies of such records may be obtained consistent with chapter 42.17 RCW (unreasonable invasions of privacy, protection from damage/disor­ganization, and excessive interference) by members of the public, upon compliance with the following procedures:
(1) A request shall be made in writing on a form prescribed by the director which shall be available at its Olympia office. The form shall be presented to the public records officer or designee. The request shall include the following information:
(a) The name of the person requesting the record;
(b) The time of day and calendar date on which the request was made;
(c) The nature of the request;
(d) A reference to the requested record as it is described in any current index, if the matter requested is referenced within indexes;
(e) An appropriate description of the record requested, if the requested matter is not identifiable in the indexes.
(2) In all cases in which a member of the public is making a request, it shall be the obligation of the public records officer or designee to assist in appropriately identifying the public record requested as defined in RCW 42.17.320.
WAC 286-06-090  Copying. No fee shall be charged for the inspection of public records. The director shall charge a fee of ten cents per page for providing copies of public records and for use of the committee's copy equipment. Copying in other formats shall be subject to a fee established by the director. These charges are the amount necessary to reimburse the committee for its actual costs incident to such copying.
WAC 286-06-100  Exemptions. (1) The director reserves the right to determine that a public record requested in accordance with the procedures outlined in WAC 286-06-080 is exempt under the provisions of state or federal law, or chapter 42.17 RCW.
(2) In addition, pursuant to chapter 42.17 RCW, the director reserves the right to delete identifying details when made available or published in cases when there is reason to believe that disclosure of such details would be an invasion of personal privacy.

(3) All denials of requests for public records, in whole or part, must be accompanied by a written statement specifying the reason for the denial, including a statement of the specific exemption authorizing the withholding of the record (or part) and a brief explanation of how the exemption applies to the record withheld.

WAC 286-06-110 Review of denials. (1) Any person who objects to the denial of a request for a public record may petition the director for review by tendering a written request. The request shall specifically refer to the written statement which constituted or accompanied the denial.

(2) After receiving a written request for review of a decision denying inspection of a public record, the director, or designee, will either affirm or reverse the denial by the end of the second business day following receipt according to RCW 42.17.320. This shall constitute final committee action. Whenever possible in such matters, the director or designee shall first consult with the committee's chair and/or office of the attorney general.


WAC 286-06-120 Protection of public records. Unless approved by the director, records shall not be removed from the place designated for their inspection. The public records officer may make reasonable arrangements for ensuring the security of the record(s) during inspections.


Chapter 286-13 WAC
GENERAL GRANT ASSISTANCE RULES

WAC
286-13-010 Scope of chapter.
286-13-020 Application form.
286-13-030 Application review.
286-13-040 Eligible matching resources.
286-13-045 Final decision.
286-13-060 Project agreement.
286-13-070 Disbursement of funds.
286-13-080 Committee funds intended to supplement.
286-13-085 Retroactive and increased costs.
286-13-090 Federal assistance.
286-13-100 Inconformance and repayment.
286-13-105 Income, income use.
286-13-110 Discrimination, preferences.
286-13-120 Permanent project signs.

WAC 286-13-010 Scope of chapter. This chapter contains general rules affecting grant program eligibility, applications, and projects funded with money from or through the committee. Further rules are in chapter 286-26 WAC (Non-highway and off-road vehicle program), chapter 286-27 WAC (Washington wildlife and recreation program), chapter 286-30 WAC (Firearms and archery range recreation program), chapter 286-35 WAC (Initiative 215 boating facilities program), and chapter 286-40 WAC (Land and water conservation fund program).


WAC 286-13-020 Application form. (1) All grant requests must be completed and submitted in the format prescribed by the committee unless otherwise allowed by the director.

(2) If the director determines that the applicant is eligible to apply for federal funds administered by the committee, the applicant must execute the forms necessary for that purpose.


WAC 286-13-030 Application review. (1) All applications for funding submitted to the committee will be referred to the director for review and recommendations. In reaching a recommendation, the director shall seek the advice and counsel of the committee's staff and other recognized experts, including those gathered at technical review and evaluation meetings or from other parties with experience in the field.

(2) The committee shall inform all applicants of the specific project application process and methods of review, including current evaluation tests and instruments, by delineating these items in the manuals or other publicly available formats.


