

WAC 192-620-010 How should employees request benefit payments?

- (1) An employee must file a weekly claim to receive benefits.
- (2) An employee may file a weekly claim by:
 - (a) Using the department's online services;
 - (b) Using the department's telephone services; or
 - (c) The commissioner may authorize alternative methods of filing weekly claims.
- (3) A weekly claim can only be made after the end of the week being claimed.
- (4) A weekly claim must be completed in its entirety. Incomplete weekly claims will not be processed.
- (5) No more than four weeks of claims can be made at one time, except in limited circumstances, such as backdating for good cause as defined in WAC 192-610-040.

[Statutory Authority: RCW 50A.04.215. WSR 19-13-001, § 192-620-010, filed 6/5/19, effective 7/6/19.]