Chapter 132N-156 WAC

PARKING AND TRAFFIC RULES AND REGULATIONS

132N-156-020 Administrative procedures—Parking and traffic regulations. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-01), § 132N-156-020, filed 3/12/82.] Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-015 Preamble. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 79-11-042 (Order 79-01, Resolution No. 79-01), § 132N-156-015, filed 10/15/79.] Repealed by WSR 82-07-031 (Order 82-01, Resolution No. 82-01), filed 3/12/82. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-010 Introduction

Chapter 132N-156 WAC

PARKING AND TRAFFIC RULES AND REGULATIONS

132N-156-015 Preamble. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 79-11-042 (Order 79-01, Resolution No. 79-01), § 132N-156-015, filed 10/15/79.] Repealed by WSR 82-07-031 (Order 82-01, Resolution No. 82-01), filed 3/12/82. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-010 Purpose. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 79-11-042 (Order 79-01, Resolution No. 79-01), § 132N-156-010, filed 10/15/79.] Repealed by WSR 82-07-031 (Order 82-01, Resolution No. 82-01), filed 3/12/82. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

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132N-156-010 Board policy statement—Parking and traffic regulations. [Order 77-3c, § 132N-156-010, filed 8/29/77.] Repealed by WSR 82-07-031 (Order 82-01, Resolution No. 82-01), § 132N-156-010, filed 3/12/82. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-015 Preamble. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-01), § 132N-156-015, filed 3/12/82.] Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-020 Administrative procedures—Parking and traffic regulations. [Order 77-3c, § 132N-156-020, filed 8/29/77.] Repealed by WSR 79-11-042 (Order 79-01, Resolution No. 79-01), filed 10/15/79. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-025 Board policy statement—Parking and traffic regulations. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-01), § 132N-156-025, filed 3/12/82.]
Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-155 Enforcement. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-01), § 132N-156-155, filed 3/12/82.] Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-160 Prohibitions. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-01), § 132N-156-160, filed 3/12/82.] Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-165 Violations of the following traffic and parking rules will be cited. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-01), § 132N-156-165, filed 3/12/82.] Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-170 Impounding of disabled/abandoned vehicles. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. WSR 79-11-042 (Order 79-01, Resolution No. 79-01), § 132N-156-170, filed 3/12/82.] Repealed by WSR 82-07-031 (Order 82-01, Resolution No. 82-01), filed 3/12/82. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-175 Payment of fines. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-01), § 132N-156-175, filed 3/12/82.] Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-180 Enforcement. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. WSR 79-11-042 (Order 79-01, Resolution No. 79-01), § 132N-156-180, filed 3/12/82.] Repealed by WSR 82-07-031 (Order 82-01, Resolution No. 82-01), filed 3/12/82. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-185 Appeals. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-01), § 132N-156-185, filed 3/12/82.] Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-190 Appeals. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. WSR 79-11-042 (Order 79-01, Resolution No. 79-01), § 132N-156-190, filed 3/12/82.] Repealed by WSR 82-07-031 (Order 82-01, Resolution No. 82-02), filed 3/12/82. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-195 Unpaid fines. [Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-02), filed 3/12/82.] Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-200 Unpaid fines. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. WSR 79-11-042 (Order 79-01, Resolution No. 79-01), § 132N-156-200, filed 10/15/79.] Repealed by WSR 82-07-031 (Order 82-01, Resolution No. 82-02), filed 3/12/82. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-205 Revocations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. WSR 82-07-031 (Order 82-01, Resolution No. 82-02), § 132N-156-205, filed 3/12/82.] Repealed by WSR 87-19-103 (Order 87-02, Resolution No. 87-02), filed 9/18/87. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

132N-156-210 Revocations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. WSR 79-11-042 (Order 79-01, Resolution No. 79-01), § 132N-156-210, filed 10/15/79.] Repealed by WSR 82-07-031 (Order 82-01, Resolution No. 82-02), filed 3/12/82. Statutory Authority: Chapters 28B.50 and 28B.10 RCW.

