

# Title 132L WAC

## COMMUNITY COLLEGES—CENTRALIA COLLEGE

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### DISPOSITION OF CHAPTERS FORMERLY CODIFIED IN THIS TITLE

#### Chapter 132L-10 SOUTH PUGET SOUND STUDENT RIGHTS AND RESPONSIBILITIES

132L-10-010	Preamble. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-010, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-020	Jurisdiction. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-020, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-030	Right to demand identification. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-030, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-040	Freedom of association and organization. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-040, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-050	Student records. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-050, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-100	Student publications. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-100, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-110	Use of college facilities. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-110, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-120	Student complaints. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-120, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
132L-10-130	Violations. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-130, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

#### Chapter 132L-12 FACULTY TENURE— PROBATIONARY EMPLOYMENT

132L-12-010	Purpose. [Order 71-3, § 132L-12-010, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-020	Definitions. [Order 71-3, § 132L-12-020, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.

132L-12-030	Duties and responsibilities of probationary review committees. [Order 71-3, § 132L-12-030, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-040	Policy relating to the dismissal of tenured and probationary faculty members. [Order 71-3, § 132L-12-040, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-050	Duties and responsibilities of the dismissal review committee. [Order 71-3, § 132L-12-050, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-060	Procedure relating to the dismissal of a tenured or probationary faculty member. [Order 71-3, § 132L-12-060, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-070	Designation of administrative appointments. [Order 71-3, § 132L-12-070, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-080	Confidentiality of reports. [Order 71-3, § 132L-12-080, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.
132L-12-090	Policy relating to the terms of employment and tenured faculty members. [Order 71-3, § 132L-12-090, filed 1/20/71.] Repealed by Order 74-47, filed 8/9/74 and 10/3/74. For later promulgation, see chapter 132L-128 WAC.

#### Chapter 132L-20 CENTRALIA COLLEGE STUDENT RIGHTS AND RESPONSIBILITIES

132L-20-010	Preamble. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-010, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-010, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-010, filed 3/22/78; Order 71-11, § 132L-20-010, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.
132L-20-020	Definitions. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-020, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-020, filed 3/22/78; Order 71-11, § 132L-20-020, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
132L-20-030	Jurisdiction. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-030, filed 8/14/87; Order 71-11, § 132L-20-030, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.
132L-20-040	Authority to prohibit trespass. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-040, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-040, filed 3/22/78; Order 71-11, § 132L-20-040, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
132L-20-050	Right to demand identification. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-050, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-050, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-050, filed 3/22/78; Order 71-11, § 132L-20-050, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

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132L-20-060 Freedom of access to higher education. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-060, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-060, filed 3/22/78; Order 71-11, § 132L-20-060, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-20-070 Freedom of association and organization. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-070, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-070, filed 3/7/80; Order 71-11, § 132L-20-070, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

132L-20-080 Prohibitions. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-080, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-080, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-080, filed 3/22/78; Order 71-11, § 132L-20-080, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

132L-20-090 Student records. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-090, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-090, filed 3/7/80; Order 71-11, § 132L-20-090, filed 2/17/71.] Repealed by 90-05-004, filed 2/9/90, effective 3/12/90. Statutory Authority: RCW 28B.50.140(13).

132L-20-100 Student records. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-100, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-100, filed 3/22/78; Order 71-11, § 132L-20-100, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-20-110 Student publications. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-110, filed 3/7/80; Order 71-11, § 132L-20-110, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-20-120 Distribution and posting of materials. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-120, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-120, filed 3/22/78; Order 71-11, § 132L-20-120, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-20-130 Commercial and promotional activities. [Order 71-11, § 132L-20-130, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

132L-20-135 Handicapped students. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-135, filed 8/14/87.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

132L-20-140 Use of college facilities. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-140, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-140, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-140, filed 3/22/78; Order 71-11, § 132L-20-140, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

132L-20-150 Noncollege speaker policy. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-150, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-150, filed 3/22/78; Order 71-11, § 132L-20-150, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-20-160 Violations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-160, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-160,

132L-20-170 filed 3/22/78; Order 71-11, § 132L-20-160, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

Emergency procedures. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-170, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-170, filed 3/22/78; Order 71-11, § 132L-20-170, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

**Chapter 132L-21  
SOUTH PUGET SOUND CODE PROCEDURES**

132L-21-010 Initial proceedings. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-010, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

132L-21-020 Appeals. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-020, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

132L-21-030 Disciplinary sanctions. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-030, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

132L-21-040 Readmission after suspension. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-040, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

**Chapter 132L-22  
CENTRALIA COLLEGE CODE PROCEDURES**

132L-22-010 Purpose of disciplinary actions. [Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-010, filed 3/22/78; Order 71-11, § 132L-22-010, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-22-020 Nonacademic disciplinary procedures. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-22-020, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-020, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-020, filed 3/22/78; Order 71-11, § 132L-22-020, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

132L-22-030 Appeals. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-030, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-030, filed 3/22/78; Order 71-11, § 132L-22-030, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-22-040 Student hearing committee. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-040, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-040, filed 3/22/78; Order 71-11, § 132L-22-040, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-22-050 Final decision regarding disciplinary sanction. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-050, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-050, filed 3/22/78; Order 71-11, § 132L-22-050, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-22-060 Sanctions. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-22-060, filed 8/14/87. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-060, filed 3/22/78; Order 71-11, § 132L-22-060, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

132L-22-070 Readmission after suspension. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-22-070, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-070, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-

132L-22-080 070, filed 3/22/78; Order 71-11, § 132L-22-070, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.  
 Reestablishment of academic standing. [Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-080, filed 3/22/78; Order 71-11, § 132L-22-080, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

**Chapter 132L-23  
 SOUTH PUGET SOUND  
 SUMMARY SUSPENSION RULES**

132L-23-010 Summary suspension procedures. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-010, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.  
 132L-23-020 Permission to enter or remain on campus. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-020, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.  
 132L-23-030 Notice of summary suspension proceedings. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-030, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.  
 132L-23-040 Emergency procedures. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-040, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

**Chapter 132L-24  
 CENTRALIA COLLEGE SUMMARY SUSPENSION RULES**

132L-24-010 Summary suspension procedures. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-24-010, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-010, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-010, filed 3/22/78; Order 71-11, § 132L-24-010, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.  
 132L-24-020 Permission to enter or remain on campus. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-24-020, filed 8/14/87. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-020, filed 3/22/78; Order 71-11, § 132L-24-020, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.  
 132L-24-030 Notice of summary suspension proceedings. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-24-030, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-030, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-030, filed 3/22/78; Order 71-11, § 132L-24-030, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.  
 132L-24-040 Procedures of summary suspension hearing. [Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-040, filed 3/22/78; Order 71-11, § 132L-24-040, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.  
 132L-24-050 Decision by the dean of students. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-050, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-050, filed 3/22/78; Order 71-11, § 132L-24-050, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.  
 132L-24-060 Notice of summary suspension. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-060, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-060, filed 3/22/78; Order 71-11, § 132L-24-060, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-24-070 Suspension for failure to appear. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-070, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-070, filed 3/22/78; Order 71-11, § 132L-24-070, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-24-080 Appeal. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-080, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-080, filed 3/22/78; Order 71-11, § 132L-24-080, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-24-090 Summary suspension proceedings not duplicitous. [Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-090, filed 3/22/78; Order 71-11, § 132L-24-090, filed 2/17/71.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

**Chapter 132L-25  
 EMERGENCY PROCEDURES**

132L-25-010 Emergency procedures. [Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-25-010, filed 8/14/87.] Repealed by 00-07-113, filed 3/20/00, effective 4/20/00. Statutory Authority: RCW 28B.50.140.

**Chapter 132L-30  
 PARKING AND TRAFFIC REGULATIONS—  
 SOUTH PUGET SOUND COMMUNITY COLLEGE**

132L-30-010 Purpose for adopting parking and traffic regulations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-010, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).

132L-30-020 Applicable parking and traffic regulations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-020, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).

132L-30-030 Definitions. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-030, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).

132L-30-040 Authorization for issuance of permits. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-040, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).

132L-30-050 Parking fees for vehicle permits. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-050, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).

132L-30-060 Parking fee exceptions. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-060, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).

132L-30-070 Responsibility of person to whom permit is issued. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-070, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).

132L-30-080 Display of permits. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-080, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).

132L-30-090 Transfer of permits. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-090, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90,

	effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).		4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-100	Permit revocation. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-100, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-240	Speed limit. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-240, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-110	Right to refuse permit. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-110, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-250	Pedestrian's right of way. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-250, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-120	Right to appeal permit revocation/refusal. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-120, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-260	Two-wheeled motorbikes or bicycles. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-260, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-130	Delegation of authority. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-130, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-270	Report of accidents. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-270, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-140	Enforcement. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-140, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-280	Disabled and inoperative vehicles—Impounding. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-280, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-150	Violation of parking and traffic regulations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-150, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-290	Authority to establish parking fee. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-290, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-160	Issuance of traffic tickets or summons. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-160, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).	132L-30-300	Parking permit fees. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-300, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).
132L-30-170	Fines and penalties. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-170, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).		
132L-30-180	Grievance proceedings—Appeal of fines and penalties. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-180, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).		
132L-30-190	Parking advisory committee. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-190, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).		
132L-30-200	Liability of college. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-200, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).		
132L-30-210	Designation of parking. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-210, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).		
132L-30-220	Parking within designated spaces. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-220, filed 3/24/80.] Repealed by 90-17-060 (Order A-4(90)), filed 8/14/90, effective 9/14/90. Statutory Authority: RCW 28B.50.140(10).		
132L-30-230	Regulatory signs, markings, barricades, etc. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-059 (Order 80-20, Resolution No. 80-20), § 132L-30-230, filed 3/24/80.] Repealed by 90-17-060 (Order A-		
			<b>Chapter 132L-112 PERSONNEL RULES</b>
		132L-112-010	Definition. [Order 72-1, § 132L-112-010, filed 1/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
		132L-112-020	Instructional work load. [Order 72-1, § 132L-112-020, filed 1/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
		132L-112-030	Other than instructional work load. [Order 72-1, § 132L-112-030, filed 1/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
		132L-112-040	The hours of duty. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-040, filed 3/24/80; Order 72-1, § 132L-112-040, filed 1/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
		132L-112-100	Granted leave for institutions and conferences. [Order 74-54, § 132L-112-100, filed 10/16/74 and 10/21/74; Order 72-1, § 132L-112-100, filed 1/19/72.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-200.
		132L-112-110	Earned leave for disability, family emergency, and bereavement. [Order 74-54, § 132L-112-110, filed 10/16/74 and 10/21/74; Order 72-1, § 132L-112-110, filed 1/19/72.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-210.
		132L-112-120	Procedures for obtaining disability, family emergency, bereavement, or other leaves. [Order 74-54, § 132L-112-120, filed 10/16/74 and 10/21/74; Order 72-1, § 132L-112-120, filed 1/19/72.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-230.
		132L-112-130	Leave without pay. [Order 74-54, § 132L-112-130, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-240.

- 132L-112-140 Part-time faculty leave. [Order 74-54, § 132L-112-140, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77.
- 132L-112-150 Attendance at institutions of higher learning. [Order 74-54, § 132L-112-150, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-240.
- 132L-112-160 Jury duty. [Order 74-54, § 132L-112-160, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-220.
- 132L-112-170 Other leave. [Order 74-54, § 132L-112-170, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77.
- 132L-112-180 Notification of leave entitlement. [Order 74-54, § 132L-112-180, filed 10/16/74 and 10/21/74.] Repealed by Order 76-66, filed 3/22/77. Later promulgation, see WAC 132L-112-270.
- 132L-112-200 Leave with pay. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, and RCW 41.48.140, 81-03-037 (Resolution No. 81-1), § 132L-112-200, filed 1/14/81. Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-200, filed 3/24/80; Order 76-66, § 132L-112-200, filed 3/22/77. Formerly WAC 132L-112-100.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-205 Part-time faculty leave. [Order 76-66, § 132L-112-205, filed 3/22/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-210 Illness, injury, bereavement and emergency. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, and RCW 41.48.140, 81-03-037 (Resolution No. 81-1), § 132L-112-210, filed 1/14/81; Order 76-66, § 132L-112-210, filed 3/22/77. Formerly WAC 132L-112-110.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-220 Other leaves with pay. [Order 76-66, § 132L-112-220, filed 3/22/77. Formerly WAC 132L-112-160.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-230 Procedures of obtaining leaves with pay. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-230, filed 3/24/80; Order 76-66, § 132L-112-230, filed 3/22/77. Formerly WAC 132L-112-120.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-240 Leaves without pay. [Order 76-66, § 132L-112-240, filed 3/22/77. Formerly WAC 132L-112-130 and 132L-112-150.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-250 Unauthorized absences. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-250, filed 3/24/80; Order 76-66, § 132L-112-250, filed 3/22/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-270 Notification of leave entitlement. [Order 76-66, § 132L-112-270, filed 3/22/77. Formerly WAC 132L-112-180.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-280 Compensation for sick leave. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, and RCW 41.48.140, 81-03-037 (Resolution No. 81-1), § 132L-112-280, filed 1/14/81. Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-280, filed 3/24/80.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-290 Separation and reemployment. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW, 80-04-060 (Order 80-21, Resolution No. 80-21), § 132L-112-290, filed 3/24/80.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-900 Purpose—Elections and recognition. [Order 72-27, § 132L-112-900, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-901 Definitions. [Order 72-27, § 132L-112-901, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-902 Request for election—Canvass of academic employees by independent and neutral person or association. [Order 72-27, § 132L-112-902, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-903 Notice of election—Organization to be included on ballot—Time for filing. [Order 72-27, § 132L-112-903, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-904 Contents of notice of election—Designation of chief election officer—Duties. [Order 72-27, § 132L-112-904, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-905 List of academic employees—Posting of list. [Order 72-27, § 132L-112-905, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-906 Election inspectors—Duties—Right to challenge voter—Improper conduct. [Order 72-27, § 132L-112-906, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-907 Ballots. [Order 72-27, § 132L-112-907, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-908 Record of vote—Signature—Challenge. [Order 72-27, § 132L-112-908, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-909 Incorrectly marked ballot. [Order 72-27, § 132L-112-909, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-910 Privacy for voter—Equipment. [Order 72-27, § 132L-112-910, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-911 Folding ballot—Ballot box. [Order 72-27, § 132L-112-911, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-912 Challenged ballot—Procedure. [Order 72-27, § 132L-112-912, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-913 Employees present entitled to vote—Sealing ballot box—Unused ballots. [Order 72-27, § 132L-112-913, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-914 Election inspectors duties after voting has terminated. [Order 72-27, § 132L-112-914, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-915 Disposition of challenged ballots—Tally sheets—Investigation by chief election officer. [Order 72-27, § 132L-112-915, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-916 Counting of ballots—Procedure—Certification of results of election—Retention of ballots—Signed voting lists. [Order 72-27, § 132L-112-916, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
- 132L-112-917 Electioneering within the polls forbidden. [Order 72-27, § 132L-112-917, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statu-

