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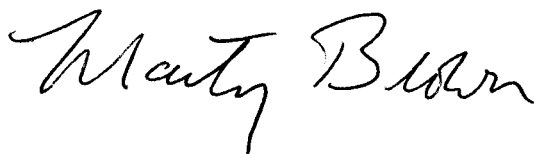
# WASHINGTON ADMINISTRATIVE CODE

**2009 Edition**

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# WASHINGTON ADMINISTRATIVE CODE

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# FOREWORD

**Statutory authority.** The Washington Administrative Code is prepared by the code reviser from the original rules filed by the various state agencies with the code reviser's office under the Administrative Procedure Act, chapter 34.05 RCW; the State Register Act, chapter 34.08 RCW; and the Open Public Meetings Act, chapter 42.30 RCW. For convenience, these acts are printed in an Appendix immediately following this Foreword.

**Code titles.** A title number has been assigned to each rule-making agency, with the exception that a few subordinate boards and commissions are codified under the title number assigned to their principal agency. Most code titles are arranged alphabetically by agency name. A list of all code titles and an index of agencies appear in the preface.

**Numbering system.** The number of each section of this code is made up of three elements, in sequence as follows:

Number of title, number of chapter within the title, and number of section within the chapter. For example, WAC 4-08-030 is Title 4, chapter 8, section 030. The section element of the number (-030) is originally a three-digit number and allows for numbering new sections to be inserted between old sections already consecutively numbered merely by adding a digit at the right-hand end of the number. In most chapters of the code, sections have been numbered by tens (-010, -020, -030, etc.) thus leaving nine vacant numbers between original sections, so that for a time new sections may be inserted without the extension of the section element beyond three digits.

A few agencies have filled the available three-digit section numbers, and have begun using five-digit section numbers. In this method, -059 is followed by -05901, -05902, -05903, and so forth, up to -05999, then -060.

**Locating a rule.** The pattern of the code, division of subject matter into the respective titles, and sequence of subjects within titles and within chapters are designed for easy reference and pursuit in research. The number of the title containing the principal subject of a desired rule may be located by a review of the names of the titles into which the code is divided, a full listing of which is set forth in the preface of this volume; then using the listing of chapters that appears at the commencement of that title to locate the chapter in which the subject is most likely to appear; and then using the listing of sections at the commencement of the chapter to locate the particular rule desired.

**Index.** A subject matter index directing the user to the chapter within which the rule may be found appears at the end of the last volume.

**Promulgatory and introductory matter.** The series of section numbers -001 through -009 are used for codifying the promulgatory and introductory matter relating to the various rules contained within the chapter, and in case a chapter has more than one promulgation, the application of each promulgation section to the other sections of the chapter is indicated. The application of any such section may also be ascertained by matching up its history note with the history notes of the other sections within the chapter.

**History notes.** The source and effective date or filing date of each section is given within brackets at the end of each section. As originally published, this code contained only the current rules of each agency at the time of publication of each volume. As those rules from time to time have been amended or repealed, and as new rules are adopted, supplementation has included such revisions, together with appropriate historical notes.

If a section of this code constitutes a consolidation of two or more rules, the line of derivation will be shown for each rule, each line of derivation being set off from the others by use of small Roman numerals, "(i)," "(ii)," etc.

If only a part of a rule is to be reflected in a particular WAC section, the history note reference will be followed by the word "part."

**How to Cite.** Cite this code as WAC; for example "WAC 4-08-030," or, if citing an entire chapter, "chapter 4-08 WAC."

**Judicial notice.** RCW 34.05.210(9) provides that judicial notice shall be taken of rules filed and published as provided in RCW 34.05.210 and 34.05.380.

**Supplementary material; Code and supplement pagination.** This code has been designed to make the current rules of each agency readily available in one convenient place. These bound volumes will be supplemented by publication of an annual supplement to bring the code up-to-date as of the beginning of the year for which the supplement is dated.

Each title within the code is consecutively numbered, restarting at 1 with the beginning of each title. Each annual supplement will be consecutively numbered throughout, without breaks from one title's material to the next.

The code will be republished in its entirety when the volume of supplemental material warrants. It is anticipated this will be every two years; thus, a code reprint would be followed by a supplement, and then another full reprint would be published, at which time the previous code and its supplement may be set aside.

**Superseded or repealed material.** Memorials to chapters or sections repealed or decodified appear in numerical order preceding their former title or chapter in tables entitled "Disposition of chapters/sections formerly codified in this title/chapter." Rules that have been superseded or repealed are not forwarded to new subscribers as part of the code. Material from previous editions of the code that subsequently becomes superseded should probably be retained by the subscriber as it may prove useful for future reference.

**Errors or omissions.** Although great care has been used in the production of this code, within the range of available time and facilities, it is inevitable in so large a work that there will be errors, both mechanical and of judgment. In addition, most large texts, including the WAC, are stored and manipulated in a computer support system. As these computer systems are upgraded, modernized, or reengineered, a possibility of error in table alignment, formulae, and graphic material and error in other technical matters may be introduced. When users of this code detect errors, a note citing the section involved and the nature of the error may be mailed to the Code Reviser, P.O. Box 40551, Olympia, WA 98504-0551, so that corrections may be made in a subsequent publication.

#### **PURCHASE AND PRICE OF CODES AND SUPPLEMENTARY MATERIAL:**

**Price structure of code materials.** RCW 34.05.210(7) provides for the sale of code materials "at a price fixed by the code reviser."

Subscriptions for volumes and supplement service will be based on cost experience and announced when applicable. An order blank showing available materials and current prices may be obtained from the Office of the Code Reviser, Pritchard Building, Olympia, Washington 98504.

All prices include postage paid to any point within the United States. Payment by cash, money order, or check must accompany your order. Make checks payable to and address all orders to the Office of the Code Reviser, P.O. Box 40552, Olympia, WA 98504-0552.

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The Revised Code of Washington and the Washington Administrative Code is available to the public on the Internet at <http://www1.leg.wa.gov/CodeReviser> and at <http://www.mrsc.org>. You may contact the Office of the Code Reviser for assistance at (360) 786-6777.