INTRODUCTION

WAC 132N-156-300 Purpose. The parking and traffic rules and regulations contained herein provide a fair and uniform method of regulating college vehicular, nonvehicular,
and pedestrian traffic and are based on the following objectives:

1. To protect and control vehicular, nonvehicular, and pedestrian traffic.
2. To assure access for emergency equipment at all times.
3. To minimize traffic disturbances during class hours.
4. To facilitate the work of the college by assuring access for college vehicles and by assigning the limited parking spaces to the most efficient use.
5. To protect college facilities.

Permission to park or operate a vehicle on college property is governed by these regulations. The purchase of a permit for designated parking does not ensure the regular availability of a parking space.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-300, filed 9/28/00, effective 10/29/00. Statutory Authority: RCW 28B.50.-140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-300, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-300, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-300, filed 9/18/87.]

WAC 132N-156-310 Authority. Pursuant to RCW 28B.50.140(10) the board is granted authority to establish rules and regulations for pedestrians and vehicular and nonvehicular traffic over property owned, operated, and/or maintained by the college.

The enforcement of these rules and regulations shall be the responsibility of the security/safety office.

Security officers are authorized to issue parking and traffic citations, impound and/or immobilize vehicles, and control and regulate facilities use, traffic, and parking as prescribed in these rules and regulations.

Any person interfering with a college security officer in the discharge of the provisions of these rules and regulations shall be in violation of RCW 9A.76.020, Obstructing governmental operation, and may be subject to arrest by a peace officer.

Failure by students to abide by these rules and regulations may be considered to be a violation of the code of student conduct (chapter 132N-120 WAC, as applicable).

Compliance with these rules and regulations is considered a standard part of job performance for all employees. Failure by faculty or staff of the college to abide by these rules and regulations may result in disciplinary action or other authorized sanctions.


College property - Campus property, parking lots, or land owned, leased, controlled or maintained by Clark College.

Immobilization - Rendering a vehicle inoperable by use of a wheel-lock device.

Impoundment - Removal of a vehicle to a storage facility.

Pedestrian - Any person afoot or who is using a wheelchair, including powered wheelchairs commonly used by the disabled or infirm, or a means of conveyance propelled by human power other than a bicycle.

Student - Any individual currently registered for classes at the college.

Vehicular traffic or vehicles - Those devices defined as "vehicles" in RCW 46.04.670.

Nonvehicular modes of transportation - Nonvehicular transportation devices shall include, but not be limited to, skateboards, snowmobiles, roller skates and roller blades, snow sleds, and scooters.


WAC 132N-156-330 Liability of the college. The college assumes no liability for vehicles parking or traveling on college property, nor shall it be held responsible for the loss of goods or property from vehicles parked on college property.

The college, the security/safety office, security officers, or other employees or agents shall not be held liable for any damages, claims, or losses occurring to or from vehicles or equipment when rendering motorist assistance, impounding vehicles, or performing any duties as described in these rules and regulations. This section also applies to nonvehicular modes of transportation.

The college provides only limited maintenance to college parking lots during periods of inclement weather. Persons using the college parking lots do so at their own risk. The college will not be responsible for any liability or damage claims arising from weather or other natural disaster-related causes or conditions.


TRAFFIC REGULATIONS

WAC 132N-156-400 Authorized use of facilities. Only those vehicles as defined and regulated in RCW 46.04.670 and as defined herein, may be operated in parking lots or in traffic areas by licensed drivers. No vehicle, with the exception of nonmotorized bicycles, wheelchair conveyances, and certain maintenance vehicles, may be operated on intracampus property, pathways, or sidewalks without the specific permission of the security/safety office.

[Statutory Authority: Chapter 28B.50 RCW. WSR 97-23-018, § 132N-156-400, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.-140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-
WAC 132N-156-410 Vehicle speed limitations. No vehicle shall be operated on the campus in excess of ten miles per hour. When safety circumstances dictate, a speed less than ten miles per hour should be maintained.

[Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-410, filed 9/18/87.]

WAC 132N-156-420 Regulatory signs and directions. Drivers of vehicles shall obey regulatory signs and markings at all times and shall comply with directions given by security officers in the control and regulation of traffic and parking.