	<p>tory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	
132L-112-918	<p>Contest of election—Time for filing objections—Investigation of objections. [Order 72-27, § 132L-112-918, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	132L-128-050
132L-112-919	<p>Persons eligible to vote—Definition of "academic employee." [Order 72-27, § 132L-112-919, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	132L-128-060
132L-112-920	<p>Election determined by majority of valid votes cast—Run-off election. [Order 72-27, § 132L-112-920, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	
132L-112-921	<p>Time lapse for new election. [Order 72-27, § 132L-112-921, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	132L-128-070
132L-112-922	<p>Recognition of the employee organization. [Order 72-27, § 132L-112-922, filed 4/19/72.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	
132L-112-923	<p>Effect of board/academic employee agreement. [Order 74-48, § 132L-112-923, filed 8/9/74 and 10/23/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/82. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	132L-128-080
<p><b>Chapter 132L-116</b>  <b>RULES AND PROCEDURES</b>  <b>FOR ADMINISTRATIVE LEAVE IN</b>  <b>COMMUNITY COLLEGE DISTRICT NO. 12</b></p>		
132L-116-010	<p>Leave policies for administrative employees. [Order 77-2, § 132L-116-010, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.</p>	132L-128-090
132L-116-020	<p>Accrual type leave—Paid. [Order 77-2, § 132L-116-020, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.</p>	
132L-116-030	<p>Sick leave—Accrual, accumulation, usage and reporting. [Order 77-2, § 132L-116-030, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.</p>	
132L-116-040	<p>Nonaccrual type leave—Paid. [Order 77-2, § 132L-116-040, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.</p>	
132L-116-050	<p>Nonaccrual type leave—Unpaid. [Order 77-2, § 132L-116-050, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52.</p>	
<p><b>Chapter 132L-128</b>  <b>FACULTY TENURE AND</b>  <b>PROBATIONARY EMPLOYMENT IN</b>  <b>COMMUNITY COLLEGE DISTRICT NO. 12</b></p>		
132L-128-010	<p>Purpose. [Order 76-65, § 132L-128-010, filed 3/30/77; Order 74-47, § 132L-128-010, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	
132L-128-020	<p>Definitions. [Order 74-47, § 132L-128-020, filed 8/9/74 and 10/3/74.] Repealed by Order 76-65, filed 3/30/77.</p>	
132L-128-025	<p>Definitions. [Order 76-65, § 132L-128-025, filed 3/30/77.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	
132L-128-030	<p>Duties and responsibilities of probationary review committees. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-019 (Resolution No. 81-8), § 132L-128-030, filed 6/12/81; Order 76-65, § 132L-128-030, filed 3/30/77; Order 74-47, § 132L-128-030, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>	
132L-128-040	<p>Policy relating to the dismissal of tenured and probationary faculty members. [Order 76-65, § 132L-128-</p>	040, filed 3/30/77; Order 74-47, § 132L-128-040, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.
		<p>Duties and responsibilities of the dismissal review committee. [Order 76-65, § 132L-128-050, filed 3/30/77; Order 74-47, § 132L-128-050, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>
		<p>Procedure relating to the dismissal of a tenured or probationary faculty member. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-019 (Resolution No. 81-8), § 132L-128-060, filed 6/12/81; Order 76-65, § 132L-128-060, filed 3/30/77; Order 74-47, § 132L-128-060, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>
		<p>Designation of administrative appointments. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-019 (Resolution No. 81-8), § 132L-128-070, filed 6/12/81; Order 76-65, § 132L-128-070, filed 3/30/77; Order 74-47, § 132L-128-070, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>
		<p>Confidentiality of reports. [Order 76-65, § 132L-128-080, filed 3/30/77; Order 74-47, § 132L-128-080, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>
		<p>Policy relating to the terms of employment and tenured faculty members. [Order 76-65, § 132L-128-090, filed 3/30/77; Order 74-47, § 132L-128-090, filed 8/9/74 and 10/3/74.] Repealed by 83-07-067 (Order 83-1, Motion No. 83-14), filed 3/23/83. Statutory Authority: Chapters 28B.19, 28B.50 and 28B.52 RCW.</p>
<p><b>Chapter 132L-520</b>  <b>STUDENT RIGHTS AND RESPONSIBILITIES</b></p>		
132L-520-010	<p>Preamble. [Order 77-29, § 132L-520-010, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-010.</p>	
132L-520-020	<p>Definitions. [Order 77-29, § 132L-520-020, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-020.</p>	
132L-520-030	<p>Jurisdiction. [Order 77-29, § 132L-520-030, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.</p>	
132L-520-040	<p>Authority to prohibit trespass. [Order 77-29, § 132L-520-040, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-040.</p>	
132L-520-050	<p>Right to demand identification. [Order 77-29, § 132L-520-050, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-050.</p>	
132L-520-060	<p>Freedom of access to higher education. [Order 77-29, § 132L-520-060, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-060.</p>	
132L-520-070	<p>Freedom of expression. [Order 77-29, § 132L-520-070, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-070.</p>	
132L-520-080	<p>Freedom of association and organization. [Order 77-29, § 132L-520-080, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-080.</p>	
132L-520-090	<p>Student participation in college governance. [Order 77-29, § 132L-520-090, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory</p>	

- 132L-520-100 Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-090. Student records. [Order 77-29, § 132L-520-100, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-100.
- 132L-520-110 Student publications. [Order 77-29, § 132L-520-110, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-110.
- 132L-520-120 Distribution and posting of materials. [Order 77-29, § 132L-520-120, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-120.
- 132L-520-130 Commercial and promotional activities. [Order 77-29, § 132L-520-130, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-520-140 Use of college facilities. [Order 77-29, § 132L-520-140, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-140.
- 132L-520-150 Noncollege speaker policy. [Order 77-29, § 132L-520-150, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-150.
- 132L-520-160 Violations. [Order 77-29, § 132L-520-160, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-160.
- 132L-520-170 Emergency procedures. [Order 77-29, § 132L-520-170, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. Later promulgation, see WAC 132L-20-170.

#### Chapter 132L-522 CODE PROCEDURES

- 132L-522-010 Purpose of disciplinary actions. [Order 77-29, § 132L-522-010, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-020 Initial proceedings. [Order 77-29, § 132L-522-020, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-030 Appeals. [Order 77-29, § 132L-522-030, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-040 Student hearing committee. [Order 77-29, § 132L-522-040, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-050 Final decision regarding disciplinary sanction. [Order 77-29, § 132L-522-050, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-060 Disciplinary sanctions. [Order 77-29, § 132L-522-060, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-070 Readmission after suspension. [Order 77-29, § 132L-522-070, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-522-080 Reestablishment of academic standing. [Order 77-29, § 132L-522-080, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.

#### Chapter 132L-524 SUMMARY SUSPENSION RULES

- 132L-524-010 Initiation of summary suspension proceedings. [Order 77-29, § 132L-524-010, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.

- 132L-524-020 Permission to enter or remain on campus. [Order 77-29, § 132L-524-020, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-030 Notice of summary suspension proceedings. [Order 77-29, § 132L-524-030, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-040 Procedures of summary suspension hearing. [Order 77-29, § 132L-524-040, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-050 Decision by the director of student services. [Order 77-29, § 132L-524-050, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-060 Notice of suspension. [Order 77-29, § 132L-524-060, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-070 Suspension for failure to appear. [Order 77-29, § 132L-524-070, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-080 Appeal. [Order 77-29, § 132L-524-080, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.
- 132L-524-090 Summary suspension proceedings not duplicitous. [Order 77-29, § 132L-524-090, filed 9/1/77.] Repealed by 80-04-009 (Resolution No. 80-9), filed 3/7/80. Statutory Authority: Chapters 28B.10 and 28B.50 RCW.

### Chapter 132L-26 WAC EMERGENCY PROCEDURES

#### WAC

- 132L-26-010 Authority to suspend operations.
- 132L-26-020 Remuneration for classified employees.
- 132L-26-025 Authority to staff campus—Limitations.
- 132L-26-030 Employee notification—Time.
- 132L-26-035 Return to work.
- 132L-26-040 Voluntary staffing.
- 132L-26-050 Mandatory staffing.
- 132L-26-055 Temporary duties.
- 132L-26-060 Suspended operation procedures after fifteen days.
- 132L-26-065 Layoffs—Conditions.
- 132L-26-070 Closure notification plan—Recall plan.
- 132L-26-075 Option to recover time loss.
- 132L-26-080 Suspended operations—Not a lock-out.

#### WAC 132L-26-010 Authority to suspend operations.

The president of District 12 is authorized to suspend the operation of any or all campuses in the district if, in his opinion, an emergency condition beyond his control makes this closure advisable, and the public health, or property, or safety is jeopardized.

In accordance with WAC 251-22-240, as amended by the higher education personnel board, April 6, 1981, Community College District 12 adopts the following suspended operation rules.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-021 (Resolution No. 81-9), § 132L-26-010, filed 6/12/81; Order 77-30, § 132L-26-010, filed 9/1/77.]

**WAC 132L-26-020 Remuneration for classified employees.** All compensation paid classified employees during a period of suspended operations shall be in accordance with the provisions of WAC 251-22-240, higher education personnel board rules.

[Order 77-30, § 132L-26-020, filed 9/1/77.]

**WAC 132L-26-025 Authority to staff campus—Limitations.** In the event of suspended operation, the president or his designee shall have the option to staff any campus or any portion thereof in any manner during the first five days of suspended operation.

[Order 77-30, § 132L-26-025, filed 9/1/77.]

**WAC 132L-26-030 Employee notification—Time.** If the president declares a condition of suspended operations and provides notification of this closure to employees via local radio station transmission at least one hour prior to the employees' reporting time, or by telephone or personal contact prior to the time the individual employee would depart home for work, the provisions of WAC 251-22-240 would not apply. Employees not notified prior to their usual departure time from home would be covered by the provision of WAC 251-22-240.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-03-036 (Resolution No. 81-2), § 132L-26-030, filed 1/14/81; Order 77-30, § 132L-26-030, filed 9/1/77.]

**WAC 132L-26-035 Return to work.** If operations are suspended, employees are directed to contact the district dean of administration's office or other designated office prior to returning to work on the following day to determine whether the institution will be reopened or if partial staffing is required. Teaching personnel will contact the dean/director of the appropriate division for this purpose.

[Order 77-30, § 132L-26-035, filed 9/1/77.]

**WAC 132L-26-040 Voluntary staffing.** When the period of suspended operation is expected to exceed five working days, staffing shall be on a volunteer basis. Employees qualified to perform the task with the most layoff seniority shall be given the first option to work.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-021 (Resolution No. 81-9), § 132L-26-040, filed 6/12/81; Order 77-30, § 132L-26-040, filed 9/1/77.]

**WAC 132L-26-050 Mandatory staffing.** If sufficient volunteers cannot be found, the president shall have the authority to require employees to work. If the employees who are requested to work withhold their services (except for illness or prearranged leave not related to or precipitated by the suspended operation) they shall not be allowed to use compensatory time or annual leave. Employees will be called in reverse seniority.

[Order 77-30, § 132L-26-050, filed 9/1/77.]

**WAC 132L-26-055 Temporary duties.** During periods of suspended operations, employees may be required to temporarily perform tasks above or below their assigned categories.

[Order 77-30, § 132L-26-055, filed 9/1/77.]

**WAC 132L-26-060 Suspended operation procedures after fifteen days.** If the period of suspended operation is expected to exceed fifteen days, the personnel director shall request an extension from the director of the higher education

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personnel board subject to confirmation by the board. If the period of suspended operation exceeds fifteen days and no extension is granted, the full classified personnel layoff provisions apply.

If the suspended operation exceeds the period for which an extension was granted, the full classified personnel layoff provisions shall apply.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-021 (Resolution No. 81-9), § 132L-26-060, filed 6/12/81; Order 77-30, § 132L-26-060, filed 9/1/77.]

**WAC 132L-26-065 Layoffs—Conditions.** Layoffs necessitated by conditions causing suspended operations shall be accomplished in accordance with WAC 251-10-030.

[Order 77-30, § 132L-26-065, filed 9/1/77.]

**WAC 132L-26-070 Closure notification plan—Recall plan.** The district will provide all employees with a copy of the closure notification plan and the recall plan.

[Order 77-30, § 132L-26-070, filed 9/1/77.]

**WAC 132L-26-075 Option to recover time loss.** The district shall have the option to make up lost time due to suspended operations by extending the calendar. Classified and administrative employees who lose regular work time as a result of suspended operation may request to work additional hours in accordance with WAC 251-22-240. The district president shall have the option to approve or deny such requests. This response must be made within fifteen days after receipt of the request. Compensation for additional work hours shall be granted on a compensatory time basis at straight time.

[Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 81-13-021 (Resolution No. 81-9), § 132L-26-075, filed 6/12/81; Order 77-30, § 132L-26-075, filed 9/1/77.]

**WAC 132L-26-080 Suspended operations—Not a lock-out.** Suspended operations shall not be interpreted as a lock-out by District 12.

[Order 77-30, § 132L-26-080, filed 9/1/77.]

## Chapter 132L-108 WAC PRACTICE AND PROCEDURE

### WAC

132L-108-010	Adoption of model rules of procedure.
132L-108-020	Appointment of presiding officers.
132L-108-030	Method of recording.
132L-108-040	Application for adjudicative proceeding.
132L-108-050	Brief adjudicative procedures.
132L-108-060	Discovery.
132L-108-070	Procedure for closing parts of the hearings.
132L-108-080	Recording devices.

**WAC 132L-108-010 Adoption of model rules of procedure.** The model rules of procedure adopted by the chief administrative law judge pursuant to RCW 34.05.250, as now or hereafter amended, are hereby adopted for use at this institution. Those rules may be found at chapter 10-08 WAC. Other procedural rules adopted in this title are supplementary to the model rules of procedure. In the case of a conflict

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between the model rules of procedure and procedural rules adopted in this title, the procedural rules adopted by this institution shall govern. Rules adopted at this institution prior to July 1, 1989, remain in full force and effect unless specifically repealed or amended.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-010, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-020 Appointment of presiding officers.** The president or president's designee shall designate a presiding officer for adjudicative proceeding. The presiding officer shall be an administrative law judge, a member in good standing of the Washington State Bar Association, a panel of individuals, the president or his or her designee, or any combination of the above. Where more than one individual is designated to be the presiding officer, one person shall be designated by the president or president's designee to make decisions concerning discovery, closure, means of recording adjudicative proceedings, and similar matters.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-020, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-030 Method of recording.** Proceedings shall be recorded by a method determined by the presiding officer, among those available pursuant to the model rules of procedure in WAC 10-08-170.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-030, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-040 Application for adjudicative proceeding.** An application for adjudicative proceeding shall be in writing. Application forms are available at the following address: Administrative Services, Administration Building, Corner of Walnut and Rock Streets. The mailing address is 600 West Locust, Centralia, WA 98531.

Written application for an adjudicative proceeding should be submitted to the above address within 20 days of the agency action giving rise to the application, unless provided for otherwise by statute or rule.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-040, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-050 Brief adjudicative procedures.** This rule is adopted in accordance with RCW 34.05.482-494, the provisions of which are hereby adopted. Brief adjudicative procedures shall be used in all matters related to:

- (1) Residency determinations made pursuant to RCW 28B.15.013, conducted by the admissions office;
- (2) Challenges to contents of education records;
- (3) Student conduct proceedings;
- (4) Parking violations;
- (5) Outstanding debts owed by students or employees;
- (6) Loss of eligibility for participation in institution sponsored athletic events, pursuant to chapter 132L-400 WAC.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-050, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-060 Discovery.** Discovery in adjudicative proceedings may be permitted at the discretion of the presiding officer. In permitting discovery, the presiding officer shall make reference to the civil rules of procedure. The presiding officer shall have the power to control the frequency and nature of discovery permitted, and to order discovery conferences to discuss discovery issues.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-060, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-070 Procedure for closing parts of the hearings.** A party may apply for a protective order to close part of a hearing. The party making the request should state the reasons for making the application to the presiding officer. If the other party opposes the request, a written response to the request shall be made within 10 days of the request to the presiding officer. The presiding officer shall determine which, if any, parts of the proceeding shall be closed, and state the reasons therefore in writing within 20 days of receiving the request.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-070, filed 2/9/90, effective 3/12/90.]