WAC 286-13-040 Deadlines—Applications, plans, and matching resources. (1) Applications. To allow time for review, applications must be submitted at least four calendar months before the funding meeting at which the applicant's project is first considered. Applications must be completed in final form and on file with the committee at least one calendar month before this meeting. Excepted are applications for the National Recreational Trails Funding Act, Riparian Habitat, and Youth Athletic Facilities Programs, and programs where the director specifically establishes another deadline to accomplish new or revised statutory direction.

[Title 286 WAC—p. 7]
(2) Plans. For purposes of project evaluation, all non-highway and off-road vehicle program, park, recreation, or habitat plans required for participation in committee grant programs must be complete and on file with the committee at least three calendar months before the funding meeting at which the applicant's project is first considered. On the director's acceptance of the plan, the applicant shall be granted eligibility to submit applications for a period of up to six years.

(3) Matches. To allow time for development of funding recommendations, written assurance must be provided whenever matching resources are to be considered as a part of an application. This assurance must be provided by the applicant to the committee at least one calendar month before the meeting at which the project is to be considered for funding.

(4) Project agreement. An applicant has three calendar months from the date of the committee's mailing of the project agreement to execute and return the agreement to the committee's office. After this period, the committee or director may reject any agreement not signed and returned and reallocate the grant funds to another project(s).

(5) Waivers. Compliance with these deadlines is required for eligibility unless a waiver is granted by the director. Such waivers are considered based on several factors which may include:

(a) When the applicant started the application/planning process;
(b) What progress has been made;
(c) When final plan adoption will occur;
(d) The cause of the delay (procedural or content related, etc.);
(e) Impact on the committee's evaluation process;
(f) Equity to other applicants; and
(g) Such other information as may be relevant.

WAC 286-13-045 Eligible matching resources. (1) Applicant resources used to match committee funds may include:

Cash, local impact/mitigation fees, certain federal funds, the value of privately owned donated real estate, equipment, equipment use, materials, labor, or any combination thereof.

(2) Agencies and organizations may match with state funds so long as the state funds are not administered by the committee.

(3) Private donated real property, or the value of that property, must consist of real property (land and facilities) that would normally qualify for committee grant funding.

(4) State agency projects may be assisted by one hundred percent reimbursement from committee sources except where prohibited by law.

(5) The eligibility of federal funds to be used as a match is governed by federal requirements and thus may vary with individual program policies.

WAC 286-13-050 Final decision. The committee will review recommendations for grant projects at regularly scheduled funding sessions. It retains the authority and responsibility to accept or deviate from these recommendations and, where statutory authority exists, it alone will make the final decision concerning the funding of a project.

WAC 286-13-060 Project agreement. For every funded project, an agreement must be executed as provided in this section.

(1) The project agreement shall be prepared by the director subsequent to approval of the project by the committee at a public meeting. The director shall execute the agreement on behalf of the committee and tender the document to the applicant. On execution by the applicant, who through this action becomes the sponsor, the parties are bound by the agreement's terms. The applicant may not proceed with the project until the agreement has been executed and the project start date listed in the agreement has arrived, unless specific authorization pursuant to WAC 286-13-085 (1)(a) has been given by the director.

(2) If the project is approved by the committee to receive a grant from federal funds, the director shall not execute an agreement or amendment with the applicant until federal funding has been authorized through execution of a concurrent project agreement with the applicable federal agency.

WAC 286-13-070 Disbursement of funds. Except as otherwise provided herein, the director will authorize disbursement of project funds only on a reimbursable basis, after the sponsor has spent its own funds and has presented a billing showing satisfactory evidence of property rights acquired and/or compliance with partial or all provisions of the project agreement.

(1) Reimbursement method. Reimbursement must be requested on voucher forms authorized by the director and must include all documentation as detailed in the manual in effect at the time reimbursement is requested.

(2) Reimbursement level. The amount of reimbursement may never exceed the cash spent on the project.

(3) Partial payment. Partial reimbursements may be made during the course of a project on presentation of billings showing satisfactory evidence of partial acquisition or development.

(4) Exceptions.

(a) State agencies' Initiative 215 (Marine Recreation Land Act) appropriations. Prior to the 1995-1997 biennium (July 1, 1995), state agencies were required to submit
vouchers and the supporting documentation specified in the manual in effect at the time of completion of project acquisition, relocation or development.