WAC 132N-156-430 Pedestrian right of way. The operator of a vehicle shall yield the right of way, slowing down or stopping if need be, to any pedestrian crossing any street, roadway, fire lane, or pathway with or without a marked crosswalk.

Whenever any vehicle is stopped at a marked crosswalk, unmarked crosswalk, intersection or any other place in order to permit a pedestrian to cross the roadway, the operator of any other vehicle approaching from the rear shall not overtake and pass the yielding vehicle.

[Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-430, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-430, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-430, filed 9/18/87.]

WAC 132N-156-440 Traffic accidents. Persons involved in traffic accidents on college property are to report the accident to the security/safety office. Security personnel will investigate the incident and, in the case of injury, extensive property damage, apparent criminal activity, or unusual circumstances, file an accident report. In addition, RCW 46.52.030 requires that accidents on college property involving injury or property damage in excess of five hundred dollars be reported to local law enforcement agencies within twenty-four hours. Security officers are authorized to obtain and share with all parties to an accident information on the insurance coverage of the parties.

Nothing in this section should be interpreted so as to delay the immediate reporting of traffic accidents which involve injury or loss of life to appropriate noncollege authorities.


WAC 132N-156-450 Traffic offenses. When safety considerations warrant, security officers may issue a citation for any of the following traffic offenses:

(1) Failure to yield right of way (posted).
(2) Failure to yield right of way to pedestrian.
(3) Failure to yield right of way to vehicle.
(4) Failure to obey one-way directional arrows.
(5) Failure to yield right of way to emergency vehicle.
(6) Driving with excessive speed.
(7) Failure to stop at a traffic signal/sign.
(8) Failure to use due care and caution.
(9) Driving without lights after dark.
(10) Having a passenger or animal outside of vehicle while in motion.
(11) Driving with an obstructed view.
(12) Driving on shoulder, or sidewalk or intracampus sidewalk or lane without authorization.
(13) Disobeying flagger, peace officer, security officer, firefighter, or other agent of the college.
(14) Damaging college property including, but not limited to, landscape and plant material, curbs, sidewalks, utilities, etc.
(15) Driving while under the influence of intoxicants or with an open container of intoxicants.
(16) Allowing an unattended vehicle to roll, obstruct traffic, or damage property.

All traffic offenses carry a fifty-dollar fine.


WAC 132N-156-460 Bicycles and nonvehicular transportation usage. Bicycles may be ridden any place where vehicles are permitted. They may also be ridden on campus sidewalks or pathways, though pedestrians always have the right of way. An audible signal shall be used by bicyclists to warn pedestrians of oncoming bicycles. Bicyclists shall not ride in a reckless manner or engage in stunts or dangerous acts, or operate at speeds greater than ten miles per hour or such lower speed as is reasonable and prudent under the circumstances. With the exception of wheelchair conveyances and certain college service vehicles, no other nonvehicular modes of transportation as specified in the preceding "definitions" will be allowed on college property.


**PARKING FACILITY USAGE**

WAC 132N-156-500 Allocation of parking space. The parking spaces available on college properties shall be assigned by the office of administrative services in a manner which will best attain the objectives of these regulations. The
WAC 132N-156-520 Parking within designated areas. No vehicle shall be parked so as to occupy any portion of more than one parking space or stall as designated within the parking area. The fact that other vehicles may have been parked so as to require a vehicle attempting to park to occupy a portion of more than one space or stall shall not constitute an excuse for a violation of this rule.

WAC 132N-156-530 Impounding of disabled/abandoned vehicles. No disabled or inoperative vehicle shall be parked on college property for a period in excess of twenty-four hours, unless permission is granted by the security/safety office. Vehicles which have been parked in excess of twenty-four hours may be impounded and stored at the expense of either or both the owner or operator thereof. Notice of intent to impound will be posted on the vehicle at least twenty-four hours prior to impoundment unless a vehicle is illegally or hazardously parked. Neither the college nor college employees shall be responsible for claims, loss or damage of any kind resulting from such impounding and storage.

