### Title 131 WAC

#### COMMUNITY AND TECHNICAL COLLEGES, BOARD FOR

**Chapters**
- 131-16 Faculty and staff personnel.
- 131-46 Special service programs—Running start program.

**Chapter 131-16 WAC**

**FACULTY AND STAFF PERSONNEL**

<table>
<thead>
<tr>
<th>WAC</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>131-16-021</td>
<td>Employees eligible to participate in retirement annuity purchase plan.</td>
</tr>
<tr>
<td>131-16-450</td>
<td>Exceptional faculty awards trust fund.</td>
</tr>
</tbody>
</table>

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**Certificate of authority**

<table>
<thead>
<tr>
<th>Title of Fee</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application</td>
<td>$279.86</td>
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<tr>
<td>Renaluation</td>
<td>4.19</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cremated remains disposition permit or endorsement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application</td>
</tr>
<tr>
<td>Renewal</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>Exemption from prearrangement sales license</th>
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</thead>
<tbody>
<tr>
<td>Application</td>
</tr>
<tr>
<td>Renewal</td>
</tr>
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<tr>
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(WAC 131-16-021 Employees eligible to participate in retirement annuity purchase plan. (1) Eligibility to participate in the TIAA/CREF plan is limited to persons who hold appointments to college district or state board staff positions as full-time or part-time faculty members or administrators exempt from the provisions of chapter 28B.16 RCW and, effective July 1, 1999, are assigned a cumulative total of at least fifty percent of full-time workload as defined by the collective bargaining agreement and/or the appointing authority at one or more college districts or the state board for at least two consecutive college quarters. (Part-time faculty workload is calculated in accordance with RCW 28B.50.489 and 28B.50.4891.)

(2) Participation in the plan is also permitted for current and former employees of college districts or the state board who are on leave of absence or who have terminated employment by reason of permanent disability and who are receiving a salary continuation insurance benefit through a plan made available by the state of Washington: Provided, That such noncontributory participation shall not be creditable toward the number of years of full-time service utilized in calculating eligibility for supplemental retirement benefits pursuant to WAC 131-16-061.

(3) Optional participation in tax-deferred annuities other than this qualified plan as offered by individual colleges is permitted consistent with the Internal Revenue Code: Provided, That the provisions of WAC 131-16-015, 131-16-050, and 131-16-061 shall not apply in such cases. Optional tax-deferred annuities are provided through a salary reduction agreement between the employee and employer. There is no employer contribution for optional tax-deferred annuities.

(4) An employee who moves from an ineligible to an eligible position for the same appointing authority may become a participant by so electing in writing within six months following such move.

(5) A participant who moves from an eligible position to an ineligible position for the same appointing authority may continue to be a participant by so electing within six months following such move.

(6) Participants shall continue participation regardless of the proportion of full-time duties assigned, except as otherwise provided in this section, as long as continuously employed within the community and technical college system. The community and technical college or state board employer shall notify, in writing, all newly hired employees of their potential right to participate. A participating employee, who changes employers without a break in service, shall have the responsibility to notify in writing the new college or state board employer of his or her eligibility. In no case will there be a requirement for retroactive contributions if an employee fails to inform his or her college or state board employer about eligibility previously established with another community and technical college system employer. For the purposes of this section, spring and fall quarters shall be considered as consecutive periods of employment.

(7) As a condition of employment, all employees who become eligible on and after January 1, 1997, shall participate in this plan upon initial eligibility. Notwithstanding this provision, all eligible new employees who at the time of employment are members of the Washington state teachers unions or other recognized employee organizations may become eligible for participation in the plan upon initial eligibility. (2000 WAC Supp—page 147)
WAC 131-16-450 Exceptional faculty awards trust fund. (1) Pursuant to chapter 29, Laws of 1990, the community and technical college exceptional faculty award program shall be subject to the following limitations:

(a) All funds generated by and through this program shall be credited to the college district's exceptional faculty local endowment trust fund, from which only the earnings of such funds may be expended for the purpose of this program.

(b) Authorization to transfer funds from the exceptional faculty award trust fund in the state treasury to a college district endowment fund shall be contingent upon certification by the college district that no less than twenty-five thousand dollars of matching cash donations from private sources has been deposited in the district endowment fund.

(c) Grants to individual colleges shall not exceed: Four grants to each college, in any single biennium.

(d) Award of requested grants to colleges shall be contingent upon determination by the state board for community and technical college that the request is consistent with and meets the requirements of these guidelines. Further, if grant requests exceed available funds, the state board for community and technical college shall select the recipients.

(e) Funds granted for the purposes of the faculty awards program shall be held in trust by the district for the college to which such funds were specifically awarded.

(f) Each college district shall establish procedures by which awards may be named in honor of a donor, benefactor, or honoree; may designate the use of funds; and may renew or redesignate the award annually.

(g) By September 1 of each year beginning in 1991, each district shall report to the state board for community and technical college the amount of contributed endowment funds, their earnings, type of investments, and uses made during the previous fiscal year.

(h) The process for determining awards shall be subject to collective bargaining, except that the amount of individual awards and the recipient(s) shall be determined by the district board of trustees.

(i) Only persons holding faculty assignments as defined by RCW 28B.52.020(2) shall be eligible to receive awards under this section.

(2) The award of exceptional faculty grants from the district endowment fund shall be subject to the following limitations:

(a) The proceeds from the endowment fund shall be used to pay expenses for faculty awards, which may include in-service training, temporary substitute or replacement costs directly associated with faculty development programs, conferences, travel, publication and dissemination of exemplary projects; to make a one time supplement to the salary of the holder or holders of a faculty award, for the duration of the award; or to pay expenses associated with the holder's program area.

(b) Funds from this program shall not be used to supplant existing faculty development funds.

Chapter 131-46 WAC SPECIAL SERVICE PROGRAMS—RUNNING START PROGRAM

WAC 131-46-140 Adoption by reference.


[99-19-099, § 131-46-140, filed 9/20/99, effective 10/21/99.]

Title 132A WAC COMMUNITY COLLEGES—PENINSULA COLLEGE

Chapters
132A-104 Board of trustees.
132A-108 Practice and procedure.
132A-116 Motor vehicle regulations.
132A-120 Student rights and responsibilities.
132A-122 Withholding services for outstanding debts.
132A-128 Reduction in force and tenure code.
132A-130 Tuition and fee schedule.
132A-131 Scholarships and financial aid.
132A-133 Organization.
132A-136 Use of college facilities—academic.
132A-140 Use of college facilities.
132A-150 Health and safety.
132A-156 College housing.
132A-160 Admission and registration procedures.
132A-165 Scholarly standards.
132A-168 Use of library.
132A-176 Environmental policy.
132A-180 Copyright and patent policies.
132A-276 Public disclosure policy.
132A-280 Confidentiality of student records.
132A-300 Grievance rules—Title IX.
132A-310 Grievance procedures—handicapped.
132A-320 Loss of eligibility—Student athletic participation.

[2000 WAC Supp—page 148]