(b) Direct payment. Direct payment to escrow of the committee's share of the approved cost of real property may be made following committee approval of an acquisition project when the sponsor indicates a temporary lack of funds to purchase the property. Prior to release of the committee's share of escrow funds, the sponsor must provide the director with a copy of a binding sale agreement between the sponsor and the seller and evidence of deposit of the sponsor's share (if any) into an escrow account.


WAC 286-13-080 Committee funds intended to supplement. State grants through the committee are intended to supplement the existing capacity of a sponsor; they are not intended to supplant programs, or to reimburse the cost of projects that would have been undertaken without state matching money. Furthermore, except as hereinafter provided, the committee will not approve the disbursement of funds for a project when otherwise reimbursable activities have been undertaken before a project agreement has been executed.


WAC 286-13-085 Retroactive and increased costs. See WAC 286-04-010 for definition of terms for the following section.

Under most conditions, eligible expenses may only be reimbursed for activities that occur within the period cited in the project agreement. This is known as the committee's prohibition on retroactivity. To avoid this prohibition, a waiver may be issued.

(1) Retroactive land acquisition costs.

The director may grant a waiver of retroactivity whenever an applicant asserts, in writing, that a condition exists which may jeopardize the project. When evidence warrants, the director may grant the applicant permission to proceed by issuing the written waiver. This waiver of retroactivity will not be construed as an approval of the proposed project. If the project is subsequently approved, however, the costs incurred will be eligible for assistance. If the project is to remain eligible for grant support from federal funds, the director shall not authorize a waiver of retroactivity to the applicant until the federal agency administering the federal funds has issued its own waiver of retroactivity as provided under its rules and regulations.

(2) Retroactive development costs. The only retroactive development costs eligible for reimbursement consideration are preliminary expenses (e.g., engineering costs).

However, solely in respect to WWRP projects on LEAP Capital Document 5, the director is authorized to grant a waiver of retroactivity which establishes eligibility for future reimbursement of all appropriate development costs. Such applicants' retroactivity requests must be in writing, and provide sufficient justification. Reimbursement of expenditures is subject to the provisions of WAC 286-13-070. This authority shall be effective until the execution of a project agreement or June 30, 1997, whichever occurs first.

(3) Cost increases.

(a) Cost increases for approved projects may be granted by the committee if financial resources are available.

(b) Each cost increase request will be considered on its merits.

(c) If an approved project recommended for federal funding is denied by the appropriate federal agency, the sponsor may request that the committee increase assistance by an equivalent amount; such requests shall be considered on their merits.

(d) The director may approve a sponsor's acquisition, development, and/or noncapital project cost increase request so long as the total request does not exceed ten percent of the project's approved initial cost. The director's approval of an acquisition project cost increase is limited to a parcel-by-parcel appraised and reviewed value.


[Title 286 WAC—p. 9]
compatible with the element(s) defined in the project agreement. The way the project or project area is defined varies with the source of funds provided by the committee. That is, income generated in a project assisted with funds that originate from:

(i) A state source must be consistent with the limits of the element(s) defined in the project area.


(b) Fees. User and/or other fees may be charged in connection with land acquired or facilities developed with committee grants if the fees are consistent with the:

(i) Value of any service(s) furnished; and

(ii) Value of any opportunity(ies) furnished; and

(iii) Prevailing range of public fees in the state for the activity.

Excepted are firearms and archery range recreation program safety classes (Firearm and/or hunter) for which a facility/range fee must not be charged (RCW 77.12.720).

(2) Income use. Regardless of whether income or fees in a committee assisted area (including entrance, utility corridor permit, cattle grazing, timber harvesting, farming, etc.) are gained during or after the reimbursement period cited in the project agreed upon, unless precluded by state law the revenue may only be used to offset:

(a) The sponsor's matching funds; and/or

(b) The project's total cost; and/or

(c) The expense of operation, maintenance, and/or repair of the facility or program assisted by the committee; and/or

(d) The expense of operation, maintenance, and/or repair of other units in the sponsor's park and recreation and/or habitat conservation system; and/or

(e) Capital expenses for similar acquisition and/or development.

