

WAC 388-76-10170 Background check—Confidentiality—Use restricted—Retention. The adult family home must establish and implement procedures that ensure all background authorization forms, background check results, related information, and all copies are:

- (1) Kept in a confidential and secure manner;
- (2) Used for employment purposes only;
- (3) Not disclosed to any person except:
 - (a) The person about whom the home made the disclosure or background check;
 - (b) Licensed facilities, an employer of an authorized program, or an in-home services agency employer identified in WAC 388-76-10174;
 - (c) Authorized state and federal employees; and
 - (d) The Washington state patrol auditor.
- (4) Kept for two years after the date an employee either quits or is terminated.

[Statutory Authority: RCW 70.128.040, chapter 74.39A RCW. WSR 10-16-082, § 388-76-10170, filed 7/30/10, effective 1/1/11. Statutory Authority: RCW 70.128.040. WSR 09-03-030, § 388-76-10170, filed 1/12/09, effective 2/12/09. Statutory Authority: RCW 70.128.040 and chapters 70.128 and 74.34 RCW. WSR 07-21-080, § 388-76-10170, filed 10/16/07, effective 1/1/08.]