

**WAC 308-15-103 How are brief adjudicative proceedings (BAPs) conducted?** (1) A brief adjudicative proceeding is an alternative to a formal hearing. You will not be required to testify or be present during the proceeding. A decision on your case will be made based upon review of documents only.

(2) The proceeding will be conducted by a presiding officer, designated by the board, who is objective and will not have personally participated in any decision to issue the initiating document.

(3) You may present any written documentation that you believe supports your case as well as a statement or brief addressing why you believe your position in the case is correct. The presiding officer will designate the date by which written documents must be submitted by the parties.

(4) No witnesses may appear to testify.

(5) The presiding officer will issue a written initial order within ten days of the date for submission of materials. That initial decision will contain instructions on how you may appeal the decision if you choose.

[Statutory Authority: RCW 18.220.040, 18.220.050, and 43.24.086. WSR 19-22-034, § 308-15-103, filed 10/31/19, effective 12/1/19. Statutory Authority: RCW 18.220.040, 18.220.050. WSR 05-01-174, § 308-15-103, filed 12/21/04, effective 1/21/05. Statutory Authority: Chapter 18.220 RCW. WSR 01-12-023, § 308-15-103, filed 5/25/01, effective 6/25/01.]