WAC 132N-156-540 Registered owner responsibility for illegal parking. Every person in whose name a vehicle is registered (licensed) shall be responsible for any parking of said vehicle and for all offenses, other than moving violations, under these regulations. It shall be no defense that said vehicle was illegally parked or used by another, unless it is clearly established that at such time said vehicle was being used without the consent of the registered owner.

WAC 132N-156-550 Illegal parking. No person shall stop, place, or park a vehicle at any place where official signs, curbs, or pavement markings prohibit parking, or within fifteen feet of a fire hydrant, or at any place for which the vehicle does not have a valid parking permit. Any vehicle not parked in a parking stall shall be considered illegally parked.

Drivers who are instructed by a security officer to either move an illegally parked vehicle or not to park in violation of this section, and refuse, will have their vehicle immediately impounded or immobilized.

Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-510, filed 9/18/87.

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Security officers may issue citations resulting in fines if the vehicle is found in the commission of any of the following parking violations:

1. Parking in a faculty/staff parking zone without a valid permit.

2. Parking a disabled or inoperable vehicle on campus in excess of twenty-four hours without appropriate permission.

3. Parking any vehicle in such a manner as to obstruct, impede, hinder, or prevent the use of another parking space. This violation includes, but is not limited to, parking over the line, parking an oversized vehicle in a space too small, allowing part of a vehicle to protrude into another space, and parking too close to another vehicle.

4. Parking in a space not designated for parking.

5. Parking in an area not authorized.

6. Blocking vehicular or pedestrian traffic.

7. Parking within fifteen feet of a fire hydrant.

8. Parking in a fire lane, sidewalk, or intracampus avenue.


11. Parking overnight without security office permission and/or permit.


13. Parking in physically disabled persons parking zone without an authorized parking permit.

14. Use of a vehicle for habitation without permission.

15. Illegal use of or failure to display permit.

16. Creating a safety hazard in the opinion of the security officer.

17. Allowing a vehicle alarm to sound, repeatedly or for an extended period of time (false alarm).

All parking citations carry a twenty-dollar fine, with the exception of physically disabled persons parking violations which carry a fifty-dollar fine.

Illegally parked vehicles which require removal will be done so at the owner's or operator's expense.

WAC 132N-156-560 Hazardous parking. No person shall stop, place, or park a vehicle so as to obstruct traffic along or upon any street, fire lane, or sidewalk or at any location as described in RCW 46.61.570. Due to the severe risk to public safety created by any vehicle parking in violation of this section, security officers are authorized to cite and immediately impound said vehicle. Security officers will complete a vehicle impound report, including the reason for the impoundment. Removal and impoundment will be at the owner's or operator's expense.

WAC 132N-156-570 Bicycle parking. Bicycles shall be parked in bicycle racks or other facilities provided for the purpose. At no time shall a bicycle be parked in a building, against a building, near a building exit, on a path or sidewalk, or chained or otherwise secured to trees, lamp standards, utilities, stairway railings, or sign posts. Any bicycle found in violation of this section may be cited for illegal parking and impounded by the security/safety office without warning.

WAC 132N-156-580 Damage to state property. The full cost of repair/replacement of college property damaged by negligent, reckless or intentional acts or omissions must be paid in addition to assessed fines.

WAC 132N-156-600 Faculty and staff parking permits. All college faculty, staff, and administrators using college parking facilities at any time between 7:00 a.m. and 10:00 p.m. Mondays through Fridays during fall, winter, and spring quarters are to purchase and display a valid parking permit. The fact that an employee may be eligible to park in a physically disabled persons parking zone will not relieve the employee of this requirement. A valid faculty/staff parking permit may not, by itself, constitute authority to park in other parking facilities leased or owned by the college.

WAC 132N-156-610 Permit parking on campus. The correct parking permit must be properly displayed in accordance with permit instructions.

Temporary parking permits are issued by the security/safety office and must be displayed in accordance with permit instructions.