WAC 286-13-115 Discrimination, preferences. (1) Sponsors shall not discriminate against users of projects assisted with committee funds on the basis of race, creed, color, sex, religion, national origin, disability, marital status, or sexual orientation.

(2) Sponsors shall not express a preference for users of committee grant assisted projects on the basis of residence (including preferential reservation, membership, and/or permit systems). However, reasonable differences in admission and other fees may be maintained on the basis of residence. The committee does not encourage the imposition of such differential fees. Fees for nonresidents must not exceed twice the fee imposed on residents. Where there is no fee for residents but a fee is charged to nonresidents, the nonresident fee shall not exceed the amount that would be imposed on residents at comparable state or local public facilities.

WAC 286-13-120 Permanent project signs. Permanent signs identifying that land was acquired or facilities developed with financial assistance from the committee are required unless waived by the director. Such waivers are considered based on agreed project goals.

Chapter 286-26 WAC NONHIGHWAY ROAD AND OFF-ROAD VEHICLE FUNDS

WAC 286-26-010 Scope of chapter.

286-26-020 Definitions.

286-26-030 Planning requirements.

286-26-040 Acquisition projects—Deed of right, conversions, leases and easements.

286-26-100 Development projects—Conversion to other uses.

286-26-110 Matching amounts and caps determined.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER


286-26-060 Disbursement of funds. [Statutory Authority: Chapter 43.99 RCW. 86-23-038 (Order 86-2), § 286-26-060, filed 11/17/86. Statutory Authority: RCW 43.99.010, 43.99.110, 43.99.080, 43.99.120, 43.99.060, 42.17.370, 46.09.020, 46.09.170 and 46.09.240. 83-01-030 (Order IAC 82-1), § 286-26-060, filed 12/8/82. Statutory Authority: Chapter 43.99 RCW. 79-09-124 (Order 79-1), § 286-26-060, filed 9/5/79; 78-03-032 (Order 78-1),

(1999 Ed.)
Nonhighway Road and Off-road Vehicle Funds

286-26-070


WAC 286-26-010 Scope of chapter. This chapter contains rules affecting the nonhighway and off-road vehicle activities grant program administered by the committee under chapter 46.09 RCW. Additional provisions are contained in "General grant assistance rules," chapter 286-13 WAC.


WAC 286-26-020 Definitions. For purposes of this chapter, the following definitions shall apply:

"Management" means the action taken in exercising control over, regulating the use of, and operation and maintenance of ORV trails and ORV areas.

"Nonhighway road" (NHR) as provided in RCW 46.09.020.

"Nonhighway vehicle" as provided in RCW 46.09.020.

"NOVA" means the committee's nonhighway and off-road vehicle activities program described in chapter 46.09 RCW, and related policy manuals for planning, acquisition, development and management of recreation areas and trails.

"NOVA advisory committee" means the panel of NHR recreationists, organized ORV recreational groups, and agency representatives chosen to advise the director in the development of the state-wide NOVA plan, the development of a project priority rating system, the suitability and evaluation of NOVA projects submitted to the committee for funding, and other aspects of NOVA recreation as the need may arise, in accordance with chapter 46.09 RCW.

"Off-road vehicle" (ORV) as provided in RCW 46.09.020.

"ORV trail" as provided in RCW 46.09.020, and including, competition sites for two, three, or four-wheel ORVs, and four-wheeled vehicles over forty inches width which are equipped with four-wheel drive or other characteristics such as nonslip drive trains and high clearance. Such courses will be designed to include ORV trail or area characteristics such as sharp turns, jumps, soft tread material, dips, or other obstacles found in more natural settings. Race courses which are paved and designed primarily for other vehicles, such as go-karts and formula cars, are not eligible for NOVA funds.

(1999 Ed.)

"ORV use area" as provided in RCW 46.09.020.


WAC 286-26-030 Planning requirements. To be eligible for grant consideration under this chapter, applicants must complete a plan in accordance with WAC 286-13-040(2). At minimum the plan must include:

(1) A statement of the applicant's long-range goals and objectives;

(2) An inventory, or description of the planning area;

(3) An analysis of demand and need, that is, why actions are required;

(4) A description of how the planning process gave the public ample opportunity to be involved in development of the plan;

(5) A current capital improvement program of at least five years;

(6) Evidence that this plan has been approved by the applicant's governing entity most appropriate to the plan's scope. For example, a city or county-wide plan must be approved at the council or commission level. Plans with a different scope will be approved by department heads, district rangers, regional managers/ supervisors, etc.


