

WAC 110-305-3375 Medication permission. (1) The child care program must have written permission from a child's parent or guardian to give a child any medication. The permission must include:

- (a) Child's first and last name;
- (b) Name of the medication and condition being treated;
- (c) Frequency and amount of dose to be given;
- (d) How medication is to be given;
- (e) Medication storage requirements;
- (f) Expected side effects of the medication;
- (g) Start and stop date for administering medication not to exceed thirty calendar days, except as provided in subsection (2) of this section;
- (h) Parent or guardian signature; and
- (i) Date of signature.

(2) A parent or guardian may give up to one hundred eighty calendar days written permission for use of the following:

- (a) Sun screen;
- (b) Hand sanitizers; or
- (c) Hand wipes with alcohol.

(3) For prescription medications, the parent permission form is effective up to the number of days stated on the medication label. The licensee must not give medication past the date prescribed on the label.

(4) A written record of medication administration (medication log) must be kept that includes the:

- (a) Child's name;
- (b) Name of medication;
- (c) Dose given;
- (d) Dates and time of each medication given; and
- (e) Name and signature of the person administering the medication.

(5) The parent or guardian must be allowed to review their own child's written medication administration records.

(6) Any unused medication must be returned to the child's parent or guardian.

(7) Medication permission forms must be kept confidential.

(8) Medication permission forms and medication logs for the previous twelve months must be kept in the licensed space and available for review by the licensor.

[WSR 18-14-078, recodified as § 110-305-3375, filed 6/29/18, effective 7/1/18. Statutory Authority: Chapter 43.215 RCW. WSR 12-23-057, § 170-297-3375, filed 11/19/12, effective 12/20/12.]