

**WAC 392-700-160 Reporting of student enrollment.** (1) For all programs, the following will apply when reporting student enrollment for each monthly count day:

- (a) Met all eligibility criteria pursuant to WAC 392-700-035;
  - (b) Been accepted for enrollment by the reporting district, tribal compact school, charter school, or the direct-funded technical college;
  - (c) Enrolled in an approved program pursuant to WAC 392-700-042;
  - (d) For continuing students, met the attendance period requirement pursuant to WAC 392-700-015(3);
  - (e) For continuing students, met the weekly status check requirement pursuant to WAC 392-700-015 (25);
  - (f) Has not withdrawn or been dropped from the program on or before the monthly count day;
  - (g) Is not enrolled in course work that has been reported by a college for postsecondary funding;
  - (h) Is not enrolled in a high school class, including alternative learning experience, college in the high school, or another reengagement program, excluding Jobs for Washington's Graduates, special education and/or transitional bilingual instructional program;
  - (i) If concurrently enrolled in a special education, transitional bilingual instruction, skills center, running start, or institutional education programs, does not exceed the FTE limitation under WAC 392-121-136; and
  - (j) A student's enrollment in the program is limited to the following:
    - (i) May not exceed 1.0 FTE in any month (including nonvocational and vocational FTE). If concurrently enrolled in Jobs for Washington's Graduates, special education or transitional bilingual instructional programs, the combined FTE does not exceed 1.0 FTE in any month.
    - (ii) May not exceed 1.00 AAFTE in any school year as defined in WAC 392-700-015(2). If concurrently enrolled in Jobs for Washington's Graduates, special education or transitional bilingual instructional programs, the combined AAFTE does not exceed 1.0 AAFTE for the school year.
- (2) For all below 100 level classes, the student enrollment is dependent upon attaining satisfactory progress.
- (a) Satisfactory progress is defined as the documented attainment of at least one indicator of academic progress identified in WAC 392-700-015(16).
  - (b) Continuing students and returning students who, after being claimed for state funding for three count days excluding the September count day, have not earned an indicator of academic progress cannot be claimed for state funding until an indicator of academic progress is earned.
    - (i) During this reporting funding exclusion period, the program may permit the student to continue to attend;
    - (ii) When the student achieves an indicator of academic progress, the student may be claimed for state funding on the following count day; and
    - (iii) Rules governing the calculation of the three count day period are:
      - (A) The September count day is excluded from the three count day period for the indicator of academic attainment. Students whose enrollment spans over the September count day have an additional month to earn an indicator of academic progress.

(B) The three count days may occur in two different school years, if the student is enrolled in consecutive school years; and

(C) The three count days are not limited to consecutive months, if there is a break in the student being claimed for state funding.

(3) For below 100 level classes, student enrollment will be reported as 1.0 FTE on each monthly count day.

Enrollment in below 100 level classes is limited to nonvocational funding and the FTE cannot be claimed as vocational.

(4) For college level classes, student enrollment will be reported as follows:

(a) The FTE is determined by the student's enrolled credits on each monthly count day.

(i) Fifteen college credits equal 1.0 FTE;

(ii) A student enrolled in more than 15 college credits is limited to be reported as 1.0 FTE for that month; and

(iii) If a student is enrolled for less than 15 college credits, the FTE is calculated by dividing the enrolled college credits by 15.

(b) Enrollment in state approved vocational college level classes and taught by a certified vocational instructor can be claimed for enhanced vocational funding as a vocational FTE.

[Statutory Authority: RCW 28A.150.290 and 28A.175.115. WSR 22-15-119, § 392-700-160, filed 7/20/22, effective 8/20/22. Statutory Authority: RCW 28A.175.010, 28A.175.115. WSR 17-01-125, § 392-700-160, filed 12/20/16, effective 1/20/17. Statutory Authority: RCW 28A.175.100. WSR 15-15-115, § 392-700-160, filed 7/16/15, effective 8/16/15; WSR 14-22-073, § 392-700-160, filed 11/3/14, effective 12/4/14; WSR 13-13-005, § 392-700-160, filed 6/6/13, effective 7/7/13. Statutory Authority: RCW 28A.175.100 and 2010 c 20. WSR 11-17-045, § 392-700-160, filed 8/11/11, effective 9/11/11.]