

**WAC 478-168-380 Appeal of library charges.** (1) The libraries have the right to reduce or forgive fines and charges for borrowers in accordance with the guidelines available on the University of Washington libraries website. Borrowers can appeal unresolved problems to the library fines appeals committee.

(2) The libraries inform potential appellants of the availability of the appeals process at the time of billing and in all correspondence regarding the application of sanctions.

(3) Meetings of the libraries fines appeals committee are considered brief adjudicative procedures as defined by the Administrative Procedure Act (chapter 34.05 RCW). Committee meetings are conducted in conformance with the act and other applicable laws.

(4) A completed appeals form must be submitted within six months of billing for the charges to be appealed.

[Statutory Authority: RCW 28B.20.130. WSR 15-15-068, § 478-168-380, filed 7/13/15, effective 8/13/15; WSR 04-13-087, § 478-168-380, filed 6/17/04, effective 9/21/04. Statutory Authority: RCW 28B.15.031 and 28B.20.130. WSR 95-14-045, § 478-168-380, filed 6/28/95, effective 9/18/95. Statutory Authority: RCW 28B.20.130(1). WSR 79-10-016 (Order 79-4), § 478-168-380, filed 9/7/79; Order 73-1, § 478-168-380, filed 1/8/73.]