**WAC 132L-108-080 Recording devices.** No cameras or recording devices shall be allowed in those parts of proceedings which the presiding officer has determined shall be closed pursuant to WAC 132L-108-010, except for the method of official recording selected by the institution.

[Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-108-080, filed 2/9/90, effective 3/12/90.]

**Chapter 132L-117 WAC**

**PARKING AND TRAFFIC REGULATIONS—  
CENTRALIA COLLEGE**

**WAC**

132L-117-010	Purpose for adopting parking and traffic regulations.
132L-117-020	Applicable parking and traffic regulations.
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132L-117-280	Disabled and inoperative vehicles—Impounding.
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132L-117-300	Parking permit fees.

**WAC 132L-117-010 Purpose for adopting parking and traffic regulations.** Pursuant to the authority granted RCW 28B.50.140(10), the board of trustees of Community College District 12 is granted authority to adopt rules and regulations for pedestrian and vehicular traffic upon public lands devoted to, operated by or maintained by the college. The objectives of these regulations are:

- (1) To protect and control pedestrian and vehicular traffic.
- (2) To assure access at all times for emergency traffic.
- (3) To minimize traffic disturbances during class hours.
- (4) To facilitate the work of the college by assuring access to its vehicles and by assigning limited parking space for the most efficient use by all.
- (5) To regulate the use of parking spaces.
- (6) To protect state owned property.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-010, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-020 Applicable parking and traffic regulations.** (1) All regulations in this chapter and all motor vehicle and other traffic laws of the state of Washington shall apply on the campus.

- (2) The traffic code of the city of Centralia shall apply upon all lands located within the city of Centralia.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-020, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-030 Definitions.** As used in this chapter, the following words and phrases shall mean:

- (1) "Board": The board of trustees of Community College District 12.
- (2) "Campus": All lands and buildings devoted to, operated by, or maintained by Centralia College, District 12.
- (3) "Campus security officer": Employee of the college who is responsible to the dean of administration for campus traffic control, parking, security, and safety.
- (4) "College": Centralia College, District 12.
- (5) "Safety and security supervisor": The college's safety and security supervisor.
- (6) "Employee": An individual appointed to the faculty, staff, or administration of the college.
- (7) "Guests/visitors": Person or persons who come upon the campus as guests and person or persons who lawfully visit the campus.
- (8) "Continuing permits": Permits issued to full-time employees for an indefinite period of time.
- (9) "Annual permits": Permits which are valid from the date of issue until the first day of the following fall quarter.
- (10) "Temporary permits": Permits which are valid for a specific period designated on the permit.
- (11) "Vehicle": Automobile, truck, motor-driven cycle, scooter or and vehicle otherwise powered.
- (12) "Full-time student": Any person who is enrolled on campus for ten credit hours or more at the college.
- (13) "Part-time student": Any person who is enrolled on campus for nine credit hours or less at the college.
- (14) "Full-time employee": An employee of the college employed twenty hours or more per week on a permanent regular basis.

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- (15) "Part-time employee": An employee of the college employed less than twenty hours per week.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-030, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-040 Authorization for issuance of permits.** (1) The safety and security supervisor, or designee, is authorized to issue parking permits to students, employees, and guests upon the following:

- (1a) When the vehicle is properly registered with the college.

- (1b) When a permanent or special parking permit is necessary to enhance the business or operation of the college.

- (2) Additional permits are available at the current fee schedule to individuals who may be registered to drive any one of several vehicles. Only one vehicle registered to an individual under one permit fee shall be permitted to park on campus at any one time.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-040, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-050 Vehicle parking permits.** (1) All part-time and full-time employees and students of the college shall obtain and display a currently valid parking permit on all vehicles parked or left standing unattended upon the college campus for both day and night classes, in accordance with WAC 132L-117-040.

- (2) All persons parking on the campus shall secure and display a currently valid parking permit within five days from date of registration or from the first day of employment.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-050, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-060 Visitor permits.** All guests/visitors (including salespersons, maintenance or service personnel) will park in appropriate parking areas after obtaining a temporary permit from central services.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-060, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-070 Responsibility of person to whom permit is issued.** The person to whom a parking permit is issued shall be responsible for all violations of said rules and regulations involving the vehicle; however, such responsibility shall not relieve said driver of the responsibility for violations of the regulations established by this chapter. In the event that a vehicle in violation is not registered with the college, the current registered owner will be responsible for the violations of the campus regulations.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-070, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-080 Display of permits.** The parking permit issued by the college shall be visibly affixed on the outside of the rear window of the vehicle, for which the permit is issued, on the lower left hand corner of the window as viewed front [from] the rear of the vehicle. If the vehicle is a convertible or has no rear window the permit shall be affixed to the driver side rear bumper or driver side windshield lower

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corner. Motorcycle permits must be affixed in a conspicuous place.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-080, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-090 Transfer of permits.** Parking permits are not transferable. If a vehicle is sold or traded, the new vehicle must be registered with central services and the permit will be reissued.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-090, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-100 Permit revocation.** Permits are licenses and the property of the college, and may be revoked for any of the following reasons:

- (1) When the purpose for which the permit was issued changes or no longer exists.
- (2) When a permit is used on an unregistered vehicle or by an unauthorized person.
- (3) Falsification on a vehicle registration application.
- (4) Continued violations of parking and traffic regulations.
- (5) Counterfeiting or altering of permits.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-100, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-110 Right to refuse permit.** The college dean of administration, or designee, reserves the right to refuse the issuance of a parking permit to anyone who has had a previous permit revoked, or whose driving or parking record indicates a disregard for the rights or safety of others.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-110, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-120 Right to appeal permit revocation/refusal.** When a parking permit has been revoked pursuant to WAC 132L-117-100 or has been refused in accordance with WAC 132L-117-110 or when a fine or penalty has been levied against a violator of the rules and regulations set forth in this chapter, such action by the dean of administration, or designee, may be appealed in accordance with WAC 132L-117-180.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-120, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-130 Delegation of authority.** The authority and powers conferred upon the dean of administration by these regulations shall be subject to delegation to that individual's subordinates.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-130, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-140 Enforcement.** (1) Parking and traffic regulations will be enforced at all times.

(2) The dean of administration, or designee shall be responsible for the enforcement of the regulations contained in this chapter.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-140, filed 8/14/90, effective 9/14/90.]

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**WAC 132L-117-150 Violation of parking and traffic regulations.** (1) Operators of illegally operated or parked vehicles shall be warned or cited through an appropriate means that they are in violation of these regulations. All fines are payable at the cashier's office.

(2) In instances where violations are repeated, and in the judgment of the safety and security supervisor, with appropriate documented evidence, said vehicles may be impounded.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-150, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-160 Issuance of traffic tickets or summons.** (1) The safety and security supervisor or designee may issue a warning or citation for a violation of these regulations. The warning or citation should set forth the date, the approximate time, permit number, license information and nature of violation.

(2) Such warning or citation may be served by attaching or affixing a copy thereof in some prominent place outside such vehicle or by personally serving the operator.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-160, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-170 Fines and penalties.** The safety and security supervisor, or designee, is authorized to impose the following fines and penalties for violation of the regulations contained in this chapter:

(1) A schedule of fines shall be set by the board of trustees. The schedule shall be published by the college in the parking and traffic regulations and on the traffic parking citation form.

(2) Fines will be assessed in accordance with the fees and fines schedules as established by the board of trustees for the following violations:

- (a) No valid permit displayed
- (b) Visitor parking violations
- (c) Occupying more than one parking space
- (d) Occupying space/area not designated for parking
- (e) Handicapped parking violation
- (f) Parking in area not authorized by permit
- (g) Parking in reserved staff space without authorization
- (h) Blocking or obstructing traffic (may be towed if creating a safety hazard)
- (i) Parking adjacent to fire hydrant (may be towed if creating a safety hazard)
- (j) Parking in fire lane (may be towed if creating a safety hazard)
- (k) Parking in zone or area marked no parking
- (l) Other violations of college parking traffic regulations and its objectives

(3) At the discretion of the dean of administration, or designee, an accumulation of citations by a staff, administrator, or faculty member may be turned over to a private collection agency for the collection of past due fines. Other appropriate collection procedures may be initiated as deemed necessary.

(4) Vehicles parking in a manner so as to obstruct traffic, including access to and from parking spaces and areas, may be subject to a fine and may be impounded and taken to such place for storage as the safety and security supervisor, or des-

ignee, selects. The expenses of such impounding and storage shall be the responsibility of the registered owner or driver of the vehicle.

(5) Vehicles impounded by means of an immobilizing device shall be charged a service fee according to the current fee schedule.

(6) The college shall not be liable for loss or damage of any kind resulting from impounding and storage of vehicles.

(7) Vehicles involved in violations of these regulations may be impounded as provided for in these regulations.

(8) Persons may appeal the issuance of a citation according to WAC 132L-117-180.

(9) In the event a person fails or refuses to pay an uncontested fine which has been outstanding in excess of five days, the dean of administration, or designee, may initiate the following actions:

(a) Student may not be able to obtain transcript of credits until all fines are paid.

(b) Student may not receive a degree/diploma until all fines are paid.

(c) Students will not be able to register for subsequent quarters until all fines are paid.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-170, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-180 Appeal proceedings—Appeal of fines and penalties.** (1) Appeals must be presented in writing, giving full particulars, listing witnesses, evidence, etc.

(2) Appeals must be submitted to the dean of students within five days from date of citation.

(3) If an appeal is not resolved to the satisfaction of the alleged violator, he/she shall have five additional days from receipt of decision by the dean of students to appeal to the parking advisory committee.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-180, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-190 Parking advisory committee.** The parking advisory committee shall be structured and responsible for the following purposes:

(1) To review and recommend necessary changes to the college parking and traffic regulations annually.

(2) To receive and hear appeals related to parking and traffic violations. All decisions made by the parking advisory committee relative to parking/traffic appeals shall be final.

(3) Membership shall consist of at least: Three student representatives, one faculty representative, one classified representative, one administrator, and the dean of administration - ex officio.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-190, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-200 Liability of college.** The college assumes no liability under any circumstances for theft or damage occurring to vehicles, bicycles or their contents. No bailment of any sort is created by the purchase of a parking permit.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-200, filed 8/14/90, effective 9/14/90.]

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**WAC 132L-117-210 Designation of parking.** The parking spaces available on campus may be allocated and designated by the dean of administration in such a manner as will best achieve the objectives of these rules and regulations.

(1) Special provisions shall be made for physically disabled employees, visitors, students, or their designee. Physically disabled individuals utilizing handicapped parking spaces must display in that vehicle a valid state issued disabled parking permit or license plate. Temporarily handicapped permits will be issued by the safety and security supervisor. In addition to the disabled permit, valid college parking permits must be purchased and displayed on the vehicle.

(2) Spaces specifically designated as "visitor" are to used only by visitors driving vehicles without continuing or annual permits, for a maximum time period of 30 minutes. A temporary permit is not required. Visitors requiring parking for longer than 30 minutes may obtain a temporary permit at Central Services, and will park in normal undesignated spaces.

(3) Parking spaces may be designated for special purposes as deemed necessary.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-210, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-220 Parking within designated spaces.** (1) No vehicle shall be parked on the campus except in those areas set aside and designated for parking.

(2) No vehicle shall be parked so as to occupy any portion of more than one parking space or stall.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-220, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-230 Regulatory signs, markings, barricades, etc.** The dean of administration, or designee, is authorized to make and erect signs, barricades, and other structures and to paint marks and other directions upon the streets, entry/exits, and roadways for the regulation of traffic and parking upon the various public lands devoted to, operated by, or maintained or [by] the college. Drivers or vehicles shall observe and obey all the signs, barricades, structures, markings and directions given them by the campus security officer in the control and regulation of traffic and parking.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-230, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-240 Speed limit.** No vehicle shall be operated on the campus at a speed in excess of five miles per hour, or such slower speed as is reasonable and prudent to the circumstances.

[Statutory Authority: RCW 28B.50.140(10). 90-17-060 (Order A-4(90)), § 132L-117-240, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-250 Pedestrians right of way.** (1) The operator of a vehicle shall yield right of way to any pedestrian. Pedestrian shall not leave a curb or other place of safety and walk or run into the path of an oncoming vehicle.

(2) When a sidewalk or crosswalk is provided, pedestrians shall proceed upon the sidewalk or crosswalk.

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[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-250, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-260 Two-wheeled motorcycles or bicycles.** (1) All two-wheeled vehicles powered by an engine shall park in areas designated for motorcycles only and will not use spaces assigned to automobiles or bicycles.

(2) Bicycles and other nonengine powered cycles are to be parked in bicycle racks where provided. No person shall park a bicycle inside a building, by a doorway, on a path, sidewalk, walkway, or in such a manner as to block or obstruct the normal flow of pedestrian traffic.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-260, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-270 Report of accidents.** (1) The operator of any vehicle involved in an accident on campus resulting in injury or death of any person or claimed damage to either or both vehicles exceeding five hundred dollars shall immediately report such accident to central services. Accidents occurring after the close of business shall be reported the next working day. Operator shall within twenty-four hours after such accident file a state of Washington motor vehicle report.

(2) Other minor accidents may be reported to central services for insurance record purposes.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-270, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-280 Disabled and inoperative vehicles—Impounding.** (1) Disabled or inoperative vehicles shall not be parked on the campus for a period exceeding seventy-two hours, without authorization from the dean of administration, or designee.

(2) Vehicles parked over seventy-two hours without authorization may be impounded and stored at the expense of either or both the owner and operator thereof.

(3) Notice of intent to impound will be posted on the vehicle and sent by registered mail to the legal owner forty-eight hours prior to impound.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-280, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-290 Authority to establish parking fee.** The board shall set and review as necessary parking permit fees in accordance with WAC 132L-117-300 and a schedule of fines and penalties in accordance with WAC 132L-117-170.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-290, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-300 Parking permit fees.** Fees shall be levied in accordance with the current published fee schedule.

[Statutory Authority: RCW 28B.50.140(10), 90-17-060 (Order A-4(90)), § 132L-117-300, filed 8/14/90, effective 9/14/90.]

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## Chapter 132L-120 WAC

### CENTRALIA COLLEGE—STUDENT RIGHTS AND RESPONSIBILITIES CODE

#### WAC

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132L-120-020	Definitions.
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132L-120-040	General policies.
132L-120-070	Student rights and freedoms.
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132L-120-160	Evidence admissible in hearings.
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132L-120-180	Appeal to the president.
132L-120-190	Readmission after dismissal.
132L-120-200	Review of rules.
132L-120-210	Membership of review committee.
132L-120-220	Function of the review committee.

**WAC 132L-120-010 Preamble.** Centralia College is a dynamic learning community that promotes growth and development by offering opportunities to gain knowledge, entrance skills, examine values, and pursue learning options. The college is committed to quality life-long learning through its values of respect, responsibility, and responsiveness. To that end, Centralia College maintains a strong commitment to providing a civil and nondisruptive learning environment. Students are reminded that they assume certain responsibilities of performance and conduct which have been reasonably established in order to accomplish Centralia College's education goals. Therefore, the college expects that students will conduct themselves as responsible members of the college community, will comply with the rules and regulations of the college, will maintain high standards of integrity and honesty, and will respect the rights, privileges, and property of other members of the college community.

[Statutory Authority: RCW 28B.50.140, 00-07-113, § 132L-120-010, filed 3/20/00, effective 4/20/00; Order 72-1, § 132L-120-010, filed 1/19/72.]

**WAC 132L-120-015 Purpose.** The purpose of these rules is to prescribe standards of conduct for students of Centralia College. Violations of these standards may be cause for disciplinary action as described in this code.

