Chapter 136-60 WAC

STANDARD OF GOOD PRACTICE—MAINTENANCE OF COUNTY ROAD LOGS

WAC

136-60-010 Purpose and authority.
136-60-020 Definitions.
136-60-030 Submittal of annual updates.
136-60-040 Validation of annual updates.
136-60-050 Validation requirements for control fields.
136-60-060 Utilization of common computer data base.

WAC 136-60-010 Purpose and authority. RCW 46.68.124(2) provides that the county road administration board shall maintain the county road log for the purpose of computing estimated county road replacement costs and estimated annual maintenance costs for county fuel tax allocations. It further provides that each county shall submit changes, corrections, additions, and deletions (i.e., "updates") to the county road administration board which in turn are subject to validation prior to inclusion in the road log maintained by the county road administration board. This chapter describes the manner in which the county road administration board will administer this responsibility.

[Statutory Authority: Chapter 36.79 RCW. 03-05-009, § 136-60-010, filed 2/7/03, effective 3/10/03; 99-01-021, § 136-60-010, filed 12/7/98, effective 1/7/99. Statutory Authority: RCW 36.78.070 and 36.79.060. 96-17-013, § 136-60-010, filed 8/12/96, effective 9/12/96. Statutory Authority: Chapter 36.78 RCW. 86-23-050 (Order 64-P), § 136-60-010, filed 11/19/86.]

WAC 136-60-020 Definitions. For purposes of implementing procedures for updating, validating and maintaining the county road log, the following definitions shall apply:

(1) County road log - The listing, by county, of all roads under county jurisdiction including their description, length, milepost identification, functional class, surface type, traffic volume, and other administrative and physical inventory items that may be included.

(2) Computer data base application software - The computer data base application software by which the county road log data is updated and maintained by all counties and the county road administration board.

(3) Updates - Periodic changes to the county road log involving any or all of the included data elements.

(4) Control fields - Those fields within the county road log for which all updates need to be verified by the county road administration board prior to inclusion in the master county road log. Control fields are those fields utilized for the computation of gas tax allocations in accordance with RCW 46.68.124. The control fields are: Unique identifier (county road number, beginning milepost, ending milepost), jurisdiction, length, function class, surface type, surface width, right and left shoulder type, right and left shoulder width, and average daily traffic volume.

(5) Master county road log - The combination of all county road logs as kept by the county road administration board containing the county road log of all counties as of July 1st of each year.

[Statutory Authority: Chapter 36.79 RCW. 03-05-009, § 136-60-020, filed 2/7/03, effective 3/10/03; 99-01-021, § 136-60-020, filed 12/7/98, effective 1/7/99. Statutory Authority: Chapter 36.78 RCW. 86-23-050 (Order 64-P), § 136-60-020, filed 11/19/86.]

WAC 136-60-030 Submittal of annual updates. Each county shall be responsible for maintaining current information regarding its road log and, no later than May 1st of each year, shall submit an updated road log for its complete road system with all data elements as of December 31st of the preceding year. This annual update must be on computer-readable medium and written in the computer data base application software format as prescribed by the county road administration board. All updates involving changes in control fields must include supporting documentation as required in WAC 136-60-050.

[Statutory Authority: Chapter 36.79 RCW. 03-05-009, § 136-60-030, filed 2/7/03, effective 3/10/03; 99-01-021, § 136-60-030, filed 12/7/98, effective 1/7/99. Statutory Authority: RCW 36.78.070 and 36.79.060. 96-17-013, § 136-60-030, filed 8/12/96, effective 9/12/96. Statutory Authority: Chapter 36.78 RCW. 86-23-050 (Order 64-P), § 136-60-030, filed 11/19/86.]

WAC 136-60-040 Validation of annual updates. All control field updates will be subject to review, approval and acceptance (i.e., "validation") by the county road administration board. This process will involve reviewing the submitted documentation and conducting spot-checks as may be necessary. All such updates which are reviewed, approved and accepted by July 1st of each year will be entered into the master county road log. Noncontrol field updates will be entered into the master county road log file without review. The master county road log as of July 1st of each year will be utilized by the county road administration board for general informational purposes and:

(1) On each odd-numbered year, for computation of motor vehicle fuel tax allocations to the counties;

(2) Annually, for the computation of county arterial preservation program allocations to the counties; and

(3) On each odd-numbered year, for computation of rural arterial program allocations to the rural arterial program regions.

[Statutory Authority: Chapter 36.79 RCW. 03-05-009, § 136-60-040, filed 2/7/03, effective 3/10/03; 99-01-021, § 136-60-040, filed 12/7/98, effective 1/7/99. Statutory Authority: Chapter 36.78 RCW. 86-23-050 (Order 64-P), § 136-60-040, filed 11/19/86.]

WAC 136-60-050 Validation requirements for control fields. Each update of a road log segment that involves a change in a control field (including additions or deletions of road segments) will be validated by the county road administration board. Documentation necessary to support control field changes is as follows:

Function class - Notice of FHWA approval from WSDOT.

Pavement type - Statement signed by county engineer with list of pavement type changes.

Responsible agency - The responsible agency is the legislative authority of the appropriate governmental agency with the authority to make the decision required for the action, or the state or federal government person authorized to approve changes.

Addition of mileage - Official document signed by responsible agency authorizing and describing the circumstances of the addition. For example, additions can occur through county legislative approval of new plat, construction/reconstruction on new alignment, or a change in jurisdiction.

Deletion of mileage - Official document signed by responsible agency authorizing and describing the circumstances of the deletion. For example, deletions can occur through legislative approval of vacations or a change in jurisdiction.

Traffic volume - Statement signed by county engineer with list of segments affected by change in traffic volume.

All changes to a control field will be located on appropriate map(s) with sufficient detail to identify the location of each change. All map(s) furnished in support of control field changes will be forwarded by the county road administration board to WSDOT for future map base updates.

[Statutory Authority: Chapter 36.79 RCW. 03-05-009, § 136-60-050, filed 2/7/03, effective 3/10/03; 99-01-021, § 136-60-050, filed 12/7/98, effective 1/7/99. Statutory Authority: Chapter 36.78 RCW. 86-23-050 (Order 64-P), § 136-60-050, filed 11/19/86.]

WAC 136-60-060 Utilization of common computer data base. Each county shall utilize the computer data base application software for the maintenance and updating of its county road log. This data base application software shall be prescribed by the county road administration board and each county shall be responsible for the purchase and installation of the requisite software on its own Windows compatible computer.

[Statutory Authority: Chapter 36.79 RCW. 03-05-009, § 136-60-060, filed 2/7/03, effective 3/10/03; 99-01-021, § 136-60-060, filed 12/7/98, effective 1/7/99. Statutory Authority: RCW 36.78.070 and 36.79.060. 96-17-013, § 136-60-060, filed 8/12/96, effective 9/12/96. Statutory Authority: Chapter 36.78 RCW. 86-23-050 (Order 64-P), § 136-60-060, filed 11/19/86.]