

WAC 110-305-2450 Off-site activity policy. A written policy for off-site activities is required and must include:

- (1) Parent notification and permissions. See WAC 170-297-6400;
- (2) Supervision plan;
- (3) Transportation plan. See WAC 170-297-6475;
- (4) Emergency procedures including bringing each child's:
 - (a) Emergency contact information;
 - (b) Medical records;
 - (c) Individual medications for children who have them; and
 - (d) Medication administration log;
- (5) Medication management;
- (6) A policy for maintaining a complete first-aid kit; and
- (7) A policy for charging of fees, if any.

[WSR 18-14-078, recodified as § 110-305-2450, filed 6/29/18, effective 7/1/18. Statutory Authority: Chapter 43.215 RCW. WSR 12-23-057, § 170-297-2450, filed 11/19/12, effective 12/20/12.]