Chapter 478-355 WAC
SMALL WORKS ROSTER

WAC 478-355-010 Authority. This chapter is enacted by the board of regents of the University of Washington pursuant to RCW 39.04.155 authorizing the university to establish a small works roster for public works projects with an estimated cost of less than two hundred thousand dollars.

WAC 478-355-020 Purpose. To expedite the award of public work contracts at minimum cost, the University of Washington senior vice-president for finance and facilities is authorized to establish a small works roster.

WAC 478-355-030 Project construction cost. Whenever the estimated project construction cost of any University of Washington public work is less than two hundred thousand dollars, the University of Washington senior vice-president for finance and facilities is authorized to use the small works roster in lieu of public advertisement for bids. In the event the legislature further increases the small works roster limit, the university is authorized to use the small works roster for any projects up to the subsequently authorized limit.

WAC 478-355-040 Procedure for use. Procedures shall be established for securing telephone, written, or electronic quotations from contractors on the appropriate small works roster to assure that a competitive price is established and to award contracts to the lowest responsible bidder. Bids may be solicited from all appropriate contractors on the roster, or, alternatively, from at least five contractors who have indicated the capability of performing the kind of work being contracted. If the estimated cost of the work is from one hundred thousand dollars to two hundred thousand dollars, and bids are not solicited from all appropriate contractors, all appropriate contractors must be notified that bids are being solicited. Detailed plans and specifications are not required as part of the bid invitation.

WAC 478-355-050 Applicable statutes. All statutes pertaining to contracts for public works shall be otherwise fully applicable to contracts awarded through the small works roster procedure.

WAC 478-355-060 Administration. The senior vice-president for finance and facilities is authorized to establish procedures for university use of its small works roster.


(1/9/12)