

**WAC 200-305-130 Service and delivery.** (1) Any notice, objection or information that is required or allowed by these rules may be served or delivered to the department as follows:

(a) By courier delivery:

Department of Enterprise Services  
1500 Jefferson Street S.E.  
Olympia, WA 98504-1466  
Attn: Office of the Director

(b) Or, mailed, by certified mail, return receipt requested to:

Department of Enterprise Services  
Office of the Director  
1500 Jefferson Street S.E.  
MS: 41466  
Olympia, WA 98504-1466

(c) Or, electronically mailed to department of enterprise services at the following email address: [director@des.wa.gov](mailto:director@des.wa.gov).

(d) Service is complete upon receipt by the department.

(2) Any notice, objection or information that is required or allowed by these rules may be served by the department by U.S. mail or by any alternative means agreed to by the parties. Unless otherwise agreed, service is complete upon mailing to the contractor's address as registered with the Washington secretary of state.

[Statutory Authority: RCW 43.19.011, 39.26.200 and 2015 c 44. WSR 18-21-055, § 200-305-130, filed 10/9/18, effective 11/9/18. Statutory Authority: RCW 39.26.200 and 43.19.011. WSR 13-09-069, § 200-305-130, filed 4/17/13, effective 5/18/13.]