[Statutory Authority: RCW 28B.50.140, 00-07-113, § 132L-120-015, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-020 Definitions.** (1) As used in this chapter, the following words and phrases shall mean:

(a) "Assembly" means any overt activity engaged in by three or more persons, the object of which is to gain publicity, advocate a view, petition for a cause, or disseminate information to any person, persons, or group of persons.

(b) "College" means Centralia College, or any additional community college hereafter established with Community College District 12, State of Washington, and collectively, those responsible for its control and operation.

(c) "College community" means trustees, students, employees, and guests on college owned or controlled facilities.

(d) "College facilities" means and includes any or all property controlled and/or operated by the college.

(e) "Day" means a calendar day except the effective day of any provision of this chapter shall be the day following a Saturday, Sunday, or holiday.

(f) "ASCC" refers to the Associated Students of Centralia College, the official student government association.

(g) "President" means the chief executive officer of the college appointed by the board of trustees, and for the purposes of this chapter includes "acting president" or the delegated authority in the absence of the president.

(h) "Board of trustees" or "board" means the board members appointed by the governor of the state of Washington who have final authority for the governance of Centralia College.

(i) "Student" means and includes all persons enrolled at the college, both full time and part time or a person seeking admission or accepted to the college for admission.

(j) "Student group" means a number of students who are not officially recognized as a student organization.

(k) "Student organization" means a number of students who have complied with the formal requirements of college recognition as provided by the ASCC.

(l) "Summary hearing" means a short, concise, and immediate hearing.

(m) "Living group" means a fraternity, sorority, or other similar off-campus student organization officially recognized by Centralia College.

(n) "Chief judicial affairs officer" means the college administrator appointed by the president, who has the responsibility of administering the student rights and responsibilities code.

(2) All other terms have their natural meaning unless the context dictates otherwise.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-020, filed 3/20/00, effective 4/20/00; Order 72-1, § 132L-120-020, filed 1/19/72.]

**WAC 132L-120-030 Jurisdiction.** (1) Centralia College has jurisdiction to take appropriate disciplinary action when student conduct, either on or off campus, is detrimental to the institution.

(2) This code applies to every student whenever the student is present on or in any college or college-controlled facility. This code also applies whenever the student is present at, or engaged in, any college-sponsored or college-connected program, activity, or event that is held on or in noncollege facilities. The code also applies whenever a student is representing the college. Consistent with the constitutional rights of all students, this code also applies to any student off campus when the college can reasonably show a relationship to its mission and interests such as maintaining good order, protecting the health, safety, or welfare of the college community, preserving the teaching-learning environment, or preserving its good name and relationships with society and the larger community.

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(3) College employees, students, and members of the public who breach or aid or abet another in the breach of any provision of this code shall be subject to:

(a) Possible prosecution under the state criminal law;

(b) Restriction from any college property or college-controlled facilities, the violation of which could result in criminal trespass;

(c) Any other civil or criminal remedies available to the public; or

(d) Appropriate disciplinary action pursuant to this code, the state of Washington higher education personnel board rules, or the college's personnel policies, regulations, or negotiated agreements.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-030, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-040 General policies.** (1) Centralia College is an agency of the state of Washington and adheres to all local, state, and federal laws. The college is obligated to demonstrate respect for laws by cooperating in their enforcement.

(2) Centralia College cannot and will not establish regulations that would abridge constitutional rights.

(3) Proper procedures are established to maintain conditions helpful to the effective function of the college, to protect individual students from unfair penalties, and to assure due process. Centralia College is granted the right by law to adopt rules to govern its operations.

(4) If these rules are broken, the college has the right and the obligation to take that action which is in the best interest of the entire college.

(5) Centralia College reserves the right to impose the provisions of this code and provide further sanctions before or after law enforcement agencies, courts, or other agencies have imposed penalties or otherwise disposed of a case. College hearings are not subject to challenge on the ground that criminal or civil charges involving the same incident have been dismissed or reduced or in which the defendant has been found not guilty or otherwise not liable. In addition, the college reserves the right to refer incidents to the appropriate civilian authorities or law enforcement agencies.

(6) The ASCC has the right to participate in the formulation and review of all policies and rules pertaining to student conduct and in the enforcement of all such rules as provided by this chapter.

(7) This code will be printed and made available to students.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-040, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-070 Student rights and freedoms.** (1) Freedom of Access: Centralia College shall admit all individuals who qualify according to current admission requirements. The college, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and other applicable laws and regulations, does not discriminate on the basis of race, creed, religion, color, national origin, sexual orientation, mental or physical handicaps, age, or gender in

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any of its policies, practices, or procedures. This includes, but is not limited to: Admissions, employment, financial aid, and educational services, programs, and activities.

(2) Freedom of Association: Students are free to organize and to participate in voluntary associations of their own choosing. To be officially recognized, the ASCC must grant student organizations an official charter. In order to receive or maintain official recognition, a student organization must be open to all students without regard to race, color, gender, creed, national origin, mental or physical handicaps, age, or sexual orientation.

(3) Freedom in the Classroom: The classroom is the center for study and understanding of the subject matter for which the instructor has professional responsibility and institutional accountability. Instructors encourage free discussion, inquiry, and expression among their students in their quest for knowledge. They foster honest academic conduct and evaluate their students fairly and accurately. They conform to a set of professional standards and ethics.

(4) Freedom of Publications and Press: Student publications and the student press are valuable aids in establishing and maintaining an atmosphere of free and responsible discussion and of intellectual exploration on the campus. The college has developed a Publications Code that is used to administer all student publications.

(5) Freedom of Speech and Assembly: No rule shall restrict student expression solely based on disapproval or fear of the student's ideas or motives. Students and student organizations shall be free to examine and discuss all questions of interest to them, and to express opinions publicly and privately.

(a) Students and members of the public are guaranteed the rights of free inquiry, expression, and assembly on the outdoor college facilities that are generally open and available to the public.

(b) Any student group or student organization that wishes to schedule an assembly within or on a college facility not generally open to the public must reserve the college facility in advance.

(c) Modes of expression or assembly that are manifestly unreasonable or disruptive in terms of time, place, or manner may be restricted. Students and members of the public must ensure that assemblies:

(i) Are conducted in an orderly manner;

(ii) Do not unreasonably interfere with classes, scheduled meetings or ceremonies, or regular functions of the college;

(iii) Do not unreasonably interfere with pedestrian or vehicular traffic; or

(iv) Do not cause destruction or damage to college property, including library materials, or private property on college facilities.

(d) Assemblies that violate these rules may be ordered to disperse by the college in accordance with Washington state statutes.

(e) A nonstudent who violates any provision of the rule may be required to leave the campus or section of campus or facility and/or be referred to civilian authorities for criminal prosecution.

(f) A student, student group, or student organization that violates any provision of the rule may be subject to disciplinary action in accordance with this code. This may also include criminal prosecution.

(6) Freedom to Learn: Instructors in the classroom and in conference encourage free discussion, inquiry, and expression. Student performance is evaluated solely on academic basis, not on opinions or conduct in matters unrelated to academic standards. Students are free to take reasoned exception to the data or views offered in any course of study for which they are enrolled. Students are protected from prejudiced, arbitrary, or capricious academic behavior. At the same time, students are responsible for maintaining standards of academic performance. Student complaints regarding academic procedure are addressed through the student-faculty complaint process.

(7) Freedom from Discrimination: All qualified students at Centralia College shall be afforded equal access and opportunity to all educational programs and services without regard to race, creed, color, religion, national origin, gender, age, sexual orientation, reliance on public assistance, disability, or any group or class against which discrimination is prohibited by state or federal law, regulation, or executive order.

(8) Freedom from Sexual Harassment: Students at Centralia College shall be free from sexual harassment. Any student who engages in unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, where such behavior offends the recipient, causes discomfort or humiliation, or interferes with job or academic performance, shall be subject to disciplinary actions.

(9) Right to Privacy of Educational Records: Students have both the right to privacy and the right to have access to their educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as amended. In compliance with that act, the notification of these rights is published in the quarterly class schedule and the Centralia College Catalog.

(10) Right to Confidentiality of Counseling: The college provides professional personal counseling services to students. Students who request this service are granted limited confidentiality in accordance with the laws and regulations of the state of Washington, and the ethics of the American Counseling Association. Counselors provide clients with written information regarding these and other client rights.

(11) Right to Distribute Materials: Students have the right to use the designated bulletin board for the legal, incidental sales of personal property such as books, automobiles, bikes, etc. Other bulletin boards require permission from the office of student programs before posting material. Students may distribute free publications not in violation of state and/or federal laws such as books, magazines, newspapers, handbills, leaflets, in the area designated for such purposes located in the student center. In addition, printed materials may be distributed in the outdoor public areas of the college subject to reasonable limitations of time, place, and manner consistent with the maintenance of college property, with the free flow of traffic and persons, and not in a manner which in itself limits the orderly operation of college affairs. Material may not be placed on or in automobiles.

(12) Right to Incidental Sales: Students have the right to engage in incidental sales of personal property in a private transaction provided college facilities are not explicitly used for this purpose. However, the use of college grounds or facilities for commercial or private gain purposes is prohibited except where commercial activity such as sale of books, instructional supplies, or food contribute to the operation of the instructional program or where limited sale is specifically authorized by the director of student programs for the benefit of an approved activity. The college reserves the right to charge commercial vendors for the use of college facilities or space.

(13) Right to Due Process: No disciplinary sanction may be imposed on any student except through due process as specified in this code.

(14) Freedom from Unreasonable Search: Students have the right to be secure in their persons, quarters, papers, and effects against unreasonable searches and seizures.

(15) Right to Invite Off-campus Speakers: Recognized student organizations have the right to invite outside speakers to speak on campus subject to the availability of campus facilities, funding, and compliance with the college procedures available in the student programs office.

(16) Right to be Interviewed: Every student has the right to be interviewed on campus by any legal organization desiring to recruit at the college.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-070, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-080 Student responsibilities.** (1) Students who choose to attend Centralia College also choose to participate actively in the adult learning process offered by the college. As a process, learning is not a product or commodity that is bought and sold, but rather, is a relationship between teachers who are willing and competent to teach and learners who are willing and competent to learn. Therefore, the responsibility for learning is shared equally between students and faculty.

(2) The college is responsible for providing its students with an educational environment rich in the high quality resources needed by students to attain their individual educational goals. In return, students are responsible for making themselves aware of the full breadth of the resources available, for the timely choosing and appropriate use of those resources, and for the specific behavioral tasks necessary for attaining desired learning outcomes. Examples of specific student responsibilities are:

- (a) To know and adhere to the college's policies, practices, and procedures;
- (b) To participate actively in the learning process, both in and out of the classroom;
- (c) To seek timely assistance in meeting educational goals;
- (d) To attend all class sessions;
- (e) To participate in class activities;
- (f) To participate actively in the advising process;
- (g) To develop skills required for learning, e.g., basic skills, time management, motivation, study skills, and openness to the educational process;

(h) To assume final responsibility for the selection of appropriate educational goals;

(i) To assume final authority for the selection of courses appropriate for meeting chosen educational goals;

(j) To seek out and use campus resources; and

(k) To contribute towards improving the college.

(3) Any student is subject to these rules, independent of any other status the individual may have with the college. Any action taken against a student under these rules shall be independent of other actions taken by virtue of another relationship with the college in addition to that of student.

(4) The college recognizes a responsibility to resolve behavioral problems before they escalate into serious problems. Therefore, the chief judicial affairs officer shall seek the assistance of other college departments or offices in investigating student behavioral problems. The chief judicial affairs officer will be as proactive as is possible concerning the resolution of student behavioral problems and use reasonable arbitration and conflict resolution methods in order to prevent such problems from escalating. The chief judicial affairs officer may seek and authorize settlements involving disputes related to student conduct when such settlements will better serve the college's broader interests.

(5) Students are expected to obey all college rules and regulations and obey the law. Any student shall be subject to disciplinary action as provided for in this code who, either as a principal actor, aider, abettor, or accomplice violates any local, state, or federal law, interferes with the personal rights or privileges of others or the educational process of the college; violates any provision of this code; or commits any of the following prohibited actions. The standard of conduct as listed below should be interpreted by students as general notice of prohibited conduct. They should be read broadly, and are not designed to define misconduct in exhaustive terms:

(a) Assault, intimidation, or interference.

(b) Disorderly, disruptive, or abusive conduct: Disorderly, disruptive, or abusive behavior that interferes with the rights of others or which obstructs or disrupts teaching, learning, research, or administrative functions. Such conduct includes, but is not limited to: Interference with any speaker or audience; blocking or impeding pedestrian or vehicular traffic; blocking access to or from campus buildings or offices; and activities of observers or participants that disrupt classes, meetings, office or business activities, or any other normal functions of the college.

(c) Failure to follow instructions: Inattentiveness, inability, or failure of student to follow the reasonable instructions of any college employee acting within his or her professional responsibility; refusal to comply with any lawful order to leave the college campus or any portion thereof.

(d) Illegal assembly, obstruction, or disruption: Any assembly or other act which interferes with vehicular or pedestrian traffic, classes, hearings, meetings, the educational and administrative functions of the college, or the private rights and privileges of others.

(e) False complaint: Filing a formal complaint falsely accusing another student with violating a provision of this code or falsely accusing a college employee of a misdeed. Also includes making any intentional false claim, charge, or



statement against any member of the college community to harass, defame, or intimidate that individual.

(f) False alarms: Falsely setting off or otherwise tampering with any emergency safety equipment, alarm, or other device established for the safety of individuals and/or college facilities. This includes reporting any type of emergency known to be false.

(g) Sexual harassment: Engaging in unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature or because of the sex of the recipient, where such behavior offends the recipient or a third party, causes discomfort or humiliation, creates an intimidating, offensive, or hostile work or classroom environment that interferes with job or school performance.

(h) Racial harassment: Engaging in verbal, written, or physical conduct relating to a person's race or color when the harassing conduct is sufficiently severe, persistent, or pervasive that it affects a person's ability to participate in or benefit from an educational program or activity or creates an intimidating, threatening, abusive, or otherwise hostile educational or work environment; or the harassing conduct has the purpose or effect of substantially or unreasonably interfering with a person's academic or work performance; or the harassing conduct otherwise adversely affects an individual's learning opportunities or employment opportunities. A hostile environment may be created by behaviors such as, but not necessarily limited to:

(i) Intimidation and implied or overt threats of physical violence motivated by race, color, or national origin;

(ii) Physical acts of aggression or assault upon another, or damage to another's property that is motivated by the individual's race, color, or national origin;

(iii) Depending on the circumstances and context, demeaning racial jokes, taunting, racial slurs, and derogatory racial "nicknames," innuendoes, or other negative or derogatory remarks of a racial nature or relating to national origin;

(iv) Depending on the circumstances and context, graffiti and/or slogans or visual displays such as cartoons or posters depicting racial/ethnic slurs or racially/ethnically derogatory sentiments;

(v) Criminal offenses directed at persons because of their race or national origin.

(i) Furnishing false or incomplete information: The submission of information known to be false or incomplete to any college official. This includes, but is not limited to, providing false or incomplete information during an investigation, or before any student or employee disciplinary, grievance, or tenure process or hearing, or on any college document or form, or to any college employee or agent requesting information as part of their official duties and responsibilities.

(j) Intimidation of witnesses: Threatening or otherwise placing undue emotional pressure on any witness or potential witness during an investigation or informal or formal college hearing.

(k) Destruction of evidence: Knowingly destroying any evidence that could be used during an investigation or informal or formal college hearing for the purpose of denying its use as part of the investigation or hearing.

(l) Sexual assault: Any type of sexual assault in any form, including acquaintance rape and other forced and/or nonconsensual sexual activity.