Parking permits are not transferable and shall not be utilized by any person except the person designated on the parking permit application. The college reserves the right to deny any application, or to revoke any permit at any time, if actions resulting from such application or permission constitute present, imminent danger of unlawful activity, or if a prospective user has previously violated college parking policies or other written rules or regulations. All outstanding college parking fines must be paid before a parking permit will be issued or renewed.
Parking and Traffic Rules and Regulations

132N-156-700

WAC 132N-156-620 Fees for parking permits. The fees charged by the college for the issuance of permits shall be those established by the board of trustees. Parking permits are issued as a license to park at college facilities. Fees charged by the college for the issuance of permits shall be those established by the board of trustees. Parking permits are issued as a license to park at college facilities. Fees collected will be utilized for parking operations including parking enforcement, parking lot maintenance, and for those transportation demand management and commute trip reduction activities and programs permitted by law.

Current faculty/staff parking permit fees are seven dollars and fifty cents per quarter for one vehicle, and an additional one dollar per quarter for each additional vehicle. Permits are required for fall, winter, and spring quarters. Administrators, exempt staff, permanent classified staff, and tenure-track faculty may purchase permanent permits. Adjunct faculty and temporary classified staff may purchase quarterly permits. Annual permits may be purchased by full-time temporary faculty and adjunct faculty who have received approval from the security/safety manager.

WAC 132N-156-630 Parking fee payment. Faculty and staff can purchase annual or quarterly parking permits at either the college bookstore or at the cashier's office in the Baird Administration Building. Annually contracted faculty and staff members may select the payroll deduction plan for payment of the permanent permit. Those selecting this payment plan must complete a payroll deduction authorization form before issuance of a permit. The form is available in the security/safety office and the personnel services office.

WAC 132N-156-635 Additional permits. When an additional permit is issued, it is done so under the expressed condition that only one vehicle at a time is being parked on campus. If more than one vehicle is being parked on campus at any one time, full fees must be paid for all vehicles.

WAC 132N-156-640 Temporary parking permits. Any permit holder may obtain a temporary parking permit from the security/safety office for an unregistered vehicle when the registered vehicle is unavailable due to repairs or for another valid reason. These permits are good for a period of two weeks.

WAC 132N-156-645 Guest parking permits. College faculty or staff who have invited a guest speaker, lecturer, presenter, or other special guest to the college may apply to the security/safety office for a guest parking permit. A guest parking permit will entitle the holder to park in faculty/staff parking, and to park in visitor parking without registering, in order to facilitate their appearance at the college. Permits will be valid only for the day(s) specified on the permit. Guest parking permits will not be issued for personal guests of college employees or for staff employed by the college on a temporary basis.

Requestors will provide the security/safety office with the name of the guest and the date, time, place, and nature of appearance at the college. Permits may be picked up at the security/safety office, or security/safety can mail the permit directly to the guest. Staff should apply for guest parking permits far enough in advance of the appearance to allow for delivery of the permit.

WAC 132N-156-650 Revocations. Parking permits are licenses and the property of the college and may be revoked for any of the following reasons:

(1) The purpose for which the permit was issued changes or no longer exists.

(2) The permit is used on an unregistered vehicle or by an unauthorized individual.

(3) A parking permit application form was falsified.

(4) These parking regulations were violated.

(5) The parking permit was counterfeited or altered or transferred without authorization.

(6) There has been failure to comply with a specific determination, decision, or directive by college officials.

Appeals of parking permit revocations may be made within twenty days to the security/safety manager for a brief adjudicative procedure. Appeals to the vice-president of administrative services must be filed within twenty-one days of the date of notice of revocation. The decision of the vice-president is final.

ENFORCEMENT

WAC 132N-156-700 Policy. The board, or its designee, shall set and approve fair and uniform fines for violations of

(9/28/00)
these rules and shall provide adequate means for the enforcement and/or collection of such fines. If a violation of these rules and regulations is committed, the security/safety office is authorized to issue a citation as prescribed in these rules.

Any violation occurring after the second citation may result in the violator's vehicle being impounded or immobilized and held until all outstanding citations have been paid and/or the loss of parking privileges on college property/facilities.

[Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-700, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-700, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-700, filed 9/18/87.]

