

**WAC 322-12-030 Definitions.** (1) "Public record" includes any writing containing information relating to the conduct of government or the performance of any governmental or proprietary function prepared, owned, used or retained by any state or local agency regardless of physical form or characteristics.

(2) "Writing" means handwriting, typewriting, printing, photostating, photographing, and every other means of recording any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punched cards, discs, drums, and other documents.

(3) The commission on Hispanic affairs is an eleven member commission appointed by the governor with the consent of the senate. The commission on Hispanic affairs shall hereinafter be referred to as the commission. When appropriate, the term commission also refers to the staff and employees of the commission.

[Statutory Authority: RCW 43.115.040. WSR 08-07-001, § 322-12-030, filed 3/5/08, effective 4/5/08; Order 1, § 322-12-030, filed 12/9/74.]