(m) Physical or emotional abuse: Actual or attempted physical or emotional abuse of any person or conduct which threatens or endangers the health and safety of any person or which intentionally or recklessly causes a reasonable apprehension of harm to any person.

(n) Harassment: Behavior of any sort or any malicious act which serves no legitimate or legal purpose which causes harm to any person's physical or mental well-being. Includes intentionally and repeatedly following or contacting another person by any means in a manner that alarms, annoys, intimidates, harasses, causes substantial emotional distress, causes fear for personal safety or property, or is detrimental to that person or that would cause any of these reactions in a reasonable person. A warning that the behavior is unwanted is not required if a reasonable person would have known that the behavior in question was more likely than not to result in any of the above reactions in another reasonable person and no legitimate or legal purpose is evident.

(o) Threat: Conduct intended to threaten bodily harm, damage to property, or to endanger the health or safety of any person on the college campus. Includes behavior that involves an expressed or implied threat to interfere with an individual's personal safety, academic efforts, employment, or participation in college activities and causes the person to have a reasonable apprehension that such interference is about to occur.

(p) Reckless conduct: Recklessly engaging in conduct which creates a substantial risk of physical harm to either one's self or another person.

(q) Incitement: Intentionally inciting others to engage immediately in any unlawful activity, which incitement leads directly to such conduct.

(r) Undue noise: Unauthorized creation of noise in such a way as to interfere with college functions or using sound amplification equipment in a loud and raucous manner.

(s) Aiding or abetting misconduct: Aiding, assisting, abetting, or serving as an accomplice in the commission of any illegal act or any act prohibited by this code.

(t) Failure to cooperate with an investigation: Failure to cooperate with any lawful investigation of any conduct violation when such investigation is carried out by any college employee acting within the scope of their responsibilities; failure to cooperate with an investigation of any conduct violation, or interference with a proper investigation of any conduct violation by withholding evidence, encouraging or threatening another to withhold evidence.

(u) Theft or robbery: Theft of the property of the district or of another; actual or attempted theft of property or services belonging to the college, any member of its community, or any campus visitor; includes knowingly possessing stolen property.

(v) Malicious mischief: Intentional or negligent damage to or destruction of any college facility or other public or private real or personal property.

(w) Unauthorized use of college equipment and supplies: Using college equipment or supplies for personal gain or use without proper authority.

(x) Unauthorized entry, access, or presence: Unauthorized entry, access, or presence upon the property of the college or into a college facility or portion thereof which has been reserved, restricted in use, or placed off limits; unauthorized presence in any college facility or office at any time; or unauthorized possession or use of a key, access code, or password to any college facility or system. Unauthorized entry, access, or presence also applies to unauthorized access to any college, student, or staff data base, computer system, telephone system, or information system.

(y) Computer, telephone, or electronic technology violation: Conduct that violates college published policies on computer, telephone, or electronic technology use. This includes the use of any college computer, computer system, telephone system, information system, or other electronic technology to violate any local, state, or federal law.

(z) Cheating, fabrication, facilitating academic dishonesty, multiple submission, and plagiarism. Cheating is intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise. The term academic exercise includes all form of work submitted for credit or hours. Fabrication is the intentional and unauthorized falsification or invention of any information or citation in an academic exercise. Facilitating academic dishonesty is intentionally or knowingly helping or attempting to help another to violate a provision of this section of the discipline code. Multiple submission includes submitting the same or substantially the same paper or oral report in more than one course without the instructor's permission in the later course(s). Plagiarism is the deliberate adoption or reproduction of ideas or words or statements of another person as one's own without acknowledgment.

(aa) Forgery or alteration of records: Forging or tendering any forged records or instruments of any district record or instrument to an employee or agent of the college.

(bb) Refusal to provide identification in appropriate circumstances: Refusal to provide positive identification (e.g., valid driver's license, student identification card, or state identification card) in appropriate circumstances to any college employee in the lawful discharge of said employee's duties.

(cc) Smoking: Smoking in any classroom or laboratory, the library, or in any college facility or office posted "no smoking" or in any area of the campus posted "no smoking."

(dd) Controlled substances: Using, possessing, being demonstrably under the influence of, or selling any narcotic or controlled substance or legend drugs including anabolic steroids, except when the use or possession of a drug is specifically prescribed as medication by an authorized health care provider licensed by law to prescribe the said medication.

(ee) Alcoholic beverages: Being demonstrably under the influence of any form of alcoholic beverage. Possessing or consuming any form of alcoholic beverage on college property or any college-controlled facility or at any college activity, program, or event, with the exception of sanctioned events, approved by the president or his or her designee.

(ff) Violation of college policy: Violation of clearly stated proscriptions in any published college policy, rule, or regulation.

(gg) Ethics violation: The breach of any generally recognized and published code of ethics or standards of professional practice that governs the conduct of a particular trade, skill, craft, or profession for which the student is taking courses or is pursuing as their educational goal or major. These ethics codes must be distributed to students as part of an educational program, course, or sequence of courses and the student must be informed that a violation of such ethics codes may subject the student to disciplinary action by the college.

(hh) Hazing: Conspiracy to engage in hazing or participation in hazing another. Hazing shall include any method of initiation into a student organization or living group, or any pastime or amusement engaged in with respect to such an organization or living group, that causes, or is likely to cause, bodily danger or physical harm, or serious mental or emotional harm to any student or other person attending Centralia College. Consent is no defense to hazing. The term does not include customary athletic events or other similar contests or competitions. Hazing is also a misdemeanor, punishable under state law.

(ii) Initiation violation: Conduct associated with initiation into a student organization, association, or living group, or any pastime or amusement engaged in with respect to an organization, association, or living group not amounting to a violation of under the definition of hazing. Conduct covered by this definition may include embarrassment, ridicule, sleep deprivation, verbal abuse, or personal humiliation. Consent is no defense to initiation violation.

(jj) Prohibition of animals: No student may bring into or allow any animal, with the exception of service animals, to enter any college owned or controlled facility. All dogs on campus shall be under direct physical control, leashed by their owner or custodian.

(kk) Misuse of student identification: Includes, but is not limited to, alteration of validly issued identification in any manner; use of, or allowing use of, identification by a person other than the one for whom the identification was issued; or use of counterfeit student identification.

(ll) Other misconduct: Any other conduct or action in which the college can demonstrate a clear and distinct interest and which threatens the educational process or any other legitimate function of the college or the health or safety of any member of the college community or visitor.

(mm) Failure to comply with the following regulations governing firearms and weapons:

(i) It shall be the policy of the college that carrying, exhibiting, displaying, or drawing any weapon or weapon facsimile, such as a gun or firearm, dagger, sword, knife, or any other cutting or stabbing instrument or club or any other weapons apparently capable of producing bodily harm and/or property damage is prohibited, in a manner, under circumstances, and at a time and place that either manifests an intent to intimidate another or that warrants alarm for safety of other persons is prohibited.

(ii) Explosives, incendiary devices, or any similar device, object, or product is prohibited.

(iii) The above regulations shall not apply to equipment or material owned, used, or maintained by the college; nor will they apply to law enforcement officers.

(nn) Gambling: Any form of gambling is prohibited.

(oo) Lewd conduct: Engaging in lewd, indecent, or obscene behavior as defined by applicable law is prohibited.

(6) The college will consider as an aggravating factor in determining sanctions any violation of law or of this student code in which it can be shown that the accused intentionally selected the person or target of the violation based upon race, religion, color, disability, sexual orientation, national origin, or ancestry, and therefore may impose harsher or additional sanctions and penalties.

(7) Violation of any of the above regulations may also constitute violation of the criminal laws or ordinances of various cities, municipalities, counties, the state of Washington, or the United States and may subject a violator to criminal sanctions in addition to any sanctions imposed by the college.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-080, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-090 Authority and responsibility for discipline.** (1) The board of trustees acting in accordance with Washington state statutes delegates to the president of the college authority to administer disciplinary action. In addition, the board of trustees authorizes the college administration to promulgate rules and provide for sanctions that provide a civil and nondisruptive learning environment.

(2) Administration of the disciplinary procedure is the responsibility of the chief judicial affairs officer. The chief judicial affairs officer shall serve as the principal investigator and prosecutor for alleged violations of this code.

(3) In situations of apparent misconduct or apparent unauthorized presence in a college facility, it may be necessary for properly identified college personnel to ask a person to produce evidence of being a currently enrolled student at the college. Failure to comply with a legitimate request for identification from properly identified college personnel is a violation of this code and may result in a disciplinary action if the person is found to be a student. In emergency situations, cases of misconduct, or where there is a substantial danger to the college community or college property, failure to produce identification by a student may result in the assumption by college personnel that the person questioned is not a student and may result in direct civil or criminal action.

(4) The instructor is responsible for conduct in the classroom or any course-related activity or event and is authorized to take such steps as are necessary when behavior of the student disrupts the normal classroom procedure. Instructors may remove a student for the single class session in which such disruptive behavior occurs. When such behavior results in expulsion from a class session, the instructor must report the infraction in writing to the chief judicial affairs officer at the earliest opportunity. The student is automatically permitted to return to the next class session pending the outcome of any investigation or disciplinary hearings by the chief judicial affairs officer. If the student repeats behavior in any class session that again disrupts the normal classroom procedure, the student may be removed again for that class session by the instructor who shall again report the infraction to the chief judicial affairs officer in writing. In all cases involving

classroom disruption, the chief judicial affairs officer will proceed with the investigation and/or disciplinary hearings in the quickest possible time consistent with the procedural requirements established in this code.

(5) The person in charge of any college office, department, or facility is responsible for conduct in that office, department, or facility and is authorized to take such steps as are necessary when behavior of the student disrupts the normal office procedure. The person in charge may remove a student for the single day in which such disruptive behavior occurs. When such behavior results in expulsion from an office, department, or facility, the person in charge must report the infraction in writing to the chief judicial affairs officer at the earliest opportunity. The student is automatically permitted to return the next day pending the outcome of any investigation or disciplinary hearings by the chief judicial affairs officer. If the student repeats behavior at any time in the future that again disrupts the normal office procedure, the student may be removed again for a single day by the person in charge who shall again report the infraction to the chief judicial affairs officer in writing. In all cases involving office disruption, the chief judicial affairs officer will proceed with the investigation and/or disciplinary hearings in the quickest possible time consistent with the procedural requirements established in this code.

(6) The student has the right to appeal any disciplinary action of an instructor or college employee to the chief judicial affairs officer in accordance with the procedures set forth in this code.

(7) A student formally charged or under investigation for a violation of this code may not excuse himself or herself from disciplinary hearings by withdrawing from the college.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-090, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-100 Definition of disciplinary action.** In accordance with the procedures outlined in this code, the following disciplinary actions may be imposed upon students found to be in violation of this code:

(1) Warning: Notice in writing that the student has violated one or more terms of this code of conduct and that continuation or repetition of the same or similar may be cause for more severe disciplinary action. This sanction is not subject to appeal.

(2) Disciplinary probation: Formal action placing specific conditions upon the student's continued attendance and warning the student that further misconduct may subject the student to suspension or dismissal. Probation may be for a limited period or may be for the duration of the student's attendance at the college.

(3) Restitution: Reimbursement for damage to or misappropriation of property, or for injury to persons, or for reasonable costs incurred by the college in pursuing an initial investigation. This may take the form of appropriate service or other compensation. Failure to make restitution, or to make in writing college-approved arrangements to pay, will result in suspension for an indefinite period provided that the student may be reinstated upon payment.

(4) Change of a grade: Applies only to violations regarding cheating, fabrication, facilitating academic dishonesty,

multiple submission, and plagiarism. The college in accordance with the grading policy of the college assigns students grades. Instructors as part of the professional academic judgment and evaluation of the instructor ordinarily assign students grades. In the case of a finding of cheating, fabrication, facilitating academic dishonesty, or plagiarism as defined in this code, and only as a result of the official disciplinary processes as outlined in this code, the chief judicial affairs officer may authorize an instructor to change the grade, or may record a change in grade, for the academic exercise in which academic dishonesty occurred or for the entire course in which academic dishonesty occurred. This penalty may be imposed in addition to other authorized penalties as outlined in this code. Instructors may issue an "incomplete" ("I") grade pending the outcome of any investigation or disciplinary hearing by the chief judicial affairs officer related to academic dishonesty.

(5) Summary suspension: Immediate exclusion from classes and other privileges or activities in accordance with this code.

(6) Suspension: Dismissal from the college and from status as a student for a stated period of time. The notice suspending the student will state in writing the term of the suspension and any condition(s) that must be met before readmission is granted. The student so suspended must demonstrate that the conditions for readmission have been met. There is to be no refund of tuition or fees for the quarter in which the action is taken, but tuition and fees paid in advance for a subsequent quarter are to be refunded. Suspension may also include withdrawal and/or limitations in one or more courses, services, or programs without revocation of student status.

(7) Deferred suspension: Notice of suspension from the college with the provision that the student may remain enrolled contingent on meeting any condition(s) specified. Not meeting the contingency shall immediately invoke the suspension for the period of time and under the conditions originally imposed.

(8) Dismissal: The surrender of all rights and privileges of membership in the college community and exclusion from the campus and college owned or controlled facilities without any possibility of return. There is to be no refund of tuition or fees for the quarter in which the action is taken, but tuition and fees paid in advance for a subsequent quarter are to be refunded.

(9) Forfeiture of state-funded financial aid: Applies only to violations regarding hazing. The forfeiture of any entitlement to state-funded grants, scholarships, or awards for a specified period.

(10) Withdrawal of official recognition: Any student organization, association, or student living group that knowingly permits hazing to be conducted by its members or by others subject to its direction or control shall be deprived of any official recognition or approval granted by Centralia College. In addition, any organization, association, or student living group that knowingly permits hazing is strictly liable for harm caused to persons or property resulting from hazing. If the organization, association, or living group is a corporation whether for profit or nonprofit, the individual directors of the corporation may be held individually liable

for damages. Withdrawal of official recognition may also be applied to any organization, association, or living group for other violations of Centralia College policies, rules, or regulations concerning such organizations.

(11) Disqualification from athletics: Any student found by the college to have violated this code related to the use, possession, sale, or delivery of legend drugs is subject to additional sanctions, including disqualification from College-sponsored athletic events.

(12) College or community service: Assignment of labor or responsibilities to any student or student organization with the college or local community. May also include mandatory attendance at educational programs or courses or other assignments.

(13) Fines: Monetary fines up to five thousand dollars for any student organization or up to five hundred dollars for any student. Restitution may be added as an additional monetary sanction.

(14) Protective or no-contact order: Prohibition of direct or indirect physical and/or verbal contact with another individual or group. Any form of communication may be limited. Restrictions on locations or specified minimum distances may be imposed. Other reasonable restrictions to protect the safety and welfare of others may also be imposed. An immediate, protective or no-contact order may also be issued by the chief judicial affairs officer or his or her representative prior to any disciplinary hearing upon the sworn or affirmed written and signed testimony of any complainant that the complainant is in reasonable fear of intimidation, harassment, physical or emotional abuse, or harm, provided that the subject of such order is duly notified in writing either in person or by first class mail and is provided the opportunity to appeal such an order at an initial disciplinary hearing within seven days after notification to the chief judicial affairs officer in writing of intent to appeal. An appeal may be combined with the normal disciplinary action of an initial disciplinary hearing if charges have also been filed.

(15) Professional evaluation: Referral for drug, alcohol, psychiatric, psychological, or medical evaluation may be required. Recommendations as part of any such evaluation may become part of any sanction. If the evaluation indicates that the student is not capable of functioning within the college community, the student will remain suspended until and unless future evaluation recommends that the student is capable of reentering the college. The student may choose the professional within the scope of practice and with the professional credentials as defined by the college. The student shall pay for the cost of the evaluation. The college reserves the right to send a student to a professional of its own choosing at cost to the college.

