

WAC 208-08-070 Production of documents to parties. (1) **Place of production.** When production of documents is allowed, they will be produced for inspection and copying at the department's headquarters, at such other place as the parties may agree in writing, or as the presiding officer orders.

(2) Removal from the department's headquarters by agreement. In the case of documents produced by the department, a party may not remove the documents from the department's offices other than by written agreement of the department. This agreement must specify the document subject to the agreement, the date for return of the document, and any other terms or conditions as are appropriate to provide for the safe keeping of the documents.

(3) **Copying procedures and charges.** The party requesting production may photocopy any documents produced. The requesting party is responsible for the cost of photocopying. The documents produced by the department may be copied at the department's offices or such other places as the parties may agree. Charges for copies made by the department for a requesting party will be at a rate agreed upon by the parties, or as ordered by the presiding officer.

[Statutory Authority: RCW 34.05.250. WSR 17-16-056, § 208-08-070, filed 7/25/17, effective 10/1/17. Statutory Authority: RCW 43.320.040 and 34.05.250. WSR 96-11-035, § 208-08-070, filed 5/6/96, effective 6/6/96.]