WAC 132N-156-710 Payment of fines. Persons cited for violations of these rules and regulations may respond either by filing a written appeal with the security/safety manager or by paying a fine within fifteen days of receipt of the citation. All fines are payable to Clark College. Fines can be paid by mail or in person at the cashier's office in the Baird Administration Building. Fines that are mailed must be received within fifteen days of receipt of the citation.


WAC 132N-156-720 Reduction in fines. Fines for parking and traffic offenses will be reduced by five dollars if paid in person within forty-eight hours, excluding weekends and holidays. No reduction will be made on mail-in payments.


WAC 132N-156-730 Appeals. Alleged violators may appeal to the security/safety manager for a brief adjudicative procedure within twenty days of the date of the citation. The security/safety manager may dismiss, suspend, impose any lesser fine, and/or grant an extension of time within which to pay the fine.

Appeals of the decision of the security/safety manager are to be submitted to the vice-president of administrative services without posting of fine within twenty-one days. Written notification of the vice-president's decision shall be made within twenty days of the appeal and shall be final.


WAC 132N-156-740 Security/parking advisory committee. The security/parking advisory committee is responsible for advising the security/safety office on security and parking operations. Committee functions include, but are not limited to, the following:

1. Reviewing parking regulations and fees and recommending their adoption.
2. Reviewing and recommending changes to parking lot configuration and use to improve quality and quantity of parking on campus.
3. Reviewing provisions for security on campus and recommending practices and procedures for the enhancement of security.

The security/parking advisory committee meets as needed, when the college is in session, and consists of the following:

- a) Vice-president of administrative services, chair.
- b) Security/safety manager.
- c) Two faculty members.
- d) Two classified employees.
- e) One student.
- f) Disability support services manager.


WAC 132N-156-750 Unpaid fines. If any fine remains unpaid, any or all of the following actions may be taken by the security/safety office.

1. A hold may be placed on transcripts.
2. Registration for the following quarter may be delayed.
3. Parking privileges may be revoked.
4. The amount due as a result of fines due and payable may be deducted from paychecks of college employees.
5. Outstanding fines may be referred to a collection agency.
6. The vehicle may be immobilized or impounded.

If a violator has two or more unpaid fines, his/her vehicle will be impounded or immobilized and held until all outstanding fines are paid. Immobilization of a vehicle may result in an additional $20.00 fine.

These procedures will be applicable to all students, faculty, and staff or other persons utilizing college facilities who receive fines for violations of these rules and regulations. Visitors who have received citations for parking violations may return the citation to the security/safety office with name, address, and a brief explanation. The security/safety manager may void the citation as a courtesy notice.


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WAC 132N-156-760 Special circumstances. During special occasions that result in extraordinary traffic conditions and during emergencies, the security/safety office is authorized to impose special traffic and parking regulations and restrictions to mitigate and reduce the risk of inconvenience, personal injury or property damage. Whenever possible, prior notice of these regulations or restriction changes shall be posted. Such authorization is of a temporary nature and should last only as long as the situation necessitates.

WAC 132N-156-800 Policy. College faculty or staff who coordinate special events involving the participation of dignitaries from off-campus may request that parking spaces be reserved for those participants on the day of the event. All requests for reserved parking will be made in writing to the office of the president at least a week in advance. Aside from traffic revisions necessary for construction and maintenance work, the security/safety office will not reserve parking spaces without prior approval from the president's office.

WAC 132N-156-810 Process. The requesting party will forward a copy of the approved request to the security/safety manager for implementation. After receiving an approved request, the security/safety manager will contact the requesting party to confirm the details and to assign the reserved spaces. All attempts will be made to accommodate the needs of the participants and the event, but the final decision on the allocation of spaces rests with the security/safety manager.

Reserved spaces will be established only for arrival of participants to the event; no "in and out" areas will be maintained.

On the day of the event, the security/safety office will set up barricades or otherwise designate the reserved spaces. Unless other arrangements are made, it will be the responsibility of the requesting party to provide personnel to meet those individuals authorized to park in the reserved spaces and to remove the barricades to allow them to park. If the requesting party wants to have a security officer staff the parking spaces, they must make prior arrangements for staffing. Security officers will be assigned to such duty only if available, and their time will be charged to the requesting party.