WAC 286-26-090 Acquisition projects—Deed of right, conversions, leases and easements. For acquisition projects sponsors must execute an instrument or instruments which contain:

(1) For fee, less-than-fee, and easement acquisition projects:

(a) A legal description of the property acquired;

(b) A conveyance to the state of Washington of the right to use the described real property forever for outdoor recreation purposes; and

(c) A restriction on conversion of use of the land.

That is, without prior approval of the committee, a facility acquired with money granted by the committee shall not be converted to a use other than that for which funds were originally approved. The committee shall only approve such a conversion under conditions which assure the substitution of other land of at least equal fair market value at the time of conversion, and of as nearly as feasible equivalent usefulness and location.

[Title 286 WAC—p. 11]
(2) For lease acquisition projects, a binding agreement which contains a legal description of the property and rights acquired and which meets the following criteria. The interest:

(a) Must be for at least fifty years unless precluded by state law;
(b) May not be revocable at will;
(c) Must have a value supported through standard appraisal techniques;
(d) Must be paid for in lump sum at initiation;
(e) May not be converted, during the lease period, to a use other than that for which funds were originally approved, without prior approval of the committee.

WAC 286-26-100 Development projects—Conversion to other uses. (1) Without prior approval of the committee, a facility developed with money granted by the committee, to state, county, municipality or Native American tribal government sponsors, shall not be converted to a use other than that for which funds were originally approved.

(2) The committee shall only approve such a conversion under conditions which assure that:

(a) All practical alternatives to the conversion have been evaluated and rejected on a sound basis;
(b) A new development, in the spirit of WAC 286-13-080 ("...aid through the committee is intended to supplement the existing capacity of a sponsor..."), will serve as a replacement which:

(i) Is of reasonably equivalent recreation utility and location;
(ii) Will be administered by the same political jurisdiction as the converted development;
(iii) Will satisfy need(s) identified in the sponsor's NOVA plan (see WAC 286-26-080); and
(iv) Includes only elements eligible under the committee's program from which funds were originally allocated.

(3) A master agreement signed by the parties shall control the provision of funds granted by the committee for facility developments to any federal agency sponsor.

WAC 286-26-110 Matching amounts and caps determined. The committee will establish NOVA program sponsor matching share requirements and fund request limits. Any changes will normally be done at a committee meeting six months before program funding consideration.

Chapter 286-27 WAC
WASHINGTON WILDLIFE AND RECREATION PROGRAM

WAC
286-27-010 Scope. This chapter contains rules affecting the Washington wildlife and recreation grant program administered by the committee under RCW 43.98A.060(1) and 43.98A.070(5). Additional provisions are contained in "General grant assistance rules," chapter 286-13-WAC. These moneys are available through the committee for projects in state parks, local parks, trails, water access, critical habitat, natural areas and urban wildlife habitat categories.

WAC 286-27-020 Effective date. Rules in this chapter only apply to projects submitted after October 1, 1991.

WAC 286-27-040 Planning requirements. To be eligible for grant consideration under this chapter, applicants must complete a plan in accordance with WAC 286-13-040(2). At minimum the plan must include:

(1) A statement of the applicant's long-range goals and objectives;
(2) An inventory, or description of the planning area;
WAC 286-27-065 Acquisition projects—Deed of right, conversions, leases and easements. For acquisition projects, sponsors must execute an instrument or instruments which contain:

(1) For fee, less-than-fee, and easement acquisition projects:
   (a) A legal description of the property acquired;
   (b) A conveyance to the state of Washington of the right to use the described real property for habitat conservation and/or outdoor recreation purposes in perpetuity unless a term is specified in the project agreement; and
   (c) A restriction on conversion of use of the land. That is, without prior approval of the committee, a facility acquired with money granted by the committee shall not be converted to a use other than that for which funds were originally approved. The committee shall only approve such a conversion under conditions which assure the substitution of other land of at least equal fair market value at the time of conversion, and of as nearly as feasible equivalent usefulness and location.

