

**WAC 250-63-030 Administration.** The higher education coordinating board shall administer the conditional scholarship program. When a duty or responsibility of the board is referenced in these regulations, the authority needed to discharge that responsibility lies with the executive director or his or her designee. The staff of the board, under the direction of the executive director, will manage the administrative functions relative to the program. The board shall have the following administrative responsibilities, encompassed within the board's enumerated powers and duties:

(1) Enter into agreements with participating institutions, and billing and collection agencies as may be necessary.

(2) Select applicants to receive conditional scholarships, with the assistance of a selection committee.

(3) Adopt necessary rules and guidelines.

(4) Empower the board staff to make professional judgment decisions on unique circumstances.

(5) Work with the office of superintendent of public instruction and appropriate public school employee organizations to publicize the program directly to Washington public school classified K-12 employees.

(6) Post additional information, including a fact sheet and an application, on the board's website at <http://www.hecb.wa.gov>.

(7) Verify completion of teaching service from recipients in exchange for forgiveness of loan repayment.

(8) Collect and manage repayments from recipients who do not fulfill their teaching obligations.

[Statutory Authority: Chapter 28B.80 RCW and 2000 2nd sp.s. c 1 § 610(5). WSR 01-08-017, § 250-63-030, filed 3/26/01, effective 4/26/01.]