

WAC 250-21-131 Apprenticeship program administrative requirements. (1) Programs shall provide financial aid application requirements, due dates, and awarding policies to prospective and current apprentices.

(2) Programs must award all Washington college grant eligible apprentices.

(3) Programs shall provide Washington college grant recipients with satisfactory program progress and repayment standards and the conditions of award.

(4) Programs shall submit a report to the office related to apprentice's eligibility and awards under the format and schedule set forth by the office.

(5) The burden of proof of a grant recipient's eligibility is with the apprenticeship program. At a minimum:

(a) The program must be able, on request of the office, to reconstruct the calculations and rationale for the apprentice's grant eligibility and award amounts.

(b) The financial aid form or comparable financial status documents, or other information documenting financial status used to make the award, with the resulting financial need analysis must be on record for all grant recipients.

(c) The program must also have on record justification for reawarding a Washington college grant to any apprentice who failed to make satisfactory program progress.

(6) The office shall establish annual minimum criteria by which the eligible apprentice is to be awarded. Those criteria shall include the maximum award for each program and the income cutoff level as well as ensuring that state-level awarding priorities are followed.

(7) The program shall examine the apprentice's aid application to determine the overall need and specific Washington college grant eligibility and the appropriate award, using the office-approved criteria.

(8) The office will make available to all participating programs, a list of all recipients who owe state grant repayments or have otherwise exhausted their Washington college grant eligibility. It is the program's responsibility to ensure that no ineligible apprentice receives a Washington college grant.

[Statutory Authority: RCW 28B.92.150 and 28B.92.200(2). WSR 20-12-049, § 250-21-131, filed 5/29/20, effective 6/29/20.]