

WAC 388-847-0210 What records must SAIF retain? (1) The stabilization, assessment, and intervention facility (SAIF) must keep the following information in a client's record:

- (a) The client's name, address, and Social Security number;
 - (b) The name, address, and telephone number of the client's legal representative;
 - (c) Progress notes and incident reports involving the client;
 - (d) The client's behavior support plan;
 - (e) Copies of current medical and psychiatric diagnoses;
 - (f) A list of the client's medications and indications for medications used;
 - (g) Allergies;
 - (h) Portable orders for life-sustaining treatment (if established); and
 - (i) A list of the client's current medical, behavioral, and hospital providers.
- (2) SAIF must keep the following administrative documents:
- (a) Employee training records;
 - (b) Fire drill records; and
 - (c) An emergency response plan.

[Statutory Authority: RCW 71A.12.030 and 2019 c 415 § 203(j). WSR 22-11-056, § 388-847-0210, filed 5/16/22, effective 6/16/22.]