

**WAC 132F-164-020 Bids.** A bid describes the requirement of the district accurately and completely in an attempt to describe materials in such a way as to enhance competition. Bids will be prepared in such a way as to avoid unnecessary restrictive specifications or requirements. Insofar as practicable, competitive formal sealed bids shall be used as standard procedures for all purchases, utilizing the following guidelines:

- (1) Items to be purchased at any one time are greater than \$500.
- (2) There are sufficient qualified bidders to enable competitive pricing.
- (3) The requirements of the purchaser can be described clearly, accurately, and completely.
- (4) There is sufficient time to process the bid.

[Order 11, § 132F-164-020, filed 4/19/73.]