

**WAC 82-75-290 Process to review a declined data request.** (1) A data requestor may request an administrative review of the lead organization's decision to deny a request for data.

(2) A request for an administrative review may be initiated by a written petition filed with the office and also provided to the lead organization within thirty calendar days after notice of the denial. The petition shall include the following information:

(a) Data requestor's name, address, telephone number, email address and contact person.

(b) Information about the subject of the review including remedy requested.

(c) A detailed explanation as to the issue or area of dispute, and why the dispute should be decided in the data requestor's favor.

(3) The petition and all materials submitted will be reviewed by the director or director's designee. The reviewing official may request additional information or a conference with the data requestor. A decision from the reviewing official shall be provided in writing to the data requestor no later than thirty calendar days after receipt of the petition. A denial of the petition will include the reasons for the denial.

(4) The office will post the petition and final decision on the office web site. The lead organization will provide a link to the petition and decision from its WA-APCD web site.

[Statutory Authority: Chapter 43.371 RCW. WSR 16-22-062, § 82-75-290, filed 11/1/16, effective 12/2/16.]