(16) Hold on awarding of degree or issuance of official transcript: In the event that the conditions of other sanctions such as, but not limited to, fines, restitution, and community service, are not fulfilled, the college may place a hold on the issuance of a degree or certificate and may place a hold on the issuance of an official transcript. In addition, the college may prevent further registration. These holds will be lifted upon fulfillment of the terms and conditions of the imposed sanction.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-100, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-110 Summary suspension.** (1) If the chief judicial affairs officer or his or her designee(s) has cause to believe that any student:

(a) Has violated any provision of this code; and

(b) Presents an imminent danger either to himself or herself or other persons within the jurisdiction of the college as defined in this code, that student may be summarily suspended and shall be served notice by certified and first class mail at the student's last known address, or shall be personally served.

(2) The notice shall be entitled "notice of summary suspension hearings" and shall state:

(a) The charges against the student including reference to the provisions of this code or statutory law involved; and

(b) That the student charged must appear before the chief judicial affairs officer or his or her designee at a time specified in the notice for an initial disciplinary hearing in accordance with WAC 132L-120-120. The hearing shall be held as quickly as feasible after the summary suspension.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-110, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-120 Initial disciplinary hearing.** (1) All disciplinary hearings will be initiated by the chief judicial affairs officer or his or her designated representative, or in the case of a student who has been issued an immediate protective or no-contact order may be initiated by the appeal of the student so affected. Students may be placed on suspension pending commencement of disciplinary action, pursuant to the conditions set forth in WAC 132L-120-110.

(2) Any student accused of violating any provision of the rules of conduct shall be notified of an initial disciplinary hearing either in person or by certified and first class mail and shall receive written notice of such meeting with the chief judicial affairs officer or his or her designated representative. The student will be informed in writing of what provision or provisions of the rules of conduct he/she is charged with violating, and what appears to be the range of penalties, if any, which might result from initiation of disciplinary hearings. The student will be given seven days to respond. If the student fails to respond or fails to appear, the initial disciplinary hearing may be held in the student's absence. The chief judicial affairs officer, in lieu of an initial disciplinary hearing, may, at the option of the chief judicial affairs officer, refer the matter directly to the judicial board subject to the above notification requirements.

(3) After considering the evidence in the case and interviewing the accused student, if the accused student has appeared at the initial meeting, or after reviewing the evidence in the case where the accused student has failed to appear, the chief judicial affairs officer may take any of the following actions:

(a) Terminate the hearing, exonerating the student or students;

(b) Dismiss the case after whatever advice the chief judicial affairs officer deems appropriate;

(2001 Ed.)

(c) Impose an admonition to the student directly, not subject to the students right of appeal as provided in this code;

(d) Impose any of the sanctions listed in WAC 132L-120-100. The student may appeal any sanction except a written warning;

(e) Refer the matter to the judicial board without making a finding;

(f) Uphold, modify, or dismiss an immediate protective or no-contact order.

(4) At the conclusion of the initial disciplinary hearing, the chief judicial affairs officer will provide a decision, together with a brief statement for the reasons for the decision. A written decision shall be mailed or otherwise served within ten days of the end of the proceeding. This written statement shall include reasons for the decision and information about the appeals process. This written decision shall become final unless appealed.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-120, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-130 Judicial board.** The college judicial board will hear and make recommendations on all disciplinary cases referred to it by the chief judicial affairs officer or appealed to it by students who have been disciplined by the chief judicial affairs officer.

(1) The college judicial board will be composed of the following nine members:

(a) A chair will be designated by the president of the college and shall continue in office until the person resigns or is recalled by the president. It is the responsibility of the chair to ensure that all procedural guidelines specified in this code and the Administrative Procedure Act are followed, to call the judicial board into session, to preside at all meetings and hearings of the committee, to take whatever steps are necessary during the hearing itself to ensure that the hearing is conducted in a safe and orderly manner, to advise the members of the committee concerning precedents and guidelines affecting the individual case, and to inform the student in writing of the action taken by the college judicial board following the hearing.

(b) Two full-time tenured faculty members appointed by the faculty representative. Two alternates shall be appointed to serve in the event that appointees are unable to serve or complete their term. The committee members shall serve for two-year terms. Terms shall begin with the first day of fall quarter and shall include summer quarter. One-year terms may be appointed to stagger experience on the judicial board.

(c) Two student representatives enrolled in a minimum of six credits in good standing shall be chosen by the ASCC in such manner as the members thereof shall determine. Two alternates shall be appointed to serve in the event that members are unable to serve or complete their term. The committee members shall serve for two-year terms. Terms shall begin with the first day of fall quarter and shall include summer quarter. One-year terms may be appointed to stagger experience on the judicial board.

(d) Two exempt members appointed by the exempt representative. Two alternates shall be appointed to serve in the

event that appointees are unable to serve or complete their term. The committee members shall serve for two-year terms. Terms shall begin with the first day of fall quarter and shall include summer quarter. One-year terms may be appointed to stagger experience on the judicial board.

(e) Two classified staff members appointed by the classified staff representative. Two alternates shall be appointed to serve in the event that appointees are unable to serve or complete their term. The committee members shall serve for two-year terms. Terms shall begin with the first day of fall quarter and shall include summer quarter. One-year terms may be appointed to stagger experience on the judicial board.

(2) The judicial board shall be convened by the chief judicial affairs officer during the first four weeks of fall quarter to discuss these rules and receive training. Other meetings may be held as determined by the chairperson or requested by the committee members.

(3) Faculty or student members may be excused from service for the entire year, for a particular period, or for a particular case. If any member of the judicial board is unable to consider the matters raised in a particular hearing for any reason, (including, but not limited to, conflict of interest and matters of conscience or related reasons), such member(s) shall abstain from participation. Replacement of excused members shall be made from respective alternate panels.

(4) A quorum is required to conduct a disciplinary hearing. In addition to the chair, at least one faculty member, one student, one classified staff, and one exempt member are required for a quorum.

(5) If a quorum cannot be formed because of the non-availability of members, e.g., summer quarter, break, excused absence, or other reasons, the president may appoint an ad hoc judicial board with the same composition as the regular judicial board, including the temporary appointment of a chair.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-130, filed 3/20/00, effective 4/20/00.]

#### **WAC 132L-120-140 Appeals of disciplinary action.**

(1) Appeals contesting any disciplinary action except warning may be made by the student(s) involved. Such appeals shall be made in the following order:

(a) Disciplinary action taken by the chief judicial affairs officer or his or her designee(s) may be appealed to the judicial board, which shall hear the case de novo.

(b) Disciplinary action taken by the judicial board may be appealed by the student to the president of the college. The president shall review the record of the hearing and must afford each party an opportunity to present written argument and may afford each party the opportunity to present oral argument. The president's decision shall be final.

(2) Any appeal by a student receiving a disciplinary sanction must meet the following conditions:

(a) The appeal must be in writing and must clearly state errors in fact or matters in extenuation or mitigation which justify the appeal.

(b) An appeal of any disciplinary action taken by the chief judicial affairs officer must be filed within twenty-one

days from the date of mailing to the student notice that disciplinary action was taken by the chief judicial affairs officer.

(c) An appeal of any disciplinary action taken by the judicial board must be filed within ten days from the date of mailing to the student notice that disciplinary action was taken by the judicial board.

(d) The appeal of any action taken by the chief judicial affairs officer shall be submitted in writing to the chair of the judicial board, with a copy of all materials submitted also sent to the chief judicial affairs officer.

(e) The appeal of any action taken by the judicial board shall be submitted in writing to the president with a copy to the chief judicial affairs officer and the chair of the judicial committee.

(3) All decisions of the judicial board shall be sent from the chair of the judicial board to the chief judicial affairs officer. Written decisions shall include the signature of the chair of the judicial board. Copies shall be sent to the president of the college or his or her designee and the student involved in the hearing.

[Statutory Authority: RCW 28B.50.140. 00-07-113, § 132L-120-140, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-150 Hearing procedures before the judicial board.** (1) The judicial board shall conduct a hearing not less than seven days nor more than twenty-one days after disciplinary action has been referred to it.

(2) The student has a right to a fair and impartial hearing before the judicial board on any charge of violating the rules of conduct. However, the student's failure to cooperate with the committee's hearing procedures or failure to appear shall not preclude the judicial board from convening and making its findings of fact, conclusions, and recommendations.

(3) The student may be represented by counsel of his or her choice at the disciplinary hearing. If the student elects to choose a duly licensed attorney admitted to practice in the state of Washington as counsel, the student shall notify the chair at the time of appeal or, if the hearing is held at the request of the college, at least three days prior to the hearing.

(4) In all disciplinary hearings, the college will be represented by the chief judicial affairs officer or his or her designee. The chief judicial affairs officer will then present the college's case against the student accused of violating the rules of conduct; provided, that in those cases in which the student elects to be represented by a licensed attorney, the chief judicial affairs officer may elect to have the college represented by an assistant attorney general with the assistance of the chief judicial affairs officer.

(5) The record in a formal hearing shall consist of all documents as required by law and as specified in RCW 34.05.476 as now law or hereafter amended.

(6) Records of disciplinary hearings shall be maintained in the chief judicial affairs officer office and shall be available only during the course of the disciplinary hearings to the judicial board, the student, and his/her attorney, and any other college official designated by the chief judicial affairs officer. Copies of disciplinary findings may be sent and kept on file by college officials with a legitimate educational interest.

(7) Following the conclusion of the disciplinary hearing, access to records of the case and the hearing files will be limited to those designated by the college chief judicial affairs officer.

(8) Following final disposition of the case and any appeals therefrom, the president may direct the destruction of any records of any disciplinary hearings, provided that such destruction is in conformance with the requirements of chapter 40.14 RCW, as now law or hereafter amended.

(9) The time of the hearing may be advanced by the judicial board at the request of the student or continued for good cause.

(10) If at any time during the hearing a visitor disrupts the hearings, the chair of the judicial board may exclude that person from the hearing room.

(11) Any student of the college attending the disciplinary hearing who continues to disrupt the hearings after the presiding officer has asked him/her to cease or to leave the hearing room, shall be subject to disciplinary action.

(12) All testimony of parties and witnesses shall be made under oath or affirmation.

(13) Members of the judicial board must avoid ex parte (one-sided) communications with any party involved in the hearing regarding any issue other than communications necessary to maintaining an orderly procedural flow to the hearing. Ex parte communications received by members of the judicial board must be placed on the record, and the other party must be informed of the ex parte communication and given an opportunity to respond on the record.

[Statutory Authority: RCW 28B.50.140.00-07-113, § 132L-120-150, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-160 Evidence admissible in hearings.** (1) Only those matters presented at the hearing, in the presence of the accused student (except where the student fails to attend after receipt of proper notice) will be considered in determining whether the judicial board has sufficient cause to believe that the accused student is guilty of violating the rules he or she is charged with having violated.

(2) The presiding officer of the judicial board shall, in the course of presiding at the disciplinary hearing, give effect to the rules of privilege recognized by law and exclude incompetent, irrelevant, immaterial, and unduly repetitious evidence.

(3) Evidence or testimony to be offered by or on behalf of the student in extenuation, mitigation, or aggravation shall not be considered until all substantive evidence or testimony has been presented. Such evidence shall be considered as part of the determination of appropriate sanctions, if the accused has been found guilty of misconduct.

(4) Disciplinary hearings and related hearings do not follow the same procedures used in courtrooms, nor do they use the same rules of evidence as in civil or criminal trial.

(5) Hearsay evidence is admissible.

(6) It shall be the responsibility of the college to prove its case by a preponderance of the evidence.

[Statutory Authority: RCW 28B.50.140.00-07-113, § 132L-120-160, filed 3/20/00, effective 4/20/00.]

(2001 Ed.)

**WAC 132L-120-170 Decision by the judicial board.**

(1) Upon conclusion of the disciplinary hearing, the judicial board shall consider all the evidence therein presented and decide by majority vote any of the following actions:

(a) That the college terminate the hearings and exonerate the student; or

(b) That the college impose any of the disciplinary actions as provided in this code.

(2) The committee's written decision shall include findings of fact, conclusions of law, and recommendations for the final disposition of the matter at issue.

(3) Within seven days after the decision of the committee, the student will be mailed or otherwise provided with a copy of the committee's findings of fact and conclusions. The copy shall be dated and contain a statement advising the student of his or her right to submit a written statement to the president of the college appealing the recommendation of the judicial board.

(4) The decision of the judicial board becomes final unless appealed within ten days of mailing or delivery of notice of disciplinary action to the student.

[Statutory Authority: RCW 28B.50.140.00-07-113, § 132L-120-170, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-180 Appeal to the president.** Any student who is aggrieved by the findings or conclusions of an appeal to the judicial board may appeal the same in writing to the president within ten days of mailing notice to the student of the action taken by the judicial board. The president may, at his or her discretion, suspend any disciplinary action pending determination of the merits of the findings, conclusions, and disciplinary actions imposed. In the consideration of such an appeal, the president shall base his or her findings and decision only on the official written record of the case. The president must afford each party opportunity for written argument and may afford each party opportunity for oral argument. The president shall not engage in ex parte communication with any of the parties. The president shall conduct the review within thirty days of notice of appeal and shall mail or otherwise provide a written conclusion to all parties within fourteen days after completion of the appeal process. The decision of the president is final.

[Statutory Authority: RCW 28B.50.140.00-07-113, § 132L-120-180, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-190 Readmission after dismissal.** A student dismissed from the college may be readmitted only on written petition to the president. Petitions must indicate reasons that support reconsideration. The president may use whatever review procedures are at the president's disposal in consideration of readmission. The president shall convey a decision in writing to the student within thirty days after completion of the review process.

[Statutory Authority: RCW 28B.50.140.00-07-113, § 132L-120-190, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-200 Review of rules.** These rules will be reviewed annually by the chief judicial affairs officer. The chief judicial affairs officer, upon determining a need to

revise this code shall convene a review committee to make recommendations for change in the code.

[Statutory Authority: RCW 28B.50.140.00-07-113, § 132L-120-200, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-210 Membership of review committee.** The review committee shall be composed of the judicial board members plus the director of student programs, and the chief judicial affairs officer who shall serve as chair. Each member shall have one vote.

[Statutory Authority: RCW 28B.50.140.00-07-113, § 132L-120-210, filed 3/20/00, effective 4/20/00.]

**WAC 132L-120-220 Function of the review committee.** (1) The review committee will establish procedures for review and possible revision of these rules.

(2) All proposed amendments shall be submitted to the chief judicial affairs officer, who will send copies of each proposal to members of the review committee for their consideration. The review committee will hear and consider all proposed amendments and publish proposed recommendations for review by the college community through a public forum. The assistance of the college's assigned assistant attorney general may be used as appropriate throughout the review process.

(3) After review by the college community, the committee shall make its final recommendations. These recommendations shall be offered for review to ASCC, faculty senate, and student issues and policy council. The review committee shall make any adjustments or reconsideration. The resulting recommendations shall then go to the college council.

(4) After completion of the above steps, the recommendations for revision of these rules shall be made by the college council to the president, who, upon his or her approval, shall recommend these rules to the board of trustees.

(5) Upon approval of the board of trustees, the new rules shall be submitted to the code reviser. After successful completion of the code revision process, the WAC rules are enforceable and immediately shall be published and made available to the college community.

[Statutory Authority: RCW 28B.50.140.00-07-113, § 132L-120-220, filed 3/20/00, effective 4/20/00.]

### Chapter 132L-133 WAC ORGANIZATION

**WAC**  
132L-133-020 Organization—Operation—Information.

**WAC 132L-133-020 Organization—Operation—Information.** (a) Organization. Centralia College is established in Title 28B RCW as a public institution of higher education. The institution is governed by a five-member board of trustees, appointed by the governor. The board employs a president, who acts as the chief executive officer of the institution. The president establishes the structure of the administration.