(2) For lease acquisition projects, a binding agreement which contains a legal description of the property and rights acquired and which meets the following criteria. The interest:
   (a) Must be for at least fifty years unless precluded by state law;
   (b) May not be revocable at will;
   (c) Must have a value supported through standard appraisal techniques;
   (d) Must be paid for in lump sum at initiation;
   (e) May not be converted, during the lease period, to a use other than that for which funds were originally approved, without prior approval of the committee.

WAC 286-27-065 Development projects—Conversion to other uses. (1) Without prior approval of the committee, a facility developed with money granted by the committee, to state, county, municipality or native American tribal government sponsors, shall not be converted to a use other than that for which funds were originally approved.

(2) The committee shall only approve such a conversion under conditions which assure that:
   (a) All practical alternatives to the conversion have been evaluated and rejected on a sound basis;
   (b) A new development, in the spirit of WAC 286-13-080 ("...aid through the committee is intended to supplement the existing capacity of sponsor..."), will serve as a replacement which:
      (i) Is of reasonably equivalent recreation utility and location;
      (ii) Will be administered by the same political jurisdiction as the converted development;
      (iii) Will satisfy need(s) identified in the sponsor’s outdoor recreation or habitat plan (see WAC 286-27-040); and
      (iv) Includes only elements eligible under the committee’s program from which funds were originally allocated.

WAC 286-27-060 Project conversions. (1) Except under conditions brought about by acts of God, fire, and projects authorized by the ICC under 8(d) of the National Trails System Act, 16 U.S.C. §1247(d), natural resources and facilities purchased with chapter 43.98A RCW funds shall not, without the approval of the committee, be converted to uses other than those for which the funds were originally approved. The committee will only approve such conversions on conditions which assure the substitution or replacement with natural resources or facilities which are of at least equal fair market value at the time of conversion. Natural resources and facilities must also be of as nearly equivalent or greater usefulness and location, if physically and/or biologically feasible.

(2) Projects authorized by the ICC under 8(d) of the National Trails System Act, 16 U.S.C. §1247(d) shall convert to railroad purposes automatically upon reactivation of a line for rail purposes under an ICC order. Substitution or replacement with natural resources, facilities or moneys which are of at least equal fair market value at the time of conversion may be required. Substitution or replacement of natural resources and facilities, when required, must be of as nearly equivalent or greater usefulness and location, or provide a public benefit, if physically, economically, and/or biologically feasible.

(3) The committee is entitled to pursue and obtain remedies which assure the substitution or replacement of natural resources or facilities in accordance with this section.


[Title 286 WAC—p. 13]
WAC 286-27-075 Matching amounts and caps determined. Consistent with RCW 43.98A.060(4) and 43.98A.070(4), the committee will establish sponsor matching share requirements and acquisition-development fund request limits. Any changes will normally be done at a committee meeting six months before program funding consideration.


Chapter 286-30 WAC

WAC 286-30-010 Scope.
WAC 286-30-030 Acquisition projects—Deed of right, conversions, leases and easements.
WAC 286-30-040 Development projects—Conversion to other uses.
WAC 286-30-050 Matching requirements and caps determined.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER


WAC 286-30-030 Acquisition projects—Deed of right, conversions, leases and easements. For acquisition projects, sponsors must execute an instrument or instruments that contain:

(1) For fee, less-than-fee, and easement acquisition projects:
   (a) A legal description of the property acquired;
   (b) A conveyance to the state of Washington of the right to use the described real property for at least ten years from the date of the committee’s final reimbursement for outdoor recreation purposes; and
   (c) A restriction on conversion of use of the land for at least ten years from the date of the committee’s final reimbursement, with the proviso that should use be discontinued or a noncommittee approved conversion occur, the sponsor shall pay back to the committee the entire grant amount. That is, without prior approval of the committee, a facility acquired with money granted by the committee shall not, within ten years, be converted to a use other than that for which funds were originally approved. The committee shall only approve such a conversion under conditions which assure the substitution of other land of at least equal fair market value at the time of conversion, and of as nearly as feasible equivalent usefulness and location.

