

**WAC 132Y-20-010 Tuition and fees refund rule.** A refund of tuition and fees is made only when a student officially withdraws from a class. Date of receipt of the withdrawal form in the registration office establishes the rate at which refunds will be made. The tuition and fees (full general fees, operating fees, and service and activities fees) will be refunded on a 100 percent, 50 percent, or no-refund level, according to the schedule set forth below:

(1) 100% refund of all tuition and fees for withdrawal during the first five instructional days of the quarter.

(2) 50% refund of all tuition and fees for withdrawal during the first thirty calendar days of the quarter.

(3) No refund of tuition and fees after the first thirty calendar days of the quarter.

(4) Tuition and fee refunds on classes which begin at any time other than the first week of the quarter will be made:

(a) 100% before the class begins.

(b) 50% during the first 30% of the class meeting time providing this time does not exceed thirty calendar days.

(5) Fees charged for community service, seminars, or other self-supporting courses will be refunded only if withdrawal occurs before the beginning of the class.

(6) No refund of tuition and fees may be made for any purpose beyond the current quarter.

Refund forms and withdrawal forms may be obtained in the admissions and registration office. A refund on a cancelled class is not automatic. The same refund procedure must be followed. Refunds for cancelled classes will be at 100 percent.

[Statutory Authority: RCW 28B.15.600. WSR 81-17-041 (Resolution No. 81-8-2), § 132Y-20-010, filed 8/14/81.]