(b) Operation. The administrative office is located at the following address: [Hanson] Administration Building, Cor-

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ner of Walnut and Rock Streets. The mailing address is 600 West Locust, Centralia, WA 98531.

The [office] [operating] hours are 8 a.m. to 5 p.m., Monday through Friday, except legal holidays [for fall, winter and spring quarters (approximately September 1 through June 15). Summer hours (approximately June 16 through August 31) are 7:30 a.m. to 5:00 p.m. Monday through Thursday, and 7:30 a.m. to 11:30 a.m. on Friday, except holidays]. Educational operations are [also] located at the following addresses: 600 West Locust, Centralia[;] [and] East County Center, Morton[; and Tenino].

(c) Additional and detailed information concerning the educational offerings may be obtained from the catalog, copies of which are available at the following address: Admissions Office, 600 West Locust, Centralia, WA 98531.

[Statutory Authority: RCW 28B.50.090(10). 93-13-050 (Order A-1(93)), § 132L-133-020, filed 6/15/93, effective 7/16/93. Statutory Authority: RCW 28B.50.140(13), 34.05.220 and 34.05.250. 90-05-005, § 132L-133-020, filed 2/9/90, effective 3/12/90.]

**Reviser's note:** RCW 34.05.395 requires the use of underlining and deletion marks to indicate amendments to existing rules, and deems ineffectual changes not filed by the agency in this manner. The bracketed material in the above section does not appear to conform to the statutory requirement.

### Chapter 132L-136 WAC USE OF DISTRICT FACILITIES

WAC	
	SMOKING POLICY
132L-136-010	Definitions.
	GENERAL POLICY
132L-136-020	General policy.
132L-136-030	Administrative control.
132L-136-040	Trespass regulations.
132L-136-050	Scheduling.
132L-136-060	Users.
132L-136-070	Limitations of use.
132L-136-080	Fees.

#### SMOKING POLICY

**WAC 132L-136-010 Definition.** Because of the fire hazard and as a courtesy to nonsmokers, smoking is prohibited in classrooms and laboratories during scheduled classes and in other areas where posted.

[Order 72-1, § 132L-136-010, filed 1/19/72.]

#### GENERAL POLICY

**WAC 132L-136-020 General policy.** Community College District #12 is an educational institution provided and maintained by the people of the state. Its campuses, buildings, properties and facilities shall be reserved at all times for those activities which are related to its broad educational objectives and goals. However, the facilities, when not required for scheduled district use, are available for rental by the public in accordance with specified fee schedules and other regulations and procedures for such use.

[Order 74-18, § 132L-136-020, filed 3/19/74.]



**WAC 132L-136-030 Administrative control.** The board of trustees delegates to the president authority to establish procedures for proper review and approval of the use of the district's facilities; to establish, within the framework of these policies, regulations governing such use; and to establish and revise fee schedules consistent with WAC 132L-136-080.

[Order 74-18, § 132L-136-030, filed 3/19/74.]

**WAC 132L-136-040 Trespass regulations.** (1) Individuals who are not students or members of the faculty or staff, whose actions are in violation of trespass regulations, WAC 132L-20-040 - Authority to prohibit trespass, will be advised by the president, or his designee, of the specific nature of the violation, and if the individuals persist in the violation, they will be requested to leave the district property. Failure to comply with such a request will subject such individuals to arrest under provisions of chapter 9.83 RCW.

(2) Members of the district community (students, faculty, or staff) who do not comply with these regulations will be reported to the appropriate district office for action in accord with established district policies.

[Order 74-18, § 132L-136-040, filed 3/19/74.]

**Reviser's note:** Chapter 9.83 RCW was repealed by section 9A.92.010, chapter 260, Laws of 1975 1st ex. sess., effective July 1, 1976. For later enactment, see chapter 9A.52 RCW.

**WAC 132L-136-050 Scheduling.** The administrative regulations and procedures, schedule of fees, and application forms for use may be obtained at the office of the dean of administration on the Centralia college campus and at the office of the assistant director for administration on the Olympia Vocational Technical Institute campus. The scheduling of facilities by groups or organizations will be through these offices for the specific campus.

[Order 74-18, § 132L-136-050, filed 3/19/74.]

**WAC 132L-136-060 Users.** In order to assure appropriate scheduling of Community College District #12 facilities, the following priorities will serve as guidelines:

1. Community College District #12 scheduled programs and activities.
2. Community College District #12 related activities, recognized college organizations, and those public or private agencies, whose purpose relate to the advancement of District #12 programs, and/or sponsored activities.
3. Nonprofit organizations that are nonsectarian, nonpolitical, and noncommercial:
  - a. Public education groups that would be engaging in activities serving public education goals and objectives, and
  - b. Other than public education groups or organizations,
    - (1) That would be engaging in activities that serve governmentally supported objectives, or
    - (2) That would be engaging in activities related to community improvement objectives, or
    - (3) That would be engaging in activities related to the organization's goals and objectives.

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4. Private organizations and those organizations of a religious or sectarian, political or commercial nature requesting facilities on an emergency basis.

5. Other organizations or groups.

[Order 74-18, § 132L-136-060, filed 3/19/74.]

**WAC 132L-136-070 Limitations of use.** 1. District facilities may not be used in ways which interfere with or are detrimental to the district's own instructional and educational programs.

2. District facilities may not be used for commercial sales, advertising, or promotional activities except when such activities serve educational purposes of the district and are conducted under the sponsorship of a district department of office.

3. Each group or organization which uses district facilities must abide by the regulations and procedure of use as determined by the board of trustees and/or the district president and shall be subject to revocation of their privilege to use the facilities for failing to do so.

4. The administration reserves the right to deny or cancel the use of facilities when such use or meeting may in any way be prejudicial to the best interests of the district.

[Order 74-18, § 132L-136-070, filed 3/19/74.]

**WAC 132L-136-080 Fees.** Fees, when applicable, will be determined by the following categories and assessed accordingly:

1. Direct charges: Will include charges for utilities (heat, light, etc.) and custodial services.

2. Special charges: Will include charges for use of audio-visual or television equipment and operator; for law enforcement services, and/or any other similar kind of expenses incurred.

3. Rental charges: Will include charges (depreciation, overhead costs, amortization, etc.) for use of facilities.

4. Damage charges: Will include charges to defray any expense for the repair or replacement of damaged property or equipment incurred as a result of a rental agreement.

[Order 74-18, § 132L-136-080, filed 3/19/74.]

**Chapter 132L-140 WAC**

**ENVIRONMENTAL PROTECTION**

**WAC**

132L-140-010	Environmental protection policy.
132L-140-020	Responsible officer.
132L-140-030	SEPA information center.

**WAC 132L-140-010 Environmental protection policy.** It shall be the policy of Community College District 12 that capital projects proposed and developed by the district shall comply with the provisions of chapter 43.21C RCW, the State Environmental Policy Act (SEPA); chapter 197-10 WAC, WAC guidelines for SEPA implementation; and WAC 131-24-030, SEPA implementation rules of the state board for community college education.

[Order 77-3, § 132L-140-010, filed 3/30/77.]

**WAC 132L-140-020 Responsible officer.** In compliance with WAC 197-10-820, the district director of facilities and capital planning is designated to be the "responsible official" for carrying out this policy.

[Statutory Authority: Chapters 28B.50, 28B.19 and 28B.52 RCW, 85-18-056 (Order 85-1, Motion No. 85-56), § 132L-140-020, filed 9/3/85; 83-17-022 (Order 83-2, Motion No. 83-50), § 132L-140-020, filed 8/9/83; Order 77-3, § 132L-140-020, filed 3/30/77.]

**WAC 132L-140-030 SEPA information center.** (1) In compliance with WAC 197-10-830, a SEPA public information center will be maintained which will be the repository for all required documents. This office shall, upon written request, make these documents available to the public. A reasonable charge shall be made for copying and for the cost of mailing such documents.

(2) In the event a regional SEPA public information office is established in Lewis County, the District 12 SEPA public information office may be discontinued and all documents and registers forwarded to that regional office in accordance with WAC 197-10-835.

[Order 77-3, § 132L-140-030, filed 3/30/77.]

### Chapter 132L-276 WAC PUBLIC RECORDS

#### WAC

132L-276-010	Purpose.
132L-276-020	Definitions.
132L-276-030	Description of central and field organization of Community College District No. 12.
132L-276-040	Operations and procedures.
132L-276-050	Public records available.
132L-276-060	Public records officer.
132L-276-070	Office hours.
132L-276-080	Requests for public records.
132L-276-090	Copying.
132L-276-100	Exemptions.
132L-276-110	Review of denials of public records requests.
132L-276-120	Protection of public records.
132L-276-130	Records index.
132L-276-140	Adoption of form.
132L-276-900	Appendix "A"—Request for public record to Community College District No. 12.

**WAC 132L-276-010 Purpose.** The purpose of this chapter shall be to ensure compliance by the Community College District No. 12 with the provisions of chapter 1, Laws of 1973 (Initiative 276), Disclosure—Campaign finances—Lobbying—Records; and in particular with sections 25-32 of that act, dealing with public records.

[Order 73-20, § 132L-276-010, filed 5/18/73.]

**WAC 132L-276-020 Definitions.** (1) Public records. "Public record" includes any writing containing information relating to the conduct of governmental or the performance of any governmental or proprietary function prepared, owned, used or retained by any state or local agency regardless of physical form or characteristics.

(2) Writing. "Writing means handwriting, typewriting, printing, photostating, photographing, and every other means of recording any form of communication or representation, including letters, words, pictures, sounds; or symbols, or combination thereof, and all papers, maps, magnetic or paper

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tapes, photographic films and prints, magnetic or punched cards, discs, drums and other documents."

(3) Community College District No. 12. The Community College District No. 12 is an agency organized by statute pursuant to RCW 28B.50.040. The Community College District No. 12 shall hereinafter be referred to as the "district" and including the two institutions known as Centralia College and Olympia Vocational Technical Institute. Where appropriate, the term district also refers to the staff, the board of trustees, and the employees of the district on both campuses.

[Order 73-20, § 132L-276-020, filed 5/18/73.]

**WAC 132L-276-030 Description of central and field organization of Community College District No. 12.** District No. 12 is a community college district organized under RCW 28B.50.040. The district administrative office and its staff are located at Centralia College, Locust and Oak, Centralia, Washington, 98531. The Centralia College Administrative Offices are located at the same address and the Olympia Vocational Technical Institute Administrative Offices are located at 2011 Mottman Road S.W., Olympia, Washington, 98502.

[Order 73-20, § 132L-276-030, filed 5/18/73.]

**WAC 132L-276-040 Operations and procedures.** The district is established under RCW 28B.50.040 to implement the educational purposes established by RCW 28B.50.020. The college district is operated under the supervision and control of a board of trustees. The board of trustees is made up of five members each appointed by the governor to a term of five years. The trustees meet the second Thursday of each month on either the Centralia College or Olympia Vocational Technical Institute campus in accordance with public notice and hold such special meetings as are announced by public notice. At such time the trustees exercise the powers and duties granted it under RCW 28B.50.140.

[Order 73-20, § 132L-276-040, filed 5/18/73.]

**WAC 132L-276-050 Public records available.** All public records of the district, as defined in WAC 132L-276-020 are deemed to be available for public inspection and copying pursuant to these rules, except as otherwise provided by section 31, chapter 1, Laws of 1973 and WAC 132L-276-100.

[Order 73-20, § 132L-276-050, filed 5/18/73.]

**WAC 132L-276-060 Public records officer.** The district's public records shall be in the charge of the public records officer designated by the district president. The person so designated shall in turn designate persons in the administrative office on each campus to implement this section. The public records officer and his designees shall be responsible for the following: The implementation of the district's rules and regulations regarding release of public records, coordinating the staff of the district in this regard, and generally insuring compliance by the staff with the public records disclosure requirements of chapter 1, Laws of 1973.

(2001 Ed.)

[Order 73-20, § 132L-276-060, filed 5/18/73.]

**WAC 132L-276-070 Office hours.** Public records shall be available for inspection and copying during the customary office hours of the district. For the purposes of this chapter, the customary office hours shall be from 9:00 a.m. to noon and from 1:00 p.m. to 4:00 p.m., Monday through Friday, excluding legal holidays.

[Order 73-20, § 132L-276-070, filed 5/18/73.]

**WAC 132L-276-080 Requests for public records.** In accordance with requirements of chapter 1, Laws of 1973 that agencies prevent unreasonable invasions of privacy, protect public records from damage or disorganization, and prevent excessive interference with essential functions of the agency, public records may be inspected or copied or copies of such records may be obtained, by members of the public, upon compliance with the following procedures:

(1) A request shall be made in writing upon a form prescribed by the district which shall be available at its administrative office on the appropriate campus. The form shall be presented to the public records officer and/or his designees, at the administrative office on the appropriate campus during customary office hours. The request shall include the following information:

- (a) The name of the person requesting the record;
- (b) The time of day and calendar date on which the request was made;
- (c) The nature of the request;
- (d) If the matter requested is referenced within the current index maintained by the records officer, a reference to the requested record as it is described in such current index;
- (e) If the requested matter is not identifiable by reference to the district's current index, an appropriate description of the record requested.

(2) In all cases in which a member of the public is making a request, it shall be the obligation of the public records officer and/or his designees, to assist the member of the public in appropriately identifying the public record requested.

(3) The public records officer and/or his designee to whom the request is presented shall, by the close of that business day, if the request is presented before noon, or noon the following business day if the request is presented in the afternoon,

- (a) Make the requested document available, or
- (b) State that such a document does not exist, or
- (c) Ask for clarification of the document requested, or
- (d) Deny access because the document is exempt from public inspection under WAC 132L-276-050.

[Order 73-20, § 132L-276-080, filed 5/18/73.]

**WAC 132L-276-090 Copying.** No fee shall be charged for the inspection of public records. The district shall charge a fee of 10¢ per page of copy for providing copies of public records and for use of the district's copy equipment. This charge is the amount necessary to reimburse the district for its actual costs incident to such copying. If a particular request for copies requires an unusually large amount of time, or the use of any equipment not readily available, the district will

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provide copies at a rate sufficient to cover any additional cost. All fees must be paid by money order, cashier's check or cash in advance.

[Order 73-20, § 132L-276-090, filed 5/18/73.]

**WAC 132L-276-100 Exemptions.** (1) The district reserves the right to determine that a public record requested in accordance with the procedures outlined in WAC 132L-276-080 is exempt under the provisions of section 31, chapter 1, Laws of 1973.

(2) In addition, pursuant to section 26, chapter 1, Laws of 1973, the district reserves the right to delete identifying details when it makes available or publishes any public record, in any cases when there is reason to believe that disclosure of such details would be an invasion of personal privacy protected by chapter 1, Laws of 1973. The public records officer and/or his designee will fully justify such deletion in writing.

(3) All denials of requests for public records must be accompanied by a written statement specifying the reason for the denial, including a statement of the specific exemption authorizing the withholding of the record and a brief explanation of how the exemption applies to the record withheld.

[Order 73-20, § 132L-276-100, filed 5/18/73.]

**WAC 132L-276-110 Review of denials of public records requests.** (1) Any person who objects to the denial of a request for a public record may petition for prompt review of such decision by tendering a written request for review. The written request shall specifically refer to the written statement by the public records officer and/or his designees which constituted or accompanied the denial.

(2) Immediately after receiving a written request for review of a decision denying a public record, the public records officer and/or his designee denying the request shall refer it to the district president. The district president or his designee shall immediately consider the matter and either affirm or reverse such denial or consult with the attorney general to review the denial. In any case, the request shall be returned with a final decision, within two business days following the original denial.