(2) For lease acquisition projects, a binding agreement which contains a legal description of the property and rights acquired and which meets the following criteria. The interest:
   (a) Must be for at least ten years from the date of the committee’s final reimbursement unless precluded by state law;
   (b) May not be revocable at will;
   (c) Must have a value supported through standard appraisal techniques;
   (d) Must be paid for in lump sum at initiation;
   (e) May not be converted during the lease period, to a use other than that for which funds were originally approved, without prior approval of the committee.

WAC 286-30-040 Development projects—Conversion to other uses. (1) Within ten years of the committee’s final reimbursement, and without prior approval of the committee, a facility developed with money granted by the committee shall not be converted to a use other than that for which funds were originally approved. Should a thus prohibited conversion occur, the sponsor shall pay back to the committee the entire grant amount.

(2) The committee shall only approve such a conversion under conditions which assure that:
   (a) All practical alternatives to the conversion have been evaluated and rejected on a sound basis;
   (b) A new development, in the spirit of WAC 286-13-080 ("...aid through the committee is intended to supplement the existing capacity of a sponsor..."), will serve as a replacement which:
      (i) Is of reasonably equivalent recreation utility and location;
      (ii) Will be administered by the same political jurisdiction or entity as the converted development; and
      (iii) Includes only elements eligible under the committee’s program from which funds were originally allocated.

WAC 286-30-050 Matching requirements and caps determined. The committee will establish sponsor matching share requirements and fund request limits. Any changes will normally be done at a committee meeting six months before project funding consideration.

[Statutory Authority: RCW 77.12.720. 98-08-014, § 286-30-050, filed 3/18/98, effective 4/18/98.]

Chapter 286-35 WAC

WAC 286-35-010 Scope.

(1999 Ed.)
WAC 286-35-010 Scope. This chapter contains rules affecting the Initiative 215 boating facilities grant program administered by the committee under the Marine Recreation Land Act, chapter 43.99 RCW. Additional provisions are contained in "General grant assistance rules," chapter 286-13 WAC.


WAC 286-35-030 Planning requirements. To be eligible for grant consideration under this chapter, applicants must complete a plan in accordance with WAC 286-13-040(2). At minimum the plan must include:

(1) A statement of the applicant's long-range goals and objectives;
(2) An inventory, or description of the planning area;
(3) An analysis of demand and need, that is, why actions are required;
(4) A description of how the planning process gave the public ample opportunity to be involved in development of the plan;
(5) A current capital improvement program of at least five years;
(6) Evidence that this plan has been approved by the applicant's governing entity most appropriate to the plan's scope. For example, a city or county-wide plan must be approved at the council or commission level. Plans with a different scope will be approved by department heads, district rangers, regional managers/supervisors, etc.


WAC 286-35-060 Matching requirements and caps determined. The committee will establish sponsor matching share requirements and acquisition-development fund request limits. Any changes will normally be done at a committee meeting six months before project funding consideration.


WAC 286-35-080 Acquisition projects—Deed of right, conversions, leases and easements. For acquisition projects, sponsors must execute an instrument or instruments which contain:

(1) For fee, less-than-fee, and easement acquisition projects:
   (a) A legal description of the property acquired;
   (b) A conveyance to the state of Washington of the right to use the described real property forever for outdoor recreation purposes; and
   (c) A restriction on conversion of use of the land.
   That is, marine recreation land with respect to which money has been expended under RCW 43.99.080 shall not, without the approval of the committee, be converted to uses other than those for which such expenditure was originally approved. The committee shall only approve any such conversion upon conditions which will assure the substitution of other marine recreation land of at least equal fair market value at the time of conversion and of as nearly as feasible equivalent usefulness and location.

   (2) For lease acquisition projects, a binding agreement which contains a legal description of the property and rights acquired and which meets the following criteria. The interest:
      (a) Must be for at least fifty years unless precluded by state law;
      (b) May not be revocable at will;
      (c) Must have a value supported through standard appraisal techniques;
      (d) Must be paid for in lump sum at initiation;
      (e) May not be converted, during the lease period, to a use other than that for which funds were originally approved, without prior approval of the committee.


WAC 286-35-090 Development projects—Conversion to other uses. (1) Without prior approval of the committee, a facility developed with money granted by the commit-
funds were originally approved.

