

WAC 296-802-20005 Keep employee medical records. (1) You must keep medical records for at least as long as the employee works for you plus thirty years.

Exemption:

- If an employee works for you for less than **one** year and you provide the records to them when they leave employment, you do not have to keep their medical records.
- You do not need to keep the following records for any specific period:
 - Health insurance claims records maintained separately from your medical program and records.
 - Records of first-aid treatment, if made on-site by a nonphysician and if kept separately from the employee medical record.

(2) You must keep chest X-ray films in their original state, such as film or electronic image.

[Statutory Authority: RCW 49.17.010, 49.17.040, 49.17.050, and 49.17.060. WSR 18-22-116, § 296-802-20005, filed 11/6/18, effective 12/7/18; WSR 04-10-026, § 296-802-20005, filed 4/27/04, effective 8/1/04.]