(3) Administrative remedies shall not be considered exhausted until the district has returned the petition with a decision or until the close of the second business day following denial of inspection, whichever occurs first.

[Order 73-20, § 132L-276-110, filed 5/18/73.]

**WAC 132L-276-120 Protection of public records.** Requests for public records shall be to the public records officer and/or his designees in the appropriate locations on both or either campuses in the district. Public records and a facility for their inspection will be provided by the public records officer and/or his designees. Such records shall not be removed from the place designated for their inspection. Copies shall be made at Centralia College. If copying facilities are not available at the college, the college will arrange to have copies made commercially according to the provisions of WAC 132L-276-090.

[Order 73-20, § 132L-276-120, filed 5/18/73.]

WAC 132L-276-130 Records index. (1) Index. The public records officer and/or his designees have available to all persons a current index which provides identifying information as to those records adopted or promulgated and indexed since June 30, 1972, in the following areas:

- (a) Final opinions, including concurring and dissenting opinions, as well as orders, made in the adjudication of cases;
(b) Those statements of policy and interpretations of policy, statute and the Constitution which have been adopted by the agency;
(c) Administrative staff manuals and instructions to staff that affect a member of the public;
(d) Planning policies and goals, and interim and final planning decisions;
(e) Factual staff reports and studies, factual consultant's reports and studies, scientific reports and studies, and any other factual information derived from tests, studies, reports or surveys, whether conducted by public employees or others;
(f) Correspondence, and materials referred to therein, by and with the agency relating to any regulatory, supervisory or enforcement responsibilities of the agency, whereby the agency determines, or opines upon, or is asked to determine or opine upon, the rights of the state, the public, a subdivision of state government, or of any private party;
(g) Financial records and budgets; and
(h) Board of trustees' minutes and reports.

(2) Availability. The current index promulgated by the district shall be available to all persons under the same rules and on the same conditions as are applied to public records available for inspection.

[Order 73-20, § 132L-276-130, filed 5/18/73.]

WAC 132L-276-140 Adoption of form. The district hereby adopts for use by all persons requesting inspection and/or copying or copies of its records, the form attached hereto as Appendix A, entitled "Request for public record."

[Order 73-20, § 132L-276-140, filed 5/18/73.]

WAC 132L-276-900 Appendix "A"—Request for public record to Community College District No. 12.

Appendix "A"
Request for public record to
Community College District No. 12

(a) Signature Signature (Please Print)
Name of Organization, if Applicable
Mailing Address of Applicant Phone Number
(b) Date Request Made at Community College District No. 12 Time of Day Request Made
(c) Nature of Request

(d) Identification Reference on Current Index Please Describe
(e) Description of Record, or Matter, Requested if not Identifiable by Reference to the Community College District No. 12's Current Index
Request: Approved By Date Public Records Officer and/or his designee
Denied Date
Reasons for Denial:
Referred to By Date Public Records Officer and/or his designee

[Order 73-20, Appendix A (codified as WAC 132L-276-900), filed 5/18/73.]

Chapter 132L-280 WAC
STUDENT RECORDS POLICY

Table with 2 columns: WAC number and description. Includes 132L-280-010 General policy, 132L-280-015 Definitions, 132L-280-020 Annual notification of rights, 132L-280-030 Procedure to inspect education records, 132L-280-040 Disclosure of education records, 132L-280-050 Limits on rights to review and inspect and obtain copies of education records, 132L-280-060 Record of request and disclosures, 132L-280-070 Disclosure of directory information, 132L-280-080 Requests for corrections, hearings, adding statements to education records, 132L-280-090 Fees for copies, 132L-280-100 Waiver, 132L-280-110 Type and location of education records, 132L-280-120 Remedy for students protected by this act.

WAC 132L-280-010 General policy. Centralia College implements the policy contained in this chapter in compliance with the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) and its implementing regulation (34 C.F.R. §99). Briefly, Centralia College is required to provide students with access to their own education records, to permit students to challenge their records on the grounds that they are inaccurate, misleading, or otherwise in violation of the student's privacy or other right, to obtain written consent before releasing certain information and to notify students of these rights.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-010, filed 2/9/90, effective 3/12/90.]

WAC 132L-280-015 Definitions. For the purposes of this policy, the following definitions of terms apply:

(1) "Student" means any individual who is or has been in attendance at Centralia College and for whom the college maintains education records.

(2) "Education records" are defined as those records, files and documents (in handwriting, print, tapes, film, microfiche or other medium) maintained by Centralia College which contain information directly related to the individual student. Education records include only the following:

(a) Records pertaining to admission, advisement, registration, grading, and progress toward a degree that are maintained by the registrar.

(b) Testing information used for advisement purposes by the counseling center.

(c) Information concerning payment of fees as maintained by the registrar.

(d) Financial aid information as collected by the financial aid office.

(e) Information regarding students participating in student government or athletics that is maintained by the student programs office or the athletics office.

(3) "Directory Information" means the student's name, address, telephone number, date and place of birth, major field of study, eligibility for and participation in officially recognized activities, organizations, and sports, weight and height of members of athletic teams, dates of attendance, honor roll, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Directory information may be disclosed at the discretion of the college and without the consent of the student unless he or she elects to prevent disclosure as provided for in WAC 132L-280-070.

(4) "Written consent" means a written authorization for disclosure of student education records which is:

(a) Signed,

(b) Dated,

(c) Which specifies the records to be disclosed,

(d) Which specifies to whom disclosure is authorized.

(5) "Personally identifiable" means data or information which includes: The name of the student, the student's parent(s), or other family members; a personal identifier such as the student's Social Security number or student number; a list of personal characteristics which would make the student's identity easily traceable.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-015, filed 2/9/90, effective 3/12/90.]

#### **WAC 132L-280-020 Annual notification of rights.**

Centralia College shall notify students of their rights under the Family Educational Rights and Privacy Act of 1974 by publication in the college catalog and to new students during the registration process. The college shall make available upon request a copy of the policy governing release of student records. In addition, the college shall post at conspicuous places on the campus information regarding the existence of this policy and of the availability of copies.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-020, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-030 Procedure to inspect education records.** (1) Students may inspect and review their education records upon request to the appropriate college official as designated in WAC 132L-280-110.

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(2) Students must submit to the appropriate college official a written request which identifies as precisely as possible the record or records he or she wishes to inspect.

(3) The appropriate college official will make the needed arrangements for access as promptly as possible and notify the student of the time and place where the records may be inspected. Access must be given in 45 days or less from the receipt of the request.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-030, filed 2/9/90, effective 3/12/90.]

#### **WAC 132L-280-040 Disclosure of education records.**

(1) Disclosure of education records. In addition to "directory information" the college may, at its discretion, make disclosures from education records of students to the following listed parties:

(a) College officials including college administrative and clerical staff, faculty, and students where officially elected or appointed to the associated students of Centralia College senate or employed by the college. Access or release of records to the above is permissible only when the information is required for advisement, counseling, recordkeeping, reporting, or other legitimate educational interest consonant with their specific duties and responsibilities.

(b) To officials of another school in which the student seeks or intends to enroll.

(c) To authorized federal, state, or local officials as required by law.

(d) In connection with financial aid for which the student has applied or received.

(e) To appropriate parties in a health or safety emergency.

(f) To accrediting organizations to carry out their functions.

(g) To parents of an eligible student who claim the student as a dependent for income tax purposes.

(h) To comply with a judicial order or a lawfully issued subpoena.

(2) The college shall not permit access to or the release of education records or personally-identifiable information contained therein, other than "directory information," without the written consent of the student, to any party other than the above.

(3) Education records released to third parties shall be accompanied by a statement indicating that the information cannot be subsequently released in a personally identifiable form to other parties without obtaining the consent of the student. The college is not precluded from permitting third party disclosures to other parties listed in (a) through (h) of this subsection.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-040, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-050 Limits on rights to review and inspect and obtain copies of education records.** (1) When a record contains information about more than one student, the student may inspect and review only the records which relate to him.

(2) Centralia College reserves the right to refuse to permit a student to inspect the following records:

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(a) The financial statement of the student's parents.

(b) Letters and statements of recommendation for which the student has waived his or her right of access, or which were placed in file before January 1, 1975.

(c) Records connected with an application to attend Centralia College if that application was denied.

(d) Those records which are excluded from the Federal Rights and Privacy Act definition of education records.

(3) Centralia College reserves the right to deny transcripts or copies of records not required to be made available by the Federal Educational Rights and Privacy Act in any of the following situations:

(a) The student has an unpaid financial obligation to the college.

(b) There is an unresolved disciplinary action against the student.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-050, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-060 Record of request and disclosures.** (1) The college shall maintain a record of requests for and disclosures of personally identifiable information in the education records of each student. The record maintained under this section shall be available for inspection and review as provided in WAC 132L-280-050.

(2) The college shall maintain the record with the education records of the student as long as the records are maintained.

(3) The record must include:

(a) The names of parties who have received personally identifiable information,

(b) The legitimate interest the parties had in requesting or obtaining the information,

(c) The names and legitimate interests of additional parties to which the reviewing educational agency or institution may disclose or redisclose the information.

(4) The following parties may inspect the record of requests and disclosures relating to a student:

(a) The student,

(b) The college officials who are responsible for the custody of the records,

(c) Persons authorized to audit the record keeping procedures of the college.

(5) The college is not required to maintain a record if the request was from, or the disclosure was to:

(a) The student,

(b) A school official,

(c) A party with written consent from the student, or

(d) A party seeking directory information.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-060, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-070 Disclosure of directory information.** Directory information may be disclosed at the discretion of the college and without the consent of the student unless the student elects to prevent disclosure by filing a written request with the registrar to prevent disclosure. The request shall continue in effect according to its terms unless revoked in writing by the student.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-070, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-080 Requests for corrections, hearings, adding statements to education records.** Students have the right to request to have records corrected that they believe are inaccurate, misleading, or in violation of their privacy rights. Following are the procedures for the correction of records:

(1) A student must submit a written request to amend his or her education record to the appropriate college official responsible for the custody of the record as designated in WAC 132L-280-110. The request must identify the part of the record he/she wants changed and specify why the record is believed to be inaccurate, misleading or in violation of his or her privacy or other rights.

(2) A student whose request for amendment of his or her education record has been denied may request a hearing by submitting a written request to the dean of students within 10 days following the denial. The written request must be signed by the student and shall indicate the reasons why the records should be amended. The dean of students shall notify the student of the hearing within 30 days after receipt of a properly filed request. In no case will the notification be less than 10 days in advance of the date, time and place of the hearing.

(3) The hearing shall be a brief adjudicative proceeding as provided in RCW 34.05.482 and 34.05.485 through 34.05.494 and shall be conducted by the student services or other appropriate committee (the chair of the committee shall be an official of the college who does not have a direct interest in the outcome of the hearing). At the hearing, the student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised in the original request to amend the student's education records. The student may be assisted by one or more individuals, including an attorney.

(4) The student services or other appropriate committee will prepare a written decision, within 30 days after the conclusion of the hearing, based solely on the evidence presented at the hearing. The decision will include a summary of the evidence presented and the reasons for the decision. A copy of the decision shall be made available to the student.

(5) If the student services or other appropriate committee decides the information is inaccurate, misleading, or in violation of the student's right of privacy, the custodian of the record will amend the record and notify the student, in writing, that the record has been amended.

(6) If the student services or other appropriate committee decides that the challenged information is not inaccurate, misleading, or in violation of the student's right of privacy, the committee will notify the student in writing that the student has a right to place in the record a rebuttal statement commenting on the challenged information and/or a statement setting forth reasons for disagreeing with the decision.

(7) The student's rebuttal statement will be maintained as part of the student's education records as long as the contested portion is maintained. If the contested portion of the education record is disclosed, the statement will also be disclosed.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-080, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-090 Fees for copies.** Copies of student records shall be made at the expense of the requesting party at actual cost for copying as posted at the admissions/records office.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-090, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-100 Waiver.** A student may waive any of his or her rights under this chapter by submitting a written, signed, and dated waiver to the office of the registrar. Such a waiver shall be specific as to the records and persons or institutions covered. A waiver shall continue in effect according to its terms unless revoked in writing which is signed and dated.

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-100, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-110 Type and location of education records.**

Types	Location	Custodian
Admission Records, Cumulative Academic Records, Testing Records, Registration and Payment of Tuition Records	Student Services Center	Director of Admissions & Records
Student Government Participation Records	Student Services Center	Director of Student Programs
Financial Aid Records, Student Employment Records	Student Services Center	Director of Financial Aid
Athletic Participation Records	Gym	Athletic Director

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-110, filed 2/9/90, effective 3/12/90.]

**WAC 132L-280-120 Remedy for students protected by this act.** A student may file a written complaint with the U.S. Department of Education regarding an alleged violation of the Federal Education Rights and Privacy Act. The address is:

Family Policy and Regulations Office  
U.S. Department of Education  
Washington, D.C. 20202

[Statutory Authority: RCW 28B.50.140(13). 90-05-004, § 132L-280-120, filed 2/9/90, effective 3/12/90.]

**Chapter 132L-400 WAC**

**LOSS OF ELIGIBILITY—STUDENT ATHLETIC PARTICIPATION**

**WAC**

132L-400-010	Grounds for ineligibility.
132L-400-020	Suspension procedure—Right to informal hearing.
132L-400-030	Hearing.
132L-400-040	Decision.

**WAC 132L-400-010 Grounds for ineligibility.** Any student found by the college to have violated chapter 69.41 RCW by virtue of a criminal conviction or by decision of the college's presiding officer shall be disqualified from participation in any school-sponsored athletic event or activity.

(2001 Ed.)

[Statutory Authority: RCW 28B.50.140(13) and 1989 c 369. 90-05-009, § 132L-400-010, filed 2/12/90, effective 3/15/90.]

**WAC 132L-400-020 Suspension procedure—Right to informal hearing.** Any student notified of a claimed violation of WAC 132L-400-010 shall have the right to a brief adjudicative hearing if a written request for such a hearing is received by the dean of students within three days of receipt of a declaration of further athletic ineligibility. If no written request is received within three days after receipt of the declaration of athletic ineligibility, the student will be deemed to have waived any right to a brief adjudicative hearing and will be declared ineligible from further participation in school-sponsored athletic events for the remainder of the school year.

[Statutory Authority: RCW 28B.50.140(13) and 1989 c 369. 90-05-009, § 132L-400-020, filed 2/12/90, effective 3/15/90.]

**WAC 132L-400-030 Hearing.** If a timely written request for a hearing is made, the dean of students shall designate a presiding officer who shall be a college officer who is not involved with the athletic program to conduct the brief adjudicative hearing. The presiding officer shall promptly conduct the hearing and permit affected parties to explain both the college's view of the matter and the student's view of the matter. The brief adjudicative proceeding shall be conducted in accordance with the Administrative Procedure Act, RCW 34.05.482-494.

[Statutory Authority: RCW 28B.50.140(13) and 1989 c 369. 90-05-009, § 132L-400-030, filed 2/12/90, effective 3/15/90.]

**WAC 132L-400-040 Decision.** The college official who acts as presiding officer shall issue a written decision which shall include a brief statement of the reasons for the decision and a notice that judicial review may be available. All documents presented, considered or prepared by the hearing officer shall be maintained as the official record of the brief administrative proceeding. A decision must be promptly rendered after the conclusion of the brief adjudicative hearing and in no event later than 20 days after the request for hearing is received by the dean of students.

[Statutory Authority: RCW 28B.50.140(13) and 1989 c 369. 90-05-009, § 132L-400-040, filed 2/12/90, effective 3/15/90.]