(2) The committee shall only approve such a conversion under conditions which assure that:

(a) All practical alternatives to the conversion have been evaluated and rejected on a sound basis;

(b) A new development, in the spirit of WAC 286-13-080 ("...aid through the committee is intended to supplement the existing capacity of a sponsor..."), will serve as a replacement which:

(i) Is of reasonably equivalent recreation utility and location;

(ii) Will be administered by the same political jurisdiction as the converted development; and

(iii) Includes only elements eligible under the committee's program from which funds were originally allocated.


Chapter 286-40 WAC
LAND AND WATER CONSERVATION FUND

WAC 286-40-010 Scope. This chapter contains rules affecting the federal land and water conservation fund program administered by the committee. These funds are administered pursuant to the Land and Water Conservation Fund Act of 1965 (Public Law 88-578, 78 Stat 897), and the Land and Water Conservation Fund Grants Manual (U.S. Department of the Interior, National Park Service). Under the terms of this program many federal requirements are imposed on both applicants and the committee over which the committee has no control. Most of these federal requirements are restated or clarified in the manuals. Additional provisions are contained in "General grant assistance rules," chapter 286-13 WAC.


WAC 286-40-020 Funding and candidate selection. Funding for projects approved under this chapter is from the recreation resource account. Candidate project(s) are selected by the director, and approved by the committee, from among those submitted to the Washington wildlife and recreation program (chapter 286-27 WAC). Selection criteria includes:

(1) Adherence to the outdoor recreation account planning requirements of WAC 286-27-040;

(2) How well the project(s) has ranked in the evaluation;

(3) How well the project(s) meets needs identified in the state-wide comprehensive outdoor recreation planning program and the general goals identified in WAC 286-04-030;

(4) How well the project(s) meets the criteria in the Land and Water Conservation Fund Grants Manual;

(5) An assessment of how quickly the project(s) will progress through planning and implementation stages.


WAC 286-40-030 Matching requirements. (1) Local agencies. The committee shall only approve local agency projects when the applicant's share is at least equal to the committee amount awarded.

(2) State agencies. If federal matching money is available, state agency sponsors may be assisted by committee funds to meet federal matching requirements.


WAC 286-40-040 Projects eligible for funding. Only those acquisition and development costs eligible under the federal Land and Water Conservation Fund Act as specified in that program's manual will be eligible for consideration by the committee. However, from time to time the committee may decide as a matter of policy that certain project costs are ineligible irrespective of how those costs are treated under the Land and Water Conservation Fund Act.


WAC 286-40-050 Acquisition projects—Deed of right, conversions, leases and easements. For acquisition projects, sponsors must execute an instrument or instruments which contain:

(1) For fee, less-than-fee, and easement acquisition projects:

(a) A legal description of the property acquired;

(b) A conveyance to the state of Washington of the right to use the described real property forever for outdoor recreation purposes; and

(c) A restriction on conversion of use of the land. That is, without prior approval of the committee, a facility acquired with money granted by the committee shall not be converted to a use other than that for which funds were originally approved. The committee shall only approve such a conversion under conditions which assure the substitution of other land of at least equal fair market value at the time of conversion, and of as nearly as feasible equivalent usefulness and location.

(2) For lease acquisition projects, a binding agreement which contains a legal description of the property and rights acquired and which meets the following criteria. The interest:

(a) Must be for at least fifty years unless precluded by state law;

(b) May not be revocable at will;

(1999 Ed.)
(c) Must have a value supported through standard appraisal techniques;
(d) Must be paid for in lump sum at initiation;
(e) May not be converted, during the lease period, to a use other than that for which funds were originally approved, without prior approval of the committee.


WAC 286-40-060 Development projects—Conversion to other uses. (1) Without prior approval of the committee, a facility developed with money granted by the committee shall not be converted to a use other than that for which funds were originally approved.

(2) The committee shall only approve such a conversion under conditions which assure that:
   (a) All practical alternatives to the conversion have been evaluated and rejected on a sound basis;
   (b) A new development, in the spirit of WAC 286-13-080 ("...aid through the committee is intended to supplement the existing capacity of a sponsor..."), will serve as a replacement which:
      (i) Is of at least equal fair market value and of reasonably equivalent recreation usefulness and location;
      (ii) Will be administered by the same political jurisdiction as the converted development; and
      (iii) Includes only elements eligible under the committee's program from which funds were originally allocated.


(1999 Ed.)