

**WAC 110-145-1340 How long do I have to complete the licensing application process?** (1) You must complete your licensing application by submitting all required documents within 90 days of submitting the application through the licensing provider portal and background authorization forms to the department.

(2) If you do not meet this 90-day deadline, your licensor may withdraw your application.

(3) As a courtesy, a renewal notification and renewal materials will be sent 120 days prior to your license expiration date. If you do not receive this renewal notice it is your responsibility to contact your licensor.

(4) You must send the renewal application and all required background authorization forms to your licensor at least 90 days prior to the expiration of your current license.

[Statutory Authority: RCW 74.15.030. WSR 22-11-091, § 110-145-1340, filed 5/18/22, effective 6/18/22. WSR 18-14-078, recodified as § 110-145-1340, filed 6/29/18, effective 7/1/18. Statutory Authority: Chapters 13.34 and 74.13 RCW, RCW 74.15.030(2), 74.15.311(2), 74.13.032, 13.04.011, 74.13.020, 13.34.030, 74.13.031, 13.34.145, 74.15.311, 74.15.030, and 2013 c 105. WSR 15-01-069, § 388-145-1340, filed 12/11/14, effective 1/11/15.]